

**Amendment to the Agreement  
Between  
Windstream Communications, Inc.  
and  
BellSouth Telecommunications, Inc.  
d/b/a AT&T Alabama, AT&T Florida, AT&T Georgia,  
AT&T Kentucky, AT&T Louisiana, AT&T Mississippi,  
AT&T North Carolina, AT&T South Carolina and  
AT&T Tennessee  
dated May 13, 2007**

Pursuant to this Amendment, (the "Amendment"), Windstream Communications, Inc. (Windstream), and BellSouth Telecommunications, Inc. d/b/a AT&T Alabama, AT&T Florida, AT&T Georgia, AT&T Kentucky, AT&T Louisiana, AT&T Mississippi, AT&T North Carolina, AT&T South Carolina and AT&T Tennessee ("AT&T"), hereinafter referred to collectively as the "Parties," hereby agree to amend that certain Interconnection Agreement between the Parties dated May 13, 2007, (Agreement) to be effective thirty (30) calendar days after the date of the last signature executing the Amendment (Effective Date).

WHEREAS, AT&T and Windstream entered into the Agreement on May 13, 2007 and;

NOW THEREFORE, in consideration of the mutual provisions contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby covenant and agree as follows:

1. All of the other provisions of the Agreement, dated May 13, 2007, shall remain in full force and effect.
2. Either or both of the Parties are authorized to submit this Amendment to the respective state regulatory authorities for approval subject to Section 252(e) of the Federal Telecommunications Act of 1996.
3. In entering into this Amendment, neither Party waives, and each Party expressly reserves, any rights, remedies or arguments it may have at law or under the intervening law or regulatory change provisions in the underlying Agreement (including intervening law rights asserted by either Party via written notice predating this Amendment) with respect to any orders, decisions, legislation or proceedings and any remands thereof, which the Parties have not yet fully incorporated into this Agreement or which may be the subject of further review.

## LICENSE AGREEMENT

*for*

### RIGHTS OF WAY (ROW), CONDUITS, AND POLE ATTACHMENTS

*Between*

**BELLSOUTH TELECOMMUNICATIONS, INC.**

**d/b/a AT&T Alabama, AT&T Florida, AT&T Georgia, AT&T Kentucky, AT&T Louisiana, AT&T Mississippi,  
AT&T North Carolina, AT&T South Carolina and  
AT&T Tennessee  
(Licensor)**

*And*

Windstream Communications, Inc.

*(Licensee)*

Licensee desires to conduct business in the following area(s):

AL    KY    LA    MS    TN    FL    GA    NC    SC

or

AT&T Southeast Region 9-State

**C O N T E N T S****SECTION PAGE**

1	Definitions	1
2	Scope of Agreement	5
3	Requirements and Specifications	9
4	Additional Legal Requirements	17
5	Facilities and Licenses	18
6	Make-Ready Work	20
7	Application Forms and Fees	21
8	Processing of Applications	24
9	Issuance of Licenses	25
10	Construction of Licensee's Facilities	26
11	Use and Routine Maintenance of Licensee's Facilities	28
12	Modification and Replacement of Licensee's Facilities	30
13	Rearrangement of Facilities at Request of Another	30
14	Emergency Repairs and Pole Replacements	32
15	Inspection by AT&T of Licensee's Facilities	32
16	Notice of Noncompliance	32
17	Unauthorized Occupancy or Utilization of AT&T's Facilities	34
18	Removal of Licensee's Facilities	35
19	Fees, Charges, and Billing	35
20	Advance Payment and Imputation	36
21	Assurance of Payment	37
22	Insurance	37
23	Indemnification	39
24	Authorization Not Exclusive	40
25	Assignment of Rights	41
26	Failure to Enforce	41
27	Term of Agreement	41
28	AT&T's Information	42
29	Licensee Information	43
30	Supersedure of Agreement(s)	44

**APPENDICES**

- I Schedule of Fees, Charges, and Attachment Transfer Rate Schedule
- II Records Maintenance Centers
- III Request to Self-Insure

**EXHIBITS**

- I Administrative Forms and Notices

## RIGHTS OF WAY (ROW), CONDUITS AND POLE ATTACHMENTS

This Agreement, together with the terms and conditions of general applicability contained throughout this Agreement, sets forth the terms and conditions under which AT&T shall afford to Licensee access to AT&T's Poles, Ducts, Conduits and Rights of Way, pursuant to the Act. To the extent applicable, this Agreement also sets forth the terms and conditions applicable to request to attach to Joint Use Poles and the relevant defined terms shall be construed to include such Joint Use Poles.

### 1. DEFINITIONS

Definitions in General. Except as the context otherwise requires, the terms defined in this Section shall, as used herein, have the meanings set forth in this Section 1.

- 1.1 Anchor. The term Anchor refers to a device, structure, or assembly which stabilizes a Pole and holds it in place. An Anchor assembly may consist of a rod and fixed object or plate, typically embedded in the ground, which is attached to a guy strand or guy wire, which, in turn, is attached to the Pole. The term Anchor does not include the guy strand which connects the Anchor to the Pole and includes only those Anchors which are owned by AT&T, as distinguished from Anchors which are owned and controlled by other persons or entities.
- 1.2 Anchor/Guy Strand. The term Anchor/Guy Strand refers to supporting wires, typically stranded together, or other devices attached to a Pole and connecting that Pole to an Anchor or to another Pole for the purpose of increasing Pole stability. The term Anchor/Guy Strand includes, but is not limited to, strands sometimes referred to as Anchor strands, down guys, guy strands, and Pole-to-pole guys.
- 1.3 Application. The process of requesting information related to records, Pole and/or Conduit availability, or make-ready requirements for AT&T owned or controlled Facilities. Each Application is limited in size to a maximum of (1) 100 consecutive Poles or (2) 10 consecutive Manhole sections or 5000 feet, whichever is greater. The Application includes (but is not limited to) request for records, records investigation and/or a field investigation, and Make-Ready Work.
- 1.4 Communications Act of 1934. The terms Communications Act of 1934 and Communications Act refer to the Communications Act of June 19, 1934, 48 Stat. 1064, as amended, including the provisions codified as 47 U.S.C. Sections 151 et seq. The Communications Act includes the Pole Attachment Act of 1978, as defined in 1.27 following.
- 1.5 Assigned. The term Assigned, when used with respect to Conduit or Duct space or Poles, refers to any space in such Conduit or Duct or on such Pole that is occupied by a telecommunications service provider or a municipal or other governmental authority. To ensure the judicious use of Poles and Conduits, space Assigned to a telecommunications service provider must be physically occupied by the service provider, be it AT&T or a new entrant, within twelve (12) months of the space being Assigned.

- 1.6 AT&T-9STATE. The term AT&T-9STATE shall be defined as the states of Alabama, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina and Tennessee.
- 1.7 Available. The term Available, when used with respect to Conduit or Duct space or Poles, refers to any usable space in such Conduit or Duct or on such Pole not assigned to a specific provider at the applicable time.
- 1.8 Conduit. The term Conduit means a structure containing one or more Ducts, usually placed in the ground, in which cables or wires may be installed.
- 1.9 Conduit Occupancy. The terms Conduit Occupancy and Occupancy refer to the presence of wire, cable, optical conductors, or other Facilities within any portion of AT&T's Conduit System.
- 1.10 Conduit System. The term Conduit System refers to any combination of Ducts, Conduits, Manholes, and Handholes joined to form an integrated whole. In this Agreement, the term refers to Conduit Systems owned or controlled by AT&T.
- 1.11 Cost. The term Cost as used herein refers to charges made by AT&T to Licensee for specific work performed, and shall be (a) the actual charges made by subcontractors to AT&T for work and/or, (b) if the work was performed by AT&T employees, it shall be calculated on an individual case basis, based on the estimated amount of work to be performed.
- 1.12 Duct. The term Duct refers to a single enclosed tube, pipe, or channel for enclosing and carrying cables, wires, and other Facilities. As used in this Agreement, the term Duct includes Inner-Ducts created by subdividing a Duct into smaller channels.
- 1.13 Facilities. The terms Facility and Facilities refer to any property or equipment utilized in the provision of telecommunication services.
- 1.14 The acronym FCC refers to the Federal Communications Commission.
- 1.15 Handholes. The term Handhole refers to an enclosure, usually below ground level, used for the purpose of installing, operating, and maintaining facilities in a Conduit. A Handhole is too small to permit personnel to physically enter.
- 1.16 Inner-Duct. The term Inner-Duct refers to a pathway created by subdividing a Duct into smaller channels.
- 1.17 Joint User. The term Joint User refers to a utility which has entered into an agreement with AT&T providing reciprocal rights of attachment of Facilities owned by each party to the Poles, Ducts, Conduits and Rights of Way owned by the other party.
- 1.18 Joint Use Pole. A pole not owned by AT&T, but upon which AT&T maintains its Facilities.
- 1.19 Lashing. The term Lashing refers to the attachment of a Licensee's Sheath or Inner-Duct to a supporting strand.
- 1.20 License. The term License refers to any License issued pursuant to this Agreement and may, if the context requires, refer to Conduit Occupancy or Pole attachment Licenses issued by AT&T prior to the date of this Agreement.

- 1.21 Licensee. The term Licensee refers to a person or entity which has entered or may enter into an agreement or arrangement with AT&T permitting such person or entity to place its Facilities in AT&T's Conduit System or attach its Facilities to AT&T's Poles or Anchors.
- 1.22 Make-Ready Work. The term Make-Ready Work refers to all work performed or to be performed to prepare AT&T's Conduit Systems, Poles or Anchors and related Facilities for the requested occupancy or attachment of Licensee's Facilities. Make--Ready work includes, but is not limited to, clearing obstructions (e.g., by rodding Ducts to ensure clear passage), the rearrangement, transfer, replacement, and removal of existing Facilities on a Pole or in a Conduit System where such work is required solely to accommodate Licensee's Facilities and not to meet AT&T's business needs or convenience. Make-Ready work may require "dig-ups" of existing Facilities and may include the repair, enlargement or modification of AT&T's Facilities (including, but not limited to, Conduits, Ducts, Handholes and Manholes) or the performance of other work required to make a Pole, Anchor, Conduit or Duct usable for the initial placement of Licensee's Facilities.
- 1.23 Manhole. The term Manhole refers to an enclosure, usually below ground level and entered through a hole on the surface covered with a cast iron or concrete Manhole cover, which personnel may enter and use for the purpose of installing, operating, and maintaining Facilities in a Conduit.
- 1.24 Occupancy. The term Occupancy shall refer to the physical presence of telecommunication Facilities in a Duct, on a Pole, or within a Right of Way.
- 1.25 Person Acting on Licensee's Behalf. The terms Person Acting on Licensee's Behalf, personnel performing work on Licensee's behalf, and similar terms include both natural persons and firms and ventures of every type, including, but not limited to, corporations, partnerships, limited liability companies, sole proprietorships, and joint ventures. The terms Person Acting on Licensee's Behalf, personnel performing work on Licensee's behalf, and similar terms specifically include, but are not limited to, Licensee, its officers, directors, employees, agents, representatives, attorneys, contractors, subcontractors, and other persons or entities performing services at the request of or as directed by Licensee and their respective officers, directors, employees, agents, and representatives.

- 1.26 Person Acting on AT&T's Behalf. The terms Person Acting on AT&T's Behalf, personnel performing work on AT&T's behalf, and similar terms include both natural persons and firms and ventures of every type, including but not limited to corporations, partnerships, limited liability companies, sole proprietorships, and joint ventures. The terms Person Acting on AT&T's Behalf, personnel performing work on AT&T's behalf, and similar terms specifically include, but are not limited to, AT&T, its officers, directors, employees, agents, representatives, attorneys, contractors, subcontractors, and other persons or entities performing services at the request or on behalf of AT&T and their respective officers, directors, employees, agents, and representatives.
- 1.27 Pole. The term Pole refers to both utility Poles and Anchors but only to those utility Poles and Anchors owned or controlled by AT&T, and does not include utility Poles or Anchors with respect to which AT&T has no legal authority to permit attachments by other persons or entities.
- 1.28 Pole Attachment Act. The terms Pole Attachment Act and Pole Attachment Act of 1978 refer to those provisions of the Communications Act of 1934, as amended, now codified as 47 U.S.C. § 224.
- 1.29 Pre-License Survey. The term Pre-License Survey refers to all work and activities performed or to be performed to determine whether there is adequate capacity on a Pole or in a Conduit or Conduit System (including Manholes and Handholes) to accommodate Licensee's Facilities and to determine what Make-Ready Work, if any, is required to prepare the Pole, Conduit or Conduit System to accommodate Licensee's Facilities.
- 1.30 Right of Way (ROW). The term Right of Way/Rights of Way refer(s) to the right to use the land or other property of another party to place Poles, Conduits, cables, other structures and equipment, or to provide passage to access such structures and equipment. A Right of Way may run under, on, or above public or private property (including air space above public or private property) and may include the right to use discrete space in buildings, building complexes, or other locations.
- 1.31 Sheath. The term Sheath refers to a single outer covering containing communications wires, fibers, or other communications media.
- 1.32 Spare Capacity. The term Spare Capacity refers to any Poles, Conduit, Duct or Inner-Duct not currently assigned or subject to a pending Application for attachment/occupancy. Spare Capacity does not include an Inner-Duct (not to exceed one Inner-Duct per party) reserved by AT&T, Licensee, or a Third Party for maintenance, repair, or emergency restoration.
- 1.33 State. When capitalized, the term "State" (as used in terms such as "this State") refers to the State, for which this Agreement applies.

1.34 Third Party. The terms Third Party and Third Parties refer to persons and entities other than Licensee and AT&T. Use of the term Third Party does not signify that any such person or entity is a party to this Agreement or has any contractual rights hereunder.

## 2. **SCOPE OF AGREEMENT**

2.1 Undertaking of AT&T. AT&T shall provide Licensee with equal and nondiscriminatory access to Pole space, Conduits, Ducts, and Rights of Way on terms and conditions equal to those provided by AT&T to itself or to any other telecommunications service provider. Further, AT&T shall not withhold or delay assignment of such Facilities to Licensee because of the potential or forecasted needs of itself or other parties.

2.2 Attachments and Occupancies Authorized by this Agreement. AT&T shall issue one or more Licenses to Licensee authorizing Licensee to attach Facilities to AT&T's owned or controlled Poles and to place Facilities within AT&T's owned or controlled Conduits, Ducts or Rights of Way under the terms and conditions set forth in this Section and the Telecommunications Act of 1996.

2.2.1 Unless otherwise provided herein, authority to attach Facilities to AT&T's owned or controlled Poles, to place Facilities within AT&T's owned or controlled Conduits, Ducts or Rights of Way shall be granted only in individual Licenses granted under this Agreement and the placement or use of such Facilities shall be determined in accordance with such Licenses and procedures established in this Agreement.

2.2.2 Licensee agrees that its attachment of Facilities to AT&T's owned or controlled Poles, occupancy of AT&T's owned or controlled Conduits, Ducts or Rights of Way shall take place pursuant to the licensing procedures set forth herein, and AT&T agrees that it shall not unreasonably withhold or delay issuance of such Licenses.

2.2.3 Licensee may not sublease or otherwise authorize any Third Party to use any part of the AT&T Facilities licensed to Licensee under this Agreement, except that Licensee may lease its own Facilities to Third Parties, or allow affiliates to overlash cables to Licensee cables. Notwithstanding the above, upon notice to AT&T, Licensee may permit Third Parties who have an agreement with AT&T to overlash to existing Licensee attachments in accordance with the terms and conditions of such Third Party's agreement with AT&T, and Licensee may lease dark fiber to a Third Party.

- 2.3 Licenses. Subject to the terms and conditions set forth in this Agreement, AT&T shall issue to Licensee one or more Licenses authorizing Licensee to place or attach Facilities in or to specified Poles, Conduits, Ducts or Rights of Way owned or controlled by AT&T located within this state on a first come, first served basis. AT&T may deny a License Application if AT&T determines that the Pole, Conduit or Duct space specifically requested by Licensee is necessary to meet AT&T's present needs, or is Licensed by AT&T to another Licensee, or is otherwise unavailable based on engineering concerns. AT&T shall provide written notice to Licensee within a reasonable time specifying in detail the reasons for denying Licensee's request. AT&T shall have the right to designate the particular Duct(s) to be occupied; the location and manner in which Licensee's Facilities will enter and exit AT&T's Conduit System and the specific location and manner of installation for any associated equipment which is permitted by AT&T to occupy the Conduit System.
- 2.4 Access and Use of Rights-of-Way. AT&T acknowledges that it is required by the Telecommunications Act of 1996 to afford Licensee access to and use of all associated Rights of Way to any sites where AT&T's owned or controlled Poles, Manholes, Conduits, Ducts or other parts of AT&T's owned or controlled Conduit Systems are located.
- 2.4.1 AT&T shall provide Licensee with access to and use of such Rights of Way to the same extent and for the same purposes that AT&T may access or use such Rights of Way, including but not limited to access for ingress, egress or other access and to construct, utilize, maintain, modify, and remove Facilities for which Pole attachment, Conduit Occupancy, or ROW use Licenses have been issued, provided that any agreement with a Third Party under which AT&T holds such rights expressly or impliedly grants AT&T the right to provide such rights to others.
- 2.4.2 Where AT&T notifies Licensee that AT&T's agreement with a Third Party does not expressly or impliedly grant AT&T the ability to provide such access and use rights to others, upon Licensee's request, AT&T will use its best efforts to obtain the owner's consent and to otherwise secure such rights for Licensee. Licensee agrees to reimburse AT&T for the reasonable and demonstrable costs incurred by AT&T in obtaining such rights for Licensee.
- 2.4.3 In cases where a Third Party agreement does not grant AT&T the right to provide access and use rights to others as contemplated in 2.4.1 and AT&T, despite its best efforts, is unable to secure such access and use rights for Licensee in accordance with 2.4.2, or, in the case where Licensee elects not to invoke its rights under 2.4.1 or 2.4.2, Licensee shall be responsible for obtaining such permission to access and use such Rights of Way. AT&T shall cooperate with Licensee in obtaining such permission and shall not prevent or delay any Third Party assignment of ROW's to Licensee.

- 2.4.4 Where AT&T has any ownership or Rights of Way to buildings or building complexes, or within buildings or building complexes, AT&T shall offer to Licensee through a License or other attachment.
- 2.4.4.1 The right to use any available space owned or controlled by AT&T in the building or building complex to install Licensee equipment and Facilities; and
- 2.4.4.2 Ingress and egress to such space.
- 2.4.5 Except to the extent necessary to meet the requirements of the Telecommunications Act of 1996, neither this Agreement nor any License granted hereunder shall constitute a conveyance or assignment of any of either party's rights to use any public or private Rights of Way, and nothing contained in this Agreement or in any License granted hereunder shall be construed as conferring on one party any right to interfere with the other party's access to any such public or private Rights of Way.
- 2.5 No Effect on AT&T's Right to Convey Property. Nothing contained in this Agreement or in any License issued hereunder shall in any way affect the right of AT&T to convey to any other person or entity any interest in real or personal property, including any Poles, Conduit or Ducts to or in which Licensee has attached or placed Facilities pursuant to Licenses issued under this Agreement provided however that AT&T shall give Licensee reasonable advance written notice of such intent to convey.
- 2.6 No Effect on AT&T's Rights to Manage its Own Facilities. This Agreement shall not be construed as limiting or interfering with AT&T's rights set forth below, except to the extent expressly provided by the provisions of this Agreement or Licenses issued hereunder or by the Telecommunications Act of 1996 or other applicable laws, rules or regulations:
- 2.6.1 To locate, relocate, move, replace, modify, maintain, and operate AT&T's own Facilities within AT&T's Conduits, Ducts or rights-of way or any of AT&T's Facilities attached to AT&T's Poles at any time and in any reasonable manner which AT&T deems appropriate to serve its customers, avail itself of new business opportunities, or otherwise meet its business needs; or
- 2.6.2 To enter into new agreements or arrangements with other persons or entities permitting them to attach or place their Facilities to or in AT&T's Poles, Conduits or Ducts; provided, however, that such relocations, moves, replacements, modifications, maintenance and operations or new agreements or arrangements shall not substantially interfere with Licensee's Pole attachment, Conduit Occupancy or ROW use, rights provided by Licenses issued pursuant to this Agreement.

- 2.7 No Effect on Licensee's Rights to Manage its Own Facilities. This Agreement shall not be construed as limiting or interfering with Licensee's rights set forth below, except to the extent expressly provided by the provisions of this Agreement or Licenses issued hereunder or by the Telecommunications Act of 1996 or other applicable laws, rules or regulations:
- 2.7.1 To locate, relocate, move, replace, modify, maintain, and operate its own Facilities within AT&T's Conduits, Ducts or Rights of Way or its Facilities attached to AT&T's Poles at any time and in any reasonable manner which Licensee deems appropriate to serve its customers, avail itself of new business opportunities, or otherwise meet its business needs; or
- 2.7.2 To enter into new agreements or arrangements with other persons or entities permitting Licensee to attach or place its Facilities to or in such other persons' or entities' Poles, Conduits or Ducts, or Rights of Way; provided, however, that such relocations, moves, replacements, modifications, maintenance and operations or new agreements or arrangements shall not conflict with Licensee's obligations under Licenses issued pursuant to this Agreement.
- 2.8 No Right to Interfere with Facilities of Others. The provisions of this Agreement or any License issued hereunder shall not be construed as authorizing either party to this Agreement to rearrange or interfere in any way with any of the other party's Facilities, with the Facilities of other persons or entities, or with the use of or access to such Facilities by such other party or such other persons or entities, except to the extent expressly provided by the provisions of this Agreement or any License issued hereunder or by the Telecommunications Act of 1996 or other applicable laws, rules or regulations.
- 2.8.1 Licensee acknowledges that the Facilities of persons or entities other than AT&T and Licensee may be attached to or occupy AT&T's Poles, Conduits, Ducts and Rights of Way.
- 2.8.2 AT&T shall not attach, or give permission to any third parties to attach Facilities to, existing Licensee Facilities without Licensee's prior written consent. If AT&T becomes aware of any such unauthorized attachment to Licensee Facilities, AT&T shall use its best efforts to rectify the situation as soon as practicable.

- 2.8.3 With respect to Facilities occupied by Licensee or the subject of an Application for attachment by Licensee, AT&T will give to Licensee 60 days' written notice for Conduit extensions or reinforcements, 60 days' written notice for Pole line extensions, 60 days' written notice for Pole replacements, and 60 days' written notice of AT&T's intention to construct, reconstruct, expand or place such Facilities or of AT&T's intention not to maintain or use any existing Facility. Where AT&T elects to abandon or remove AT&T Facilities, the Facilities will be offered to existing occupants on a first-in, first-right to maintain basis. The party first electing to exercise this option will be required to execute the appropriate agreement with AT&T to transfer (purchase agreement) ownership from AT&T to new party, subject to then-existing licenses pertaining to such Facilities. If no party elects to maintain such Facilities, all parties will be required to remove their existing Facilities within ninety (90) days of written notice from AT&T. If an emergency or provisions of an applicable joint use agreement require AT&T to construct, reconstruct, expand or replace Poles, Conduits or Ducts occupied by Licensee or the subject of an Application for attachment by Licensee, AT&T will notify Licensee as soon as reasonably practicable of such proposed construction, reconstruction, expansion or replacement to enable Licensee, if it so desires, to request that a Pole, Conduit or Duct of greater height or capacity be utilized to accommodate an anticipated Facility need of Licensee.
- 2.8.4 Upon request and at Licensee's expense, AT&T shall remove any retired cable from Conduit Systems to allow for the efficient use of Conduit space within a reasonable period of time. AT&T retains salvage rights on any cable removed. In order to safeguard its structures and Facilities, AT&T reserves the right to remove retired cables and is under no obligation to allow Licensee the right to remove such cables. Based on sound engineering judgment, there may be situations where it would neither be feasible nor practical to remove retired cables.
- 2.8.5 Assignment of Space. Assignment of space on Poles, in Conduits or Ducts and within ROW's will be made pursuant to Licenses granted by AT&T on an equal basis to AT&T, Licensee and other telecommunication service providers.

### 3. **REQUIREMENTS AND SPECIFICATIONS**

- 3.1 Published Standards Incorporated in this Section by Reference. Licensee agrees that its Facilities shall be placed, constructed, maintained, repaired, and removed in accordance with current (as of the date when such work is performed) editions of the following publications, each of which is incorporated by reference as part of this Section :

- 3.1.1 The Blue Book Manual of Construction Procedures, Special Report SR-TAP-001421, published by Telcordia Technologies, f/k/a Bell Communications Research, Inc. ("BellCore"), and sometimes referred to as the "Blue Book";
- 3.1.2 The National Electrical Code (NEC); and
- 3.1.3 The National Electrical Safety Code (NESC).
- 3.2 Changes in Published Standards. Licensee agrees to rearrange its Facilities in accordance with changes in the standards published in the publications specified in Article 3.1 of this Agreement if required by law to do so or upon the mutual agreement of the parties.
- 3.3 Additional Electrical Design Specifications. Licensee agrees that, in addition to specifications and requirements referred to in Article 3.1 above, Licensee's Facilities placed in AT&T's Conduit System shall meet all of the following electrical design specifications:
- 3.3.1 No Facility shall be placed in AT&T's Conduit System in violation of FCC regulations.
- 3.3.2 Licensee's Facilities placed in AT&T's Conduit System shall not be designed to use the earth as the sole conductor for any part of Licensee's circuits.
- 3.3.3 Licensee's Facilities carrying more than 50 volts AC (rms) to ground or 135 volts DC to ground shall be enclosed in an effectively grounded Sheath or shield.
- 3.3.4 No coaxial cable of Licensee shall occupy a Conduit System containing AT&T's cable unless such cable of Licensee meets the voltage limitations of Article 820 of the National Electrical Code.
- 3.3.5 Licensee's coaxial cable may carry continuous DC voltages up to 1800 volts to ground where the conductor current will not exceed one-half amperes and where such cable has two separate grounded metal Sheaths or shields and a suitable insulating jacket over the outer Sheath or shield. The power supply shall be so designed and maintained that the total current carried over the outer Sheath shall not exceed 200 micro amperes under normal conditions. Conditions which would increase the current over this level shall be cleared promptly.
- 3.3.6 Neither party shall circumvent the other party's corrosion mitigation measures. Each party's new Facilities shall be compatible with the other party's Facilities so as not to damage any Facilities of the other party by corrosion or other chemical reaction.

- 3.4 Additional Physical Design Specifications. Licensee's Facilities placed in AT&T's Conduit System must meet all of the following physical design specifications:
- 3.4.1 Cables bound or wrapped with cloth or having any kind of fibrous coverings or impregnated with an adhesive material shall not be placed in AT&T's Conduit or Ducts.
- 3.4.2 The integrity of AT&T's Conduit System and overall safety of AT&T's personnel and other personnel working in AT&T's Conduit System requires that "dielectric cable" be required when Licensee's cable Facility utilizes an alternative Duct or route that is shared in the same trench by any current carrying Facility of a power utility.
- 3.4.3 New construction splices in Licensee's fiber optic and twisted pair cables shall be located in Manholes, pull boxes or Handholes.
- 3.5 Additional Specifications Applicable to Connections. The following specifications apply to connections of Licensee's Conduit to AT&T's Conduit System:
- 3.5.1 Licensee will be permitted to connect its Conduit or Duct only at the point of an AT&T Manhole. No attachment will be made by entering or breaking into Conduit between Manholes. All necessary work to install Licensee Facilities will be performed by Licensee or its contractor at Licensee's expense. In no event shall Licensee or its contractor "core bore" or make any other modification to AT&T Manhole(s) without the prior written approval of AT&T, which approval will not be unreasonably delayed or withheld.
- 3.5.2 AT&T may monitor, at Licensee's expense, the entrance and exit of Licensee's Facilities into AT&T's Manholes and the placement of Licensee's Facilities in AT&T's Manholes.
- 3.5.3 If Licensee constructs or utilizes a Duct connected to AT&T's Manhole, the Duct and all connections between that Duct and AT&T's Manhole shall be sealed, to the extent practicable, to prevent the entry of gases or liquids into AT&T's Conduit System. If Licensee's Duct enters a building, it shall also be sealed where it enters the building and at all other locations necessary to prevent the entry of gases and liquids from the building into AT&T's Conduit System.

- 3.6 Requirements Relating to Personnel, Equipment, Material, and Construction Procedures Generally. Duct clearing, rodding or modifications required to grant Licensee access to AT&T's Conduit Systems may be performed by AT&T at Licensee's expense at charges which represent AT&T's actual costs. Alternatively (at Licensee's option) such work may be performed by a contractor who demonstrates compliance with AT&T certification requirements, which certification requirements shall be consistent with F.C.C. rules. The parties acknowledge that Licensee, its contractors, and other persons acting on Licensee's behalf will perform work for Licensee (e.g., splicing Licensee's Facilities) within AT&T's Conduit System. Licensee represents and warrants that neither Licensee nor any Person Acting on Licensee's Behalf shall permit any person to climb or work on or in any of AT&T's Poles or to enter AT&T's Manholes or work within AT&T's Conduit System unless such person has the training, skill, and experience required to recognize potentially dangerous conditions relating to Pole or the Conduit Systems and to perform the work safely.
- 3.6.1 Licensee's Facilities within AT&T's Conduit System shall be constructed, placed, rearranged, modified, and removed upon receipt of License specified in 5.1. However, no such License will be required for the inspection, maintenance, repair or non-physical modifications of Licensee's Facilities.
- 3.6.2 Rodding or clearing of Ducts in AT&T's Conduit System shall be done only when specific authorization for such work has been obtained in advance from AT&T, which authorization shall not be unreasonably delayed or withheld by AT&T. The parties agree that such rodding or clearing shall be performed according to existing industry standards and practices. Licensee may contract with AT&T for performance of such work or (at Licensee's option) with a contractor who demonstrates compliance with AT&T certification requirements.
- 3.6.3 Personnel performing work on AT&T's or Licensee's behalf in AT&T's Conduit System shall not climb on, step on, or otherwise disturb the other party's or any Third Party's cables, air pipes, equipment, or other Facilities located in any Manhole or other part of AT&T's Conduit System.
- 3.6.4 Personnel performing work on AT&T's or Licensee's behalf within AT&T's Conduit System (including any Manhole) shall, upon completing their work, make reasonable efforts to remove all tools, unused materials, wire clippings, cable Sheathing and other materials brought by them to the work site.
- 3.6.5 All of Licensee's Facilities shall be firmly secured and supported in accordance with BellCore and industry standards.
- 3.6.6 Identification of Facilities in Conduit/Manholes. Licensee's Facilities shall be plainly identified with Licensee's name in each Manhole with a firmly affixed permanent tag that meets standards set by AT&T for its own Facilities.

- 3.6.6.1 Identification of Pole Attachments. Licensee's Facilities attached to AT&T Poles shall be plainly identified with Licensee's name firmly affixed at each Pole by a permanent tag that meets industry standards.
- 3.6.7 Manhole pumping and purging required in order to allow Licensee's work operations to proceed shall be performed by a vendor approved by AT&T in compliance with AT&T Practice Sec. 620-145-011BT, "Manhole Contaminants, Water, Sediment or Debris Removal and Reporting Procedures," and any amendments, revisions or supplements thereto and in compliance with all regulations and standards established by the United States Environmental Protection Agency and by any applicable state or local environmental regulators.
- 3.6.8 Planks or other types of platforms shall not be installed using cables, pipes or other equipment as a means of support. Platforms shall be supported only by cable racks.
- 3.6.9 Any leak detection liquid or device used by Licensee or personnel performing work on Licensee's Facilities within AT&T's Conduit System shall be of a type approved by AT&T or BellCore.
- 3.6.10 When Licensee or personnel performing work on Licensee's behalf are working within or in the vicinity of any part of AT&T's Poles or Conduit System which is located within, under, over, or adjacent to streets, highways, alleys or other traveled Rights of Way, Licensee and all personnel performing work on Licensee's behalf shall follow procedures which Licensee deems appropriate for the protection of persons and property. Licensee shall be responsible, at all times, for determining and implementing the specific steps required to protect persons and property at the site. Licensee will provide all traffic control and warning devices required to protect pedestrian and vehicular traffic, workers and property from danger. AT&T shall have no responsibility for the safety of personnel performing work on Licensee's behalf, for the safety of bystanders, and for insuring that all operations conform to current OSHA regulations and all other governmental rules, ordinances or statutes. AT&T reserves the right to suspend Licensee's activities on, in or in the vicinity of AT&T's Poles or Conduit System if, in AT&T's reasonable judgment, any hazardous condition arises due to the activity (including both acts and omissions) of Licensee or any personnel performing work on Licensee's behalf, which suspension shall cease when the condition has been rectified.
- 3.6.11 Except for protective screens, no temporary cover shall be placed by Licensee or personnel performing work on Licensee's behalf over an open Manhole unless it is at least four feet above the surface level of the Manhole opening.
- 3.6.12 Smoking or the use of any open flame is prohibited in AT&T's Manholes, in any other portion of AT&T's Conduit System, or within 10 feet of any open Manhole entrance; provided that this provision will not prohibit the use of spark producing tools such as electric drills, fusion splicers, etc.

- 3.6.13 Artificial lighting, when required, will be provided by Licensee. Only explosion-proof lighting fixtures shall be used.
- 3.6.14 Neither Licensee nor personnel performing work on Licensee's behalf shall allow any combustible gas, vapor, liquid, or material to accumulate in AT&T's Conduit System (including any Manhole) during work operations performed within or in the vicinity of AT&T's Conduit System.
- 3.6.15 Licensee will abide by any laws, regulations or ordinances regarding the use of spark producing tools, equipment or devices in AT&T's Manholes, in any other portions of AT&T's Conduit System, or within 10 feet of any open Manhole opening. This includes, but is not limited to, such tools as electric drills and hammers, meggers, breakdown sets, induction sets, and the like.
- 3.7 Opening of Manholes. The following requirements apply to the opening of AT&T's Manholes and the authority of AT&T personnel present when work on Licensee's behalf is being performed within or in the vicinity of AT&T's Conduit System.
- 3.7.1 AT&T's Manholes shall be opened only as permitted by AT&T's authorized employees or agents, which permission shall not be unreasonably denied or delayed.
- 3.7.2 Licensee shall notify AT&T forty-eight (48) hours in advance of any routine work operation requiring entry into any of AT&T's Manholes.
- 3.7.3 Licensee shall be responsible for obtaining any necessary authorization from appropriate authorities to open Manholes for Conduit work operations therein.
- 3.7.4 AT&T's authorized employee or agent shall not direct or control the conduct of Licensee's work at the work site. The presence of AT&T's authorized employee or agent at the work site shall not relieve Licensee or personnel performing work on Licensee's behalf of their responsibility to conduct all work operations within AT&T's Conduit System in a safe and workmanlike manner.
- 3.7.5 Although AT&T's authorized employee or agent shall not direct or control the conduct of Licensee's work at the work site, AT&T's employee or agent shall have the authority to suspend Licensee's work operations within AT&T's Conduit System if, in the reasonable discretion of such AT&T employee or agent, it appears that any hazardous conditions arise or any unsafe practices are being followed by Licensee or personnel performing work on Licensee's behalf.
- 3.8 OSHA Compliance: Notice to AT&T of Unsafe Conditions. Licensee agrees that:
- 3.8.1 Its Facilities shall be constructed, placed, maintained, repaired, and removed in accordance with the Occupational Safety and Health Act (OSHA) and all rules and regulations promulgated thereunder,

- 3.8.2 All persons acting on Licensee's behalf, including but not limited to Licensee's employees, agents, contractors, and subcontractors shall, when working on or within AT&T's Poles or Conduit System, comply with OSHA and all rules and regulations thereunder;
- 3.8.3 Licensee shall establish appropriate procedures and controls to assure compliance with all requirements of this section; and
- 3.8.4 Licensee (and any Person Acting on Licensee's Behalf) may report unsafe conditions on, in or in the vicinity of AT&T's Poles or Conduit System to AT&T.
- 3.9 Compliance with Environmental Laws and Regulations. Licensee acknowledges that, from time to time, environmental contaminants may enter AT&T's Conduit System and accumulate in Manholes or other Conduit Facilities and those certain Conduits (transite) are constructed with asbestos-containing materials. If AT&T has knowledge of the presence of such contaminants in a Conduit for which Licensee has applied for or holds a License, AT&T will promptly notify Licensee of such fact.
- Notwithstanding any of AT&T's notification requirements in this Attachment, Licensee acknowledges that some of AT&T's Conduit is fabricated from asbestos-containing materials. Such Conduit is generally marked with a designation of "C Fiber Cement Conduit," "Transite," or "Johns-Manville." Until proven otherwise, Licensee will presume that all Conduit not fabricated of plastic, tile, or wood is asbestos-containing and will handle it pursuant to all applicable regulations relating to worker safety and protection of the environment. AT&T makes no representations to Licensee or personnel performing work on Licensee's behalf that AT&T's Conduit System or any specific portions thereof will be free from environmental contaminants at any particular time. The acknowledgments and representations set forth in the two preceding sentences are not intended to relieve AT&T of any liability which it would otherwise have under applicable law for the presence of environmental contaminants in its Conduit Facilities. Licensee agrees to comply with the following provisions relating to compliance with environmental laws and regulations:
- 3.9.1 Licensee's Facilities shall be constructed, placed, maintained, repaired, and removed in accordance with all applicable federal, state, and local environmental statutes, ordinances, rules, regulations, and other laws, including but not limited to the Resource Conservation and Recovery Act (42 U.S.C. §§ 9601 et. seq.), the Toxic Substance Control Act (15 U.S.C. §§ 2601-2629), the Clean Water Act (33 U.S.C. §§ 1251 et. seq.), and the Safe Drinking Water Act (42 U.S.C. §§ 300f-300j).

- 3.9.2 All persons acting on Licensee's behalf, including but not limited to Licensee's employees, agents, contractors, and subcontractors, shall, when working on, within or in the vicinity of AT&T's Poles or Conduit System, comply with all applicable federal, state, and local environmental laws, including but not limited to all environmental statutes, ordinances, rules, and regulations.
- 3.9.3 Licensee shall establish appropriate procedures and controls to assure compliance with all requirements of this section. AT&T will be afforded a reasonable opportunity to review such procedures and controls and provide comments that will be reasonably considered in advance of their implementation. Review and comment by AT&T pursuant to this section will be provided in a timely manner.
- 3.9.4 Licensee and all personnel performing work on Licensee's behalf shall comply with such standards and practices as AT&T and Licensee may from time to time mutually agree to adopt to comply with environmental laws and regulations including, without limitation, AT&T Practice Sec. 620-145-011BT, "Manhole Contaminants, Water, Sediment or Debris Removal and Reporting Procedures". Pursuant to this practice, neither Licensee nor AT&T nor personnel performing work on either party's behalf shall discharge water or any other substance from any AT&T Manhole or other Conduit Facility onto public or private property, including any storm water drainage system, without first testing such water or substance for contaminants in accordance with mutually agreed standards and practices and determining that such discharge would not violate any environmental law, create any environmental risk or hazard, or damage the property of any person. No such waste material shall be deposited on AT&T premises for storage or disposal.
- 3.10 Compliance with Other Governmental Requirements. Licensee agrees that its Facilities attached to AT&T's Facilities shall be constructed, placed, maintained, and removed in accordance with the ordinances, rules, and regulations of any governing body having jurisdiction of the subject matter. Licensee shall comply with all statutes, ordinances, rules, regulations and other laws requiring the marking and lighting of aerial wires, cables and other structures to ensure that such wires, cables and structures are not a hazard to aeronautical navigation. Licensee shall establish appropriate procedures and controls to assure such compliance by all persons acting on Licensee's behalf, including but not limited to, Licensee's employees, agents, contractors, and subcontractors.
- 3.11 Differences in Standards or Specifications. To the extent that there may be differences in any applicable standards or specifications referred to in this Article 3, the most stringent standard or specification shall apply.

- 3.12 Licensee Solely Responsible for the Condition of Its Facilities. Licensee shall be responsible at all times for the condition of its Facilities and its compliance with the requirements, specifications, rules, regulations, ordinances, and laws specified above. In this regard, AT&T shall have no duty to Licensee to inspect or monitor the condition of Licensee's Facilities (including but not limited to splices and other Facilities connections) located within AT&T's Conduit and Ducts or any attachment of Licensee's Facilities to AT&T's Poles, Anchors, Anchor/Guy Strands or other Pole Facilities. AT&T may, however, conduct such inspections and audits of its Poles and Conduit System as AT&T determines reasonable or necessary. Such inspection and audits shall be conducted at AT&T's expense with the exception of (1) follow-up inspection to confirm remedial action after an observed Licensee violation of the requirements of this Agreement; and (2) inspection of Licensee Facilities in compliance with a specific mandate of appropriate governmental authority for which inspections the Cost shall be borne by Licensee. Either party may audit the other party's compliance with the terms of this Section. Observed safety hazards or imminent Facility failure conditions of another party shall be reported to the affected party where such party can be readily identified.
- 3.13 Efficient use of Conduit. AT&T will install Inner-Ducts to increase Duct space in existing Conduit as Facilities permit. The full complement of Inner-Ducts will be installed which can be accommodated under sound engineering principles. The number of Inner-Ducts which can reasonably be installed will be determined by AT&T.
- 4 ADDITIONAL LEGAL REQUIREMENTS**
- 4.1 Third Party Property Owners. Licenses granted under this Section authorize Licensee to place Facilities in, or attach Facilities to, Poles, Conduits and Ducts owned or controlled by AT&T but do not affect the rights of landowners to control terms and conditions of access to their property.
- 4.1.1 Licensee agrees that neither Licensee nor any persons acting on Licensee's behalf, including but not limited to Licensee's employees, agents, contractors, and subcontractors, shall engage in any conduct which damages public or private property in the vicinity of AT&T's Poles or Conduit System, interferes in any way with the use or enjoyment of public or private property except as expressly permitted by the owner of such property, or creates a hazard or nuisance on such property (including, but not limited to, a hazard or nuisance resulting from any abandonment or failure to remove Licensee's Facilities or any construction debris from the property, failure to erect warning signs or barricades as may be necessary to give notice to others of unsafe conditions on the premises while work performed on Licensee's behalf is in progress, or failure to restore the property to a safe condition after such work has been completed).

- 4.2 Required Permits, Certificates and Licenses. Licensee shall be responsible for obtaining any building permits or certificates from governmental authorities necessary to construct, operate, maintain and remove its Facilities on public or private property.
- 4.2.1 Licensee shall not attach or place its Facilities to or in AT&T's Poles, Conduit or Duct located on any property for which it or AT&T has not first obtained all required authorizations.
- 4.2.2 AT&T shall have the right to request evidence that all appropriate authorizations have been obtained. However, such request shall not delay AT&T's Pre-License Survey work.
- 4.3 Lawful Purposes. All Facilities placed by Licensee in AT&T's Conduit and Ducts or on AT&T's Poles, Anchors or Anchor/Guy Strands must serve a lawful purpose and the uses made of Licensee's Facilities must comply with all applicable federal, state, and local laws and with all federal, state, and local regulatory rules, regulations, and requirements. In this regard, Licensee shall not utilize any Facilities occupying or attached to AT&T's Conduits, Ducts or Poles for the purpose of providing any services which it is not authorized by law to provide or for the purpose of enabling any other person or entity to provide any such services.
- 5. FACILITIES AND LICENSES**
- 5.1 Licenses Required. Before placing any Facilities in AT&T's Conduits or Ducts or attaching any Facilities to AT&T's Poles, Anchors or Anchor/Guy Strands, Licensee must first apply for and receive a written License from AT&T.
- 5.2 Provision of Records and Information to Licensee. In order to obtain information regarding Facilities, Licensee shall make a written request to AT&T, identifying with reasonable specificity the geographic area for which Facilities are required, the types and quantities of the required Facilities and the required in-service date. In response to such request, AT&T shall provide Licensee with information regarding the types, quantity and location (which may be provided by provision of route maps) and availability of AT&T Poles, Conduit and right-of-way located within the geographic area specified by Licensee. Provision of information under the terms of this section shall include the right of Licensee employees or agents to obtain copies of engineering records or drawings which pertain to those Facilities within the geographic area identified in Licensee's request. Such copies of records shall be provided to Licensee via courier at the expense of Licensee or otherwise available at the records location center set forth in Exhibit II. However, all requests for copies of records shall be submitted to the Competitive Structures Provisioning Center in Birmingham, Alabama. The costs of producing and mailing copies of records, which are to be paid by Licensee, are on an individual case basis. The components which make up the total costs are actual:

- 1) AT&T employee costs based on the time spent researching, reviewing and copying records
- 2) Copying costs
- 3) Shipping costs

- 5.3 No Warranty of Record Information. Licensee acknowledges that records and information provided by AT&T pursuant to paragraph 5.2 may not reflect field conditions and that physical inspection is necessary to verify presence and condition of outside plant Facilities and Right of Way. In providing such records and information, AT&T assumes no liability to Licensee or any Third Party for errors/omissions contained therein.
- 5.4 Determination of Availability. AT&T shall provide Pole, Conduit and right-of-way availability information in response to a request from Licensee which identifies with reasonable specificity the Facilities for which such information is desired. If such request includes Joint Use Pole(s) AT&T shall respond with respect to such Joint Use Pole(s) as to what Make-Ready Work is required for AT&T's Facilities, only. Notwithstanding any other provision, AT&T shall not determine space availability upon any Joint Use Pole(s). Licensee may elect to be present at any field based survey of Facilities identified pursuant to this paragraph and AT&T shall provide Licensee at least forty-eight (48) hours notice prior to initiating such field survey. Licensee employees or agents shall be permitted to enter AT&T Manholes and inspect such structures to confirm usability and/or evaluate condition of the structure(s) with at least forty-eight (48) hours notice to AT&T, with an AT&T representative present and at Licensee's expense.
- 5.5 Assignment of Conduit, Duct and Pole Space. AT&T shall not unreasonably deny or delay issuance of any License and, in any event, AT&T shall issue such License as follows: (a) after the determination has been made that Make-Ready Work is not required, or (b) completion of Make-Ready Work.
- 5.5.1 No Make-Ready Work Required. If AT&T determines that no Make-Ready Work is required, AT&T shall approve Applications for Pole attachment and Conduit Occupancy Licenses and issue such Licenses within twenty (20) business days after the determination has been made that no Make-Ready Work is required, but in no event later than 45 days after AT&T receives Licensee's Application, which period shall exclude any time AT&T is awaiting a response from Licensee.
- 5.5.2 Make-Ready Work Required. If Make-Ready Work is to be performed by AT&T, such available space shall remain in effect until make-ready costs are presented to Licensee and approval by Licensee pursuant to the time frames herein stated in 6.2. If Licensee approves AT&T's make-ready costs, Licensee shall have twelve (12) months from the date of Application approval to install its Facilities.

If Licensee rejects AT&T's costs for Make-Ready Work, but then elects to perform the Make-Ready Work itself or through a contractor or if Licensee elects from the time of Application to perform the Make-Ready Work itself or through a contractor, Licensee shall install its Facilities within twelve (12) months from the date that Licensee informs AT&T that Licensee will perform Make-Ready Work. In the event Licensee does not install its Facilities within the time frames set out in this Section 5.5, the assignment shall be void and such space shall become available.

## 6. MAKE-READY WORK

- 6.1 Work Performed by AT&T. If performed by AT&T, Make-Ready Work to accommodate Licensee's Facilities on Poles, Joint Use Pole(s) or in Conduit System shall be included in the normal work load schedule of AT&T with construction responsibilities in the geographic areas where the relevant Poles or Conduit Systems are located and shall not be entitled to priority, advancement, or preference over other work to be performed by AT&T in the ordinary course of AT&T's business.
- 6.1.1 If Licensee desires Make-Ready Work to be performed on an expedited basis and AT&T agrees to perform the work on such a basis, AT&T shall recalculate the estimated make-ready charges. If Licensee accepts AT&T's offer, Licensee shall pay such additional charges.
- 6.2 All charges for Make-Ready Work, including work on Joint Use Pole(s), performed by AT&T are payable in advance, with the amount of any such advance payment to be due within sixty (60) days after receipt of an invoice from AT&T. AT&T will begin Make-Ready Work required to accommodate Licensee after receipt of Licensee's make-ready payment.
- 6.3 Work Performed by Certified Contractor. In lieu of obtaining performance of Make-Ready Work by AT&T, Licensee at its option may arrange for the performance of such work by a contractor certified by AT&T to work on or in its Facilities. Certification shall be granted based upon reasonable and customary criteria employed by AT&T in the selection of its own contract labor. Notwithstanding any other provisions of this Section, Licensee may not employ a contractor to accomplish Make-Ready Work if AT&T is likewise precluded from contractor selection under the terms of an applicable joint use agreement or collective bargaining agreement. In accordance with section 3.6.7, all Manhole pumping and purging shall be performed by a vendor approved by AT&T.
- 6.4 Completion of Make-Ready Work. AT&T will issue a License to Licensee at the time all Make-Ready Work necessary to Licensee's attachment or occupancy has been completed.

## 7. APPLICATION FORM AND FEES

7.1 Application Process. To apply for a License under this Attachment, Licensee shall submit the appropriate AT&T administrative form(s), per Exhibit 1, (two (2) sets of each and either a route map specifically indicating Licensee desired route or engineered drawings are to be included). Licensee has the option of (1) requesting copies of AT&T records only, (2) requesting a records and/or field survey to determine availability, and/or (3) requesting a make-ready estimate. Any Joint Use Pole(s) included in such a request shall be included in the records/field survey and make-ready estimate. Before the Application and Conduit Occupancy License or Application and Pole Attachment License form is approved for attachment, Make-Ready Work must be complete or a records or field survey has determined that Make-Ready Work is not required. Licensee shall submit with Licensee's License Application a proposed or estimated construction schedule as set forth below in Section 10.

AT&T will process License Applications in the order in which they are received; provided, however, that when Licensee has multiple Applications on file with AT&T, Licensee may designate its desired priority of completion of pre-licenses and Make-Ready Work with respect to all such Applications.

7.1.1 Each Application for a License under this Section shall specify the proposed route of Licensee's Facilities and identify the Conduits and Ducts or Poles, Joint Use Pole(s) and Pole Facilities along the proposed route in which Licensee desires to place or attach its Facilities, and describe the physical size, weight and jacket material of the cable which Licensee desires to place in each Conduit or Duct or the number and type of cables, apparatus enclosures and other Facilities which Licensee desires to attach to each Pole or Joint Use Pole.

7.1.2 Each Application for a License under this Section shall be accompanied by a proposed (or estimated) construction schedule containing the information specified below in 10.1 of this Agreement, and an indication of whether Licensee will, at its option, perform its own Make-Ready Work.

7.2

Multiple Cables, Multiple Services, Lashing or Placing Additional Cables, and Replacement of Facilities. Licensee may include multiple cables in a single License Application and multiple services (e.g., CATV and non-CATV services) may be provided by Licensee in the same cable Sheath. Licensee's Lashing additional cable to existing Facilities and placing additional cables in Conduits or Ducts already occupied by Licensee's Facilities shall be permitted, and no additional fees will be applied; provided, however, that if Licensee desires to lash additional cable to existing Facilities of a Third Party, Licensee shall provide AT&T with reasonable notice, and shall obtain written permission from the owner of the existing Facilities. If AT&T determines that the requested Lashing would violate safety or engineering requirements, AT&T shall provide written notice to Licensee within a reasonable time specifying in detail AT&T's findings. If Licensee desires to place additional cables in Conduits or Ducts which are already occupied, or to replace existing Facilities with new Facilities substantially different from those described in Licenses in effect, Licensee must apply for and acquire a new License specifically describing the physical size, weight and jacket material of the cable to be placed in AT&T's Conduits and Ducts or the physical size, weight, and jacket type of cables and the size and weight of apparatus enclosures and other Facilities to be attached to AT&T Poles.

7.3 Each party hereby designates the employees named below as their single point of contact for any and all purposes of this Section, including, but not limited to, processing Licenses and Applications and providing records and information. Each party may at any time designate a new point of contact by giving written notice of such change.

		Notices	Billing Address
<i>To Licensee as follows:</i>			
Contact		Thomas A. Hudock, Jr.	Brenda Wilfong
Title		Manager – Contracts	Senior Analyst - Contracts
Company		Windstream Communications, Inc.	Windstream Communications, Inc.
Address		50 Executive Pkwy	50 Executive Pkwy
Address			
City, State, and Zip Code		Hudson, OH 44236	Hudson, OH 44236
Telephone		330-650-7682	330-650-7498
Facsimile		330-650-7307	330-650-7307
<i>with a copy to:</i>			
<i>and to Licensor as follows:</i>			
Contact		Arthur B. Williams	
Title		Manager	
Company		At&T	
Address		North W3D2	
Address		3535 Colonnade Parkway	
City, State, and Zip Code		Birmingham, AL 35243	
Telephone		(205) 977-5068	
Facsimile		(205) 977-7997	

## 8. PROCESSING OF APPLICATIONS (INCLUDING PRELICENSE SURVEYS AND FIELD INSPECTIONS)

- 8.1 Licensee's Priorities. When Licensee has multiple Applications on file with AT&T, Licensee shall designate its desired priority of completion of Pre-License Surveys and Make-Ready Work with respect to all such Applications.
- 8.2 Prelicense Survey. After Licensee has submitted its written Application for a License, a Pre-License Survey (including a field inspection) will be performed by either party, in the company of a representative of the other party as mutually agreed, to determine whether AT&T's Poles, Anchors and Anchor/Guy Strands, or Conduit System, in their present condition, can accommodate Licensee's Facilities, without substantially interfering with the ability of AT&T or any other authorized person or entity to use or access the Pole, Anchor or Anchor/Guy Strand or any portion of AT&T's Conduit System or Facilities attached to AT&T's Pole or placed within or connected to AT&T's Conduit System. If Pre-License Survey is to be conducted by AT&T, AT&T will provide Licensee a Cost, based on its review of Licensee's Application request, to perform the Pre-License Survey. AT&T will submit to Licensee costs to complete the Pre-License Survey; after receipt of Licensee's payment of Pre-License Survey costs, AT&T will schedule the survey. If Licensee gives its prior written consent in writing, the determination of Duct availability may include the rodding of Ducts at Licensee's expense.
- 8.2.1 The purpose of the Pre-License Survey is to determine whether Licensee's proposed attachments to AT&T's Poles or occupancy of AT&T's Conduit and Ducts will substantially interfere with use of AT&T's Facilities by AT&T and others with Facilities occupying, connected or attached to AT&T's Pole or Conduit System and to determine what Make-Ready Work is required to accommodate Licensee's Facilities on AT&T's Poles, Joint Use Pole(s), or Conduit, Duct, or Right-of-Way and the cost associated with AT&T performing such Make-Ready Work and to provide information to Licensee for its determination of whether the Pole, Anchor, Anchor/Guy Strand, Conduit, Duct, or Right-of-Way is suitable for its use.
- 8.2.2 Based on information provided by AT&T, Licensee shall determine whether AT&T's Pole, Anchor, Anchor/Guy Strand, Conduit and Duct Facilities are suitable to meet Licensee's needs.
- 8.2.3 AT&T may not unreasonably refuse to continue to process an Application based on AT&T's determination that Licensee's proposed use of AT&T's Facilities will not be in compliance with applicable requirements, specifications, rules, regulations, ordinances, and laws. Licensee shall be responsible for making its own, independent determination that its use of such Facilities will be in compliance with such requirements, specifications, rules, regulations, ordinances and laws. Licensee acknowledges that AT&T is not explicitly or implicitly warranting to Licensee that Licensee's proposed use of AT&T's Facilities will be in compliance with applicable requirements, specifications, rules, regulations, ordinances, and laws.

8.3 Administrative Processing. The administrative processing portion of the Pre-License Survey (which includes without limitation processing the Application, preparing Make-Ready Work orders, notifying Joint Users and other persons and entities of work requirements and schedules, coordinating the relocation/rearrangement of AT&T and/or other Licensed Facilities) will be performed by AT&T at Licensee's expense. Anything to the contrary herein notwithstanding, AT&T shall bear no responsibility for the relocation, rearrangement or removal of Facilities used for the transmission or distribution of electric power.

## 9. **ISSUANCE OF LICENSES**

9.1 Obligation to Issue Licenses. AT&T shall issue a License to Licensee pursuant to this Article 5.1. AT&T and Licensee acknowledge that each Application for a License shall be evaluated on an individual basis. Nothing contained in this section shall be construed as abridging any independent Pole attachment rights or Conduit or Duct access rights which Licensee may have under the provisions of any applicable federal or state laws or regulations governing access to AT&T's Poles, Conduits and Ducts, to the extent the same are not inconsistent with the Telecommunications Act of 1996. Each License issued hereunder shall be for an indefinite term, subject to Licensee's compliance with the provisions applicable to such License and further subject to Licensee's right to terminate such License at any time for any reason upon at least thirty (30) days' prior written notice.

9.1.1 Issuance of Licenses When No Make-Ready Work is Required Moved to 5.5.1.

9.2 Multiple Applications. Licensee acknowledges that multiple parties including AT&T may seek to place their Facilities in AT&T's Conduit and Ducts or make attachments to Poles at or about the same time, that the Make-Ready Work required to prepare AT&T's Facilities to accommodate multiple applicants may differ from the Make-Ready Work required to accommodate a single applicant, that issues relating to the proper apportionment of costs arise in multi-applicant situations that do not arise in single-applicant situations, and that cooperation and negotiations between all applicants and AT&T may be necessary to resolve disputes involving multiple Applications for permission to place Facilities in/on the same Pole, Conduit, Duct, or right-of-way.

9.2.1 All Applications will be processed on a first-come, first-served basis.

9.3 Agreement to Pay for All Make-Ready Work Completed. Licensee's submission of written authorization for Make-Ready Work shall also constitute Licensee's agreement to pay additional cost-based charges, if any, for completed Make-Ready Work.

- 9.4 Payments to Others for Expenses Incurred in Transferring or Arranging Their Facilities. Licensee shall make arrangements with the owners of other Facilities located in or connected to AT&T's Conduit System or attached to AT&T's Poles, Anchors or Anchor/Guy Strands regarding reimbursement for any expenses incurred by them in transferring or rearranging their Facilities to accommodate the placement or attachment of Licensee's Facilities in or to AT&T's structures.
- 9.5 Make-Ready Work on an Expedited Basis. If Licensee is willing to authorize AT&T to perform Make-Ready Work on an expedited basis, and if AT&T agrees to perform the work on such a basis, AT&T shall recalculate the estimated make-ready charges. If Licensee accepts AT&T's offer, Licensee shall pay such additional charges, if any. All charges for Make-Ready Work performed by AT&T are payable in advance, with the amount of any such advance payment to be due within sixty (60) days after receipt of an invoice from AT&T. After receipt of payment, AT&T will schedule the work for completion.
- 9.6 License. When Licensee's Application for a Pole attachment or Conduit Occupancy License is approved, and all required Make-Ready Work completed, AT&T will execute and return a signed authorization to Licensee, as appropriate, authorizing Licensee to attach or place the specified Facilities on AT&T's Poles or in AT&T's Conduit or Ducts.
- 9.6.1 Each License issued under this Section shall authorize Licensee to attach to AT&T's Poles or place or maintain in AT&T's Conduit or Ducts only those Facilities specifically described in the License, and no others.
- 9.6.2 Except as expressly stated to the contrary in individual Licenses issued hereunder, each License issued pursuant to this Section shall incorporate all terms and conditions of this Section whether or not such terms or conditions are expressly incorporated by reference on the face of the License itself.
- 10. CONSTRUCTION OF LICENSEE'S FACILITIES**
- 10.1 Construction Schedule. Licensee shall submit with Licensee's License Application a proposed or estimated construction schedule. Promptly after the issuance of a License permitting Licensee to attach Facilities to AT&T's Poles or place Facilities in AT&T's Conduit or Ducts, Licensee shall provide AT&T with an updated construction schedule and shall thereafter keep AT&T informed of significant anticipated changes in the construction schedule. Construction schedules required by this Section shall include, at a minimum, the following information:
- 10.1.1 The name, title, business address, and business telephone number of the manager responsible for construction of the Facilities;
- 10.1.2 The names of each contractor and subcontractor which will be involved in the construction activities;

- 10.1.3 The estimated dates when construction will begin and end; and
- 10.1.4 The approximate dates when Licensee or persons acting on Licensee's behalf will be performing construction work in connection with the placement of Licensee's Facilities in AT&T's Conduit or Ducts.
- 10.2 Additional Pre-construction Procedures for Facilities Placed in Conduit System. The following procedures shall apply before Licensee places Facilities in AT&T's Conduit System:
- 10.2.1 Licensee shall give written notice of the type of Facilities which are to be placed; and
- 10.2.2 AT&T shall designate the particular Duct or Ducts or inner ducts (if Available) to be occupied by Licensee's Facilities, the location and manner in which Licensee's Facilities will enter and exit AT&T's Conduit System, and the specific location and manner of installation of any associated equipment which is permitted by AT&T to occupy the Conduit System. Licensee may not occupy a Duct other than the specified Duct without the express written consent of AT&T. AT&T shall provide to Licensee space in Manholes for racking and storage of up to fifty (50) feet of cable, provided space is available.
- 10.3 AT&T Not Responsible for Constructing or Placing Facilities. AT&T shall have no obligation to construct any Facilities for Licensee or to attach Licensee's Facilities to, or place Licensee's Facilities in, AT&T's Poles or Conduit System, except as may be necessary to facilitate the interconnection of unbundled network elements or except to the extent expressly provided in this Section, any License issued hereunder, or by the Telecommunications Act of 1996 or any other applicable law.
- 10.4 Licensee Responsible for Constructing, Attaching and Placing Facilities. Except where otherwise mutually agreed by Licensee and AT&T, Licensee shall be responsible for constructing its own Facilities and attaching those Facilities to, or placing them in AT&T's Poles, Conduit or Ducts at Licensee's sole Cost and expense. Licensee shall be solely responsible for paying all persons and entities who provide materials, labor, access to real or personal property, or other goods or services in connection with the construction and placement of Licensee's Facilities and for directing the activities of all persons acting on Licensee's behalf while they are physically present on AT&T's Pole, in any part of AT&T's Conduit System or in the vicinity of AT&T's Poles or Conduit System.
- 10.5 Compliance with Applicable Standards, Health and Safety Requirements, and Other Legal Requirements. Licensee shall construct its Facilities in accordance with the provisions of this Section and all Licenses issued hereunder.
- 10.5.1 Licensee shall construct, attach and place its Facilities in compliance with all Requirements and Specifications set forth above in this Agreement.

- 10.5.2 Licensee shall satisfy all Legal Requirements set forth above in this Agreement.
- 10.5.3 Licensee shall not permit any Person Acting on Licensee's Behalf to perform any work on AT&T's Poles or within AT&T's Conduit System without first verifying, to the extent practicable, on each date when such work is to be performed, that the condition of the Pole or Conduit System is suitable for the work to be performed. If Licensee or any person working on Licensee's behalf determines that the condition of the Pole or Conduit System is not suitable for the work to be performed, Licensee shall notify AT&T of the condition of the Pole or Conduit System in question and shall not proceed with construction activities until Licensee is satisfied that the work can be safely performed.
- 10.6 Construction Notices. If requested to do so, Licensee shall provide AT&T with information to reasonably assure AT&T that construction has been performed in accordance with all applicable standards and requirements.
- 10.7 Points for Attachment. AT&T shall specify the point of attachment of each Pole or Anchor to be occupied by Licensee's Facilities. Licensee's facilities shall be attached above AT&T's Facilities. When the Facilities of more than one applicant are involved, AT&T will attempt, to the extent practicable, to designate the same relative position on each Pole or Anchor for each applicant's Facilities.
- Licensee power supply units shall be located in accordance with the National Electrical Safety Code and the Telcordia Blue Book, Manual of Constructions Procedures.
- AT&T will evaluate and approve in its sole discretion, on an individual case basis, the location of certain pole mounted equipment, such as cabinets, amplifiers and wireless equipment including but not limited to antennas. The approval and location of such attachments are dependent upon factors including but not limited to climbing space requirements and the types of existing attachments.
- Licensee shall hold AT&T harmless and indemnify AT&T for damages to itself or third parties in accordance with Section 23 of this agreement, that result from the operation or maintenance of Licensee's attachments, including but not limited to power supplies, antennas, cabinets and wireless equipment..
- 10.8 Manhole and Conduit Break-Outs. Licensee shall be permitted to add Conduit ports to AT&T Manholes when existing Conduits do not provide the pathway connectivity needed by Licensee; provided the structural integrity of the Manhole is maintained, and sound engineering judgment is employed.
- 10.9 Completion of Licensee Construction. For each Licensee attachment to or occupancy within AT&T Facilities, Licensee will provide to AT&T's single-point of contact (within 20 days of Licensee construction-complete date) a complete set of actual placement drawings for posting to AT&T records.
- 11. USE AND ROUTINE MAINTENANCE OF LICENSEE'S FACILITIES**
- 11.1 Use of Licensee's Facilities. Each License granted under this Section authorizes Licensee to have access to Licensee's Facilities on or in AT&T's Poles, Conduits and Ducts as needed for the purpose of serving Licensee's customers, including, but not limited to, powering electronics, monitoring Facilities, or transporting signaling.

- 11.2 Routine Maintenance of Licensee's Facilities. Each License granted under this Section authorizes Licensee to engage in routine maintenance of Licensee's Facilities located on or in AT&T's Poles, Conduits, Ducts and ROW pursuant to such License. Licensee shall give reasonable notice to the affected public authority or private landowner as appropriate before commencing the construction or installation of its attachments or making any material alterations thereto. Licensee shall give reasonable notice to AT&T before performing any work, whether or not of a routine nature, in AT&T's Conduit System.
- 11.3 Licensee Responsible for Maintenance of Licensee's Facilities. Licensee shall maintain its Facilities in accordance with the provisions of this Section (including but not limited to all requirements set forth above in this Agreement) and all Licenses issued hereunder. Licensee shall be solely responsible for paying all persons and entities who provide materials, labor, access to real or personal property, or other goods or services in connection with the maintenance of Licensee's Facilities and for directing the activities of all persons acting on Licensee's behalf while they are physically present on AT&T's Poles, within AT&T's Conduit System or in the immediate vicinity of such Poles or Conduit System.
- 11.4 AT&T Not Responsible for Maintaining Licensee's Facilities. AT&T shall have no obligation to maintain any Facilities which Licensee has attached or connected to, or placed in, AT&T's Poles, Conduits, Ducts or any portion of AT&T's Conduit System, except to the extent expressly provided by the provisions of this Section or any License issued hereunder, or by the Telecommunications Act of 1996 or other applicable laws, rules or regulations.
- 11.5 Information Concerning the Maintenance of Licensee's Facilities. Promptly after the issuance of a License permitting Licensee to attach Facilities to, or place Facilities in AT&T's Poles, Conduits or Ducts, Licensee shall provide AT&T with the name, title, business address, and business telephone number of the manager responsible for routine maintenance of Licensee's Facilities, and shall thereafter notify AT&T of changes to such information. The manager responsible for routine maintenance of Licensee's Facilities shall, on AT&T's request, identify any contractor, subcontractor, or other person performing maintenance activities on Licensee's behalf at a specified site and shall, on AT&T's request, provide such additional documentation relating to the maintenance of Licensee's Facilities as reasonably necessary to demonstrate that Licensee and all persons acting on Licensee's behalf are complying with the requirements of this Section and Licenses issued hereunder.
- 11.6 Identification of Personnel Authorized to Have Access to Licensee's Facilities. All personnel authorized to have access to Licensee's Facilities shall, while working on AT&T's Poles, in its Conduit System or Ducts or in the vicinity of such Poles, Ducts or Conduit Systems, carry with them suitable identification and shall, upon the request of any AT&T employee, produce such identification.

**12. MODIFICATION AND REPLACEMENT OF LICENSEE'S FACILITIES**

12.1 Notification of Planned Modification or Replacement of Facilities. Licensee shall, when practicable, notify AT&T in writing at least 60 days before adding to, relocating, replacing or otherwise modifying its Facilities attached to an AT&T Pole, Anchor or Anchor/Guy Strand or located in any AT&T Conduit or Duct. The notice shall contain sufficient information to enable AT&T to determine whether the proposed addition, relocation, replacement, or modification is permitted under Licensee's present License or requires a new or amended License.

12.2 New or Amended License Required. A new or amended License will be required if the proposed addition, relocation, replacement, or modification:

12.2.1 Requires that Licensee use additional space on AT&T's Poles or in its Conduits or Ducts (including but not limited to any additional Ducts, inner ducts, or substantial space in any Handhole or Manhole) on either a temporary or permanent basis; or

12.2.2 Results in the size or location of Licensee's Facilities on AT&T's Poles or in its Conduit or Ducts being appreciably different from those described and authorized in Licensee's present License (e.g. different Duct or size increase causing a need to re-calculate storm loadings, guying, or Pole class).

**13. REARRANGEMENT OF FACILITIES AT THE REQUEST OF ANOTHER**

13.1 Make-Ready Work at the Request of Licensee. If, prior to the issuance of a License, Licensee determines that any Pole, Anchor, Anchor/Guy Strand, Conduit or Duct is inadequate to accommodate Licensee's proposed Pole attachment or Conduit Occupancy or that it will be necessary or desirable for AT&T or any other person or entity to rearrange existing Facilities or structures to accommodate Licensee, Licensee shall promptly advise AT&T of the Make-Ready Work it believes necessary to enable the accommodation of Licensee's Facilities.

13.1.1 AT&T shall determine, in the exercise of sound engineering judgment, whether or not Make-Ready Work is necessary or possible. In determining whether Make-Ready Work is necessary or what Make-Ready Work is necessary, AT&T shall endeavor to minimize its costs to Licensee. If it is determined that such Make-Ready Work is required, AT&T shall provide Licensee with the estimated costs for Make-Ready Work and a Make Ready Due Date.

- 13.1.2 Licensee shall be solely responsible for negotiating with persons or entities other than AT&T for the rearrangement of such persons' or entities' Facilities or structures and, except where such rearrangement is for the benefit of AT&T and/or other Licensees as well as Licensee, shall be solely responsible for paying all charges attributable to the rearrangement of such Facilities; provided, however, that if Facilities rearrangements require new Licenses from AT&T, AT&T shall issue such Licenses in conjunction with the issuance of the applied-for License to Licensee.
- 13.2 Rearrangement of Licensee's Facilities at AT&T's Request. Licensee acknowledges that, from time to time, it may be necessary or desirable for AT&T to change out Poles, relocate, reconstruct, or modify portions of its Conduit System or rearrange Facilities contained therein or connected thereto and that such changes may be necessitated by AT&T's business needs or authorized Application of another entity seeking access to AT&T's Poles or Conduit Systems. Licensee agrees that Licensee will, upon AT&T's request, and at AT&T's expense, but at no Cost to Licensee, participate with AT&T (and other Licensees) in the relocation, reconstruction, or modification of AT&T's Conduit System or Facilities rearrangement. Licensee acknowledges that, from time to time, it may be necessary or desirable for AT&T to change out Poles, relocate, reconstruct, or modify portions of its Conduit System or rearrange Facilities contained therein or connected thereto as a result of an order by a municipality or other governmental authority. Licensee shall, upon AT&T's request, participate with AT&T (and other Licensees) in the relocation, reconstruction, or modification of AT&T's Conduit System or Facilities rearrangement and pay its proportionate share of any costs of such relocation, reconstruction, or modification that are not reimbursed by such municipality or governmental authority.
- 13.2.1 Licensee shall make all rearrangements of its Facilities within such period of time as is jointly deemed reasonable by the parties based on the amount of rearrangements necessary and a desire to minimize chances for service interruption or Facility-based service denial to a Licensee customer.
- 13.2.2 If Licensee fails to make the required rearrangements within the time prescribed or within such extended periods of time as may be granted by AT&T in writing, AT&T may perform such rearrangements with written notice to Licensee, and Licensee shall reimburse AT&T for actual costs and expenses incurred by AT&T in connection with the rearrangement of Licensee's Facilities; provided, however, that nothing contained in this Section or any License issued hereunder shall be construed as requiring Licensee to bear any expenses which, under the Telecommunications Act of 1996 or other applicable federal or state laws or regulations, are to be allocated to persons or entities other than Licensee; and provided further, however, that Licensee shall have no responsibility for rearrangement costs and expenses relating to rearrangements performed for the purpose of meeting AT&T's business needs.

**14. EMERGENCY REPAIRS AND POLE REPLACEMENTS**

14.1 Licensee Responsible for Emergency Repairs to its Own Facilities. In general, Licensee shall be responsible for making emergency repairs to its own Facilities and for formulating appropriate plans and practices which will enable it to make such emergency repairs. AT&T shall be under no obligation to perform any repair or service restoration work of any kind with respect to Licensee's Facilities.

**15. INSPECTION BY AT&T OF LICENSEE'S FACILITIES**

15.1 AT&T's Right to Make Periodic or Spot Inspections. AT&T shall have the right to make periodic or spot inspections at any time of any part of Licensee's Facilities attached to AT&T's Poles, Anchors or Anchor/Guy Strands or occupying any AT&T Conduit or Duct for the limited purpose of determining whether Licensee's Facilities are in compliance with the terms of this Section and Licenses hereunder; provided that such inspections must be non-invasive (e.g., no splice cases may be opened).

15.1.1 AT&T will give Licensee advance written notice of such inspections, and Licensee shall have the right to have a representative attend such inspections, except in those instances where safety considerations justify the need for such inspection without the delay of waiting until written notice has been forwarded to Licensee.

15.1.2 Such inspections shall be conducted at AT&T's expense; provided, however, that Licensee shall bear the Cost of inspections as delineated in 3.12.

15.2 No Duty to Licensee. Neither the act of inspection by AT&T of Licensee's Facilities nor any failure to inspect such Facilities shall operate to impose on AT&T any liability of any kind whatsoever or to relieve Licensee of any responsibility, obligations or liability under this Section or otherwise existing.

**16. NOTICE OF NONCOMPLIANCE**

16.1 Notice of Noncompliance. If, at any time, AT&T determines that Licensee's Facilities or any part thereof have not been placed or maintained or are not being used in accordance with the requirements of this Agreement, AT&T may send written notice to Licensee specifying the alleged noncompliance. Licensee agrees to acknowledge receipt of the notice as soon as practicable. If Licensee does not dispute AT&T's assertion that such Facilities are not in compliance, Licensee agrees to provide AT&T with a schedule for bringing such Facilities into compliance, to bring the Facilities into compliance within a reasonable time, and to notify AT&T in writing when the Facilities have been brought into compliance.

- 16.2 Disputes over Alleged Noncompliance. If Licensee disputes AT&T's assertion that Licensee's Facilities are not in compliance, Licensee shall notify AT&T in writing of the basis for Licensee's assertion that its Facilities are in compliance.
- 16.3 Failure to Bring Facilities into Compliance. If Licensee has not brought the Facilities into compliance within a reasonable time or provided AT&T with proof sufficient to persuade AT&T that AT&T erred in asserting that the Facilities were not in compliance, and if AT&T determines in good faith that the alleged noncompliance causes or is likely to cause material damage to AT&T's Facilities or those of other users, AT&T may, at its option and Licensee's expense, take such non-service affecting steps as may be required to bring Licensee's Facilities into compliance, including but not limited to correcting any conditions which do not meet the specifications of this Agreement.
- 16.4 Correction of Conditions by AT&T. If AT&T elects to bring Licensee's Facilities into compliance, the provisions of this Section shall apply.
- 16.4.1 AT&T will, whenever practicable, notify Licensee in writing before performing such work. The written notice shall describe the nature of the work to be performed and AT&T's schedule for performing the work.
- 16.4.2 If Licensee's Facilities have become detached or partially detached from supporting racks or wall supports located within an AT&T Manhole, AT&T may, at Licensee's expense, reattach them but shall not be obligated to do so. If AT&T does not reattach Licensee's Facilities, AT&T shall endeavor to arrange with Licensee for the reattachment of any Facilities affected.
- 16.4.3 AT&T shall, as soon as practicable after performing the work, advise Licensee in writing of the work performed or action taken. Upon receiving such notice, Licensee shall inspect the Facilities and take such steps as Licensee may deem necessary to insure that the Facilities meet Licensee's performance requirements.
- 16.5 Licensee to Bear Expenses. Licensee shall bear all expenses arising out of or in connection with any work performed to bring Licensee's Facilities into compliance with this Section; provided, however that nothing contained in this Section or any License issued hereunder shall be construed as requiring Licensee to bear any expenses which, under applicable federal or state laws or regulations, must be borne by persons or entities other than Licensee.

**17. UNAUTHORIZED OCCUPANCY OR UTILIZATION OF AT&T'S FACILITIES**

- 17.1 Licensing or Removal of Unauthorized Attachments. If any of Licensee's attachments shall be found attached to Pole(s) or occupying Conduit Systems for which no License is outstanding, AT&T, without prejudice to its other rights or remedies under this Agreement, including termination of Licenses, may impose a charge and require Licensee to submit in writing, within thirty (30) days after receipt of written notification from AT&T of the unauthorized attachment or Conduit Occupancy, a Pole attachment or Conduit Occupancy License Application. If such Application is not received by AT&T within the specified time period, Licensee may be required at AT&T's option to remove its unauthorized attachment or occupancy within sixty (60) days of the final date for submitting the required Application, or AT&T may at AT&T's option remove Licensee's Facilities without liability, and the expense of such removal shall be borne by Licensee. Charges for any such unauthorized occupancy shall be equal to the applicable License fees and charges which would have been payable from and after the date such Facilities were first placed on AT&T's Poles or in AT&T's Conduit System, if Licensee provides reasonable documentation of such placement. If Licensee is unable to provide such reasonable documentation, then Licensee will pay two years worth of the applicable charges.
- 17.1.1 Nothing contained in the Agreement or any License issued hereunder shall be construed as requiring Licensee to bear any expenses which, under applicable federal or state laws or regulations, must be borne by persons or entities other than Licensee.
- 17.2 Prompt Payment of Applicable Fees and Charges. Fees and charges for Pole attachments and Conduit System occupancies, as specified herein and as modified from time to time, shall be due and payable immediately whether or not Licensee is permitted to continue the Pole attachment or Conduit Occupancy. See Appendix I for applicable annual rental fees.
- 17.3 No Implied Waiver or Ratification of Unauthorized Use. No act or failure to act by AT&T with regard to said unlicensed use shall be deemed as a ratification of the unlicensed use; and if any License should be subsequently issued, said License shall not operate retroactively or constitute a waiver by AT&T of any of its rights or privileges under this Agreement or otherwise; provided, however, that Licensee shall be subject to all liabilities, obligations and responsibilities of this Agreement in regard to said unauthorized use from its inception.

**18. REMOVAL OF LICENSEE'S FACILITIES**

18.1 Pole Attachments. Licensee, at its expense, will remove its attachments from any of AT&T's Poles within thirty (30) days after termination of the License covering such attachments. If Licensee fails to remove its attachments within such thirty (30) day period, AT&T shall have the right to remove such attachments at Licensee's expense and without any liability on the part of AT&T for damage or injury to Licensee's attachments unless caused by the negligence or intentional misconduct of AT&T.

18.2 Conduit Occupancy. Licensee, at its expense, will remove its communications Facilities from a Conduit System within sixty (60) days after:

18.2.1 Termination of the License covering such Conduit Occupancy; or

18.2.2 The date Licensee replaces its existing Facilities in one Duct with substitute Facilities in another Duct.

18.2.3 If Licensee fails to remove its Facilities within the specified period, AT&T shall have the right to remove such Facilities at Licensee's expense and without any liability on the part of AT&T for damage or injury to such Facilities unless caused by the negligence or intentional misconduct of AT&T.

18.3 Continuing Responsibility for Fees and Charges. Licensee shall remain liable for and pay to AT&T all fees and charges pursuant to provisions of this Agreement until all of Licensee's Facilities are physically removed from AT&T's Poles or Conduit System.

**19. FEES, CHARGES, AND BILLING**

19.1 License Charges. Licensee agrees to pay charges in Attachment 1 of this Agreement. These rates will be recalculated during the term of this Agreement in accordance with the Telecommunications Act of 1996 and applicable FCC or State Commission rules and regulations. License charges commence on the first day of the calendar month following the date a License is issued. Such charges cease as of the final day of the calendar month proceeding the month in which the attachment or occupancy is physically removed or the utilization is discontinued. A one-month minimum charge is applicable to all Licenses. Such current-year charges are normally billed on or near July 1 of each year; annual billing is for the period January 1 through December 31 (six (6) months in arrears and six (6) months in advance) and to include true-up for actual billing for previous year's advance billing for period July 1 through December 31.

- 19.2 Notice of Rate and Computation of Charges. On or about November 1 of each year, AT&T will notify Licensee by certified mail, return receipt requested, of the rental rate and Pole transfer rate to be applied in the subsequent calendar year. The letter of notification shall be incorporated in, and governed by, the terms and conditions of this Agreement. Attachment and occupancy rates shall be applied to the number of Pole(s) and Duct feet of Conduit for which Licenses have been issued before December 1 of each calendar year. Charges for attachment(s) and occupancy which commenced during the preceding twelve (12) month period will be prorated accordingly.
- 19.3 Rate "True-Up". The parties agree that the fees reflected as interim herein shall be "true-up" (up or down) based on final fees either determined by further agreement or by an effective order, in a proceeding involving AT&T before the regulatory authority for the state, in which Licensee has either attached to or occupied AT&T structures (Rights of Way, Conduits, Ducts, and/or Poles), or any other body having jurisdiction over this Agreement (hereinafter "Commission").
- Under the "true-up" process, the interim fees for each structure shall be multiplied by the volume of that structure either attached to or occupied by Licensee to arrive at the total interim amount paid ("Total Interim Price"). The final fees for that structure shall be multiplied by the volume of that structure either attached to or occupied by Licensee to arrive at the total final amount due ("Total Final Price"). The Total Interim Price shall be compared with the Total Final Price. If the Total Final Price is more than the Total Interim Price, Licensee shall pay the difference to AT&T. If the Total Final Price is less than the Total Interim Price, AT&T shall pay the difference to Licensee.
- Each Party shall keep its own records upon which a "true-up" can be based and any final payment from one party to the other shall be in an amount agreed upon by the parties based on such records. In the event of any disagreement as between the records or the parties regarding the amount of such "true-up," the parties agree that the Commission shall be called upon to resolve such differences.
- 20. ADVANCE PAYMENT AND IMPUTATION**
- 20.1 Attachment and Occupancy Fees. Fees for Pole attachment and Conduit Occupancy shall be based on the Facilities, for which Licenses have been issued as of the date of billing by AT&T, shall be computed as set forth herein.
- 20.1.1 Charges associated with newly Licensed attachments or occupancies and other attachments or occupancies of less than the entire annual billing period shall be prorated.
- 20.1.2 Charges shall be prorated retroactively in the event of the removal of Licensee's Facilities.
- 20.1.3 The amount of any advance payment required shall be due within sixty (60) days after receipt of an invoice from AT&T.

20.2 Imputation. AT&T shall impute to its costs of providing telecommunications services (and charge any affiliate, subsidiary, or associate company engaged in the provision of such services) an equal amount to the charges set forth in this Section for all of the Conduits, Ducts, and Poles it occupies and uses.

## 21. **ASSURANCE OF PAYMENT**

21.1 Necessity and Level of Security. In the event Licensee fails to demonstrate credit worthiness, Licensee may be required to furnish a bond, letter of credit or other evidence of financial security having a minimum face amount of \$10,000.00 per state or \$50,000.00 per region. Such bond, letter of credit or other security shall be in a form satisfactory to AT&T and may be increased from time to time as reasonably required by AT&T to guarantee the performance of all obligations of Licensee hereunder. The amount of the bond, letter of credit or other security shall not operate as a limitation upon the obligations of Licensee hereunder.

## 22. **INSURANCE**

22.1 Licensee shall obtain and maintain insurance, including endorsements insuring the contractual liability and indemnification provisions of this Agreement, issued by an insurance carrier reasonably satisfactory to Licensor to protect the Licensor, other authorized Licensees, and Joint User(s) from and against all claims demands, causes of action, judgments, costs, including reasonable attorneys' fees, expenses and liabilities of every kind and nature which may arise or result, directly or indirectly from or by reason of such loss, injury or damage as covered in this Agreement.

22.2 Licensee shall maintain the following amounts of insurance in compliance with (22.1) above:

22.2.1 Commercial General Liability Insurance with limits of not less than \$1,000,000 per occurrence and \$1,000,000 annual aggregate.

22.2.2 Umbrella or Excess Liability Insurance with limits of not less than \$10,000,000 per occurrence and in the aggregate.

22.2.3 Business auto coverage for all owned, non-owned, hired and leased vehicles with limits of not less than \$1,000,000 per occurrence and in the aggregate.

22.2.4 Licensee shall name AT&T as an additional insured on the general liability policy with respects to the terms and conditions of this agreement

- 22.3 Licensee shall submit to Licensor certificates by each company insuring Licensee with respect to any insurance required hereunder, such certificate(s) to specify the coverage provided and that such company will not cancel or change any such policy of insurance issued to Licensee except after thirty (30) days written notice to Licensor.
- 22.3.1 Licensee shall also require agents and subcontractors, if any, who may perform the services to maintain the insurance coverage required herein and to furnish the Licensor certificates of insurance or adequate proof of such insurance. Licensee remains responsible for submitting these certificates in order to meet requirements of Agreement. Any non-compliance with the insurance provisions of this Agreement on the part of any agent or subcontractor shall be the sole responsibility of the Licensee who will be held liable for the performance or non-performance of the agent or subcontractor. Should insurance policy limits be exhausted or should Licensee or its agents and subcontractors fail to maintain the required insurance coverages, neither Licensee nor any of its agents and subcontractors will in any way be relieved from liability.
- 22.4 Licensee shall also carry such insurance as will protect it from all claims under any Worker's Compensation Law in effect that may be applicable to it as a result of work performed pursuant to this Agreement.
- 22.5 All insurance required in accordance with 22.2) and 22.3) preceding must be effective before Licensor will authorize attachment to a Pole and/or Anchor, or occupancy of a Conduit System and shall remain in force until such Licensee's Facilities have been removed from all such Pole(s), Anchor(s), Conduit System, or Right of Way. In the event that the Licensee shall fail to maintain the required insurance coverage, Licensor may pay any premium thereon falling due, and the Licensee shall forthwith reimburse the Licensor for any such premium paid.
- 22.6 If the Licensee's net worth exceeds five hundred million dollars (\$500,000,000), Licensee may elect to request self-insurance status in lieu of obtaining any of the insurance required in 22.2.1 and 22.2.2. Licensee shall provide audited financial statements, interim financials, business history, etc., as per Appendix III to Licensor immediately after receipt of initial agreement information. Licensor shall then review such audited financial statements and respond in writing to Licensee, no later than thirty (30) business days after receipt of the above information, in the event that self-insurance status is not granted to Licensee. If Licensor approves Licensee for self-insurance, Licensee shall annually furnish to Licensor, and keep current, evidence of such net worth that is attested to by one of Licensee's corporate officers. The ability to self-insure shall continue so long as the Licensee meets all of the requirements of 22.6. If the Licensee subsequently no longer satisfies the requirements of 22.6, Licensee is required to purchase insurance as indicated in 22.2.1 and 22.2.2. This agreement will not be finalized prior to approval for self-insuring status if self-insuring is requested by Licensee.

22.7 The net worth requirements set forth in 22.6 may be increased by Licensor from time to time during the term of this Agreement upon thirty (30) days notice to Licensee to at least such minimum limits as shall then be customary with respect to attachment to a Pole and/or Anchor, or occupancy of a Conduit System.

**23. INDEMNIFICATION**

23.1 Licensor shall exercise precaution to avoid damaging the communications Facilities of the Licensee and shall make an immediate report to the Licensee of the occurrence of any such damage caused by its employees, agents or contractors. Licensor agrees to reimburse the Licensee for all reasonable costs incurred by the Licensee for the physical repair of such Facilities damaged by the negligence of Licensor, its employees, agents, contractors, subcontractors or invitees. However, Licensor shall not be liable to Licensee for any interruption of Licensee's service or for interference with the operation of Licensee's Communications Facilities, or for any special, indirect, or consequential damages arising in any manner, including Licensor's negligence, out of the use of Pole(s), Anchor(s), or Conduit Systems or Licensor's actions or omissions in regard thereto and Licensee shall indemnify and save harmless Licensor from and against any and all claims, demands, causes of action, costs and reasonable attorneys' fees with respect to such special, indirect or consequential damages.

23.2 Licensee shall exercise precaution to avoid damaging the Facilities of Licensor and of others attached to Pole(s), Anchor(s), or occupying a Conduit System and shall make an immediate report to the Owner of the occurrence of any such damage caused by Licensee's employees, agents or contractors. Licensee agrees to reimburse the Licensor for all reasonable costs incurred by the Licensor for the physical repair of such Facilities damaged by the negligence of Licensee.

23.3 Licensee shall indemnify, protect and save harmless the Licensor, its directors, officers, employees and agents, Licensor's other Licensees, and Joint User(s) from and against any and all claims, demands, causes of action, damages and costs, including reasonable attorney's fees through appeals incurred by the Licensor, the Licensor's other Licensees and Joint User(s) as a result of acts by the Licensee, its employees, agents or contractors, including but not limited to the Cost of relocating Pole(s), Anchor(s), Guy(s), or Conduit System resulting from a loss of right-of-way or property owner consents and/or the Cost of defending those rights and/or consents.

- 23.4 The Licensee shall indemnify, protect and save harmless the Licensor, its directors, officers, employees and agents, Licensor's other Licensees, and Joint User(s) from and against any and all claims, demands, causes of actions and costs, including reasonable attorney's fees, through appeals for damages to property and injury or death to persons, including but not limited to payments under any Worker's Compensation Law or under any plan for employee's disability and death benefits, caused by, arising from, incident to, connected with or growing out of the erection, rearrangement, maintenance, presence, use or removal of Licensee's Facilities, or by their proximity to the Facilities of all parties attached to a Pole, Anchor and/or Guy, or placed in a Conduit System, or by any act or omission of the Licensee's employees, agents or contractors in the vicinity of the Licensor's Pole(s), Anchor(s), Guy(s), or Conduit System.
- 23.5 The Licensee shall indemnify, protect and save harmless the Licensor, its directors, officers, employees, and agents, Licensor's other Licensees, and Joint User(s) from any and all claims, demands, causes of action and costs, including attorneys' fees through appeals, which arise directly or indirectly from the construction and operation of Licensee's Facilities, including but not limited to taxes, special charges by others, claims and demands for damages or loss from infringement of copyrights, for libel and slander, for unauthorized use of television or radio broadcast programs and other program material, and from and against all claims, demands and costs, including attorney's fees through appeals for infringement of patents with respect to the construction, maintenance, use and operation of Licensee's Facilities in combination with Pole(s), Anchor(s), Conduit Systems or otherwise.
- 23.6 Licensee shall promptly advise the Licensor of all claims relating to damage of property or injury to or death of persons, arising or alleged to have arisen in any manner, directly or indirectly, by the erection, maintenance, repair, replacement, presence, use or removal of the Licensee's Facilities. Licensee shall promptly notify Licensor in writing of any suits or causes of action which may involve Licensor and, upon the request of Licensor, copies of all relevant accident reports and statements made to Licensee's insurer by Licensee or others shall be furnished promptly to Licensor.
- 24. AUTHORIZATION NOT EXCLUSIVE**
- 24.1 Nothing herein contained shall be construed as a grant of any exclusive authorization, right or privilege to Licensee. AT&T shall have the right to grant, renew and extend rights and privileges to others not parties to this Agreement, by contract or otherwise, to use any Pole, Anchor, or Conduit System covered by this Agreement and Licensee's rights hereunder.

**25. ASSIGNMENT OF RIGHTS**

25.1 Licensee shall not assign or transfer this Agreement or any license or any authorization granted under this Agreement, and this Agreement shall not inure to the benefit of Licensee's successors or assigns, without the prior written consent of AT&T. AT&T shall not unreasonably withhold such consent.

25.2 In the event such consent or consents are granted by AT&T, then the provisions of this Agreement shall apply to and bind the successors and assigns of the Licensee. Form NT-13 shall be used for this purpose.

**26. FAILURE TO ENFORCE**

26.1 Failure of AT&T to enforce or insist upon compliance with any of the terms or conditions of this Agreement or to give notice or declare this Agreement or any authorization granted hereunder terminated shall not constitute a general waiver or relinquishment of any term or condition of this Agreement, but the same shall be and remain at all times in full force and effect.

**27. TERM OF AGREEMENT**

27.1 Unless sooner terminated as herein provided, this Agreement shall continue in effect for a term of one (1) year from the date hereof and thereafter from year to year until either party hereto terminates this Agreement by giving the other party at least ninety (90) days prior written notice thereof. Such ninety (90) days notice of termination may be given to take effect at the end of the original one (1) year period or any time thereafter.

27.2 Termination of this Agreement or any Licenses issued hereunder shall not affect Licensee's liabilities and obligations incurred hereunder prior to the effective date of such termination.

**28. AT&T'S INFORMATION**

- 28.1 Scope of AT&T's Information. Licensee acknowledges that Licensee may acquire information and material that is AT&T's confidential, proprietary or trade secret information. As used herein, "AT&T's Information" includes, but is not limited to, all information and documents disclosed by AT&T, whether written or oral, in the course of this Agreement or in contemplation hereof including, without limitation, all specifications, drawings, sketches, schematics, models, samples, tools, algorithms, technical or business information, research and development, production and engineering processes, costs, profit and margin information, AT&T lists, marketing, production and future business plans.
- 28.2 Use of AT&T's Information. Licensee agrees to take all steps reasonably necessary to hold in trust and confidence AT&T's Information. Licensee hereby agrees to hold AT&T's Information in strict confidence, not to disclose it to third parties or to use it, in any way, commercially or otherwise, other than as permitted under this Agreement. Licensee will limit the disclosure of AT&T's Information to employees with a need to know who: (i) have been advised of the proprietary nature thereof; and (ii) have acknowledged the express obligation to maintain such confidentiality. Licensee's obligations set forth herein shall remain in effect for two (2) years from the receipt of AT&T's Information considered or deemed to be confidential information, but such obligation of confidentiality will not expire for AT&T's Information considered or deemed to be a trade secret under applicable law.
- 28.3 Exceptions. Notwithstanding the other provisions of this Agreement, nothing received by Licensee from AT&T will be considered to be AT&T's Information if: (i) it has been published or is otherwise available to the public other than by a breach of this Agreement; (ii) it has been rightfully and lawfully received by Licensee from a Third Party without confidential limitations; (iii) it has been independently developed by Licensee by personnel having no access to AT&T's Information; (iv) it was known by Licensee prior to its first receipt from AT&T; (v) it is hereafter disclosed by AT&T without restriction on further disclosure; or (vi) it is disclosed pursuant to a court order, subpoena or by operation of law, provided Licensee has given AT&T prior advance written notice in order that AT&T may attempt to obtain a protective order limiting disclosure and use of the information disclosed.
- 28.4 Agreement. Licensee hereby agrees that every individual person including but not limited to employees, subcontractors, agents, representatives and other third parties who perform under this Agreement shall execute the appropriate documents to undertake obligations of confidentiality consistent with the terms set forth herein. Licensee hereby agrees to provide evidence of such duly executed documents to AT&T upon request.

**29. LICENSEE'S INFORMATION**

- 29.1 Scope of Licensee's Information. AT&T acknowledges that Licensee may need to provide AT&T with certain information and material that is the Licensee's confidential, proprietary or trade secret information. As used herein, "Licensee's Information" may include information and documents disclosed by the Licensee in the course of this Agreement such as by way of example, drawings, sketches, schematics, models, samples, tools, algorithms, technical or business information. All Licensee's Information shall be in writing or other tangible form and clearly marked with a confidential, private or proprietary legend. Licensee's information conveyed orally shall be designated as proprietary at the time of disclosure and shall be reduced to writing within ten (10) business days.
- 29.2 Use of Licensee's Information. AT&T agrees to take all steps reasonably necessary to hold in trust and confidence Licensee's Information. AT&T hereby agrees to hold such Licensee's Information in strict confidence, not to disclose it to third parties or to use it, in any way, commercially or otherwise, other than as permitted under this Agreement. AT&T will limit the disclosure of Licensee's Information to employees, consultants, agents, contractors, affiliated companies and representatives with a need to know who will not be considered as "third parties" and who: (i) have been advised of the proprietary nature thereof; and (ii) have acknowledged the express obligation to maintain such confidentiality. AT&T's obligations set forth herein shall remain in effect for two (2) years from the receipt of Licensee's Information considered or deemed to be confidential information, but such obligation of confidentiality will not expire for Licensee's Information considered or deemed to be a trade secret under applicable law.
- 29.3 Exceptions. Notwithstanding the other provisions of this Agreement, nothing received by AT&T from Licensee will be considered to be Licensee's Information if: (i) it has been published or is otherwise available to the public other than by a breach of this Agreement; (ii) it has been rightfully and lawfully received by AT&T from a Third Party without confidential limitations; (iii) it has been independently developed by AT&T by personnel having no access to such Licensee's Information; (iv) it was known by AT&T prior to its first receipt from Licensee; (v) it is hereafter disclosed by Licensee without restriction on further disclosure; or (vi) it is disclosed to any governmental agency or court of competent jurisdiction by written order, subpoena or decree, or by operation of law, provided AT&T has given prior notice to Licensee in order that Licensee may attempt to obtain a protective order limiting disclosure and use of the information disclosed.

**30. SUPERSEDURE OF PREVIOUS AGREEMENT(S)**

30.1 This Agreement supersedes all previous agreements, whether written or oral, between AT&T and Licensee for attachment and maintenance of Licensee's Communications Facilities on Pole(s), Anchor(s), and in Conduit Systems within the geographical area covered by this Agreement; and there are no other provisions, terms or conditions to this Agreement except as expressed herein. All currently effective Licenses heretofore granted pursuant to such previous agreements shall be subject to the terms and conditions of this Agreement.

**Windstream Communications, Inc.**

By:   
Name: Frank Schuencman  
Title: SVP Network Services  
Date: 5/6/08

**BellSouth Telecommunications, Inc.  
d/b/a AT&T Alabama, AT&T Florida, AT&T  
Georgia, AT&T Kentucky, AT&T Louisiana,  
AT&T Mississippi, AT&T North Carolina, AT&T  
South Carolina and AT&T Tennessee**

By:   
Name: Kristen E. Shore  
Title: Director  
Date: 5/19/08

	<u>OCN #</u>	<u>ACNA</u>		<u>OCN #</u>	<u>ACNA</u>
ALABAMA	_____	_____	MISSISSIPPI	_____	_____
FLORIDA	_____	_____	NORTH CAROLINA	_____	_____
GEORGIA	_____	_____	SOUTH CAROLINA	_____	_____
KENTUCKY	_____	_____	TENNESSEE	_____	_____
LOUISIANA	_____	_____			

**APPENDIX I**  
**2007 FCC Formula Supported Fees**  
for attachments and/or occupancy effective 1/1/2006  
(Re-calculated annually)

*Licensee shall pay to Licensor the following fees:*

State	Poles (ea. / yr.)		Anchors (ea. / yr.)	Conduit (\$ / ft. / yr.)	
	Non-Urban	Urban			
Alabama	\$9.50	\$6.30	Same as poles		\$0.17
Kentucky ①					\$0.70
2-user	\$ 9.45	\$9.45	\$12.90		
3-user	\$5.35	\$5.35	\$8.60		
Louisiana	\$6.90③	\$6.90③			\$0.33
Mississippi	\$7.84	\$5.20			\$ 2.50 ②
Tennessee	\$11.01	\$7.30			\$0.27
Florida	\$8.19	\$5.43			\$0.33
			Miami River crossing		\$17.13
Georgia	\$9.07	\$6.01			\$0.24
North Carolina	\$7.14	\$4.74			\$0.24
South Carolina	\$5.19	\$3.44			\$0.26

- ① Kentucky rates are currently equal to tariff rates; to be re-calculated annually per FCC formula
- ② Tariff rate in Mississippi
- ③ Louisiana pole rates are determined by the Louisiana PSC.

*Urban and non-urban are defined by the Bureau of Census as follows: Urban is a city plus the closely-settled urban fringe that together has a minimum population of 50,000. Non-urban is less than 50,000.*

Conduit rates will apply to each passageway (innerduct).

- i) For the purpose of determining the Duct feet chargeable, the Duct considered occupied shall be measured from the center to center of adjacent Manhole(s), or from the center of a Manhole to the end of a Duct not terminated in a Manhole.
- ii) The above rates are not applicable for crossings of any navigable waterway. Rates for navigable waterway crossings will be calculated on an individual case basis.
- iii) The rates set forth above for attachments will apply to wireless attachments only if there are no apparatus cabinets and antennae attached to the pole. On poles where apparatus cabinets and antennae are attached, a flat annual rate of per pole will apply. The rates are \$24.00(AL), \$23.47 (KY), \$21.23 (LA), \$19.81 (MS), \$27.83 (TN), \$20.68 (FL), 22.91, (GA), \$18.05, (NC) and \$13.12 (SC). This flat rate will be reviewed annually by AT&T and AT&T and Licensee will amend this Agreement to reflect the new rate proposed by AT&T.

**Pole Attachment Transfer Rate**

Per Pole (throughout AT&T Southeast region)	\$41.00
---	---------

**Appendix II**  
**Records Maintenance Centers**

Plant Records

Records Maintenance Center  
5228 Central Avenue  
Charlotte, NC 28212

Right of Way Records

Regional Landbase Admin. Center  
Attn.: Right of Way Records  
16 GG 1 BST  
301 W. Bay Street  
Jacksonville, FL 32201

**Appendix III**  
**Request to Self-Insure**  
**Information Sheet**

Per 22.6, Licensee may elect to request self-insurance status in lieu of obtaining any of the insurance required in 22.2.1 and 22.2.2. Licensee shall complete the table below and provide this information to Licensor. Licensor shall then review such audited financial statements and inform Licensee (in writing), no later than thirty (30) business days after receipt of the above information, regarding Licensee's request to self-insure.

**The agreement will not be finalized prior to approval for self-insuring status if self-insuring is requested by Licensee.**

<b>Company Name:</b>	«Company»
<b>Audited Financials</b> (3 years required): <i>(Attach all information as required)</i>	
<b>Interim Financials</b> (most current 6 months): <i>(Attach all information as required)</i>	
<b>Years in Business</b> (number of years):	
<b>Number of years current management has been in place:</b>	
<b>Parent Company:</b>	
<b>Dunn &amp; Bradstreet Number:</b>	

Complete all information requested above and provide with all additional attachments to:

**AT&T**  
**Attention: Self-Insure Request**  
**North W3D2**  
**3535 Colonnade Parkway**  
**Birmingham, AL 35243**

---

# **AT&T**

# **STRUCTURES ACCESS**

# **APPLICATION GUIDELINES**

APRIL 3, 2008  
ISSUE B



---

Prepared by the  
AT&T Competitive Structures Provisioning Center  
North W3D2  
3535 Colonnade Parkway  
Birmingham, Alabama 35243

Questions or comments regarding  
these guidelines may be referred to:  
Arthur Williams  
(205) 977-5068



---

## TABLE OF CONTENTS

<b>1. INTRODUCTION.....</b>	<b>1</b>
<b>2. PROCEDURES FOR NEW OR TRANSFERRED LICENSES.....</b>	<b>3</b>
<b>3. SPOC - COMPETITIVE STRUCTURES PROVISIONING CENTER .....</b>	<b>4</b>
<b>4. RECORDS CENTERS AND RECORDS ACCESS .....</b>	<b>5</b>
<b>5. DEFINITIONS .....</b>	<b>7</b>
<b>6. SUMMARY OF PROCEDURES .....</b>	<b>10</b>
<b>7. SUMMARY OF LICENSE FORMS.....</b>	<b>11</b>
<b>8. INQUIRY REQUEST (FORM GN-1) - EXAMPLE .....</b>	<b>17</b>
<b>9. RECORDS REVIEW REQUEST (FORM GN-2) - EXAMPLE.....</b>	<b>20</b>
<b>10. PRE-LICENSE SURVEY REQUEST (FORM GN-3) - EXAMPLE.....</b>	<b>21</b>
<b>11. MAKE-READY ESTIMATE REQUEST (FORM GN-4) - EXAMPLE .....</b>	<b>25</b>
<b>12. APPLICATION AND POLE ATTACHMENT LICENSE - (FORM PL-1) - EXAMPLE.....</b>	<b>29</b>
<b>13. APPLICATION AND CONDUIT OCCUPANCY LICENSE (FORM CN-1) - EXAMPLE.....</b>	<b>33</b>
<b>14. CABLE TO OCCUPY CONDUIT (FORM CN-4) - EXAMPLE.....</b>	<b>37</b>
<b>15. EQUIPMENT HOUSINGS TO BE PLACED IN MANHOLES (FORM CN-5)- EXAMPLE.....</b>	<b>38</b>
<b>16. CONSTRUCTION PERFORMED AND/OR COMPLETED (FORM NT-1) - EXAMPLE.....</b>	<b>39</b>
<b>17. APPLICATION AND RIGHT OF WAY OCCUPANCY LICENSE (FORM RW-1) - EXAMPLE .....</b>	<b>43</b>
<b>18. FORMS .....</b>	<b>46</b>



---

## 1. INTRODUCTION

- 1.1 Procedures** - This job aid outlines procedures for submitting and processing requests to access AT&T outside plant structures including poles, ducts, conduits, and right of way. It is intended for use by Competitive Local Exchange Carriers (Licensees) in making applications to attach to or occupy AT&T facilities, and by AT&T representatives who play a role in processing such requests. Licensees and their agents are responsible for being aware of and complying with the terms and conditions of their particular license agreement.
- 1.2 License Required - *Prior to making application or using any of these forms, a CLEC MUST HAVE executed an appropriate license agreement with AT&T.*** Any party wishing to attach to AT&T structures, whether CLEC, CATV, or other entity, must first be licensed by AT&T. The license shall be granted on a form reviewed and approved by the AT&T legal department. CLEC Companies wishing to execute a structures access agreement should contact the Competitive Structures Provisioning Center at the address specified in these guidelines.
- 1.3 Interconnection Not the Same** - An interconnection agreement is not the same as a structures access license agreement. An approved interconnection agreement, by itself, does not authorize an interconnector to access AT&T poles, ducts, conduits, and right of way.
- 1.4 Generic Forms** - The forms illustrated herein are generic forms. Specialized forms may also be developed by the CSPC when circumstances warrant.

---

**1.5 Agreement Controls** - These are general procedures. Users should ensure that the specific agreement between the CLEC Licensee and AT&T is followed. In the event of any conflict between the instructions in this document and an approved CLEC License agreement, the terms of the license will control. In the event of any conflict with any law, the law will control.

---

## **2. PROCEDURES FOR NEW OR TRANSFERRED LICENSES**

- 2.1 New License Requests** - Any party wishing to attach to AT&T structures must be licensed by AT&T. CLEC Companies wishing to attach to AT&T facilities should contact the Competitive Structures Provisioning Center.
- 2.2 Transfer of Ownership/Merging of Companies** - If a CLEC Licensee purchases, sells, or desires to take under its control another Licensee, AT&T approval must be obtained. Form NT-13, or other AT&T approved agreement, shall be used to obtain AT&T's consent to an assignment.

---

### **3. SPOC - COMPETITIVE STRUCTURES PROVISIONING CENTER**

#### **3.1 Competitive Structures Provisioning Center (CSPC)**

- This center, located in Birmingham, serves as the single point of contact for those CLECs wishing to execute structures access license agreements with AT&T, or to submit requests under existing license agreements. Applications for occupancy and other activities associated with access to structures are coordinated through this central location. There are other groups within the Company responsible for activities other than structures access, such as collocation, network unbundling, and number portability.

The contact information is:

**Competitive Structures Provisioning Center  
North W3D2  
3535 Colonnade Parkway  
Birmingham, Alabama 35243**

**Fax: (205) 977-7997**

**Arthur B. Williams  
(205) 977-5068**

Jacqueline Wynn - Backup  
(205) 977-7628

---

## 4. RECORDS CENTERS AND RECORDS ACCESS

- 4.1 **Record Maintenance Centers (RMC)** –The RMC is the central repository of official Company plant records. The records maintained by this center must be made available to CLECs and others that have a legal right to access such records in order to determine availability and suitability of Company facilities for the CLECs intended occupancy or attachment. In Alabama, Kentucky, Louisiana, Mississippi, and Tennessee, the right of way records are also maintained in the RMC, while in other states easement records are maintained in the Regional Landbase Administration Center (RLAC). The addresses of the RMCs are as follows:

For plant records:

Records Maintenance Center  
5228 Central Avenue  
Charlotte, NC 28212

---

**4.2 Regional Landbase Administration Center (RLAC) -**  
This center maintains land base records for the Company, and in addition is the repository for easement and other right of way records for Georgia, Florida, North Carolina, and South Carolina. The RLAC is located at:

Regional Landbase Admin. Center  
Attn.: Right of Way Records  
16 GG 1 AT&T  
301 W. Bay Street  
Jacksonville, FL 32201

---

## 5. DEFINITIONS

- 5.1 **ALEC** - Alternative Local Exchange Carrier, another term for Competitive Local Exchange Carrier.
- 5.2 **Attachment** - As used in this practice “attachment” means any attachment by a cable television system or provider of telecommunications service to a pole, duct, conduit, or right of way owned or controlled by AT&T. Section 703 of the Telecommunications Act includes all attachments under the term “pole attachment”.
- 5.3 **CLEC** - Competitive Local Exchange Carrier.
- 5.4 **ILEC** - Incumbent Local Exchange Carrier, such as AT&T.
- 5.5 **Inspection** - A physical examination of Licensee's attachments or conduit occupancy by Licensor's employees, agents, or contractors to determine adherence to construction standards and safety codes, or to verify the number of attachments or conduit occupied.
- 5.6 **Interconnection Agreement** - The comprehensive master agreement between the ILEC and CLEC which governs major issues such as unbundling, collocation, resale, number portability, and access to structures. The complete details of access to structures are usually included in a license agreement, or a portion of the interconnection agreement.
- 5.7 **License Agreement** - The license agreement outlines specific procedures and obligations for access to structures owned or controlled by AT&T, including poles, ducts, conduit, and right of way. It may be incorporated into an interconnection agreement, or executed as a separate agreement. In addition, license agreements may be executed by companies other than CLECs who are authorized access to AT&T structures.

- 
- 5.8 Licensee** - The party to whom a license is granted. In the case of a license agreement for a CLEC to attach to AT&T structures, the CLEC is the licensee.
- 5.9 Licensor** - The party granting a license. In the case of a license agreement for a CLEC to attach to AT&T structures, AT&T is the Licensor.
- 5.10 Make-Ready Work** - The work operations (and material) necessary to provide structure space to accommodate Licensee's facilities where existing space is inadequate.
- 5.11 Prelicense Survey** - A physical examination of outside plant structures to identify the work operations and material needed to provide the structure space requested by the Licensee in an Application and Pole Attachment License or in an Application and Conduit Occupancy License.
- 5.12 Right of Way Definition** - In its broadest sense, the term "right of way" refers to the right that one party has to use land belonging to another. Evidence of the right to use someone's property is usually a written document; however, certain rights may be acquired even in the absence of a written agreement.
- 5.13 SPOC** - Single point of contact. The AT&T SPOC for structures access management is the Competitive Structures Provisioning Center. Some of the agreements with CLECs also designate a single point of contact in their organization.

- 
- 5.14 Structures** - As used in these guidelines the term “structures” includes poles, ducts, conduits, and right of way owned or controlled by AT&T. Building entrance facilities may or may not be owned or controlled by AT&T and access may be granted by AT&T to others only in those instances where the Company has the authority to do so. If the Company does not control access to the property where the facilities are located, then in some cases the CLEC may request that AT&T assist in securing access. In most situations, such access assistance is billable by the Company.
- 5.15 Telecommunications** - Telecommunications means the transmission, between or among points specified by the user, of information of the user’s choosing, without change in the form or content of the information as sent and received.
- 5.16 Telecommunications Carrier** - A telecommunications carrier is any provider of telecommunications services, except that such term does not include aggregators of telecommunications services. A telecommunications carrier shall be treated as a common carrier under the Telecommunications Act only to the extent that it is engaged in providing telecommunications services.
- 5.17 Telecommunications Service** - Telecommunications service means the offering of telecommunications for a fee directly to the public, or to such classes of users as to be effectively available directly to the public, regardless of the facilities used.
- 5.18 Utility** - Any person or entity who is a local exchange carrier or an electric, gas, water, steam, or other public utility, and who owns or controls poles, ducts, conduits, or rights of way used, in whole or in part, for any wire communications. Such term does not include any railroad, any person who is cooperatively organized, or any entity owned by the Federal Government or any State.

## 6. SUMMARY OF PROCEDURES

Following is an overview of the procedures for making a license application. The procedures for specific applications may vary slightly. In addition, the terms and conditions of different agreements may require minor changes in the procedures outlined herein.

All applications must be on forms approved by AT&T, and must include sufficient detail for AT&T to accurately identify the site.

STEP	REMARKS
1	CLEC or other telecommunications service provider applies for license agreement to obtain access to poles, ducts, conduit, and right of way owned or controlled by AT&T. After the license agreement has been executed by AT&T, the Licensee may submit applications to attach to or occupy AT&T structures and right of way.
2	Licensee submits application on approved forms specifying in sufficient detail the facilities and location desired.
3	AT&T reviews records and determines whether facilities are available (based only on the records). Licensee is advised of the results of the records review. If no facilities are available, Licensee may request an alternative be reviewed, or other attempts be made by AT&T to provide access, such as rodding ducts, removing abandoned cable, etc.
4	If facilities appear available based on a records review, then Licensee requests a pre-license survey to ensure that facilities are actually physically available, e.g., ducts have not collapsed, there are no unauthorized attachments to the facilities requested, etc.
5	Licensee requests that AT&T prepare an estimate of any make-ready work necessary to accommodate the Licensee. AT&T proposes make-ready completion schedule.
6	After make-ready is complete, Licensee submits License Application form.
7	After application is approved by AT&T, Licensee may proceed with authorized attachments. Includes submitting Form NT-1 with proposed construction start schedule.
8	After attachments are completed, Licensee submits Form NT-1 advising that construction is complete, and submits as-built drawings to AT&T.

## 7. SUMMARY OF LICENSE FORMS

### 7.1 General License Forms

Form Number	Form Name	Remarks
GN-1	INQUIRY REQUEST	After a Structures Access License agreement is in place, completion of this form is the first step in making application for structures access. The request must include sufficient detail for the form to be processed.
GN-3	PRE-LICENSE SURVEY REQUEST	Multi-use turn-around document designed to request records investigations, make-ready estimates, and other activities; to authorize billing, and advise Licensee of status of request.
GN-4	MAKE READY ESTIMATE REQUEST	Multi-use document designed for Licensee to request an estimate of make-ready charges, authorize duct rodding, and request assistance with access to facilities not controlled by AT&T. Licensee is provided several options regarding make-ready cost estimate approval and work performance.
GN-5	BUILDING SPACE LICENSE AGREEMENT FOR SHARED OWNER-PROVIDED ACCESS	Used where AT&T may not own or control facilities or access to facilities. Parties to document include the Licensee, AT&T, and owner.

## 7.2 Pole Attachment Forms

Form Number	Form Name	Remarks
PL-1	APPLICATION AND POLE ATTACHMENT LICENSE	This is multi-use turn around document used by a CLEC Licensee to request access to poles and to certify that all make-ready issues have been resolved. In addition, the form is used to advise Licensee of AT&T application approval. Form NT-1 must also be submitted in conjunction with application.
PL-2	POLE SURVEY FORM	Used in lieu of Licensee's engineering drawings to summarize make-ready and related activities that are necessary. Most commonly used on small jobs.
PL-3	ITEMIZED ESTIMATE	This form is completed by AT&T to provide the Licensee with an itemized estimate of make-ready costs. It may also include mechanized costs data.
PL-4	NOTIFICATION OF SURRENDER OR MODIFICATION OF POLE ATTACHMENT LICENSE	This is a multi-use turn around document used when modifying or relinquishing an attachment. The form requires AT&T approval, and Form NT-1 must be submitted with the form.

---

### 7.3 Right of Way Occupancy Forms

Form Number	Form(s)	Remarks
RW-1	APPLICATION AND RIGHT OF WAY OCCUPANCY LICENSE	This is a two-part form used to request access to AT&T right of way. In addition, the form is used to advise Licensee of AT&T's approval of the application. The location description on page 2 of the form must be completed, and Form NT-1 must also be submitted in conjunction with the application.

## 7.4 Conduit Occupancy Forms

Form Number	Form Name	Remarks
CN-1	APPLICATION AND CONDUIT OCCUPANCY LICENSE	This is multi-use turn around document used to request access to conduit. In addition, the form is used to advise Licensee of AT&T application approval. Form CN-4 and/or CN-5, and Form NT-1 must be submitted in conjunction with application.
CN-2	CONDUIT SYSTEM DIAGRAM	This form is used to graphically depict a proposed conduit occupancy.
CN-3	CONDUIT SYSTEM - MANHOLE DETAIL	This form is used to detail graphically the specific conduits occupied in a manhole.
CN-4	CABLE TO OCCUPY CONDUIT	This form is used to provide technical specifications of facilities placed in a conduit. Submitted with CN-1 when applicable.
CN-5	EQUIPMENT HOUSINGS TO BE PLACED IN MANHOLES	Used to describe the technical specifications of equipment housings to be placed in manholes. Submitted with CN-1 when applicable.
CN-6	ITEMIZED ESTIMATE	Used to provide an itemized tally of make-ready work and costs to complete an occupancy request.
CN-7	NOTIFICATION OF SURRENDER OR MODIFICATION OF CONDUIT OCCUPANCY LICENSE	This is a multi-use turn around document used when modifying or relinquishing an occupancy. The form requires AT&T approval, and Form NT-1 must be submitted with the form.

Continued on next page.

Continued from previous page.

CN-8	REQUEST FOR ENTRY INTO MANHOLE(S) AND/OR VAULT(S)	This form must be submitted by Licensee and approved by AT&T before Licensee may enter manholes or vaults. Form NT-1 and location information such as a key map route schematic must also be included.
CN-9	REQUEST TO ROD AND/OR CLEARING OF DUCT(S)	This form must be submitted by Licensee and approved by AT&T before Licensee may rod ducts. Form NT-1 and location information such as a key map route schematic must also be included.
CN-10	REQUEST TO CORE BORE AND/OR MODIFY MANHOLE(S)	This form must be submitted by Licensee and approved by AT&T before Licensee may core bore or otherwise modify a manhole. Form NT-1 and location information such as a key map route schematic must also be included.
CN-11	SPARE AND/OR EMERGENCY RESERVATION	This form is used to reserve a spare or emergency conduit where allowed, such as Georgia. The process is similar to that followed for CN-1.

## 7.5 Notification Forms

Form Number	Form(s)	Remarks
NT-1	CONSTRUCTION PERFORMED AND/OR COMPLETED	This is a multi-use form used at various stages of the application and license process to advise AT&T of work completion. This form must accompany PL-1, PL-4, CN-1, CN-7, CN-8, CN-9, CN-10, and CN-11.
NT-2	LASHING TO THIRD-PARTY FACILITIES	Turn-around form used by Licensee to request permission to lash to third party facilities. Storm loading calculations and other information must be included, along with Form NT-1.
NT-3	DISPUTE TO MAKE-READY CHARGES	May be used when Licensee disagrees with make-ready estimate prepared in response to PL-1 or CN-1 applications.
NT-4	CHANGE IN PRIORITY FOR PROCESSING APPLICATIONS	May be used by Licensee to request a change in the priority for processing Licensee's applications.
NT-5	CHANGE OF SPOC	Used by Licensee to advise AT&T of a change in Licensee's designated single point of contact.
NT-6	MAINTENANCE MANAGER	Used by Licensee to advise AT&T of a change in Licensee's designated maintenance manager.
NT-7	INSPECTION AND COMPLIANCE	May be used on ride-outs and other inspections to quantify unauthorized attachments, infractions, etc.
NT-8	UNSAFE CONDITIONS	Used by Licensee to advise AT&T when, in its opinion, an unsafe condition exists.
NT-9	DISPUTE OF NON-COMPLIANCE	Used by Licensee to dispute AT&T's notification of noncompliance.
NT-10	FACILITIES BROUGHT INTO COMPLIANCE	Used by Licensee to notify AT&T that facilities have been brought into compliance.
NT-11	AT&T NOTIFICATIONS	May be used by AT&T to track various notifications.
NT-12	LICENSEE NOTIFICATIONS	May be used by Licensee to track various notifications.
NT-13	CONSENT OF LICENSOR	Used to indicate AT&T's consent to assignment/transfer of Licensee Agreement.

## 8. INQUIRY REQUEST (Form GN-1) - EXAMPLE

After a Structures Access License agreement is in place, completion of this form is the first step in making application for structures access.

The request must include sufficient detail for the form to be processed.

**Note:** AT&T records provided under this Inquiry Request may not reflect field conditions. Licensee acknowledges that physical inspection is necessary to verify the presence and condition of outside plant facilities and/or right of way, and that in providing record information, AT&T assumes no liability to licensee or any third party for errors/omissions contained therein.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
In accordance with the terms....inquiry form.	<b>Licensee</b> inserts full corporate name of Licensee, date of License Agreement, and agreement number assigned by AT&T.
<b>Inquiry made by:</b>	
3. Authorized Licensee Representative	<b>Licensee</b> inserts name of person authorized to act on behalf of the Licensee.
4. Telephone	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
5. Inquiry Date:	<b>Licensee</b> completes date of inquiry submittal.
6. Response Instructions:	<b>Licensee</b> specifies whether it prefers to receive AT&T's response by mail or by fax, and completes full mailing address or fax number.
<b>Description of Request and Location:</b>	
7. Records (only):	<b>Licensee</b> specifies the type of records it wishes to review.
8. Structures (only):	<b>Licensee</b> specifies the type of attachment or occupancy its wishes to make, and also submits Form GN-3.
9. Records Information:	<b>Licensee</b> specifies its records information option. Records may be received via email or forwarded to Licensee's address specified in item 6.

Continued on next page.

**INQUIRY REQUEST  
(Form GN-1) -  
EXAMPLE - Continued**

Continued from the previous page.

10. AT&T Wire Center:	<b>Licensee</b> completes Wire Center and NPA NNX (area code and prefix) for facility location, if known.
11. County (Parish)- REQUIRED	<b>Licensee</b> inserts County where requested facilities are located. Information is required and used in AT&T Tracking Number. If more than one county, indicate "Multiple".
12. State- REQUIRED:	<b>Licensee</b> inserts State where requested facilities are located. Information is required and used in AT&T Tracking Number.
13. Section:	Applicable in Alabama, Florida, Louisiana, and sometimes Georgia. <b>Licensee</b> completes public land Section number(s) where requested facilities are located, if known.
14. Township/ Land District:	Applicable in Alabama, Florida, Louisiana, and Georgia. <b>Licensee</b> completes Township or Land District number(s) where requested facilities are located, if known.
15. Range/Land Lot:	Applicable in Alabama, Florida, Louisiana, and Georgia. <b>Licensee</b> completes Range or Land Lot number(s) where requested facilities are located, if known.
16. Description and/or Remarks:	<b>Licensee</b> completes a description of location of requested facilities and/or attaches sketch(es) sufficient for AT&T to identify the location in its records.

**Sequence Note:** After completing form through Item 16, **Licensee** submits Form GN-1 to AT&T SPOC (CSPC).

Continued on next page.

---

**INQUIRY REQUEST  
(Form GN-1) -  
EXAMPLE - Continued**

Continued from previous page.

<b>Mail or fax your request to:</b>	
Competitive Structures Provisioning Center (CSPC)	<b>Licensee</b> forwards Form to CSPC.
<b>Inquiry Response (To be completed by AT&amp;T)</b>	
	<b>AT&amp;T SPOC</b> either forwards request to Records Center, or returns Form to Licensee for additional information.

---

**8. RECORDS REVIEW  
REQUEST (Form  
GN-2) – EXAMPLE**

**Form deleted.**

## 10. PRE-LICENSE SURVEY REQUEST (Form GN-3) - EXAMPLE

This form is a multi-use turn-around document used to request records investigations, make-ready estimates, and other activities; to authorize billing, and advise Licensee of the status of its request.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
<b>STEP 1 - Use this section to request Pre-License Survey.</b>	
3. Date Submitted:	<b>Licensee</b> completes the date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned by AT&T to the agreement.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on behalf of the Licensee.
6. Company Making Application:	<b>Licensee</b> completes the full corporate name of the Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
8. Fax:	<b>Licensee</b> inserts fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**PRE-LICENSE  
SURVEY REQUEST  
(Form GN-3) -  
EXAMPLE -  
Continued**

Continued from previous page.

<b>Licensee must identify, with reasonable specificity, the geographic area for which facilities are required, types and quantities of required facilities, and the required in-service date (attached).</b>	
13. Licensee requests... “Records Only”...	<b>Licensee</b> specifies the type(s) of facilities to be investigated and chooses an option for authorization of charges, <u>or</u> <b>Licensee</b> completes Item 14.
14. Licensee requests ... “Field Inspection”...	<b>Licensee</b> requests a field inspection and chooses from options for various activities and authorizes related charges. Licensee signature required to authorize rodding of duct. Alternately, <b>Licensee</b> may complete Item 13.
15. Required In-Service Date:	<b>Licensee</b> specifies its required in-service date for its services associated with the facilities request.
16. Type of Required Facilities:	<b>Licensee</b> specifies the type of facilities that are required.
17. Quantity of Required Facilities:	<b>Licensee</b> specifies the quantity of facilities required.
18. Additional Description/ Remarks:	<b>Licensee</b> provides any additional comments. Sketches may be attached to the form.

**Sequence Note:** After completing form through Item 18, **Licensee** submits Form GN-3 to AT&T SPOC (CSPC). AT&T completes Items 19 through 32 and responds to Licensee.

<b>Step 2 - AT&amp;T Response</b>	
19. Records Investigation:	<b>AT&amp;T</b> reports the outcome of its records research, based on request in Item 13.

Continued on next page.

**PRE-LICENSE  
SURVEY REQUEST  
(Form GN-3) -  
EXAMPLE -  
Continued**

Continued from previous page.

20. AT&T Representative:	AT&T inserts name of AT&T representative reviewing and responding to records investigation request.
21. Date:	AT&T inserts date that records review request is completed.
22. Telephone:	AT&T completes contact number for AT&T representative reviewing request.
23. Estimate of "Records Only" investigation costs:	AT&T inserts its estimate of costs to complete records review requested by Licensee in Item 13.
24. Number of weeks to complete:	AT&T submits its estimate of the time required to complete the review requested by Licensee.
25. Field Investigation:	AT&T reports the outcome of its field investigation, based on Licensee's request in Item 14.
26. AT&T Representative:	AT&T inserts the name of AT&T representative reviewing and responding to records investigation request.
27. Date:	AT&T inserts the date that the records review request is completed.
28. Telephone:	AT&T completes the contact number for the AT&T representative reviewing request.
29. Estimate of "Field Inspection" charges:	AT&T inserts its estimate of costs to complete field inspection requested by Licensee in Item 14.
30. Number of weeks to complete:	AT&T submits estimate of time required to complete investigation requested by Licensee in Item 14.

Continued on next page.

---

**PRE-LICENSE  
SURVEY REQUEST  
(Form GN-3) -  
EXAMPLE -  
Continued**

Continued from previous page.

31. AT&T contact... "Field Inspection"	<b>AT&amp;T</b> provides name of its representative appointed to coordinate field inspection requested in Item 14.
32. Telephone:	<b>AT&amp;T</b> inserts contact number of its representative appointed to coordinate field inspection requested in Item 14.

## 11. MAKE-READY ESTIMATE REQUEST (Form GN-4) - EXAMPLE

Multi-use document designed for Licensee to request an estimate of make-ready charges, authorize duct rodding, and request assistance with access to facilities not controlled by AT&T. Licensee is provided several options regarding make-ready cost estimate approval and work performance.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
<b>STEP 1 - Use this section to request Make-Ready Estimate.</b>	
3. Date Submitted:	<b>Licensee</b> completes date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on behalf of the Licensee.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
8. Fax:	<b>Licensee</b> inserts its fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**MAKE-READY  
ESTIMATE REQUEST  
(Form GN-4) -  
EXAMPLE -  
Continued**

Continued from previous page.

<p><b>Licensee to provide a complete set of engineered drawings indicating proposed work on which make-ready is to be based (not required if Form PL-2 is submitted for entire route). Note: If Form PL-2 option is selected, a completed Form PL-2 is required for each pole.</b></p>	
<p>13. Licensee requests... “Make-Ready” estimate...</p>	<p><b>Licensee</b> specifies the type(s) of make-ready functions for which an estimate is sought, and chooses an option for authorization of charges. In addition, Licensee may use this section to authorize rodding of duct, and/or request that AT&amp;T attempt to secure access to facilities not owned or controlled by AT&amp;T.</p>
<p>14. Additional Description/Remarks:</p>	<p><b>Licensee</b> provides any additional comments. Sketches may be attached.</p>

**Sequence Note:** After completing form through Item 14, Licensee submits Form GN-4 to AT&T SPOC (CSPC). AT&T completes Items 19 through 25 and responds to Licensee.

<p><b>Step 2 - AT&amp;T Response. AT&amp;T’s make-ready estimate to accommodate Licensee’s facilities is based upon completion in AT&amp;T’s normal work load schedule within normal working conditions.</b></p>	
<p>15. Make-Ready Estimate:</p>	<p><b>AT&amp;T</b> advises Licensee if additional detail is needed, or if no make-ready is required. Otherwise, AT&amp;T provides make-ready estimates.</p>
<p>16. Estimate of make-ready costs:</p>	<p><b>AT&amp;T</b> provides estimate of cost for make-ready.</p>

Continued on next page.

**MAKE-READY  
ESTIMATE REQUEST  
(Form GN-4) -  
EXAMPLE -  
Continued**

Continued from previous page.

17. Estimated construction interval:	<b>AT&amp;T</b> provides estimate of the time interval required for it to complete make-ready.
18. Earliest construction start date:	<b>AT&amp;T</b> provides the earliest date it may begin make-ready construction work.
19. Responsibility:	<b>AT&amp;T</b> completes a Responsibility Code used for internal tracking and proper application of reimbursement.
20. Geographic Location:	<b>AT&amp;T</b> completes a Geographic Location used for internal tracking and proper application of reimbursement.
21. AT&T Representative:	<b>AT&amp;T</b> inserts name of AT&T representative reviewing and responding to make-ready estimate request.
22. Date:	<b>AT&amp;T</b> inserts date that make-ready estimate request is completed.
23. Telephone:	<b>AT&amp;T</b> completes contact number for AT&T representative reviewing request.
24. AT&T Contact... "Make-Ready" work:	<b>AT&amp;T</b> inserts the name of AT&T representative responsible for coordinating make-ready work.
25. Telephone:	<b>AT&amp;T</b> inserts contact number of AT&T representative responsible for coordinating make-ready work.

**Sequence Note:** AT&T returns form to Licensee. **Licensee** completes the Items 26 through 29 and returns form to AT&T SPOC.

Continued on next page.

**MAKE-READY  
ESTIMATE REQUEST  
(Form GN-4) -  
EXAMPLE -  
Continued**

Continued from previous page.

<b>Step 3 - Licensee Make-Ready Preference (to be completed after receipt of AT&amp;T's response)</b>	
26. Licensee options:	<b>Licensee</b> selects all options that apply regarding acceptance or dispute of make-ready costs, and alternatives for expedited or contracted make-ready work.
27. Authorized Licensee Representative:	<b>Licensee</b> inserts the name of its authorized representative selecting Licensee options.
28. Date:	<b>Licensee</b> completes the date that the options are selected.
29. Telephone:	<b>Licensee</b> specifies contact number for authorized representative.
<p><b>Note:</b> If Licensee elects to perform make-ready work, Licensee must complete Form NT-1 (Part 1) to inform AT&amp;T of make-ready start and, also, subsequent construction complete dates. Upon completion of make-ready work, appropriate form, PL-1 or CN-1, must be submitted for pole attachment and/or conduit occupancy application approval. Facility placement, with completion of Form NT-1 (Part 2) and proper notice, will be permitted upon application approval</p>	

**Sequence Note:** After completing form Items 26 through 29, **Licensee** returns Form GN-4 to AT&T SPOC (CSPC). AT&T completes Items 30 and 31.

<b>Step 4 - AT&amp;T Receipt</b>	
30. Date Received:	<b>AT&amp;T</b> inserts the date that the Licensee's make-ready preference is received.
31. AT&T Representative:	<b>AT&amp;T</b> indicates the name of the person receiving the Licensee's make-ready preference.

## 12. APPLICATION AND POLE ATTACHMENT LICENSE - (Form PL-1) - EXAMPLE

This is multi-use turn around document used by CLEC Licensee to request access to poles and for the Licensee to certify that all make-ready issues have been resolved. In addition, the form is used to advise Licensee of application approval by AT&T. Form NT-1 must also be submitted in conjunction with application.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on its behalf.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for its authorized representative.
8. Fax:	<b>Licensee</b> inserts its fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**APPLICATION AND  
POLE ATTACHMENT  
LICENSE (Form PL-1) -  
EXAMPLE - Continued**

Continued from previous page.

In accordance with the terms and conditions of the License Agreement between us, application is hereby made for a non-exclusive license to attach communications facilities to AT&T poles as indicated below. This request will be designated:	
13. Licensee POLE ATTACHMENT (P.A.) Application No. P.A.:	<b>Licensee</b> identifies the sequence number for its application. Individual applications are to be numbered in sequential ascending order by Licensee. AT&T will process applications in sequential ascending order according to the application numbers assigned by the Licensee.
14. Poles: Number Requested	<b>Licensee</b> indicates the number of poles it wishes to attach to.
15. Anchors: Number Requested	<b>Licensee</b> specifies the number of anchors it wishes to attach to.
16. Approximate Location (city/district):	<b>Licensee</b> identifies where the proposed attachments are located. A sketch may also be required.
<b>Step 1 - Licensee Submittal.</b> Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved. Make-ready work must be completed and notification received prior to application approval.	
17. Licensee has resolved... agreed upon.	<b>Licensee</b> certifies that it has resolved make-ready issues.
18. Licensee Representative:	<b>Licensee</b> provides the name of its representative.
19. Title:	<b>Licensee</b> completes title of its representative.
20. Telephone:	<b>Licensee</b> inserts contact number for its authorized representative.

Continued on next page.

**APPLICATION AND  
POLE ATTACHMENT  
LICENSE (Form PL-1) -  
EXAMPLE - Continued**

Continued from previous page.

21. Fax:	<b>Licensee</b> inserts its fax number.
<b>Note:</b> Upon approval of application by AT&T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&T of proposed facility placement schedule.	

**Sequence Note:** After completing form through Item 21, **Licensee** submits Form PL-1 to AT&T SPOC (CSPC). AT&T completes Items 22 through 35 and responds to Licensee.

<b>Step 2 - AT&amp;T Approval</b>	
22. Date application received:	<b>AT&amp;T</b> indicates the date that it receives application.
23. Pole Attachment Application...:	<b>AT&amp;T</b> either approves, approves with revisions, or denies the pole attachment application.
24. Approved By:	<b>AT&amp;T</b> inserts printed name of person approving Licensee's application.
25. Signature:	<b>AT&amp;T</b> inserts signature of its representative reviewing application.
26. Title:	<b>AT&amp;T</b> inserts the title of its representative reviewing the application.
27. Date Approved:	<b>AT&amp;T</b> inserts the date that the application is approved.
28. Local AT&T Contact:	<b>AT&amp;T</b> completes the name of its local contact person.
29. Telephone:	<b>AT&amp;T</b> inserts the contact number for its representative.
30. Fax:	<b>AT&amp;T</b> inserts the fax number for its representative.
31. Poles Licensee requested:	<b>AT&amp;T</b> inserts the number of poles the Licensee requested to attach to.

Continued on next page.

---

Continued from previous page.

32. Poles AT&T Approved:	<b>AT&amp;T</b> indicates the number of poles that the Licensee is authorized to attach to. Licensee will be billed based on the authorized number of attachments.
33. Anchors Licensee requested:	<b>AT&amp;T</b> inserts the number of anchors that the Licensee requested to attach to.
34. Anchors AT&T Approved:	<b>AT&amp;T</b> indicates the number of anchors that the Licensee is authorized to attach to. Licensee will be billed based on the authorized number of attachments.
35. Comments:	<b>AT&amp;T</b> provides comments, if any.

### 13. APPLICATION AND CONDUIT OCCUPANCY LICENSE (Form CN-1) - EXAMPLE

This is a multi-use turn around document used to request access to conduit. In addition, the form is used to advise Licensee of AT&T's approval of Licensee's application. Form CN-4 or CN-5, and Form NT-1 must be submitted in conjunction with the application.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on its behalf.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for its authorized representative.
8. Fax:	<b>Licensee</b> inserts its fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**APPLICATION AND  
CONDUIT  
OCCUPANCY LICENSE  
(Form CN-1) -  
EXAMPLE - Continued**

Continued from previous page.

In accordance with the terms and conditions of the License Agreement between us, application is hereby made for a license to occupy AT&T's conduit system as indicated below. This request will be designated:	
13. Licensee CONDUIT OCCUPANCY (C.O.) Application No. C.O.:	<b>Licensee</b> identifies the sequence number for its application. Individual applications are to be numbered in sequential ascending order by Licensee. AT&T will process applications in sequential ascending order according to the application numbers assigned by the Licensee.
14. Duct Feet:	<b>Licensee</b> indicates the number of duct feet it wishes to occupy.
15. Approximate Location (city/district):	<b>Licensee</b> identifies where the proposed occupancy is located. A sketch may also be required.
<b>Step 1 - Licensee Submittal.</b> Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.	
<b>Note:</b> Licensee is responsible for, expense of AT&T's employee when Licensee is performing work in AT&T manholes. This form to be submitted after make-ready work has been completed by Licensee using Form NT-1 or Licensee has received notice of completion. Application for occupancy will not be approved prior to make-ready work being completed. Appropriate Forms CN-4 and CN-5 to be included.	
16. Licensee Representative:	<b>Licensee</b> provides the name of its representative.
17. Title:	<b>Licensee</b> completes title of its representative.
18. Telephone:	<b>Licensee</b> inserts contact number for its authorized representative.

Continued on next page.

**APPLICATION AND  
CONDUIT  
OCCUPANCY LICENSE  
(Form CN-1) -  
EXAMPLE - Continued**

Continued from previous page.

19. Fax:	<b>Licensee</b> inserts its fax number.
<b>Note:</b> Upon approval of application by AT&T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&T of proposed facility placement schedule.	

**Sequence Note:** After completing form through Item 19, **Licensee** submits Form CN-1 to AT&T SPOC (CSPC). AT&T completes Items 22 through 31 and responds to Licensee.

<b>Step 2 - AT&amp;T Approval</b>	
20. Date application received:	<b>AT&amp;T</b> indicates the date that it receives application.
21. Conduit Occupancy Application...:	<b>AT&amp;T</b> either approves, approves with revisions, or denies the occupancy application.
22. Approved By:	<b>AT&amp;T</b> inserts printed name of person approving Licensee's application.
23. Signature:	<b>AT&amp;T</b> inserts signature of its representative reviewing application.
24. Title:	<b>AT&amp;T</b> inserts the title of its representative reviewing the application.
25. Date Approved:	<b>AT&amp;T</b> inserts the date that the application is approved.
26. Local AT&T Contact:	<b>AT&amp;T</b> completes the name of its local contact person.
27. Telephone:	<b>AT&amp;T</b> inserts the contact number for its representative.
28. Fax:	<b>AT&amp;T</b> inserts the fax number for its representative.

Continued on next page.

---

Continued from previous page.

29. Duct Feet Licensee Requested:	<b>AT&amp;T</b> inserts the length of duct the Licensee requested to occupy.
30. Duct Feet AT&T Approved:	<b>AT&amp;T</b> indicates the length of duct that the Licensee is authorized to occupy. Licensee will be billed based on the authorized length of duct occupied
31. Comments:	<b>AT&amp;T</b> provides comments, if any.

**14. CABLE TO OCCUPY CONDUIT (Form CN-4) - EXAMPLE**

This form is used to provide technical specifications of facilities placed in a conduit. It must be submitted with CN-1 when applicable.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on behalf of the Licensee.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
8. Fax:	<b>Licensee</b> inserts fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.
<b>Licensee to provide all information</b>	
Cable Designation, etc.	<b>Licensee</b> completes details of cable to be placed in conduit.

**15. EQUIPMENT HOUSINGS TO BE PLACED IN MANHOLES (Form CN-5) - EXAMPLE**

Used to describe the technical specifications of equipment housings to be placed in manholes. Submitted with CN-1 when applicable.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on its behalf.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee authorized representatives.
8. Fax:	<b>Licensee</b> inserts fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.
<b>Licensee to provide all information</b>	
Manhole Location, etc.	<b>Licensee</b> completes details of equipment housings to be placed in manholes.

**16. CONSTRUCTION PERFORMED AND/OR COMPLETED (Form NT-1) - EXAMPLE**

This is a multi-use form used at various stages of the application and license process to advise AT&T of work completion. This form must accompany PL-1, PL-4, CN-1, CN-7, CN-8, CN-9, CN-10, and CN-11.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that its request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on its behalf.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
8. Fax:	<b>Licensee</b> inserts its fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**CONSTRUCTION  
PERFORMED  
AND/OR COMPLETED  
(Form NT-1) -  
EXAMPLE**

Continued from previous page.

<p>In lieu of obtaining performance of make-ready work by AT&amp;T (<u>permitted in conduit only</u>), Licensee, at its option, may arrange for the performance of such work by a contractor certified by AT&amp;T to work on or in its facilities. This information to be provided upon completion of Form GN-4. Submit this form to AT&amp;T single-point of contact (SPOC) for reporting various stages of construction proposals and completion notices (same form for all steps).</p>	
<p><b>Step 1 - Use this section to indicate PROPOSED Make-Ready construction information (30 day advance notice required when performed by Licensee)</b></p>	
13. Facility Type:	Licensee indicates the type of facility affected by proposed make-ready work.
14. Date Submitted:	Licensee indicates the date the Licensee submits the make-ready proposal.
15. Construction start date:	Licensee indicates the proposed construction start date.
16. Construction Company Name:	Licensee inserts the name of the construction company it proposes to use. AT&T must approve the contractor before work begins.
17. Authorized Construction Contact:	Licensee provides a contact name for its contractor.
18. Telephone:	Licensee provides a contact number for its contractor.
<p><b>STEP 2 -Use this section to report COMPLETION of Make-Ready construction</b></p>	
19. Reported By:	Licensee provides the name of its representative reporting make-ready completion.
20. Date Reported:	Licensee provides the date of reporting of make-ready completion.

Continued on next page.

**CONSTRUCTION  
PERFORMED  
AND/OR COMPLETED  
(Form NT-1) -  
EXAMPLE**

Continued from previous page.

21. Actual Make-Ready Completion Date:	<b>Licensee</b> provides the actual date of make-ready completion.
AT&T will issue a license to Licensee at the time all make-ready work necessary for Licensee's attachment or occupancy has been completed.	
22. Proposed Construction Start Date:	<b>Licensee</b> provides the date it proposes to begin its facilities placement construction.
23. Construction Company Name:	<b>Licensee</b> provides the name of the company that it proposes to use to place its facilities.
24. Authorized Construction Contact:	<b>Licensee</b> inserts the name of its authorized construction contact.
25. Telephone:	<b>Licensee</b> provides the contact number for its authorized construction contact.
26. Date Submitted:	<b>Licensee</b> completes the date that the proposed construction information is submitted.
<b>Step 4- Use this section to report COMPLETED Placement of Licensee Facilities.</b>	
27. Reported By:	<b>Licensee</b> inserts name of person reporting that placement of facilities is complete.
28. Date Reported:	<b>Licensee</b> indicates the date that its report of completion of placement of facilities is submitted.
29. Actual Make-Ready Completion Date:	<b>Licensee</b> provides the actual date of facilities placement completion.

**Sequence Note:** After occupancy or attachment work is completed, **Licensee** must provide facility as-built drawings along with Form NT-1 to AT&T SPOC (CSPC).

Continued on next page.

**CONSTRUCTION  
PERFORMED  
AND/OR COMPLETED  
(Form NT-1) -  
EXAMPLE**

Continued from previous page.

<b>For each Licensee authorization, either making attachment to or occupancy within AT&amp;T facilities, Licensee will provide a complete set of actual placement drawings for posting to AT&amp;T records.</b>	
30. Actual Placement Drawings Attached:	<b>Licensee</b> indicates if facilities placement as-built drawings are attached to the Form.
31. AT&T Test Center Notified...	<b>AT&amp;T</b> indicates whether its Test Center has been notified of Licensee activity in the underground.

**17. APPLICATION AND RIGHT OF WAY OCCUPANCY LICENSE (Form RW-1) - EXAMPLE**

This is two-part form used to request access to AT&T right of way. In addition, the form is used to advise Licensee of AT&T's approval of the Licensee's application.

The location description on page 2 of the form must be completed, and Form NT-1 must be submitted in conjunction with the application.

FORM HEADING	INSTRUCTIONS
1. Licensee Tracking No.	<b>Licensee</b> inserts tracking number assigned by the Licensee for its internal monitoring.
2. AT&T Tracking (SAM) No.	<b>AT&amp;T SPOC</b> inserts tracking number assigned by AT&T. This number will be used throughout the inquiry, application, and billing process to identify the request.
3. Date Submitted:	<b>Licensee</b> completes date that request is submitted.
4. Licensee Agreement Number:	<b>Licensee</b> inserts Licensee Agreement Number assigned to the agreement by AT&T.
5. Authorized Licensee Representative:	<b>Licensee</b> inserts name of person authorized to act on its behalf.
6. Company Making Application:	<b>Licensee</b> completes full corporate name of Licensee making application.
7. Telephone:	<b>Licensee</b> inserts contact number for Licensee's authorized representative.
8. Fax:	<b>Licensee</b> inserts its fax number.
9. Street Address:	<b>Licensee</b> inserts street address of business location of Licensee making application.
10. City:	<b>Licensee</b> completes City of business location of Licensee making application.
11. State:	<b>Licensee</b> completes State of business location for Licensee making application.
12. Zip:	<b>Licensee</b> completes Zip Code for business location of Licensee making application.

Continued on next page.

**APPLICATION AND  
RIGHT OF WAY  
OCCUPANCY LICENSE  
(Form RW-1) -  
EXAMPLE - Continued**

Continued from previous page.

In accordance with the terms and conditions of the Agreement between us, application is hereby made for a license to occupy AT&T's right of way as indicated below. This request will be designated:	
13. Licensee RIGHT OF WAY OCCUPANCY (R.O.) Application No. R.O.:	<b>Licensee</b> identifies the sequence number for its application. Individual applications are to be numbered in sequential ascending order by Licensee. AT&T will process applications in sequential ascending order according to the application numbers assigned by the Licensee.
14.A. Linear Feet:	<b>Licensee</b> indicates the total linear feet of right of way it wishes to occupy.
14.B. Area:	<b>Licensee</b> specifies the area in acres or square feet that it wishes to occupy.
15. Approximate Location (city/district):	<b>Licensee</b> identifies where the proposed occupancy is located. A more detailed description is required on Page 2 of Form RW-1.
<b>Step 1 - Licensee Submittal.</b> Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved. Make-ready work must be completed and notification received prior to application approval	
16. Licensee Representative:	<b>Licensee</b> provides the name of its representative.
17. Title:	<b>Licensee</b> completes title of its representative.
18. Telephone:	<b>Licensee</b> inserts contact number for Licensee authorized representatives.
19. Fax:	<b>Licensee</b> inserts fax number.
<b>Note:</b> Upon approval of application by AT&T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&T of proposed facility placement schedule.	

Continued on next page.

**APPLICATION AND  
RIGHT OF WAY  
OCCUPANCY LICENSE  
(Form RW-1) -  
EXAMPLE - Continued**

**Sequence Note:** After completing form through Item 19, Licensee submits Form RW-1 to AT&T SPOC (CSPC). AT&T completes Items 20 through 28 and responds to Licensee.

<b>Step 2 - AT&amp;T Approval</b>	
20. Date application received:	AT&T indicates the date that it receives application.
21. Right of Way Occupancy Application...	AT&T either approves, approves with revisions, or denies the right of way occupancy application.
22. Approved By:	AT&T inserts printed name of person approving Licensee's application.
23. Signature:	AT&T inserts signature of its representative reviewing application.
24. Title:	AT&T inserts the title of its representative reviewing the application.
25. Date Approved:	AT&T inserts the date that the application is approved.
26. Local AT&T Contact:	AT&T completes the name of its local contact person.
27. Telephone:	AT&T inserts the contact number for its representative.
28. Fax:	AT&T inserts the fax number for its representative.
29. Linear Feet... Requested:	AT&T inserts the linear feet or area the Licensee requested to occupy.
30. Linear Feet... Approved:	AT&T indicates the linear feet or area the Licensee is authorized to occupy.
31. Comments:	AT&T provides comments, if any.

---

## 18. FORMS

The following pages contain forms which may be reproduced locally and used when making requests to attach to or occupy AT&T structures.

Licensees or their representatives having questions on how to complete any of the forms contained in these guidelines should contact the Competitive Structures Provisioning Center.

1. Licensee Tracking No.	<b>INQUIRY REQUEST</b>	2. AT&T Tracking (SAM) No.
<p>Instructions: Please complete all information below regarding your request and forward to the office listed below. This form may be used to make general inquiries regarding the availability of poles, conduit, and right of way. License application must be made and approved, and any fees paid before attachment or occupancy work may proceed.</p>		
<p>In accordance with the terms and conditions of the License Agreement between AT&amp;T and _____, dated _____, and identified as AT&amp;T License Agreement No. _____, request is hereby made for initial investigation of availability of poles, conduit, and/or right of way identified and described in this inquiry form. <b>Licensee must identify, with reasonable specificity, the geographic area for which facilities are required.</b></p>		
<b>Inquiry made by:</b>		
3. Authorized Licensee Representative:	4. Telephone:	5. Inquiry Date:
6. Response Instructions:  <input type="checkbox"/> Mail copy to:	Address:	
	City:	State:
	Fax No.	
<b>Description of Request and Location:</b>		
<b>Anticipated Type(s):</b>  <input type="checkbox"/> Engineering <input type="checkbox"/> Right of Way	<b>7. Records (only):</b>  <input type="checkbox"/> Engineering <input type="checkbox"/> Right of Way	<b>8. Structures (only):</b> Complete Form GN-3  <input type="checkbox"/> Pole Attachment <input type="checkbox"/> Conduit Occupancy <input type="checkbox"/> Right of Way
9. Records Information:  (select 1)	<input type="checkbox"/> Email to _____  <input type="checkbox"/> Request copy be mailed (to above address, only)	<b>10. AT&amp;T Wire Center:</b>  NPA NNX:
11. County (Parish) <b>-REQUIRED:</b>		12. State <b>-REQUIRED:</b>
13. Section:	14. Township/ Land District:	15. Range/ Land Lot:
16. Description and/or Remarks; <input type="checkbox"/> Sketch Attached:		
<b>Mail or fax your request to:</b>		<b>Inquiry Response (To be completed by AT&amp;T)</b>
<b>AT&amp;T Right of Way and Joint-Use</b> <b>Attn.: License Administrator</b> <b>North W3D2</b> <b>3535 Colonnade Parkway</b> <b>Birmingham, Alabama 35243</b>  <b>Direct questions to: (205) 977-5068 or</b> <b>(205) 977-7628</b>  <b>Fax: (205) 977-7997</b>		<input type="checkbox"/> The inquiry you made does not include sufficient detail to process your request. Please provide additional detail and resubmit.  <input type="checkbox"/> The inquiry you made has been forwarded to AT&T's Records Management Center for processing.
<b>NOTICE</b>		
<p>AT&amp;T records provided under this Inquiry Request may not reflect actual field conditions. Licensee acknowledges that physical inspection is necessary to verify presence and condition of outside plant facilities and/or right of way, and that in providing record information, AT&amp;T assumes no liability to Licensee or any third party for errors/omissions contained therein.</p>		

1. Licensee Tracking No.		<b>PRE-LICENSE SURVEY REQUEST</b>		2. AT&T Tracking (SAM) No.	
STEP 1 - Use this section to request Pre-License Survey					
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		10a. County/Parish:		11. State:	12. Zip:
<b>Licensee must identify, with reasonable specificity, the geographic area for which facilities are required, types and quantities of required facilities, and the required in-service date (attached).</b>					
13. Licensee requests AT&T to complete a "Records Only" investigation in order to determine availability of facilities for potential <input type="checkbox"/> pole attachment(s), <input type="checkbox"/> conduit occupancy, and/or <input type="checkbox"/> right-of-way as follows:					
<input type="checkbox"/> Licensee either authorizes charges required to complete investigation. _____ <i>or</i> _____ Authorized signature (required)					
<input type="checkbox"/> Licensee requests AT&T to provide estimate of associated charges; <b>AT&amp;T will not proceed until receipt of payment.</b>					
14. Licensee requests AT&T to perform a "Field Inspection" in order to determine availability of facilities for potential <input type="checkbox"/> pole attachment(s) and/or <input type="checkbox"/> conduit occupancy, as follows: <i>(Select all that apply)</i>					
<input type="checkbox"/> Licensee either authorizes charges required to complete investigation. _____ <i>or</i> _____ Authorized signature (required)					
<input type="checkbox"/> Licensee requests AT&T to provide estimate of associated charges; <b>AT&amp;T will not proceed until receipt of payment.</b>					
<input type="checkbox"/> Licensee authorizes "rodding" of conduit, at Licensee's expense, to determine availability.					
Licensee's authorized representative (signature required): _____					
<input type="checkbox"/> Licensee requests to participate in pre-license ("Field Inspection") survey.					
<input type="checkbox"/> Licensee requests estimate of make-ready charges. Form GN-4 to be completed and attached.					
15. Required In-Service Date:		16. Type of Required Facilities:		17. Quantity of Required Facilities:	
18. Additional Description/Remarks:					
STEP 2 - AT&T Response					
<b>19. Records Investigation:</b>					
<input type="checkbox"/> The inquiry you made does not include sufficient detail to process your request. Please provide additional detail and resubmit.					
<input type="checkbox"/> A records investigation indicated that the attachment or occupancy you described is not available.					
<input type="checkbox"/> A records investigation indicated that the attachment or occupancy you described is available; actual availability requires physical inspection. <b><u>License application must be made and approved, and any make-ready fees paid before attachment or occupancy work may proceed.</u></b>					
20. AT&T Representative:		21. Date:		22. Telephone:	
23. Estimate of "Records Only" investigation costs:		24. Number of weeks to complete <i>(if charges submitted for Licensee approval, AT&amp;T will proceed, only upon receipt of payment):</i>			
<b>25. Field Investigation:</b>					
<input type="checkbox"/> The inquiry you made does not include sufficient detail to process your request. Please provide additional detail and resubmit.					
<input type="checkbox"/> A field investigation indicated that the attachment or occupancy you described is not available.					
<input type="checkbox"/> A field investigation indicated that the attachment or occupancy you described is available; actual availability may require physical inspection. <b><u>License application must be made and approved, and any make-ready fees paid before attachment or occupancy work may proceed.</u></b>					
26. AT&T Representative:		27. Date:		28. Telephone:	
29. Estimate of "Field Inspection" charges:		30. Number of weeks to complete <i>(if charges submitted for Licensee approval, AT&amp;T will proceed, only upon receipt of payment):</i>			
31. AT&T contact to coordinate "Field Inspection" <i>(AT&amp;T to be available with 48 hours notice):</i>				32. Telephone:	

1. Licensee Tracking No.	<b>MAKE-READY ESTIMATE REQUEST</b>		2. AT&T Tracking (SAM) No.
<b>STEP 1</b>		Use this section to request Make-Ready Estimate	
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:	
6. Company Making Application:		7. Telephone:	
9. Street Address:		8. Fax:	
10. City:	10a. County/Parish:	11. State:	12. Zip:
<b>Licensee to provide a complete set of engineered drawings indicating proposed work on which make-ready is to be based (not required if Form PL-2 is submitted for entire route).</b>			
<p>13. Licensee requests AT&amp;T to provide "Make-Ready" estimate for <input type="checkbox"/> pole attachment(s), <input type="checkbox"/> conduit occupancy, and/or <input type="checkbox"/> right-of-way as follows: <i>(Select all that apply)</i></p> <p><input type="checkbox"/> Licensee either authorizes charges required to complete investigation. _____  <i>or</i> Authorized signature (required)</p> <p><input type="checkbox"/> Licensee requests AT&amp;T to provide estimate of associated charges; <b>AT&amp;T will not proceed until receipt of payment.</b></p> <p><input type="checkbox"/> Licensee authorizes "rodding" of conduit, at Licensee's expense, to determine availability.  Licensee's authorized representative (signature required): _____</p> <p><input type="checkbox"/> If facilities are not controlled by AT&amp;T, Licensee requests that AT&amp;T attempt to secure authorizations for Licensee to use said facilities. AT&amp;T billing job to capture expenses and overheads is payable by Licensee.</p>			
14. Additional Description/Remarks:			
<b>Step 2 AT&amp;T Response</b>		<b>AT&amp;T's make-ready estimate to accommodate Licensee's facilities is based upon completion in AT&amp;T's normal work load schedule within normal working conditions.</b>	
15. Make-Ready Estimate (due to Licensee within 20 business days after completion of field survey):			
<input type="checkbox"/> The inquiry you made does not include sufficient detail to process your request. Please provide additional detail and resubmit. <input type="checkbox"/> No make-ready work is required; proceed with making application by submitting appropriate Form PL-1 (poles) or CN-1 (conduit).			
Estimated make-ready costs as per your request:	16. Estimate of make-ready costs:		Reporting Codes
	17. Estimated construction interval:		19. Responsibility:
	18. Earliest construction start date:		20. Geographic Location:
21. AT&T Representative:		22. Date:	23. Telephone:
24. AT&T contact to coordinate "Make-Ready" work:			25. Telephone:
<b>STEP 3 - Licensee Make-Ready Preference</b>		(to be completed after receipt of AT&T's response)	
26. Licensee options: <i>Select all that apply</i>			
<input type="checkbox"/> Licensee accepts AT&T proposed estimated costs and construction schedule; all charges are payable and due within sixty (60) days of receipt of AT&T's initial response; initial AT&T response to be considered an invoice. AT&T to proceed with make-ready work upon receipt of payment. <input type="checkbox"/> Licensee disputes make-ready costs; Licensee to complete Form NT-3 (attached). <input type="checkbox"/> Licensee desires to have make-ready work performed on expedited basis; Licensee's proposal (attached). <input type="checkbox"/> Licensee desires to complete make-ready work ( <b>permitted by AT&amp;T in conduit, only</b> ) by a contractor certified by AT&T; certification based upon reasonable and customary criteria employed by AT&T in the selection of its own contract labor. Contractor to be utilized: _____ <i>(Potential acceptable contractor may be obtained from contact in item number 24.)</i>			
27. Authorized Licensee Representative:		28. Date:	29. Telephone:
<b>If Licensee elects to perform make-ready work, Licensee must complete Form NT-1 (Part 1) to inform AT&amp;T of make-ready start and, also, subsequent construction complete dates. Upon completion of make-ready work, appropriate form, PL-1 or CN-1, must be submitted for pole attachment and/or conduit occupancy application approval. Facility placement, with completion of Form NT-1 (Part 2) and proper notice, will be permitted upon application approval.</b>			
<b>Step 4 - AT&amp;T Receipt</b>			
30. Date Received:		31. AT&T Representative:	



<b>3. Electric Power</b>			
<b>Type of Current</b>	<b>Voltage</b>	<b>Watts</b>	<b>Location</b>
Enclosure of equipment space: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Description (if "Yes")			
C. Identify any required usage of third-party access to building:			
D. Owner authorizes Licensee to negotiate with AT&T for access as described above: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Signature (required):			
E. Licensee agrees to pay for the foregoing licenses:			
	One-time Amount (\$)	Monthly Amount (\$)	
<input type="checkbox"/> One-time charge			
<input type="checkbox"/> Monthly charge			
<input type="checkbox"/> N/A			
F. Licensee elects to: (check one)			
<input type="checkbox"/> Obtain required insurance			
<input type="checkbox"/> Self-insured			
<input type="checkbox"/> N/A			
<b>Licensee Company Name</b>		<b>AT&amp;T</b>	
_____ Authorized Representative		_____ Authorized Representative	
_____ Name (Typed/Printed)		_____ Name (Typed/Printed)	
_____ Date		_____ Date	
<b>Owner</b>			
_____ Authorized Representative			
_____ Name (Typed/Printed)			
_____ Date			

Attachment(s):  Yes  No

1. Licensee Tracking No.	<b>CLEC REQUEST to COMPLETE FIELD INVESTIGATION of FACILITIES</b>		2. AT&T Tracking (SAM) No.
<b>STEP 1 - Use this section to request Pre-License Survey</b>			
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:	
6. Company Making Application:		7. Telephone:	8. Fax:
9. Street Address:			
10. City:	10a. County/Parish:	11. State:	12. Zip:
<b>STEP 1 – Licensee</b>			
<p>13. Licensee requests to perform field investigation of AT&amp;T conduit structures. Prior to performing any investigation activities, Licensee must submit sufficient information in order for AT&amp;T to determine:</p> <ol style="list-style-type: none"> <li>1) Requested location of structures; Licensee must identify, with reasonable specificity, the geographic area for which facilities are required.</li> <li>2) Whether AT&amp;T has documented plans to use facilities requested.</li> <li>3) Whether another request is pending for access to structures in this route.</li> </ol>			
<b>STEP 2 - AT&amp;T</b>			
<b>14. Response to Licensee Request</b>			
<input type="checkbox"/> The inquiry you made does not include sufficient detail to process your request. Please provide additional detail and resubmit. <input type="checkbox"/> AT&T has no conduit system in the route you requested. <input type="checkbox"/> Based on current AT&T information, AT&T has no vacant conduit in your requested route. <input type="checkbox"/> AT&T or another provider has requested conduit in the specified route and facilities are not available. <input type="checkbox"/> AT&T or another provider has requested conduit in the specified route; your request is subordinate to that request. Contact AT&T representative listed in item 15, below, prior to any work started on this request to coordinate. <input type="checkbox"/> Licensee may proceed, no other request outstanding in specified route; must submit form NT-1 correctly completed indicating the AT&T approved contractor.			
<b>Licensee must coordinate field investigation with AT&amp;T contact listed below in item 18.</b>			
<b>AT&amp;T Review:</b>			
<b>Instructions:</b> <i>AT&amp;T representative to conduct initial review of structures requested by Licensee to determine known availability, including existing/outstanding requests which may coincide with this request. Complete items 15-19 below.</i>			
15. AT&T Representative:		16. Date:	17. Telephone:
<b>AT&amp;T Contact Information:</b>			
<b>Instructions:</b> <i>AT&amp;T representative to provide Licensee with contact information for coordination of work in conduit system.</i>			
18. AT&T Contact for Work Coordination:		19. Telephone:	
<b>STEP 3 - Licensee</b>			
<p>20. Upon receipt of notification to proceed with field inspection of conduit, Licensee will:</p> <ol style="list-style-type: none"> <li>1) Provide AT&amp;T 72 hours (minimum) advance notice of proposed scheduled work start date for conduit investigation</li> <li>2) Conduct field investigation using a AT&amp;T approved contractor</li> <li>3) Complete form CN-3 for each manhole</li> <li>4) Submit inspection results to AT&amp;T for posting to records</li> <li>5) Submit appropriate forms for application approval (Form CN-1) and Construction Performed, etc. (NT-1).</li> </ol>			

1. Licensee Tracking No.	<b>APPLICATION AND POLE ATTACHMENT LICENSE</b>			2. AT&T Tracking (SAM) No.
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:		
6. Company Making Application:		7. Telephone:	8. Fax:	
9. Street Address:				
10. City:		11. State:	12. Zip:	
<p>In accordance with the terms and conditions of the License Agreement between us, application is hereby made for a non-exclusive license to attach communication facilities to AT&amp;T poles as indicated below. This request will be designated:</p> <p>13. Licensee <b>POLE ATTACHMENT</b> (P.A.) Application No. P.A.: _____ (1)</p> <p><b>Number Requested</b>    14. Poles _____    15. Anchors _____</p> <p>16. Approximate location (city/district):</p>				
<b>STEP 1 - Licensee Submittal</b>				
Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved. Make-ready work must be completed and notification received prior to application approval.				
17. <input type="checkbox"/> Licensee has resolved all issues regarding make-ready work as detailed on Form GN-4; if any disputes were encountered, Form NT-3 has been submitted and resolution of disputes has been agreed upon.				
18. Licensee Representative:			19. Title	
20. Telephone:			21. Fax:	
<b>Upon approval of application by AT&amp;T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&amp;T of proposed facility placement schedule.</b>				
<b>STEP 2 - AT&amp;T Approval</b>				
22. Date application received:		24. Approved By (name printed):		
23. Pole Attachment Application is hereby (upon completion of make-ready work, if required)		25. Signature:		
<input type="checkbox"/> Approved		26. Title:		
<input type="checkbox"/> Approved, with revisions (see below)		27. Date Approved:		
<input type="checkbox"/> Denied (If denied, provide written explanation of denial.)				
<b>IDEAL Input Requirements (for billing purposes):</b>			Date input into IDEAL:	
Telco Ref # (from IDEAL Input): PA		NPA:	NXX:	Area (Wire Center):
28. Local AT&T Contact:		29. Telephone:	30. Fax:	
<b>Revisions</b>	31. Poles Licensee requested:	32. Poles BST Approved:	33. Anchors Licensee requested:	34. Anchors BST Approved:
35. Comments:				
(1) Individual applications to be numbered in sequential ascending order by Licensee for each License Agreement. Licensor will process applications in sequential ascending order according to the application numbers assigned by the Licensee.				

1. Licensee Tracking No.	<b>POLE SURVEY FORM</b>					2. AT&T Tracking (SAM) No.		
To be completed ( <i>per pole</i> ) by Licensee if engineered drawings are not provided with make-ready request								
3. Date Submitted:		4. License Agreement No.:			5. Authorized Licensee Representative:			
6. Company Making Application:				7. Telephone:				
				8. Fax:				
9. Street Address:								
10. City:			11. State:			12. Zip:		
Pole Information (a)	Attachment Height		Separation		Work Operation		Attachment Height	Charges (h)
	Existing (b)		Pole (c)	Mid-span (d)	Raise (e)	Lower (f)	Final (g)	
No:	Power							
	CATV							
	Other							
Size:	Telephone							
Class:	<b>Total (1)</b>							<b>\$</b>
Location:					Raise (i)	Lower (j)		
	<b>Surveved By:</b>							
			Secondary					
			Transformer					
	<b>Date:</b>		Street Light					
			Traffic Light					
			Other					
							<b>Total (2)</b>	<b>\$</b>
	<b>Licensee to Place</b>							
			<b>Total Make-Ready Charges:</b>					
			Sum (1) + (2)					<b>\$</b>
			Work Order Information:					
			Number:					
			Date issued:					
			Comments:					

(See Reverse)

**EXPLANATION OF POLE SURVEY FORM - Form PL-2**

<b>Item</b>	<b>Description</b>	<b>Explanation</b>	<b>Example</b>
<b>a</b>	Pole information	In the process of completing a field survey, the representative should sufficiently identify the pole by pole number, pole size, pole class, and street address (or appropriate) to properly locate in records.	Pole no. = P13S Pole size/class = 45' 5 Location = 123 1st Avenue West
<b>b</b>	Attachment height (existing)	The attachment heights for all current attachments on the pole should be recorded as measured from the ground (noting any violations). Multiple attachments should be so noted.	Power = CATV = Telephone = Other =
<b>c &amp; d</b>	Separation at pole & mid-span	From (b) above the pole separation can be determined, as well as any violations. Mid-span measurements should also be recorded to determine possible conflicts and/or pole change-out requirements for additional attachments.	Power = CATV = Telephone = Other =
<b>Work Operations</b>			
<b>e &amp; f</b>	Raise or lower attachments	It may be necessary to make adjustments to accommodate additional attachees. These should be identified by recording the required movement by parties involved. Under the appropriate column, the work should be identified as raise or lower and the distance indicated for each party.	Power = raise 1 ft CATV = lower 2 ft Telephone = n/a Other = n/a
<b>g</b>	Final attachment heights	With the information provided in (b) and determinations from (e & f), the final attachment height of all parties can be calculated (i.e. Power is attached at 25' 6", requires raising 1'; therefore, final attachment height = 26' 6").	Power = 26' 6"
<b>h</b>	Charges	The representative should determine from available loaded-labor rates or contractor rate schedules the costs associated with BST performing work operations for any attachee on an BST pole. These should be recorded and summed as total (1).	Power = 3,000 CATV = 500 Telephone = n/a Other = 1,230 Total (1) = 4,730
<b>i &amp; j</b>	Raise or lower other attachments	Identify if any other attachments to the pole require adjustments. If these operations would require any BST expenditures, the amount should be recorded and summed to Total (2).	Power co. to raise transformer.
	Total Make-Ready Charges	These are the sum of Total (1) & Total (2) representing amounts of expenditures BST would incur to accommodate the attachment by another party.	Total = \$xxxx.xx
	All other form fields	These should be self-explanatory.	

1. Licensee Tracking No.	<b>ITEMIZED ESTIMATE Pole Make-Ready Work &amp; Charges</b>					2. AT&T Tracking (SAM) No.				
3. Date Submitted:			4. License Agreement No.:			5. Authorized Licensee Representative:				
6. Company Making Application:						7. Telephone:				
						8. Fax:				
9. Street Address:										
10. City:				11. State:			12. Zip:			
<b>Pole Information      Make-Ready Work Requirements      Material      Labor</b>										
<b>(5)      (6)</b>										
Licensor Pole No. (1)	Location (2)	Description of Work (3)	Performed By (4)	No. & Item	Unit Cost	Total	Hours	Rate / Hour	Total	
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
<b>AT&amp;T Itemized Estimate</b>										
AT&T may choose to complete the above or provide itemized estimate per details of current pricing mechanization procedure currently utilized (output attached).										
11. AT&T Representative:						12. Title				
13. Telephone:						14. Fax:				
15. Total Estimated Make-Ready Charges:						16. Date:				
17. <input type="checkbox"/> Detailed cost information attached.										

(See Reverse)

## EXPLANATION OF COLUMN

1 Designate pole number assigned by Company

T - Telephone      E - Electric      (Circle company that will be Licensor)

2 Name of Street, Road, Highway, Route, etc.

3 Work Operations Description, e.g.      Lwr 2 ca 1'      Rse rack 2'  
Lwr top ca 1'      Plc A&G  
Lwr ca & term 18"      Lwr fire alm 1'  
Rpl pole      Rse trnsf 1'

4 Indicate company to perform work operation      T - Telephone      T/C - Either Telephone or CATV (optional)  
E - Electric      P - Police  
C - CATV      M - Municipality  
F - Fire      O - Other

5 List non-exempt material (only)

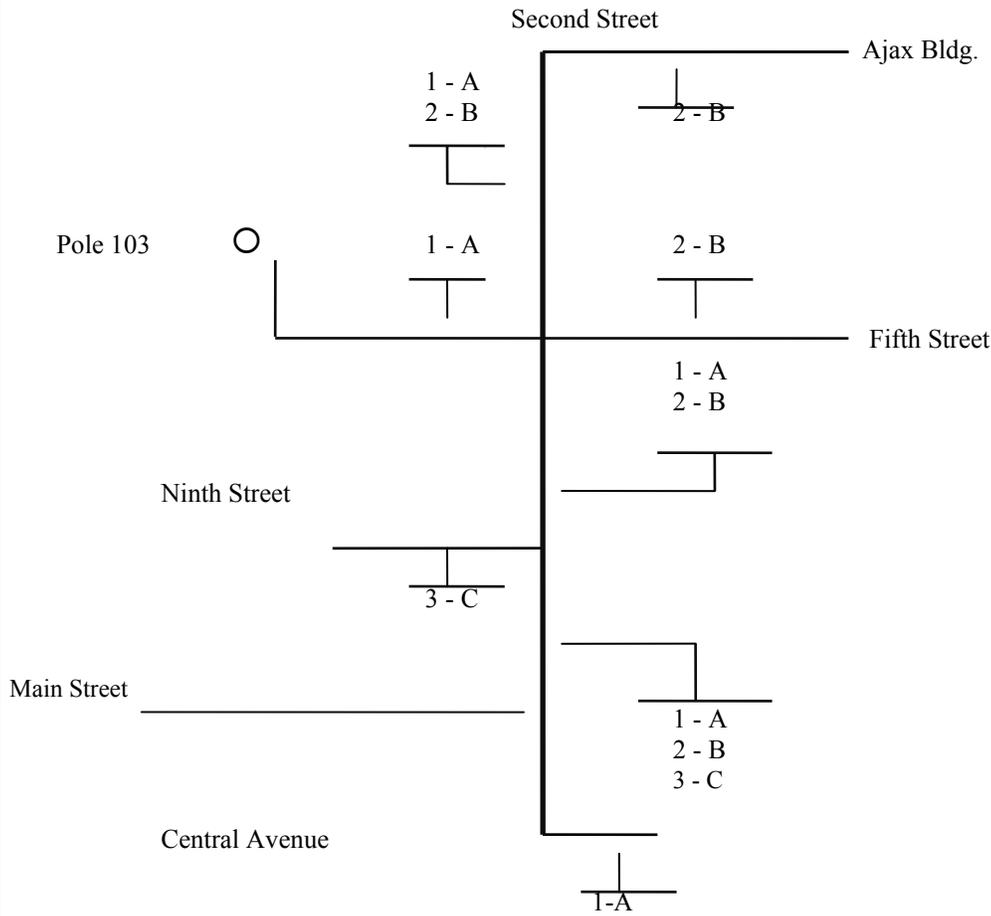
6 Indicate labor hours and costs required to perform work operations listed in (3)

1. Licensee Tracking No.		<b>NOTIFICATION OF SURRENDER OR MODIFICATION OF POLE ATTACHMENT LICENSE</b>			2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:		
6. Company Making Surrender/Modification:				7. Telephone:		
				8. Fax:		
9. Street Address:						
10. City:			11. State:		12. Zip:	
In accordance with the terms and conditions of the License Agreement between us, notice is hereby given that the licenses covering occupancy of the following conduit are surrendered (or modified) as indicated below:						
<b>STEP 1 - Licensee Submittal</b>						
<b>Complete one (1) form for each surrender or modification notice.</b>						
13. Action Proposed: <input type="checkbox"/> Surrender <input type="checkbox"/> Modification		14. Original License Number:	15. Original License Date:	16. Structure Type: <input type="checkbox"/> Pole <input type="checkbox"/> Anchor <input type="checkbox"/> Anchor/Guy Strand		17. Proposed Surrender or Modification Date:
18. Pole Information (Pole number, address, location, etc.):						
19. Anchor Information (Pole number, address, location, etc.):						
20. Licensee Representative:				21. Title:		
22. Telephone:				23. Fax:		
24. Proposed Date of Removal of All Licensee Facilities:						
<b>Form NT-1 to be submitted with this form.</b>						
<b>Licensee will be billed for pole attachments until AT&amp;T is notified (and AT&amp;T verifies) that all Licensee facilities associated with this notice have been removed from AT&amp;T's poles.</b>						
<b>STEP 2 - AT&amp;T Approval</b>						
25. AT&T Representative:				26. Title:		
27. Telephone:				28. Fax:		
29. Date Notification Received:				30. Date Notification Accepted:		
<b>Discontinued:</b>	31. Pole(s):	32. Anchor(s):	33. Anchor/ Guy Strand(s):		34. Facility Removal (actual) Date:	
<b>When Licensee performs work operations on AT&amp;T poles, Licensee will provide a complete set of actual drawings for posting to AT&amp;T records.</b>						

1. Licensee Tracking No.	<b>APPLICATION AND CONDUIT OCCUPANCY LICENSE</b>		2. AT&T Tracking (SAM) No.
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:	
6. Company Making Application:		7. Telephone:	8. Fax:
9. Street Address:			
10. City:		11. State:	12. Zip:
In accordance with the terms and conditions of the License Agreement between us, application is hereby made for a license to occupy AT&T's conduit system as indicated below. This request will be designated:			
13. Licensee <b>CONDUIT OCCUPANCY</b> (C.O.) Application No. C. O.:		(1)	
<b>Requested by Licensee</b>		14. Duct Feet: _____	
15. Approximate location (city/district): _____			
<small>(1) Individual applications to be numbered sequentially by Licensee; AT&amp;T will process in sequential, ascending order.</small>			
<b>STEP 1 - License Submittal</b>			
Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.			
<p><b>Licensee is responsible for expense of AT&amp;T's employee when Licensee is performing work in AT&amp;T manholes.</b></p> <p><b>This form to be submitted after make-ready work has been completed by Licensee using Form NT-1 or Licensee has received notice of completion. Application for occupancy will not be approved prior to make-ready work being completed. Appropriate Forms CN-4 and CN-5 to be included.</b></p>			
16. Licensee Representative:		17. Title:	
18. Telephone:		19. Fax:	
<p><b><i>Upon approval of application by AT&amp;T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&amp;T of proposed facility placement schedule.</i></b></p>			
<b>STEP 2 - AT&amp;T Approval</b>			
20. Date application received:		22. Approved By (name printed):	
21. Conduit Occupancy Application is hereby (upon completion of make-ready work, if required) <input type="checkbox"/> Approved <input type="checkbox"/> Approved, with revisions (see below) <input type="checkbox"/> Denied (If denied, provide written explanation of denial.)		23. Signature:	
		24. Title:	
		25. Date Approved:	
<b>IDEAL Input Requirements (for billing purposes):</b>			Date input into IDEAL:
Telco Ref # (from IDEAL Input): CO		NPA:	NXX: Area (Wire Center):
26. Local AT&T Contact:		27. Telephone:	28. Fax:
<b>Revisions</b>	29. Duct Feet Licensee Requested:	30. Duct Feet AT&T Approved:	
31. Comments:			



**CONDUIT SYSTEM DIAGRAM - SAMPLE**

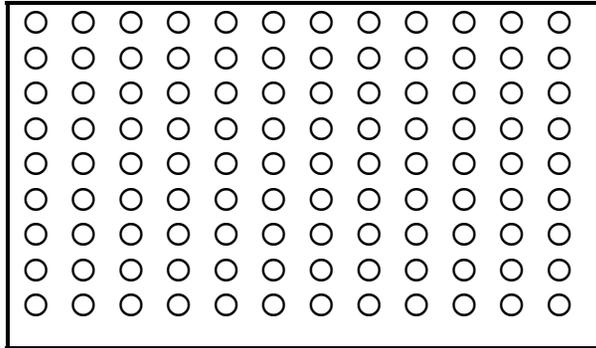


Letters (A, B, & C) = Cable designation by type from Form CN-4  
 Numbers (1, 2, etc.) = Number of cable(s) by section  
 \_\_\_\_\_ = Represents all cables in conduit section  
 ⊕ = Pole

## CONDUIT SYSTEM - MANHOLE DETAIL

**Manhole Number** \_\_\_\_\_

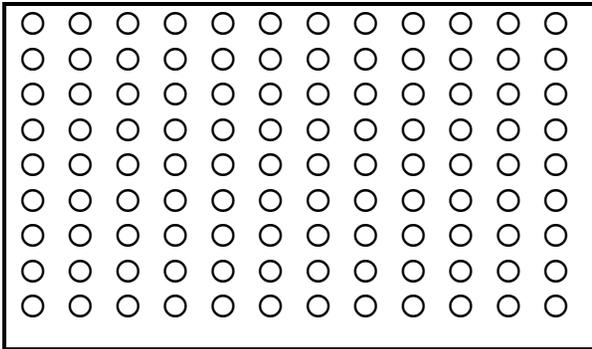
Location: \_\_\_\_\_



# N

*Indicate directional "North"*

Indicate manhole, conduit, and cable records information on additional sheets and attach, as required.



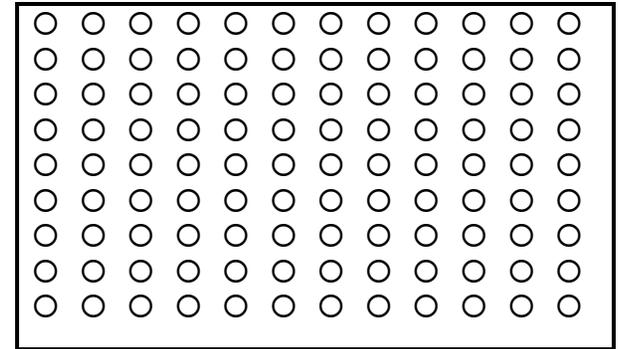
Indicate existing array by drawing a rectangle, square, etc. around appropriate number of existing conduit (e.g., 4 wide by 6 high)

Indicate the following:

○ = vacant conduit

● = conduit occupied

**X** = conduit containing innerduct; indicate number occupied (this to be indicated at appropriate individual conduit)



### Notes

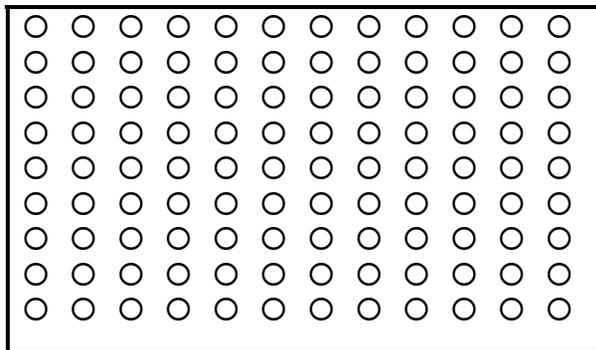
To be used when conducting field investigation

Field review completed:

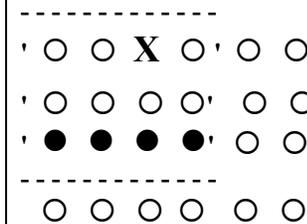
By: \_\_\_\_\_

Date: \_\_\_\_\_

Telephone: \_\_\_\_\_



*Example: 4 duct x 3 duct array*



○ - 7 vacant ducts

● - 4 occupied ducts

**X** - 3 innerducts with 2 vacancies





1. Licensee Tracking No.		<b>EQUIPMENT HOUSINGS TO BE PLACED IN MANHOLES</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:			11. State:		12. Zip:

**Licensee to provide all information**

Manhole Location (a)	Type (b)	Height (c)	Width (d)	Depth (e)	Weight (f)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

1. Licensee Tracking No.	<b>CONDUIT MAKE-READY WORK &amp; CHARGES</b>	2. AT&T Tracking (SAM) No.
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:
6. Company Making Application:		7. Telephone:
		8. Fax:
9. Street Address:		
10. City:	11. State:	12. Zip:

	Conduit Information		Make-Ready Work Requirements	Material (4)			Labor (5)		
	Location		Description of Work (3)	No. & Item	Unit Cost	Total	Hours	Rate / Hour	Total
	Street (1)	Section (2)							
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

<b>AT&amp;T Itemized Estimate</b>	
AT&T may choose to complete the above or provide itemized estimate per details of current pricing mechanization procedure currently utilized (output attached).	
11. AT&T Representative:	12. Title
13. Telephone:	14. Fax:
15. Total Estimated Make-Ready Charges:	16. Date:
17. <input type="checkbox"/> Detailed cost information attached.	

**(See Reverse)**

## EXPLANATION OF COLUMN

- 1 Name of Street, Road, Highway, Route, etc.
- 2 Conduit section involved, e.g., MH102 to MH103, MH104 to pole 103, etc.
- 3 Work description, e.g., pump out mh, rod duct, mark duct, clear duct, replace 100X cable, etc.
- 4 List non-exempt material (only)
- 5 Indicate labor hours and costs required to perform work operations listed in (3).

1. Licensee Tracking No.		<b>NOTIFICATION OF SURRENDER OR MODIFICATION OF CONDUIT OCCUPANCY LICENSE</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Surrender/Modification:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:			11. State:		12. Zip:
In accordance with the terms and conditions of the License Agreement between us notice is hereby given that the licenses covering occupancy of the following conduit are surrendered (or modified) as indicated below:					
<b>STEP 1 - Licensee Submittal</b>					
Complete one (1) form for each surrender or modification notice.					
13. License Number:		14. License Date:		15. Action Proposed:	
				<input type="checkbox"/> Surrender <input type="checkbox"/> Modification	
				16. Proposed Surrender or Modification Date:	
17. Licensee Representative:				18. Title:	
19. Telephone:				20. Fax:	
21. Proposed Date of Removal of All Licensee Facilities:					
<p><b>Licensee is responsible for expense of AT&amp;T's employee when Licensee is performing work in AT&amp;T manholes.</b></p> <p><b>Form NT-1 to be submitted with this form.</b></p> <p><b>Licensee will be billed for conduit occupancy until AT&amp;T is notified (and AT&amp;T verifies) that all Licensee facilities associated with this notice have been removed from AT&amp;T's conduit system.</b></p>					
<b>STEP 2 - AT&amp;T Approval</b>					
22. AT&T Representative:				23. Title:	
24. Telephone:				25. Fax:	
26. Date Notification Received:				27. Date Notification Accepted:	
<b>Discontinued:</b>		28. Total duct footage:		29. Facility Removal (actual) Date:	
<p><b>When Licensee performs work operations in AT&amp;T conduit system, Licensee will provide a complete set of actual drawings for posting to AT&amp;T records.</b></p>					

1. Licensee Tracking No.		<b>REQUEST FOR ENTRY INTO MANHOLE(S) and/or VAULT(S)</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	

**Licensee hereby notifies AT&T of its intent to access AT&T's owned or controlled manhole's or underground vault(s) for the purpose of:**

**STEP 1 - Licensee Submittal**

Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.

13. Description of proposed work:

**Licensee is responsible for expense of AT&T's employee when Licensee is performing work in AT&T manholes.**

**Form NT-1 to be submitted with this form. In addition, a key map and route schematic are to be attached. Subsequent Form NT-1 is required upon completion of facility placement.**

14. Notification:

This is Licensee's notification of work to be performed within 48 hours of the date indicated on Form NT-1. Work to be completed in the following manner:

Licensee requests AT&T to perform such work; Form GN-4 must be submitted, approved, and attached.

Licensee will perform such work with the following approved AT&T contractor:

Contractor name \_\_\_\_\_

15. Licensee Representative:		16. Title:	
17. Telephone:		18. Fax:	

**STEP 2 - AT&T Approval**

19. Processing:

AT&T approves request as submitted; Licensee or Licensee's agent to perform construction.

AT&T elects to perform work for Licensee.

AT&T approves request, with exceptions (attached).

AT&T denies request as submitted for the following reason(s) (attached).

20. AT&T Representative:		21. Title:		22. Date Received:	
23. Telephone:			24. Fax:		

1. Licensee Tracking No.		<b>REQUEST TO "ROD" and/or CLEARING OF DUCT(S)</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:		11. State:		12. Zip:	

**Licensee hereby requests from AT&T permission to "rod" or clean ducts as described (see attached work authorization) in order to place:**

**STEP 1 - Licensee Submittal**

Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.

13. Description of proposed work:

**Licensee is responsible for expense of AT&T's employee when Licensee is performing work in AT&T manholes.**

**Form NT-1 to be submitted with this form. In addition, a key map and route schematic are to be attached. Subsequent Form NT-1 is required upon completion of facility placement.**

14. Notification:

This is Licensee's request for work to be completed in the following manner:

Licensee requests AT&T to perform such work; Form GN-4 must be submitted, approved, and attached.

Licensee will perform such work with the following approved AT&T contractor:

Contractor name \_\_\_\_\_

15. Licensee Representative:		16. Title:	
17. Telephone:		18. Fax:	

**STEP 2 - AT&T Approval**

19. Processing:

AT&T approves request as submitted; Licensee or Licensee's agent to perform construction.

AT&T elects to perform work for Licensee.

AT&T approves request, with exceptions (attached).

AT&T denies request as submitted for the following reason(s) (attached).

20. AT&T Representative:		21. Title:		22. Date Received:	
23. Telephone:			24. Fax:		

1. Licensee Tracking No.		<b>REQUEST TO CORE BORE and/or MODIFY MANHOLE(S)</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:			11. State:		12. Zip:

**Licensee hereby requests from AT&T permission to core-bore/modify manhole(s) as described (see attached work authorization) in order to place:**

**STEP 1 - Licensee Submittal**  
Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.

13. Description of proposed work:

**Licensee is responsible for expense of AT&T's employee when Licensee is performing work in AT&T manholes.**  
**Form NT-1 to be submitted with this form. In addition, a key map and route schematic are to be attached. Subsequent Form NT-1 are required upon completion of facility placement.**

14. Notification:

This is Licensee's request for work to be completed in the following manner:

Licensee requests AT&T to perform such work; Form GN-4 must be submitted, approved, and attached.

Licensee will perform such work with the following approved AT&T contractor:

Contractor name \_\_\_\_\_

15. Licensee Representative:		16. Title:	
17. Telephone:		18. Fax:	

**STEP 2 - AT&T Approval**

19. Processing:

AT&T approves request as submitted; Licensee or Licensee's agent to perform construction.

AT&T elects to perform work for Licensee.

AT&T approves request, with exceptions (attached).

AT&T denies request as submitted for the following reason(s) (attached).

20. AT&T Representative:		21. Title:		22. Date Received:	
23. Telephone:			24. Fax:		

1. Licensee Tracking No.	<b>SPARE and/or EMERGENCY RESERVATION</b>		2. AT&T Tracking (SAM) No.
3. Date Submitted:	4. License Agreement No.:	5. Authorized Licensee Representative:	
6. Company Making Application:		7. Telephone:	
		8. Fax:	
9. Street Address:			
10. City:		11. State:	12. Zip:

**Licensee hereby requests from AT&T permission to either establish a spare conduit (as permitted) or to access conduit on an emergency basis.**

**STEP 1 - Licensee Submittal**

Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved; in addition, make-ready work must be completed and notification received.

13. Conduit Determination:

**Spare Conduit** (only occupied by Licensee in event of upgrade or emergency; removal of cable from original conduit will render it as "new" spare).

**Emergency Occupancy** (Licensee chose not to reserve 'spare'; Licensee duct assignment will default to this conduit. Original duct vacated will revert back to Licensor).

14. Licensee **CONDUIT OCCUPANCY** (C.O.) Application No. C. O.: \_\_\_\_\_ (1)

**Requested by Licensee**                      15. Duct Feet: \_\_\_\_\_

16. Approximate location (city/district): \_\_\_\_\_

(1) Individual applications to be numbered sequentially by Licensee; AT&T will process in sequential, ascending order.

**Licensee is responsible for expense of AT&T's employee when Licensee is performing work in AT&T manholes.**

**This form to be submitted after make-ready work has been completed by Licensee using Form NT-1 or Licensee has received notice of completion. Application for occupancy will not be approved prior to make-ready work being completed. Appropriate Forms CN-4 and CN-5 to be included.**

17. Licensee Representative:	18. Title:
19. Telephone:	20. Fax:

***Upon approval of application by AT&T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&T of proposed facility placement schedule.***

**STEP 2 - AT&T Approval**

21. Conduit Occupancy Application is hereby

- Approved
- Approved, with revisions (see below)
- Denied (If denied, provide written explanation of denial.)

22. AT&T Representative:	23. Title:	24. Date Received:
25. Telephone:		26. Fax:
<b>Revisions</b>	27. Duct Feet Licensee Requested:	28. Duct Feet AT&T Approved:

29. Comments:

1. Licensee Tracking No.		<b>APPLICATION AND RIGHT OF WAY OCCUPANCY LICENSE</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:			11. State:		12. Zip:
<p>In accordance with the terms and conditions of the Agreement between us, application is hereby made for a license to occupy AT&amp;T's right of way as indicated below. This request will be designated:</p>					
<p>13. Licensee <b>RIGHT OF WAY OCCUPANCY</b> (R.O.) Application No. R. O.: _____ (1)</p> <p><b>Requested by Licensee</b>      14. A. Linear Feet: _____      14. B. Area: _____</p> <p>15. Approximate location (city/district): _____</p> <p><b>Provide complete details on RW-1, 2 of 2</b> (1) Individual applications to be numbered sequentially by Licensee; AT&amp;T will process in sequential, ascending order.</p>					
<b>STEP 1 - License Submittal</b>					
Licensee to submit after appropriate forms regarding pre-license surveys, make-ready requests, etc., have been approved.					
<p><b>This form to be submitted after make-ready work has been completed by Licensee using Form NT-1 or Licensee has received notice of completion. Application for occupancy will not be approved prior to make-ready work being completed.</b></p>					
16. Licensee Representative:			17. Title:		
18. Telephone:			19. Fax:		
<p><i>Upon approval of application by AT&amp;T and prior to facility placement by Licensee, Licensee must submit Form NT-1 informing AT&amp;T of proposed facility placement schedule.</i></p>					
<b>STEP 2 - AT&amp;T Approval</b>					
20. Date application received:			22. Approved By (name printed):		
21. Right of Way Occupancy Application is hereby (upon completion of make-ready work, if required) <input type="checkbox"/> Approved <input type="checkbox"/> Approved, with revisions (see below) <input type="checkbox"/> Denied (If denied, provide written explanation of denial.)			23. Signature:		
			24. Title:		
			25. Date Approved:		
26. Local AT&T Contact:			27. Telephone:		28. Fax:
<b>Revisions</b>	29. Linear Feet/ Area(Acres) Licensee Requested:		30. Linear Feet/ Area(Acres) AT&T Approved:		
31. Comments:					

1. Licensee Tracking No.	<b>RIGHT OF WAY OCCUPANCY LICENSE - LOCATION DESCRIPTION</b>	2. AT&T Tracking (SAM) No.
3. County (Parish):		4. State:
5. Section:	6. Township/Land District:	7. Range/Land Lot:

Describe and sketch right of way location in detail. (All proposed facilities must be shown in relationship to right of way boundaries and AT&T facilities.):



1. Licensee Tracking No.		<b>CONSTRUCTION PERFORMED and/or COMPLETED</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
<p><b>In lieu of obtaining performance of make-ready work by AT&amp;T (permitted in conduit, only), Licensee, at its option, may arrange for the performance of such work by a contractor certified by AT&amp;T to work on or in its facilities. This information to be provided upon completion of Form GN-4.</b></p> <p><b>Submit this form to AT&amp;T single-point of contact (SPOC) for reporting various stages of construction proposals and completion notices (same form for all steps).</b></p>					
STEP 1 - Use this section to indicate <b>PROPOSED Make-Ready</b> construction information (30 day advance notice required when performed by Licensee)					
13. Facility Type: <input type="checkbox"/> Pole Attachments <input type="checkbox"/> Conduit Occupancy			14. Date Submitted (if different from above):		
15. Construction start date:			16. Construction Company Name:		
17. Authorized Construction Contact:			18. Telephone:		
STEP 2 - Use this section to report <b>COMPLETION of Make-Ready</b> construction					
19. Reported By:			20. Date Reported:		
21. Actual Make-Ready Completion Date:					
<p><b>AT&amp;T will issue a license to Licensee at the time all make-ready work necessary for Licensee's attachment or occupancy has been completed.</b></p>					
STEP 3 - Use this section to indicate <b>PROPOSED Placement of Licensee Facilities</b> (30 day advance notice required when performed by Licensee)					
22. Proposed Construction Start Date:			23. Construction Company Name:		
24. Authorized Construction Contact:			25. Telephone:		26. Date Submitted:
STEP 4 - Use this section to report <b>COMPLETED Placement of Licensee Facilities</b>					
27. Reported By:			28. Date Reported:		
29. Actual Make-Ready Completion Date:					
<p><b>For each Licensee authorization, either making attachment to or occupancy within AT&amp;T facilities, Licensee will provide a complete set of actual placement drawings for posting to AT&amp;T records.</b></p>					
30. <input type="checkbox"/> Actual Placement Drawings Attached			31. AT&T Test Center Notified of Activity in Manhole(s) During: <input type="checkbox"/> Licensee Make-Ready Work <input type="checkbox"/> Licensee Actual Facility Placement		

1. Licensee Tracking No.		<b>LASHING TO THIRD-PARTY FACILITIES</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	

**Licensee hereby notifies AT&T of its desire to lash cable to existing third-party facilities.**

Licensee proposes to lash cable to existing aerial third-party facilities as described in the following:

- 13.  Key Map
  - 14.  Route Diagram
  - 15.  Written Authorization from party owning cable attachment (attached)
- Existing third party \_\_\_\_\_
- 16.  Proposed Cable Specifications
  - 17.  Storm Loading Calculations, based upon facilities currently existing on poles and proposed Licensee attachment(s), are required prior to approval being granted.

**AT&T will not approve request if Licensee does not provide all above required information.**

**Cable Specifications:**

18. Physical Size:	19. Weight:	20. Jacket Type:
--------------------	-------------	------------------

**Other Facilities Attached:**

21. Physical Size:	22. Weight:	23. Jacket Type:
--------------------	-------------	------------------

**Form NT-1 to be submitted with this form.**

**AT&T Approval**

*AT&T will attempt to respond to request within fifteen (15) business days (from date received by AT&T)*

**24. Processing:**

- The notification you provided does not include all required attachments; please provide all required information (in entirety) and resubmit.
- AT&T approves proposal as submitted.
- AT&T denies proposal (justification per the attached).

25. Date Received:	26. AT&T Representative:
--------------------	--------------------------

1. Licensee Tracking No.		<b>DISPUTE OF MAKE-READY CHARGES</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:			11. State:		12. Zip:
<b>Licensee is hereby reporting to AT&amp;T that it is disputing the estimated charges for make-ready work to accommodate Licensee's facilities. Details of the disputed charges are below:</b>					
13. Application Number:		14. <input type="checkbox"/> Pole or <input type="checkbox"/> Conduit		15. AT&T Charges:	
16. Reason for Dispute by Licensee:					
Attach additional sheets, if more space is required.					
17. Date Received by AT&T:			18. AT&T Representative:		
19. Referred to:			20. Telephone:		
21. Response:					
<input type="checkbox"/> Licensee did not submit sufficient detail for evaluation; returned to Licensee. <input type="checkbox"/> Licensee agreed to original AT&T estimated charges; <b>AT&amp;T to proceed with make-ready construction.</b> <input type="checkbox"/> AT&T and Licensee reached agreement as detailed in resolution below; <b>AT&amp;T to proceed with make-ready construction.</b> <input type="checkbox"/> Agreement could not be reached; Licensee to perform its own make-ready work ( <b>in conduit, only</b> ). <input type="checkbox"/> Other, explanation required:					
22. Date Resolved:			23. Licensee informed (date):		
24. AT&T Representative:			25. Telephone:		
26. Resolution:					
Licensee to submit application for Pole Attachments ( <b>Form PL-1</b> ) or Conduit Occupancy ( <b>Form CN-1</b> ); application to be approved upon completion of make-ready work.					

1. Licensee Tracking No.		<b>CHANGE IN PRIORITY FOR PROCESSING APPLICATIONS</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
<p><b>Licensee is hereby reporting to AT&amp;T that it is requesting a change in the prioritization of Licensee's application request or a change in prioritization of completion of make-ready work. Details of the disputed charges are below:</b></p> <p><b>A separate Form NT-4 to be completed for each request.</b></p> <div style="border: 2px solid black; padding: 5px; margin: 10px 0;"> <p><b>If Licensee desires make-ready work to be performed on an expedited basis and AT&amp;T agrees to perform the work on such a basis, AT&amp;T shall recalculate the estimated make-ready charges. If Licensee accepts AT&amp;T's offer, Licensee shall pay such additional charges.</b></p> </div>					
13. Application Number:		14. Original Make-Ready Complete Date:		15. New Make-Ready Complete Date:	
16. Comments:					
<div style="border: 2px solid black; padding: 5px; margin: 10px 0;"> <p>Attach additional sheets, if more space is required.</p> </div>					
17. Date Received by AT&T:			18. AT&T Representative:		
19. Referred to:			20. Telephone:		
21. Response:					
<input type="checkbox"/> Licensee did not submit sufficient detail for evaluation; returned to Licensee.					
<input type="checkbox"/> AT&T provided re-calculated costs for expediting Licensee's make-ready work.					
<input type="checkbox"/> AT&T cannot meet Licensee's requested schedule.					
<input type="checkbox"/> Other, explanation required:					
22. Date Resolved:		23. Original Make-Ready Costs:		24. Additional Make-Ready Costs:	
				25. Licensee informed (date):	
26. AT&T Representative:			27. Telephone:		
28. Comments:					

1. Licensee Tracking No.		<b>CHANGE OF SPOC</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
<b>Licensee herewith gives notice to AT&amp;T of a change in the identification of the Single-Point of Contact (SPOC).</b>					
13. Current SPOC:					
14. Replacement SPOC:			15. Title:		
16. Telephone:			17. Fax:		
18. Street Address:					
19. City:		20. State:		21. Zip:	
22. Effective Date:					
23. Comments:					
24. Date Received by AT&T:				25. AT&T Representative:	

1. Licensee Tracking No.		<b>MAINTENANCE MANAGER</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:			11. State:		12. Zip:
<b>Licensee is hereby reporting to AT&amp;T a change of its Maintenance Manager.</b>					
13. Current Maintenance Manager:					
14. Replacement Maintenance Manager:				15. Title:	
16. Telephone:				17. Fax:	
18. Street Address:					
19. City:			20. State:		21. Zip:
22. Effective Date:					
23. Comments:					
24. Date Received by AT&T:				25. AT&T Representative:	

1. Licensee Tracking No.		<b>INSPECTION AND COMPLIANCE</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:		11. State:		12. Zip:	

**Key map and route schematic required**

1	Total Authorized Poles/Conduit Sections in the Location Area	_____	
2	Number of Authorized Poles/Conduit Sections Inspected	_____	
3	Total Unauthorized Pole Attachments/Conduit Occupancies Observed	_____	
4	Total Poles/Conduit Sections Inspected and Observed (2 + 3)	_____	
5	% Authorized Poles/Conduit Sections Inspected to Authorized (2 / 1)	_____	
6	% Unauthorized Poles/Conduit Sections Observed to Inspected (3 / 2)	_____	
7	Estimated Total Unauthorized Pole Attachments/Conduit Occupancies (1 x 6)	_____	
8	Estimated Total Poles/Conduit Sections With Attachment/Occupancy (1 + 7)	_____	
9	% Inspected Poles to Total Poles (4 / 8)	_____	
		Number Observed (A)	Estimated Total (A/Ln 4)*Ln 8
	<b>Infractions / Unauthorized Attachments / Occupancies</b>		
10	Cable or Drop Too Close To Electric Circuits - On Pole	_____	_____
11	Cable or Drop Too Close To Electric Circuits - On Midspan	_____	_____
12	Cable or Drop Too Close To Telephone Circuits - On Pole	_____	_____
13	Cable or Drop Too Close To Telephone Circuits - On Midspan	_____	_____
14	Insufficient Ground Clearance - Cable	_____	_____
15	Climbing Space Violation	_____	_____
16	Unauthorized Attachments	_____	_____
17	_____	_____	_____
18	_____	_____	_____
19	_____	_____	_____
20	_____	_____	_____

21. Date Received by AT&T:		22. AT&T Representative:	
23. Referred to:		24. Telephone:	
25. Comments:			

**Details of Infractions / Unauthorized Attachments/Occupancies (see attached documentation):**

1. Licensee Tracking No.		<b>UNSAFE CONDITIONS</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
<b>Key map and route schematic required</b>					
<p><b>Licensee is hereby reporting to AT&amp;T that an unsafe condition(s) occur(s) at or near the vicinity of AT&amp;T's pole or conduit system. The unsafe condition is as follows:</b></p>					
13. Explanation:					
<p>14. This condition requires:</p> <p><input type="checkbox"/> Immediate action by AT&amp;T.</p> <p><input type="checkbox"/> Next business day action by AT&amp;T</p> <p><input type="checkbox"/> Does not involve immediate danger to personnel or public safety, but should be addressed by AT&amp;T at AT&amp;T's discretion.</p> <p><input type="checkbox"/> Other, explanation required:</p>					
15. Date Received by AT&T:			16. AT&T Representative:		
17. Referred to:			18. Telephone:		
19. Comments:					

**Details of Infractions / Unauthorized Attachments/Occupancies (see attached documentation):**

1. Licensee Tracking No.		<b>DISPUTE of NONCOMPLIANCE</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:		11. State:		12. Zip:	
<b>Licensee herewith disputes AT&amp;T's notice of noncompliance for reason(s) set forth below.</b>					
13. AT&T Notification No.:		14. Notification Date:		15. License No.:	
16. Attachment or occupancy is in compliance for the following reasons:					
17. Date Received by AT&T:			18. AT&T Representative:		
19. Referred to:			20. Telephone:		
21. Comments:					

1. Licensee Tracking No.		<b>FACILITIES BROUGHT INTO COMPLIANCE</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
<b>Licensee is hereby reporting to AT&amp;T that it has brought its facilities into compliance.</b>					
13. AT&T Notification No.:		14. Effective Date:		15. License No.:	
16. Work Completed:					
<input type="checkbox"/> As requested by AT&T <input type="checkbox"/> Alternate Method of Construction Completed (explain below)					
17. Explanation of alternate construction method:					
18. Date Received by AT&T:			19. AT&T Representative:		
20. Referred to:			21. Telephone:		
22. Comments:					

1. Licensee Tracking No.		<b>AT&amp;T NOTIFICATIONS</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:			11. State:		12. Zip:
13. Notification Format:					
<input type="checkbox"/> Phone		<input type="checkbox"/> Paper		<input type="checkbox"/> Electronic	
				<input type="checkbox"/> E-Mail	
				<input type="checkbox"/> Fax	
<b>Section 1 - To AT&amp;T From Licensee</b>					
14. Notification Number:		15. AT&T Contact:		16. Telephone:	
				17. Fax:	
<b>Section 2 - To Licensee From AT&amp;T</b>					
18. Notification Number:		19. Licensee Contact:		20. Telephone:	
				21. Fax:	
<b>AT&amp;T NOTIFICATIONS</b>					
					<b>X</b>
Single Point of Contact (SPOC) Information and/or changes					
Other Documentation					
Notification & denial of space availability					
AT&T Conveyance of property					
Relocations & rearrangements due to new AT&T agreements					
Unauthorized 3 <sup>rd</sup> party attachment					
Conduit extensions or reinforcements on existing leased space					
Emergency, provision, or applicable joint use agreement requires work on License facilities or structure					
Removal of retired cable					
Certified Contractor List (initial & changes)					
Authorization to Licensee for "rodding" ducts					
Changes to AT&T Environmental Practice					
Notification of known environmental contaminants					
Inspection Results					
Notification of field survey work by AT&T					
Information on Environment, Health & Safety inspections					
Administrative Processing					
Request for rearrangement of Licensee facilities					
Notice of compliance inspections by AT&T					
Noncompliance associated with agreement					
Correction of Licensee noncompliance					
Reattachment of Licensee facilities by AT&T					
Unauthorized attachments					
Changes in rates & computation of charges					

22. Additional Documentation Attached:  YES  NO

04/03/08

1. Licensee Tracking No.		<b>LICENSEE NOTIFICATIONS</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application:				7. Telephone:	
				8. Fax:	
9. Street Address:					
10. City:			11. State:		12. Zip:
13. Notification Format:					
<input type="checkbox"/> Phone		<input type="checkbox"/> Paper		<input type="checkbox"/> Electronic	
				<input type="checkbox"/> E-Mail	
				<input type="checkbox"/> Fax	
<b>Section 1 - To AT&amp;T From Licensee</b>					
14. Notification Number:		15. AT&T Contact:		16. Telephone:	
				17. Fax:	
<b>Section 2 - To Licensee From AT&amp;T</b>					
18. Notification Number:		19. Licensee Contact:		20. Telephone:	
				21. Fax:	
<b>LICENSEE NOTIFICATIONS</b>					<b>X</b>
Single Point of Contact (SPOC) Information and/or changes					
Other Documentation					
Licensee's consent for third party attachment to its facilities					
Licensee's notification of wish to participate in rearrangements					
Licensee's intent to connect its conduit to AT&T manhole					
Request for routine work entry into AT&T's manholes					
Reporting unsafe working conditions					
Request for records and information					
Request to enter and inspect AT&T's structures for usability					
Make-ready documentation					
Licensee Applications for Space					
Request for lashing to other parties facilities					
Request for Licensee to rod AT&T conduit for availability					
Documentation on prelicense survey work and make-ready costs					
Termination of existing license					
Request to perform make-ready work on an expedited basis					
Structures not suitable for Licensee to work					
Construction performance to standards & requirements					
Routine work in AT&T's manhole by Licensee					
Identification of Licensee routine maintenance manager					
Modifications of Licensee facilities with existing lease					
Acknowledgment of AT&T noncompliance notice					
Dispute of AT&T's assertion of noncompliance					

22. Additional Documentation Attached:  YES  NO

1. Licensee Tracking No.		<b>CONSENT TO ASSIGNMENT</b>		2. AT&T Tracking (SAM) No.	
3. Date Submitted:		4. License Agreement No.:		5. Authorized Licensee Representative:	
6. Company Making Application (Assignee):			7. Telephone:		
			8. Fax:		
9. Street Address:					
10. City:		11. State:		12. Zip:	
13. Effective Date of Assignment:					

AT&T ("Licensor"), hereby consents to the assignment of License Agreement for Rights of Way (ROW), Conduits, and Pole Attachments, indicated in no. 4 above, from the current Licensee to the Assignee identified herein. From and after the date of assignment all rights and duties under the License Agreement will be assumed by Assignee and Licensee shall have no further obligations thereunder. Licensee will, however, continue to be responsible for obligations accruing before the date of assignment unless Licensor, Licensee and Assignee otherwise expressly provide through a separate agreement.

Assignee shall be responsible for obtaining from the appropriate governmental and/or private authority any required authorization to construct, operate and/or maintain its communications facilities on public and/or private property before it attaches its communications facilities to poles located on such public and/or private property. Such authorizations may include, but are not necessarily limited to, certificates of public convenience and necessity to provide service to the public and appropriate easements or right of way permits for location of facilities. In the absence of evidence satisfying the above, Licensor reserves the right to revoke its consent to this assignment.

**Assignee:**

**Licensee:**

\_\_\_\_\_  
**Assignee Company Name**

\_\_\_\_\_  
**Licensee Company Name**

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Name (Typed/Printed)

\_\_\_\_\_  
Name (Typed/Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**Licensor:**

\_\_\_\_\_  
**AT&T**

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Name (Typed/Printed)

\_\_\_\_\_  
Date

**Territory** (describe in detail, e.g. franchise area, etc):

