

BEREA COLLEGE WATER UTILITY DEPARTMENT  
Name of Issuing Corporation

For: Berea, Kentucky and Vicinity  
Community, Town or City  
P.S.C. NO. 4  
Original SHEET NO. 15.1  
CANCELLING P.S.C. NO. 4  
Original SHEET NO. 15

RULES AND REGULATIONS

SECTION 2.03 SECURITY DEPOSITS

The Utility may require from all customers, as a guaranty or surety, a cash deposit equal to two-twelfths (2/12ths) of the estimated annual bill of such customer or applicant. The minimum deposit shall be \$20.00 for residential customers and \$50.00 for industrial and commercial customers. Such deposit, less any unpaid amounts for services rendered, shall be returned upon the discontinuance of service.

Where the monthly bills are in excess of the deposit, or where the customer has delinquent bill(s), the Company may require the deposit to be increased; but such deposit shall not exceed the amount of two-twelfths (2/12ths) of the maximum estimated annual consumption of such customer or applicant.

Interest will be paid at the rate of six (6%) percent per annum. Interest will be calculated on October 31 for all customers with deposits on file. The interest will be applied as a credit to the customer's bill that is rendered during November. Upon request for customer's discontinuance of service, interest will be calculated for the time period since the previous October 31 or from the date on the original security deposit receipt depending on which date is the most recent.

No deposit shall be required of any receiver or trustee operating a business requiring utility service under an order of any court.

The security deposit may be refunded to an active residential customer who has a perfect payment record for the previous twelve month period. A perfect payment record shall be defined as a customer who has not been delinquent with payment during the most recent twelve month period.

SECTION 2.04 ACCESS TO PREMISES

The Utility shall have the right of access to the customer's premises at all reasonable times for the purpose of installing, reading, inspecting, repairing, or removing its

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PURSUANT TO OUR MAR 30 1981,

PUBLIC SERVICE COMMISSION

DATE OF ISSUE November 30, 1989  
MONTH DAY YEAR

DATE EFFECTIVE November 30, 1989  
MONTH DAY YEAR

ISSUED BY \_\_\_\_\_ ADMINISTRATOR CPO 2337, Berea, Kentucky 40404  
NAME OF OFFICER TITLE ADDRESS

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meters or other equipment used in connection with its supply of water service or for the purpose of turning on or shutting off the water supply when necessary, and for all other proper purposes.

SECTION 2.05 BILL ADJUSTMENT

Whenever a meter in service is found upon periodic requests or a complaint to be more than two (2%) percent fast, additional tests shall be made to determine the average error of the meter. Said tests shall be made in accordance with the Commission's regulations, applicable to the type of meter involved.

If the result of a test on a customer's meter shows an average error greater than two (2%) percent fast, then the customer's bill, for the period during which the meter error is known to have existed, shall be recomputed and the account adjusted on the basis of the test. In the event the period during which the meter error existed is unknown, then the customer's bill shall be recomputed for one-half (1/2) of the lapsed time since the previous test, but in no case to exceed twelve (12) months.

If the result of a test on a customer's meter shows an average error greater than two (2%) percent slow, then the customer's bill, for the period during which the meter error is known to exist, may be recomputed and the account adjusted on the basis of the test. In the event the period during which the meter error existed is unknown, then the customer's bill may be recomputed for one-half (1/2) of the lapsed time since the last previous test, but in no case to exceed twelve (12) months.

PUBLIC SERVICE COMMISSION  
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PURSUANT TO KY KAR 5:011,  
SECTION 9(1)  
BY: Jordan C. Neel

SECTION 2.06 MONTHLY BILLS

Bills for water service shall be rendered monthly unless otherwise specified. The term "month" for billing purposes shall mean the period between any two consecutive

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ISSUED BY	<u>Don Bewley</u>	Utility Administrator	Berea College Berea, KY 40404
	Name of Officer	Title	Address

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readings of the meter by the Utility, such readings to be taken as near as practical every thirty (30) days.

Bills are due upon rendition and shall be due and payable within a period not exceeding ten (10) days thereafter.

Failure to receive a bill does not exempt a customer from these rules and regulations.

When a Utility is unable to read a meter after reasonable effort, or where the meter fails to operate, the customer will be billed on an estimated basis at the average of the three (3) immediately preceding months, or similar months of utilization, and the billing adjusted as necessary when the meter is read.

SECTION 2.07 TERMINATION OF SERVICE FOR NONPAYMENT

Service shall be subject to discontinuance to any customer for nonpayment of bills, including delayed charges. The Utility shall give the customer at least ten (10) days written notice, but the cut-off date shall not be effected before twenty-seven (27) days after the mailing date of the original bill. If prior to discontinuance of service, there is delivered to the Utility office or its employee empowered to discontinue service, the payment of the amount in arrears, including delayed charges, then discontinuance of service shall not be made, or where a written certificate is filed signed by a physician, registered nurse or a public health officer, stating that, in the opinion of the person making the certification, discontinuance of service will aggravate an existing illness or infirmity of the affected premises. In such latter event, service shall not be discontinued until the affected resident can make other living arrangements or until thirty (30) days elapse of the time of the Utility's notification to the customer in writing of the existence of local, state and Federal programs providing for payment of Utility bills under certain conditions and of the offices to contact for such possible assistance. Any written notice for discontinuance of service shall advise the customer of his rights and the reason for such discontinuance.

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SECTION 9(1)

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SECTION 2.08 FRAUDULENT OR ILLEGAL USE OF SERVICE.

When the Utility has discovered evidence that by fraudulent or illegal means a customer has obtained unauthorized service or has diverted the service for an unauthorized use or has obtained service without the same being properly measured, the service to the customer may be discontinued upon forty-eight (48) hours written notice. The Utility shall not be required to restore service until the customer has complied with all the rules of the Utility, regulations of the Commission and the Utility has been reimbursed for the estimated amount of the service rendered and the cost to the Utility incurred by reason of such fraudulent use.

SECTION 2.09 SPECIAL CHARGES

The Utility shall be entitled to the following special charges:

(a) a ten (10%) percent late payment charge will be added to any bill that is not paid by the tenth (10th) day after billing date;

(b) in the event service is disconnected, an additional \$10.00 reconnect fee will be charged to any customer; and

(c) a special charge of \$10.00 may be added for any check returned from any financial institution by reason of insufficient funds or otherwise.

PURSUANT TO SERVICE COMMISSION  
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SECTION 2.10 REFUSAL OF SERVICE

The Utility will not render service to any customer unless the customer's service line, house piping, appliances, and equipment are properly installed and in operating condition, or where the customer continually fails to comply with the Utility's rules and regulations.

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	Name of Officer	Administrator	<u>Berea, KY 40404</u>
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SECTION 4.06 DETERMINATION OF SIZE OF WATER MAIN

Upon completion of installation of the water main extension applied for, the Utility agrees to furnish water to residents along said pipeline who shall make attachments thereto, upon proper application and at established rates.

SECTION 4.07 STREET GRADE RESTRICTIONS

The Utility reserves the right to refuse installation of main extensions unless the line and grade of the street in which such main was to be installed has been established according to law.

SECTION 4.08 RIGHTS OF WAY

No applications for waterway extensions shall be approved until or unless the streets or roadways in which they are to be installed have been legally dedicated to public use and complies with the pertinent statutes, ordinances, rules and regulations of the appropriate public agency, or accepted as dedicated public ways by the county court or state highway commission by recorded deeds. The developer, customer or person applying for water way extensions shall furnish to the Utility all easements and rights of way necessary for the extension. Such rights of ways and easements shall be clear from trees, fences and all obstructions, by the developer, customer or applicant, before installation will occur.

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ARTICLE V

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SERVICE LINE INSTALLATION AND CONNECTIONS

PURSUANT TO KRS KAR 5:011,

SECTION 5.01 OWNERSHIP OF SERVICE LINES

SECTION 9(1)

BY: Jordan C. Keel

(a) Utility's Responsibility. The Utility shall own the distribution system to the customer's premises, to include that portion of the service line from its main to and including the meter, meter box and curb box, if any curb box is used, otherwise to the property line. The meter may be installed at a convenient place between the property line and the curb. All services shall include a shut-off valve at the meter.

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SECTION 5.11 SHUT OFF VALVES

Consumers or owners of premises to which service lines have been installed or laid are forbidden to use the Utility's stopcocks or valves. There shall be a stopcock placed by or at the expense of the property owner, or water consumer in every service attachment and shall be located at the first suitable point beyond the street limits. This stopcock is to enable the consumer to turn off the water in case of accident to the pipe or water fixtures on the premises.

The customer will be responsible for the cost of purchase and installation of any and all back flow prevention devices as may be required by statute and/or applicable administrative regulations.

SECTION 5.12 CONSUMER'S RESPONSIBILITY FOR UTILITY'S INSTALLATION

Consumer or premise owner, jointly and severally, assume the risk of damages by water from water pipes and fixtures inside their premises. Where the space beneath the sidewalk from the curb line to the property line has been appropriated to private use, the piping fixtures and water conveyed therein and any damage occasioned thereby shall become the liability of such owner or water consumer.

SECTION 5.13 BUDGET PAYMENT PLAN.

Berea College Water Utility has a budget plan available for the convenience of its residential customers who have been receiving service for a minimum of twelve (12) months. The plan is designed to help equalize payments for water service over a period of months, normally July through June for service rendered June through May. On the last month of the budget payment period (June) appropriate adjustments shall be made relative to any difference in the customer's total payments and actual usage billing amounts. Any resultant overpayment shall be refunded on the June bill. Any resultant underpayment shall appear on the June bill and be due with payment of such bill.

PURSUANT TO 807 KAR 5:011,  
SECTION 9(1)

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The customer's account shall be reviewed periodically and the monthly payment amount may be adjusted during the budget period because of changes in water usage and/or approved rate changes.

It is understood that this budget billing plan will continue until the customer notifies Berea College Water Utility in person, in writing, or by telephone to discontinue the plan or the customer defaults in payment of such plan.

To be accepted as a budget customer, the account balance must be paid in full before the customer is put on budget billing.

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