

FOR Whitley County, Kentucky

PSC KY NO. _____

SHEET NO. _____

Whitley County Water District

CANCELLING PSC KY NO. _____

SHEET NO. _____

PAYMENT BY CREDIT / DEBIT CARDS:

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Customers may choose to pay their bill by credit or debit card in person at the Utility office or by telephone. A customer that chooses to use this form of payment will incur a convenience fee to allow the Utility to recoup the costs it is charged by the processing agent for the transaction. The convenience fee is assessed on a per transaction basis.

If on the bill due date an attempt to pay by credit or debit card is made and the card is declined for any reason, payment is still due in full on that date and will be considered late after that date, and all late charges and fees will be applied. If a customer is paying on the disconnect day and the card is denied, the same rules as above will apply, in addition to service being disconnected.

Whenever a customer chooses to make a payment by credit or debit card, the Utility is charged a transaction fee by the credit/debit card processing agent. Therefore, whenever a customer chooses to make a payment by credit or debit card, the customer will be charged a convenience fee to recoup the costs the Utility incurs for providing this optional method of payment.

Prior to processing the transaction, the customer will be informed of the amount of the convenience fee and, upon request by the customer, the methodology employed to arrive at the amount.

>Continued on next page

CANCELLED
August 31, 2016
KENTUCKY PUBLIC SERVICE COMMISSION

DATE OF ISSUE _____

DATE EFFECTIVE APRIL 1, 2015

ISSUED BY Andrew S. McCord

TITLE CHAIRMAN

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. N/A DATED N/A

KENTUCKY PUBLIC SERVICE COMMISSION
JEFF R. DEROUEN
EXECUTIVE DIRECTOR
TARIFF BRANCH
Brent Kirtley
EFFECTIVE
4/1/2015
PURSUANT TO 807 KAR 5:011 SECTION 9 (1)

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The amount of the convenience fee is limited to only recover the cost of providing this specific service and to yield only enough revenue to pay the expenses the Utility incurs for providing this specific service. In order to comply with these rules, the Utility must calculate the amount of the convenience fee annually using the following formula:

$(\text{Processing Costs} + (\text{Processing Costs} - \text{Fees Collected})) / \text{Total Number of Transactions} = \text{Convenience Fee}$

This calculation must be submitted to the PSC no later than May 1 of each year. If the filing is accepted by the PSC, the newly calculated rate will become effective on May 31 of each year and must be included with the Utility's on-file tariff. Failure to submit a timely filing will result in the Utility forfeiting its authority to charge this fee.

From April 1, 2015 through May 31, 2016 the District will assess a \$2.00 (two-dollar) convenience fee on each bill paid by a credit or debit card.

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