

FOR Warren County

P.S.C. Ky. No. 1

Original Sheet No. 2

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

CANCELLED

October 17, 2013

Warren County Water District-Sewer Division

**KENTUCKY PUBLIC
SERVICE COMMISSION**

RULES AND REGULATIONS

- Additional Rules and Regulations. These Rules and Regulations are in addition to the rules of the Kentucky Public Service Commission.
- Application for Service. Each prospective customer desiring sewer service may be required to sign the District's standard Application for Sewer Service before service is supplied by the District.
- Discontinuance of Service by District. District may refuse to connect or may discontinue service for the violation of any of its Rules and Regulations, or for violation of any of the provisions of the Schedule of Rates and Charges, or of the application of customer or contract with customer. District may discontinue service to customer for the theft of water or the appearance of water theft devices on premises of customer. The discontinuance of service by District for any causes as stated in this rule does not release customer from his obligation to District for the payment of minimum bills as specified in application of customer or contract with customer.
- Billing. Bills will be rendered monthly and shall be paid within ten days from date of bill at the office of District. Failure to receive bill will not release customer from payment obligations. Should bills not be paid as above, District may at any time thereafter, upon five days' written notice to customer, discontinue service. Bills paid on or before the final date of payment shall be payable at the net rates, but thereafter the gross rates shall apply as provided in the Schedule of Rates and Charges. Should the final date for payment of the bill at the net rates fall on a Sunday or holiday, the business day next following the final date will be held as a day of grace for delivery of payment.
- Deposit. A deposit or suitable guarantee equal to approximately twice the average monthly sewer bill may be required of any customer before sewer or water service is supplied. The District may at its option return the deposit to the customer after one year. Upon termination of service, deposit may be applied by the District against any unpaid bills of the customer, and if any balance remains after such application is made, said balance shall be refunded to customer. *C 7-94*
- Point of Delivery. The point of delivery is the point, as designed by the District, on customer's premises where the District's sewer is tied to the customer's service line. All sewer lines beyond this point of delivery shall be provided and maintained by the customer at no expense to the District.
- Termination of Contract by Customer. Customers who have fulfilled their contract terms and wish to discontinue service must give at least three (3) days' written notice to that effect, unless contract specified otherwise. Notice to discontinue

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ISSUED BY Marion C. Jenkins Chairman,
Name of Officer

Electronel
Title
ENGINEERING DIVISION
Bowling Green, Ky. 42101
Address

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Warren County Water District-Sewer Division

**KENTUCKY PUBLIC
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FOR Warren County

P.S.C. Ky. No. 1

Original Sheet No. 3

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

RULES AND REGULATIONS

service prior to expiration of contract term will not relieve customer from any minimum or guaranteed payment under any contract or rate.

- 8. Applicant's Service Line. It is understood that the applicant will at his own expense pay for the actual physical connection from his line to the District's Y-branch. The applicant's service line is to be installed only by a plumber licensed by the Kentucky State Board of Health and the work must be inspected by the authorized plumbing inspector and an authorized representative of the District before the line is backfilled. The customer and/or installer making a connection to the sewer shall hold the District harmless from any loss or damage that may directly or indirectly be occasioned by connecting to the District's sewer. A test tee must be installed by the applicant at the point of connecting to the District's sanitary sewer.
- 9. Right of Access. The applicant must agree to permit the District to lay, maintain, repair, or remove such sewer line which is the property of the District located on the applicant's property with the right of ingress and egress over applicant's property. The District's duly authorized representative and/or other duly authorized employee of the State Health Department bearing proper credentials and identification shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling, and testing, in accordance with the provisions of these Rules and Regulations.
- 10. Sewage Metering. All of the applicant's water usage discharged into the District's sewer must be metered through a water or sewage meter of the District or the Water-Sewer and Sanitation Commission. No free sewer service shall be allowed or permitted.
- 11. Connection to Sanitary Sewer. No connection to the sanitary sewer mains shall be made except by an employee of the District. The Y-branch for the connection will be installed correctly. The applicant will be responsible for any damage to the sewer main in making a service line connection to the Y-branch. All clay pipe joints must be wedge lock or ring type gaskets. Cast iron joints must be lead or slip joints.
- 12. Service Line Material. Only approved cast iron and clay pipe will be permitted for sewer service lines. No bituminous fiber will be permitted for any sewer service lines.
- 13. Acceptable Sewage. Only domestic sewage is allowed to be discharged into the sewer. Storm drains, roof drains, surface flow, etc. shall not be permitted to be discharged into the sewer.

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 by *B. Richmond*
ENGINEERING DIVISION

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ISSUED BY *Marion C. Jenkins* Chairman, Board of Commissioners, Bowling Green, KY. 42101
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Warren County Water District-Sewer Division

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P. S. C. Ky. No. 1

Original Sheet No. 4

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

RULES AND REGULATIONS

- 14. Service Line Test. All service lines from the Y-branch must be tested and witnessed by an authorized agent or employee of the District. Normally smoke test or water exfiltration test will be required.
- 15. Grease and Oil Traps. Service station, restaurants, and others who discharge grease and oil shall be required to install approved grease and oil traps or other acceptable methods of removal before the sewage enters the sanitary sewer system.
- 16. Interruption of Service. The District will use reasonable diligence in supplying water and sewer service, but shall not be liable for breach of contract in the event of, or for loss, injury, or damage to persons or property resulting from interruptions in service, excessive or inadequate water pressure, sewage stop-ups, or otherwise unsatisfactory service, whether or not caused by negligence.
- 17. Additional Load. The service connection supplied by the District for each customer has a definite capacity, and no addition to the equipment or load connected thereto will be allowed except by consent of the District. Failure to give notice of additions or changes in load, and to obtain the District's consent for same, shall render the customer liable for any damage to any of the District's lines or equipment caused by the additional or changed installation.
- 18. Notice of Trouble. Customer shall notify the District immediately should the service be unsatisfactory for any reason, or should there be any defects, trouble, or accidents affecting the supply of water or sewage. Such notices, if verbal, should be confirmed in writing.
- 19. Nonstandard Service. Customer shall pay the cost of any special installation necessary to meet his peculiar requirements for service other than standard sewer tap.
- 20. Scope. This Schedule of Rules and Regulations is a part of all contracts for receiving sewer service from the District, and applies to all service received from the District, whether the service is based upon contract, agreement, signed application or otherwise. A copy of this schedule, together with a copy of the District's Schedule of Rates and Charges, shall be kept open to inspection at the office of the District.
- 21. Manhole Cover Removal. No person shall cause to be discharged or remove any manhole cover to permit any storm water, ground water, roof runoff, sub-surface drainage, cooling water, or unpolluted industrial process water to enter the sanitary sewer.

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ISSUED BY Marion C. Jenkins Chairman, Board of Commissioners, Bowling Green, Ky. 42101
Name of Officer Title Address

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Warren County Water District-Sewer Division

**KENTUCKY PUBLIC
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FOR Warren County

P. S. C. Ky. No. 1

Original Sheet No. 5

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

RULES AND REGULATIONS

- 22. Applicant's Liability. No person shall discharge or cause to be discharged into the sewer, any harmful waters or wastes, whether liquid, solid, or gas, capable of causing obstruction to the flow in sewers, damage or hazard to structures, equipment, and personnel of the sewage works, or other interferences with the proper operation of the sewage works. Applicant who discharges or causes to be discharged, any harmful waters or wastes into the sewer shall be held liable for ensuing damages.
- 23. Industrial Sewage. Prior to the admission into the sanitary sewers of any waters or wastes having harmful or objectionable characteristics shall be reviewed and approved by the District. The customer shall provide at his expense such preliminary treatment as may be necessary to treat these wastes prior to discharge to the sanitary sewer. Plans, specifications, and any other pertinent information relating to the proposed preliminary treatment facilities shall be submitted for the approval of the District and the State Board of Health, and no construction of such facilities shall be commenced until said approval is obtained in writing. Where preliminary treatment facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the customer at his expense.
- 24. Industrial Sewage Chemical Test. When required by the District, the customer who treats industrial wastes shall install and maintain at his expense a suitable control manhole in the sewer service line to facilitate observation, sampling, and measurement of the wastes. All measurements, tests, and analyses of the characteristics of waters and wastes shall be determined in accordance with "Standard Methods for the Examination of Water and Sewage," and shall be determined at the control manhole and upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream manhole in the District's sanitary sewer to the point at which the customer's sewer service line is connected.
- 25. Damage to District's Sewer System. No person shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the District's sewage works. Any person violating this provision shall be subject to immediate arrest and discontinuation of water and/or sewer services.
- 26. Sanitary Sewer Extension. If no sewer is available at the point service is desired, the applicant can pay for extending the sewer main in accordance with the construction specifications of the District. The applicant must obtain the District's written approval of all sewer plans before any construction is performed. The District will perform construction inspection while all work is being performed. No connection to the sewer will be made along the extended section of sewer until all engineering,

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by B. Richmond

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Warren County Water District-Sewer Division

KENTUCKY PUBLIC SERVICE COMMISSION

P.S.C. Ky. No. 1

Original Sheet No. 6

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

RULES AND REGULATIONS

inspection, and connect fee charges are paid in full. The applicant shall pay all construction cost and design engineering in addition to reimbursing the District for inspection cost.

- 27. Approval of Extension. All plans shall meet the District's designated standards and be approved by the District before any work is performed. Also, plans and specifications shall be approved by the State Board of Health, and all other local, state, or federal agencies having jurisdiction over the work to be performed.
- 28. Septic Tank Disconnection. No septic tanks shall be tied into a sewer service line connected to the sanitary sewer.
- 29. Inspection. District shall have the right, but shall not be obligated, to inspect any installation before sewer is introduced or at any later time, and reserves the right to reject any sewer construction not in accordance with District's standards; but such inspection or failure to inspect or reject shall not render District liable or responsible for any loss or damage resulting from defects in the installation, or from violation of District's rules, or from accidents which may occur upon applicant's premises.
- 30. Customer's Responsibility for District's Property. All meters, service connections, and other equipment furnished by District shall be, and remain, the property of District. Applicant shall provide a space for and exercise the proper care to protect the property of District on its premises; and, in the event of loss or damage to District's property arising from neglect of customer to care for same, the cost of the necessary repairs or replacements shall be paid for by applicant.
- 31. Sewer Fluctuations Caused by Applicant. Sewage service must not be used in such a manner as to cause unusual fluctuations or disturbances to District's system. District may require applicant, at his own expense, to install suitable apparatus which will reasonably limit such fluctuations.
- 32. Relocation of Sewer Facilities. District may, at the request of customer, relocate or change existing District-owned equipment. Applicant shall reimburse District for such changes at actual cost including appropriate overhead.
- 33. Revisions. These Rules and Regulations may be revised, amended, supplemented, or otherwise changed from time to time without notice. Such changes, when effective, shall have the same force as the present Rules and Regulations.

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 by *B. Redmond*
ENGINEERING DIVISION

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ISSUED BY *Marion C. Jenkins* Chairman, Board of Commissioners, Bowling Green, Ky. 42101
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P. S. C. Ky. No. 1

Original Sheet No. 7

Cancelling P.S.C. Ky. No. _____

Sheet No. _____

Warren County Water District-Sewer Division

RULES AND REGULATIONS

- 34. Conflict. In case of conflict between any provision of any rate schedule and the schedule of Rules and Regulations, the rate schedule shall apply.
- 35. Service Line Infiltration. The applicant shall correct or repair his sewer service line to eliminate any unmetered water from entering the sewer system within ten (10) days after written notice by the District.

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B. Anderson
ENGINEERING DIVISION

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ISSUED BY

Markon C. Jenkins
Name of Officer

Chairman, Board of Commissioners, Bowling Green, Ky. 42101
Title Address

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**KENTUCKY PUBLIC
SERVICE COMMISSION**

PUBLIC SERVICE COMMISSION
OF KENTUCKY
EFFECTIVE

FEB 21 1997

PURSUANT TO 807 KAR 5:011,
SECTION 9 (1)

BY Rules and Regulations
FOR THE PUBLIC SERVICE COMMISSION

FOR Entire Area Served

P.S.C. Ky. No. _____

2 Sheet of 4

Canceling P.S.C. Ky. No. _____

Sheet No. _____

I. Classification of Sewer Service for Purposes of Determining Exemptions from Sales and Use Tax.

A. Residential Classification

1. Use as a dwelling unit constituting a separate independent housekeeping establishment which is separately metered for water, connected to the sewer and occupied by one or more persons as a single housekeeping unit shall be deemed residential use. The name in which an account is established or billed is a non-determining factor and the structure to which service is to be provided may be under construction, occupied or unoccupied.
2. Agricultural use when provided through the same water meter utilized by the dwelling structure on the property and connected to the sewer shall be deemed residential use.
3. Where a water meter service is installed on property that is intended for future residential use and a sewer service connection is provided whether the customer's service line is connected initially or planned to be connected in the future, shall be deemed residential use.

B. Non-residential Classification:

1. Any use other than a residential use as defined in Section A including specifically, but not by way of limitation, industrial and business usage.
2. Mobile home parks served by a single water meter and sewer connection.
3. Multiple dwelling units within one structure when all dwelling units are served by a single water meter and sewer connection.

C. Determination of Usage

The determination of usage as to whether residential or nonresidential is based upon the principal purpose for which the water service and sewer connection is provided when it was initially installed or for which the structure is being or has been constructed until the District has been notified by the owner in writing that the purpose for which the water service was installed and sewer connection has changed.

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R. Harvey Johnston, III - Chairman

PO Box 1118, Bowling Green, KY 42102

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BY: Jordan C. Neal
FOR THE PUBLIC SERVICE COMMISSION

RULES AND REGULATIONS

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**KENTUCKY PUBLIC
SERVICE COMMISSION**

II. Usage provided from a Sewer Connection

- A. No more than one residence, including mobile homes may connect to one sewer connection.
- B. A residence and any agricultural usage (with the exception of usage by a tenant dwelling or rental dwelling) may be supplied from the same water meter and sewer connection. A tenant dwelling or rental dwelling is considered a separate residence and must be supplied from a separate water meter and separate sewer connection.
- C. Where multiple apartment buildings under separate roofs are built on the same lot, each building must have one water meter and one sewer connection and pay the appropriate connect fees for each. However, at the discretion of the property owner, each apartment within a building may have separate water meters and sewer connections.

At the discretion of the property owner, one sewer service line may service more than one building on the same lot but should the apartment complex cease to be operated as one entity, the owner of each new lot shall install a separate sewer service line from the sewer connection on the District's sewer to the point of discharge at each apartment building.

- D. Each commercial, industrial, or any other entity must have a separate water meter and sewer connection. Excluding residential and apartment complexes, where a commercial, industrial, or other entity involves more than one structure on a single lot (lot approved by the local Planning Commission), which will be operated as one entity under one entity name, such property can be served by one water meter and one sewer connection.
 - 1. Should such property cease to be operated as one entity it will be required that separate water meters and sewer connections be paid for by the owner of each lot and the service line(s) from the meter(s) and sewer connection(s) to the point of use and discharge be installed and paid for by the respective property owner(s).

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 OF KENTUCKY
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 P.S.C. Ky. No. _____
4 Sheet of 4
 Canceling P.S.C. Ky. No. _____
 Sheet No. _____

FEB 21 1997

PURSUANT TO 807 KAR 5:011,
 SECTION 9 (1)

BY: Jordan C. Neal
 FOR THE PUBLIC SERVICE COMMISSION
RULES AND REGULATIONS

- E. Where multiple residential, commercial, industrial or other such units are under one roof, one water meter and service line and one sewer connection and service line are all that is required. If the property owner desires more than one meter and sewer connection, pays the appropriate contribution in aid of construction, and sewer connection fee and complies with the District's rules and regulations pertaining to application for service, additional meters and sewer connections may be provided.
- F. Mobile home parks on a single parcel of land, approved by the local Planning Commission as a mobile home park, are considered one business and may be served by one meter and one sewer connection.

III. City or County Resolution or Ordinance Requiring Connection to Sewer

Any City or County Resolution or Ordinance pertaining to the requirement that all homes, businesses and other establishments with the territory limits of the City or County who have sewer service available as defined in the City or County Resolution or Ordinance shall become water and sewer customers of the District and connect to the sewer system. Such customer shall be liable to the District for the District connection fee and monthly bill as set forth in the District's tariff as approved by the Public Service Commission.

IV. Maintenance of Customer's Sewer Service Line

All costs and expenses incident to the maintenance of the customers sewer service line shall be borne by the property owner, to include removal of any obstructions, except where it can be shown to the satisfaction of the District that the sewer service line has physically collapsed between where the customer's service line terminates and the District's sanitary sewer main. The costs and expense of repairing the collapsed sewer service line between where the customer's sewer line terminates and the District's sanitary sewer main will be borne by the District.

V. Sewer Billing Based on Gallons of Water Used Through Water Meter

All sewage discharged into the District's sewer system shall be billed on the sewer rate as approved by the Public Service Commission based on the gallons of water provided through the water meter.

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