

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF NORTHEAST	)	
WOODFORD COUNTY WATER DISTRICT FOR A	)	CASE NO.
RATE ADJUSTMENT PURSUANT TO 807 KAR	)	2025-00347
5:076	)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION  
TO NORTHEAST WOODFORD COUNTY WATER DISTRICT

Northeast Woodford County Water District (Northeast Woodford District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on January 27, 2026. The Commission directs Northeast Woodford District to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the

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<sup>1</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

person supervising the preparation of the response on behalf of the entity that the response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Northeast Woodford District shall make timely amendment to any prior response if Northeast Woodford District obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which Northeast Woodford District fails or refuses to furnish all or part of the requested information, Northeast Woodford District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Northeast Woodford District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Northeast Woodford District's Application, Attachment 4, 4\_SAO\_-With\_Attachments.pdf, References, Adjustment E. Provide a complete copy of the referenced Utility Process Management Master Agreement, dated June 20, 2024, including any appendices, exhibits, and documents incorporated by reference. .

2. Refer to Northeast Woodford District's response to Commission Staff's First Request for Information (Staff's First Request), Item 3. Northeast Woodford District provided a General Ledger recap, but did not provide a General Ledger. Provide the General Ledger for the year ended December 31, 2024, including all transactions separated first by account number then by date.

3. Refer to Northeast Woodford District's response to Staff's First Request, Item 4, Item 5a, and Item 14a. Northeast Woodford District did not provide the file named 4\_NWCWD\_Rate Model. Provide the file referenced.

4. Refer to Northeast Woodford District's response to Staff's First Request, Item 6. Northeast Woodford District provided an itemization of the Other Water Revenues of \$25,814 however, the district did not state whether each component will recur. State whether each one of the components that form Other Water Revenues will recur or not.

5. Refer to Northeast Woodford District's response to Staff's First Request, Item 8, 8\_Purchased\_Water\_Data.xlsx, 2024 tab, Column D. Northeast Woodford District purchases water from the Versailles Municipal; however, the gallons purchased from Versailles Municipal is divided between the city and the "Bakery." Explain what the Bakery is and explain if Northeast Woodford District purchases water from the Bakery.

6. Refer to Northeast Woodford District's response to Staff's First Request, Item 10a. Northeast Woodford District stated it does not have any employees, identify who is performing service and maintenance activities.

7. Refer to Northeast Woodford District's response to Staff's First Request, Item 11a. Provide a document stating the position (Chairman, Secretary, and Treasurer) of each commissioner.

8. Refer to Northeast Woodford District's response to Staff's First Request, Item 11b, 11b\_Commissioner\_Compensation.pdf. The provided fiscal court minutes approve Commissioner wages in the amount of \$3,600. Provide the updated fiscal court minutes to reflect the pro forma Commissioner wages of \$6,000 each.

9. Refer to Northeast Woodford District's response to Staff's First Request, Item 11c, 11c\_Traing\_Certificates.pdf. Northeast Woodford District Provided training records for 2023 and 2024 but did not provide training records for 2025. Provide training records for each commissioner for 2025 or a statement that the individual has not attended training.

10. Refer to Northeast Woodford District's Response to Staff's First Request, Item 19a. Northeast Woodford District did not provide the file named 11\_Rate\_Study\_Proposal. Provide a copy of the referenced document.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
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DATED **JAN 9 2026**

cc: Parties of Record

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