TAYLOR CO. RECC

OPERATING POLICIES

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Operating Policy No. 1

SUBJECT: Application For Service

Policy:

Each prospective consumer desiring electric service shall be required to sign Cooperative's standard form of application for membership and any supplemental contract required by the Cooperative before service is supplied.

The membership fee shall be $5.00.

Should member decline to take service after the line is staked, the membership fee may be applied against the cost of staking the line.

After service is made available to applicant, the membership fee is not refundable.

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Operating Policy No. 2

SUBJECT: Deposits

POLICY:

1. In Addition to the membership fee a deposit or suitable guarantee approximately equal to twice the average monthly bill may be required of any consumer before electric service is supplied. Distributor may at its option return deposit to consumer after one year.

2. Upon termination of service, deposit may be applied by the Cooperative against unpaid bills of consumer, and if any balance remains after such application is made, said balance shall be refunded to consumer.

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Operating Policy No. 3

SUBJECT: Point of Delivery

POLICY:

The point of delivery is the point, as designated by Cooperative, on consumer's premises where current is to be delivered to building or premises. All wiring and equipment beyond this point of delivery shall be maintained by consumer.

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Operating Policy No. 5

SUBJECT: Underground Service

POLICY:

Consumers desiring underground service lines from Cooperative's overhead system must bear the excess cost incident thereto. Specifications and terms for such construction will be furnished by Cooperative on request.

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Operating Policy No. 6

SUBJECT: Consumer's Responsibilities for Cooperative's Property

POLICY:

All meters, service connections, and other equipment furnished by Cooperative shall be, and remain, the property of Cooperative. Customer shall provide a space for, and exercise proper care to protect the property of Cooperative on its premises; and in the event of loss or damage to Cooperative's property, arising from neglect of consumer to care for same, the cost of the necessary repairs or replacements shall be paid by consumer.

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Operating Policy No. 7

SUBJECT: Right of Access

POLICY:

Cooperative's identified employees shall have access to consumer's premises at all reasonable times for the purpose of reading meters, testing, repairing, removing, or exchanging any or all equipment belonging to Cooperative.

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Operating Policy No. 8

SUBJECT: Capacity Limitation -- Consumers

POLICY:

1. The service connection, transformers, meters, and equipment supplied by Cooperative for each consumer have definite capacity, and no addition to the equipment or load connected thereto will be allowed except by consent of Cooperative.

2. Failure to give notice of additions or changes in load, and to obtain Cooperative's consent for same, shall render consumer liable for any damage to any of Cooperative's lines or equipment caused by the additional or changed installation.

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Operating Policy No. 9

SUBJECT: Billing and Collecting

POLICY:

1. Billing shall be on a self-billing basis, each consumer reading his own meter, figuring his own bill and mailing payment to the Cooperative.

2. A yearly supply of meter reading cards, with the proper rate chart, shall be furnished each consumer by the Cooperative during each year.

3. Each consumer shall read his meter on the 27th of each month, mark said reading on his designated reading card, and after computing his bill and completing his check in payment, mail card to the Cooperative promptly.

4. FOR THE CONVENIENCE OF CONSUMERS HAVING NO CHECKING ACCOUNT, Said sconsumer shall read his meter on the 27th of each month, mark his card and mail card to Cooperative promptly. Cash payment shall not be enclosed with this card. Cash payment is not acceptable until after a bill has been rendered. A bill will be rendered on such non self-billed accounts as soon as possible after receipt of reading card. Failure to receive a bill does not free consumer from obligation to pay bill.

5. When making payments on accounts on which a bill was rendered, consumer shall enclose stub from bill to assure proper crediting of payment.

6. All payments are due by the 15th of the month.

7. On the 16th of the month cut-off notices shall be prepared and mailed on all unpaid accounts.

8. On the 25th of the month, all accounts still unpaid from the previous 27th billing shall be disconnected. See Policy #23 for collections.

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(continuation of Policy No. 9)

9. "Estimated Bills" shall be rendered on accounts when no reading is received from the consumer. Consumer shall pay the "Estimated Bill." Adjustments will be made for late reading only when the Cooperative Management considers an adjustment necessary.

10. When no reading is received from the consumer for three consecutive months, the Cooperative may have the meter read and charge the consumer $1.00 for reading.

11. Should a consumer consistently refuse to cooperate in reading his meter and mailing said readings in at the proper time, the Cooperative may read his meter for him and charge him actual expense involved in reading his meter for him.

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Operating Policy No. 11

SUBJECT: Discontinuance of Service by Cooperative

POLICY:

Cooperative may refuse to connect or may discontinue service for:

1. The violation of any of its Rules and Regulations, or for violation of any of the provisions of the Schedule of Rates and Charges, or of the application of consumer or contract with consumer.

2. For the theft of current or the appearance of current theft devices on the premises of consumer.

3. Any member whose service is disconnected for non-payment shall not be served by any other member until the delinquent account is paid up in full.

The discontinuance of service by Cooperative for any causes as stated in this rule does not release consumer from his obligation to Cooperative for the payment of minimum bills as specified in application of consumer or contract with consumer.

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Operating Policy No. 12

SUBJECT: Termination of Contracts by Consumers

POLICY:

Consumers who have fulfilled their contract terms and wish to discontinue service must give at least three (3) days' written notice to that effect, unless contract specified otherwise. Notice to discontinue service prior to expiration of contract term will not relieve consumer from any minimum or guaranteed payment under any contract or rate.

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Operating Policy No. 13

SUBJECT: Three Phase Power Contracts and Other Special Applications

POLICY:

Terms and conditions for serving large power consumers and consumers of a temporary nature shall be determined individually. A contribution of investment charge may be required based upon the cost of construction. In general this charge should include the cost of labor for construction and retiring the line plus 20% of the cost of material due to loss through retirement, but should exclude transformers and metering equipment.

Included under this policy are such loads as rock crushers, oil wells, feed mills, and service for other special applications.

If contribution or investment charge is made under this policy, the minimum based on length of the extension shall not apply.

The monthly minimum bill applicable under this policy shall be not less than $.75 per KW of contract demand.

An estimated 12 months advance payment of electric service may be required if it is adjudged that service might be discontinued by the owner in less than 12 months.

A Large Power Contract shall be executed for all three phase power loads.

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Operating Policy No. 14

SUBJECT: Service Charges for Temporary Service

POLICY:

1. Consumers requiring electric service on a temporary basis shall be required by Cooperative to pay all the costs for connection and disconnection incidental to the supplying and removing of service. This rule applies to circuses, carnivals, temporary construction, tent meetings, saw mills, oil wells, coal mines, trailers and the like. This policy does not apply to conditions described in Policy No. 25.

2. A deposit may be required to cover estimated use of electricity. both fees are to be paid in advance. At the termination of service any balance remaining of the deposit for use of electricity will be refunded.

3. Service billing for less than 30 days shall be billed on the appropriate rate schedule and shall not be prorated.

4. The monthly minimum bill shall not be less than $3.00.

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Operating Policy No. 15

SUBJECT: Interruption of Service

POLICY:

Cooperative will use reasonable diligence to provide a regular and uninterrupted supply of current, but in case the supply of current should be interrupted or disturbed for any cause, Cooperative shall not be liable for damages resulting therefrom.

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Operating Policy No. 16

SUBJECT: Voltage Fluctuation Caused by Consumer

POLICY:

Electric service must not be used in such manner as to cause unusual fluctuations or disturbances to Cooperative's system. Cooperative may require consumer, at his own expense, to install suitable apparatus which will reasonably limit such fluctuations.

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Operating Policy No. 17

SUBJECT: Nominal Service Voltage

POLICY:

The nominal service voltage shall be 120/240 volts with the following limits on voltage spread:

Substation Output:

120 Volts to 124 volts during light load
124 Volts to 127 volts during full load.

Distribution Lines:

116 Volts minimum to 127 volts maximum
(This includes 8 volts maximum drop from substation to end of line.)

Consumer's Meter Socket:

110 volts minimum to 127 volts maximum
(The maximum voltage drop through the transformer plus the secondary and service should not exceed 6 volts with approximately 3.5 volts through the transformer and 2.5 volts along the service.

Consumer's Wiring:

107 volts minimum to 127 volts maximum
(Three volts drop or approximately 3 percent should be a maximum in the consumer's wiring.

All of the above voltage limits are referred to a 120 volt base.

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Operating Policy No. 18

SUBJECT: Standby and Resale Service

POLICY:

All purchased electric service (other than emergency or standby service) used on the premises of consumer shall be supplied exclusively by distributor, and consumer shall not, directly or indirectly, sell, sublet, assign or otherwise dispose of the electric service or any part thereof.

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Operating Policy No. 19

SUBJECT : Notice of Trouble

POLICY:

Consumer shall notify Distributor immediately should the service be unsatisfactory for any reason, or should there be any defects, trouble, or accidents affecting the supply of electricity. Such notices, if verbal, should be confirmed in writing.

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Operating Policy No. 20

SUBJECT: Non-standard Service

POLICY:

Consumer shall pay the cost of any special installation necessary to meet his peculiar requirements for service at other than standard voltages, or for the supply of closer voltage regulation than required by standard practice.

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Operating Policy No. 23

SUBJECT: Collection Charge -- Delinquent Service Account

POLICY:

1. After the member has properly been notified of the cutoff date, the member's service may be disconnected for non-payment. A charge of $2.00 shall be made for a trip to collect the account even though service is not discontinued.

2. If service is discontinued, the member shall pay his delinquent account plus $2.00 for the trip to disconnect service and $2.00 for the trip to reconnect service, or a total of $4.00 service charge.

3. If service is reconnected at the member's request after regular working hours, a charge of $7.00 shall be made in lieu of the regular charge stated above.

4. Regular office hours are 7:00 A.M. to 4:00 P.M. Monday through Saturday, except on Legal Holidays when the office will be closed.

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Revision 5/3/57

Operating Policy No. 24

SUBJECT: Service Investigation Charge

POLICY:

1. A flat charge of $2.00 per trip shall be made for service investigations in cases where interruptions of service are not caused by failure of the Cooperative's facilities.

2. This charge is for all the cooperative area regardless of the distance from the office. It is not intended to cover any repair to consumer's facilities and is simply an investiagation charge.

3. This includes investigations after working hours.

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Operating Policy No. 25

SUBJECT: Temporary Service Facility Charge

POLICY:

Members desiring service temporarily in advance of permanent service may obtain same by:

1. Payment of temporary service installation charge of $12.50. The member shall furnish the temporary meter service installation and a pole or structure for the termination of the cooperative's service wires.

2. By payment of $25.00 for a meter pole to be installed as a permanent installation. If at the time of inspection as many as three services have been connected to the meter pole by the member, the $25.00 will be refunded to the member upon request, as the cooperative does not make any charge for meter poles if as many as three services are used from the meter pole.

(See Policy No. 26 - - Meter Poles.)

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Suspended collection of $12.50 Temp. Serv. Fee by Board Action May 6, 1960 until further notice. Minute Bk. #6 - Page 21

Operating Policy No. 26

SUBJECT: Meter Poles

POLICY:

1. A meter pole may be installed with original installation at no cost to the member provided as many as three services are used, emanating from the meter pole. If a meter pole is required by the member and less than three services are used, he shall be charged a $25.00 contribution.

2. A $25.00 contribution shall be made for meter poles installed on existing installations unless the load, in the judgment of management, will justify additional cost to be borne by Cooperative.

3. The $25.00 contribution shall also apply to converting service pole to meter pole. In such cases service facilities from meter pole to house shall be retired from the Cooperative's records and become the property of the owner.

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Operating Policy No. 27

SUBJECT: Application of Residential and Power Rate Schedules

POLICY:

In order to clarify the provisions of the Standard Residential farm and home rate and the commercial, small power and three-phase farm rates with respect to the applicability of these schedules to cases approaching the border line of classification, the following specific interpretations are given:

1. Multiple Dwellings. Where Premises include two or more residential or dwelling units, the residential farm and home rate may be applied only if separate circuits are provided without cost to the distributor. A residential or dwelling unit shall be defined, for the purpose of applying this interpretation, as the space provided for the occupancy of a single family, i.e., including separate living quarters and kitchen. If it is not practical to provide for separate metering of each individual unit, the entire premises shall be served under the appropriate commercial, small power and three-phase farm rate. Where building services, such as hall lighting, elevators and water heating, are provided by a landlord who is not a tenant in the building, a separate circuit shall be provided for such services and metered and billed under the appropriate commercial, small power and three-phase farm rate. If these services are provided from a circuit which is used for a service to a tenant in the building, they may be consolodated with his residential use and billed under the residential rate, provided that no more than two dwelling units are included in the same premises. If the number of dwelling units exceeds two, a separate circuit must be provided for building services and billed under the appropriate commercial, small power and three-phase farm rate, or the entire requirements of the tenant whose residential use is obtained from the same circuit, including the building services, must be billed under the appropriate commercial, small power and three-phase farm rate.

2. Commercial Use of Portions of Dwellings. The residential rate is not applicable to the space in a dwelling which is regularly used for commercial purposes, such as an office, beauty shop, studio, tea room, or store, or for other gainful activities. In such cases, if a separate circuit is provided at no cost to the distributor for the portion of the dwelling so used, the residential rate should be applied to the balance of the power requirements and the appropriate commercial, small power and three-phase farm rate applied to the power requirements of the portion of the dwelling used for commercial purposes. If a separate circuit is not provided, the entire power requirements of the premises must be billed under the appropriate commercial, small power and three-phase farm rate.

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3. Rooming Houses. The appropriate commercial, small power and three-phase farm rate should be applied in all cases in which premises are used primarily for the rental of rooms. A dwelling shall be considered a recognized rooming house in which more than 50% of the total number of rooms in the house are available to roomers on a rental basis, or which is licensed by local government authority, or which advertises regularly, provided that a dwelling shall not be considered a recognized rooming house unless more than three rooms are for rent.

4. Boarding Houses. All recognized boarding houses should be billed under the appropriate commercial, small power and three-phase farm rate. An establishment shall be considered a recognized boarding house which is licensed by municipal or other governmental ordinance or statute. An establishment which is commonly known to serve, or to hold itself in readiness to serve, regular boarders or the transient trade or which advertises such service, shall be considered a recognized boarding house. The above definitions are subject to the limitation that an establishment with facilities only sufficient to serve three or less paying guests shall not be considered a recognized boarding house.

5. Tourist Homes and Camps. All tourist camps shall be considered nonresidential customers and billed under the appropriate commercial, small power and three-phase farm rate. All wiring on the consumer's side of the point of delivery shall be provided by the consumer. All dwellings primarily used for the purpose of renting rooms to tourists shall be considered nonresidential customers and billed under the appropriate commercial, small power and three-phase farm rate. All dwellings licensed as tourist homes by local governmental authority or regularly advertising the availability of rooms for tourists shall be billed under the appropriate commercial, small power and three-phase farm rate, provided that dwellings with less than four rooms for rent, which are not licensed as tourist homes, shall be billed under the residential rate.

FARM SERVICE

1. Domestic Farm Use. A farm on which is located a single dwelling and its appurtenances, including barns, domestic servants' quarters, and out buildings, and which processes only its own products, shall be considered a domestic farm and shall be entitled to the residential rate for all of its power requirements, including motors up to and including rate capacity of 7½ h.p. Motors of capacities larger than 7½ h.p. shall not be installed except by special agreement with distributor. Service to dwellings other than the main dwelling, such as tenant house, etc., may be separately metered and billed under the residential rate. This interpretation is not applicable to commercial dairies as defined in the following.

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Operating Policy No. 27 Continued

2. Commercial Farm Use. A farm shall be metered and billed under the appropriate commercial, small power and three-phase farm rate if other dwellings beside the main dwelling are not separately metered and are served through the same point of delivery or if products of other farms are processed for sale. The main dwelling and domestic servants' quarters may be metered and billed under the residential rate if a separate circuit is provided for all of the other farm uses in cases where products of other farms are processed for sale.

3. Dairies. All dairies processing milk produced on the farms of others, for resale, shall be considered non-residential customers for their dairying power requirements.

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Operating Policy No. 28

SUBJECT: Meter Testing -- Periodic Tests

POLICY:

1. All types of alternating current induction watthour meters installed upon customer's premises for the purpose of measuring electric service to the customers shall be periodically tested as follows:

a. Meters up to and including 12 kilovolt-amperes capacity at least once in 96 months.
b. Meters over 12 kilovolt-amperes capacity at least once in 24 months.
c. Meters over 100 kilovolt-amperes capacity at least once in 12 months.

2. All meters in service on and after the date of this order for which there is on file in the utility's office no record of test within the time equal to the period of test for that class and rating of meter as specified in paragraphs (a) and (b) of this permit. The meters with the greatest time elapsed since last test shall be tested first. In no case shall the time of test for such meters subsequent to the date of this order exceed one-half the time of the period of test for meters of that class and rating as specified in paragraphs (b) and (c) of this rule.

Whenever the number of meters of any type which register in error beyond the limits specified in Rule 25 of the Kentucky Public Service Commission Rules and Regulations is deemed to be excessive, then this type shall be tested with such additional frequency as the Commission may direct.

AUTHORITY: Public Service Commission

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Operating Policy No. 29

SUBJECT: Meters -- Accuracy of

POLICY:

Meters before being installed shall be tested and adjusted to register not more or less than 1% fast or slow.

AUTHORITY: Public Service Commission
Rule 25 of Rules and Regulations

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Operating Policy No. 30

SUBJECT: Refunds -- Fast Meters

POLICY:

Whenever meters in service are found upon periodic test or complaint test to be more than 2% fast, the Cooperative shall recalculate the monthly bill for a period equal to one-half the time lapsed since last previous test, but in no case shall this period exceed three months.

AUTHORITY: Public Service Commission
Rules and Regulations - Rule 15

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Operating Policy No. 33

SUBJECT: Motor Load Service Policy

POLICY:

Single Phase Motors

1. Motors of 5 h.p. and smaller may be started across the line, provided such starting does not cause undue interference to other consumers served from the same transformer. On equipment containing two or more motors exceeding 5 h.p. in total, the controls should be so connected or operated that motors will not be started simultaneously.

2. Motors in excess of 5 h.p. normally should have current limiting devices, such as; resistance starters, capacitor start -- capacitor run characteristics or equivalent.

3. Any motor whose starting characteristics are such as to limit the starting current to 300% of full load current will be acceptable, regardless of type of starting device used, for single phase motors of 10 h.p. rating and smaller.

4. Normally, single phase motors larger than 10 h.p. will be considered as a special application and will be served only when the user meets the requirements set forth by the distributor for this application.

Three Phase Motors

1. 15 H.P. and smaller motors operated singly can be started across the line. On equipment containing two or more motors exceeding 15 h.p. in total, the controls should be so connected or operated that motors will not be started simultaneously.

2. Motors larger than 15 h.p., up to and including 75 h.p., must be equipped with starting devices so as to limit the starting current to 300% of full load current.

3. Motors in excess of 75 h.p. must be equipped with starting devices so as to limit the starting current to 250% of full load current.

CANCELED JUL 2 1970

Operating Policy No. 33 Cont'd

4. Motors in excess of 150 h.p. shall be considered a special application and will be served only when the user meets the requirement set forth by the distributor for this application.

Any exceptions to the above stated policy must have prior approval of the distributor in writing.

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Operating Policy No. 34

SUBJECT: Right of Way Easements

POLICY:

1. Members, before receiving service, shall execute right of way easements to the Cooperative giving permission not only to construct distribution lines, but also to extend lines to others desiring service. Cooperative shall cooperate with the member in locating the line where it will be least interference to the owner, taking into consideration economies of construction through staking.

2. The Rural Electrification Administration allocates no funds for the purchase of right of way and no right of way shall be purchased since this would only tend to increase rates to the members. In event purchase of right of way is required from a person not receiving service, the Cooperative will not extend service to said member until he has refunded the amount paid for right of way easement.

3. Right of way acknowledgment Form No. 205 shall be executed by all property owners whose land is crossed by any extension. It shall be the duty of the applicant for service to obtain said signatures.

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Operating Policy No. 45

SUBJECT: Rates - Electric changes eff 7-27-61 per attached

POLICY:

Retail Rates are established by the Board of Directors with the approval of the Rural Electrification Administration, and the Kentucky Public Service Commission.

A copy of the following rates in effect are attached hereto:

Schedule A	FARM AND HOME SERVICE
Schedule B	COMMERCIAL, SMALL POWER AND THREE-PHASE FARM SERVICE
Schedule WH	CONTROLLED WATER HEATER SERVICE
Schedule LP	LARGE POWER SERVICE
Schedule KM	TAYLOR MANUFACTURING CO.
Schedule OPS	OPTIONAL POWER SERVICE

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Operating Policy No. 47

SUBJECT: Meter Reading

POLICY:

1. All meters are to be read monthly. All meters are to be read by the member except for demand meters and others which the management shall determine shall be read by the Cooperative personnel.

2. If a meter reading is not received within 5 days of the regular reading date, the reading and billing shall be estimated. The member shall pay the estimated bill, unless an actual reading of the meter proves the estimated bill to be unreasonably excessive, in which case the estimated billing will be adjusted to the actual reading.

3. If a member fails to submit a meter reading for three consecutive months, the Cooperative shall read the meter the next month following. A charge of $1.00 shall be made for this reading.

4. If upon investigation it is determined a member is deliberately submitting incorrect meter readings, a charge of $1.00 for trip to check the reading may be made.

5. If a member consistently refuses to mail his meter readings in at the proper time, Paragraph 11 of Policy 9 may be applied.

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