

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC ACCREDITATION AND)	
APPROVAL OF A PUBLIC SERVICE)	CASE NO.
COMMISSION WATER PERSONNEL TRAINING)	2024-00385
SEMINAR AS A WATER DISTRICT)	
COMMISSIONER TRAINING PROGRAM)	

ORDER

KRS 74.020(7) requires that this Commission “encourage and promote the offering of high-quality water district management training programs that enhance a water district commissioner's understanding of his or her responsibilities and duties.” KRS 74.020(8) requires the Commission to conduct a program of instruction “to train newly appointed commissioners in the laws governing the management and operation of water districts and other subjects that the Public Service Commission deems appropriate.” Pursuant to these statutory mandates, the Commission conducted a training seminar at the Kentucky Transportation Cabinet, 200 Mero St. Frankfort, Kentucky 40601 on December 3-4, 2024, (2024 Water Personnel Training Seminar). This seminar included instruction regarding trends in applicable laws and regulations, risk management, and utility administration.

Based upon a review of the course curriculum, the Commission finds that:

1. The course of instruction provided at this seminar will enhance a water district commissioner's understanding of his or her duties.
2. The seminar conducted at the Kentucky Transportation Cabinet, 200 Mero St. Frankfort, Kentucky 40601 on December 3-4, 2024, should be approved for six credit

hours of water district management training and six hours of new water district commissioner training, for a total of 12 hours credit hours.

3. A course syllabus for the training seminar is attached to this Order as Appendix A.

4. Those individuals appearing in the list of attendees attached to this Order as Appendix B should receive the credit for the number of hours that he or she attended the training.

IT IS THEREFORE ORDERED that:

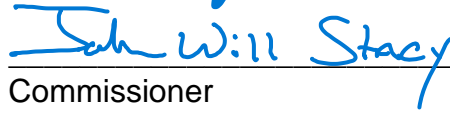
1. The 2024 Water Personnel Training Seminar, which the Commission conducted at the Kentucky Transportation Cabinet, 200 Mero St. Frankfort, Kentucky 40601 on December 3-4, 2024, as set forth in the syllabus attached as Appendix A, is approved for six credit hours of water district management training and six hours of new water district commissioner training, for a total of 12 credit hours.

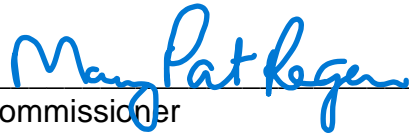
2. Those individuals appearing in the list of attendees attached to this Order as Appendix B shall receive the credit for the number of hours that they attended the training.

3. This case is closed and removed from the Commission's docket.

PUBLIC SERVICE COMMISSION


Chairman


Commissioner


Commissioner

ATTEST:

 
Executive Director

ENTERED
JAN 7 2025
jdc
KENTUCKY PUBLIC
SERVICE COMMISSION

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2024-00385 DATED JAN 7 2025

FOUR PAGES TO FOLLOW

2024 Water Commissioners Training Seminar

Presented by the



Kentucky Public Service Commission

December 3-4, 2024

Day One

7:55 - 8:00

Welcome/Overview

8:00 – 9:00

Consumer Services – Presented by: Rosemary Tutt (PSC staff)

This presentation will focus on the regulatory aspects of customer relations. Topics include the Customer Bill of Rights, customer billing disputes, installation and termination of utility service, and the Commission's informal and formal complaint processes. Presenter will also address landlord-tenant utility service issues, imputation of utility bills to family members, and the importance of tariffs and water user agreements.

9:00 – 11:00

Sustainable Infrastructure through Preventative Maintenance Presented By: Kim Padgett (RCAP)

As a water district board member your most important responsibility is to ensure your system can deliver a safe and adequate supply of drinking water to your customers. To assist in that endeavor, this session will explore the assets of a drinking water system, the cost effectiveness of asset management and preventative maintenance, and their importance to system sustainability.

11:00 – 11:15

Break

11:15 – 12:15

PSC Regulatory Requirements Presented by: Moriah Tussey or Amanda Lawson (PSC Staff)

This presentation is a review of the Public Service Commission's jurisdiction over water districts and associations, including the statutory and regulatory requirements that are imposed upon water districts and associations as a result of their status as public utilities. The importance of seeking advance PSC approval of financing or for deviations from PSC regulations will be emphasized, as will the criteria which the PSC uses to evaluate such requests. Legal requirements for filings, including the necessity of representation by an attorney, also will be addressed.

Day One (Continued)

12:15 – 1:30

Lunch – On Your Own

1:30 – 3:00

Training and Retaining Your Certification Workforce – Presented by: BJ Bland (KY Division of Compliance Assistance)

This will be an overview of the importance of proper licensing and training requirements concerning certified operators. This training will also focus on the requirements, job duties, and other functions required by operator certification, as well as the importance of the role of elected officials in this process. The relationship between elected officials and operators will also be discussed.

3:00 – 4:00

Cybersecurity – Presented by: David Carter (Commonwealth Office of Technology)

This presentation looks at the emerging threats to utilities posed by hacking or other intrusions into utility computer systems. The presentation will focus on preventing such intrusions.

2024 Water Commissioners Training Seminar

Presented by the



Kentucky Public Service Commission

December 3-4, 2024

Day Two

7:55 - 8:00

Welcome/Overview

8:00 – 9:00

Accounting Controls and Internal Auditing Presented By: William Coston (PSC staff)

PSC Staff will describe common procedures in the proper management of internal controls applicable to small water districts and associations. Additionally, personnel issues and limitations to internal controls will be covered. The presentation will also briefly discuss KRS 74.050 and the duties of the treasurer of a water district with respect to the statute.

9:00 – 10:00

Ethics: Presented by: Moriah Tussey or Amanda Lawson PSC Staff)

Join staff to discuss the ethics laws and the statutory provisions addressing the standards of conduct for water district commissioners and employees as well as directors and officers of nonprofit water associations.

10:00 – 11:00

Ratemaking Basics Presented by: Jeff Abshire and Jason Green (PSC Staff)

PSC staff will discuss ratemaking issues of current interest, including recent changes in Commission treatment of certain expenses, Alternative Rate Filing (ARF), and methods for establishing a utility's revenue requirements. Attention will be given to recurring problems with rate adjustment filings and purchased water adjustment (PWA) applications. The ratemaking consequences of excessive water loss will be covered.

11:00 – 11:45

PSC Water Loss Calculation Form – Presented by: Jason Green (PSC Staff)

The presentation will discuss the consequences and impact of excessive water loss in a utility's operations. In addition, PSC staff will discuss the requirements for reporting unaccounted-for water loss. This session will take a step-by-step look at the forms and the data and calculations necessary to complete the form.

11:45-1:00

Lunch – On Your Own

Day Two (Continued)

1:00 -- 2:00

Inspections and Water Loss Presented by: Taylor Stamper (PSC Staff)

This session will explain how the PSC conducts and follows up on inspection results. The PSC also is placing a greater emphasis on reducing unaccounted-for water loss. This will be a point of emphasis during inspections. The financial consequences of excessive water loss to a utility and to its customers also will be addressed.

2:00 – 3:00

Board Operations and Requirements Presented By: Moriah Tussey or Amanda Lawson (PSC staff)

This presentation will cover the basic duties and responsibilities of water district commissioners and directors of water associations. These include the relationship with the county judge/executive and fiscal court, the hiring and supervision of water district senior staff, the conduct of board meetings, board recordkeeping requirements and other aspects of board operations. Requirements of Kentucky open meeting law will be emphasized. As will best practices for keeping minutes of board meetings.

3:00 – 5:00

Kentucky's Underground Facilities Protection Law Presented by: Eric Tout (PSC Staff) or Jessica Norris-Canfield (PSC Staff)

This presentation details the responsibilities water utilities have under the Kentucky Underground Damage Prevention Act and best practices to follow to maintain compliance with the Act.

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE
COMMISSION IN CASE NO. 2024-00385 DATED JAN 7 2025

FOUR PAGES TO FOLLOW



Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
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P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
psc.ky.gov

Angie Hatton
Chair

Mary Pat Regan
Commissioner

John Will Stacy
Commissioner

December 19, 2024

Re: Case No. 2024-00385

Accreditation and Approval of a Public Service Commission Water Personnel Training Seminar as a Water District Commissioner Training Program.

Attached is a list of the persons who attended the 2024 Water Personnel Training Seminar held in person on December 3-4, 2024, at the KY Transportation Cabinet, in Frankfort, KY. Which includes their name, utility or agency, and the number of hours they attended.

If you have any question please contact Commission Staff, at PSCWaterTraining@ky.gov.

Sincerely,

Ron Parritt

Ron Parritt
Deputy Executive Director

2024 Public Service Commission Water Training December 3-4, 2024 Held @ The KY Transportation Cabinet PSC Attendance List – Case No. 2024-00385		
NAME	UTILITY / AGENCY	HOURS EARNED
Adams Larry R	Pendleton County Water District	6
Adams Ronald	Christian County Water District	0
Angel Everett	Cumberland Falls Highway Water District	6
Ayer Keith	North McLean County Water District	6
Baker Timothy	South Anderson Water District	6
Barton Vernon	Western Fleming County Water District	6
Bays Martin	Cannonsburg Water District	6
Boden David	Pendleton County Water District	6
Bowling Darrell	Big Sandy Water District	6
Broughman Warner	Northeast Woodford County Water District	0
Cain Charlie	Boone County Water District	6
Canada Ron	Cumberland Falls Highway Water District	6
Carrier Michael	McKinney Water District	12
Carroll Jason	Rattlesnake Ridge Water District	6
Cobb Lisa	East Pendleton Water District	6
Collette Johnny	Cumberland Falls Highway Water District	6
Combs Mike	North Manchester Water Association, Inc.	6
Copley Mike	Rattlesnake Ridge Water District	6
Courtney Jackson	Trimble County Water District #1	12
Cox Eddie	Jessamine County Water District #1	6
Crawford Carl	North Manchester Water Association, Inc.	6
Crockett Michael	Bath County Water District	12.75
Daniels Donnie	Southern Water & Sewer District	6
Darr Cindy	Muhlenberg County Water District #3	12
Davis John	Northeast Woodford County Water District	6
Davis Ron	Jonathan Creek Water District	6
Davis Steve	North Manchester Water Association, Inc.	6
Dean George	Jessamine County Water District #1	6
Donovan Jeff	Western Fleming County Water District	6
Downing Howard	Jessamine County Water District #1	6
Duncan Deborah	South Hopkins Water District	0
Fee Burl	Black Mountain Utility District	12
Gatewood Dale	Northeast Woodford County Water District	6
Giordano Mike	Boone County Water District	6
Gosney Doug	Pendleton County Water District	6
Hampton Sam	Cannonsburg Water District	6

2024 Public Service Commission Water Training December 3-4, 2024 Held @ The KY Transportation Cabinet PSC Attendance List – Case No. 2024-00385		
NAME	UTILITY / AGENCY	HOURS EARNED
Hargadon Pat	U.S. 60 Water District of Shelby and Franklin Counties, KY	6
Hicks Dan	Western Fleming County Water District	0
Hill Robin	U.S. 60 Water District of Shelby and Franklin Counties, KY	6
Hoskins Greg	North Manchester Water Association, Inc.	6
Hughes Greg	Western Fleming County Water District	6
Ingram Larry	Western Fleming County Water District	6
Ison Steve	Rattlesnake Ridge Water District	6
Jackson Rodney	North Manchester Water Association, Inc.	0
Lippert Bobby	South Woodford Water District	12
Lonaker Kenneth	East Pendleton Water District	12.75
Lowe Lloyd	Big Sandy Water District	6
McGregor Roy	South Hopkins Water District	0
McGuire Robert	Cannonsburg Water District	6
Miller Stephen	U.S. 60 Water District of Shelby and Franklin Counties, KY	6
Moore Brent	Pendleton County Water District	6
Moore Larry	Northeast Woodford County Water District	6
Morris Wayne	U.S. 60 Water District of Shelby and Franklin Counties, KY	6
Phillips Keith	Western Lewis-Rectorville Water and Gas District	6
Prewitt Teddy	Cumberland Falls Highway Water District	6
Pribble David	East Pendleton Water District	6
Randy Steagall	Rattlesnake Ridge Water District	6
Rankin Matt	McKinney Water District	0
Richardson Allison	South Woodford Water District	0
Riddle James	U.S. 60 Water District of Shelby and Franklin Counties, KY	6
Robson Mary Beth	Peaks Mill Water District	12
Schuler Joseph	McKinney Water District	6
Shepherd Bob	Southern Water & Sewer District	6
SHEPHERD BRANDON	Black Mountain Utility District	6
Smith Henry	North Manchester Water Association, Inc.	6
Smith Tim	Cannonsburg Water District	12
Strange Joe	Pendleton County Water District	6
Taylor Ken	Whitley County Water District #1	12
Taylor Whitney	Hardin County Water District #1	12
Vanhoose Pam	Cannonsburg Water District	6
Waits Carl	Jessamine County Water District #1	6
Walker Paul	Big Sandy Water District	6

December 19, 2024

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2024 Public Service Commission Water Training December 3-4, 2024 Held @ The KY Transportation Cabinet PSC Attendance List – Case No. 2024-00385		
NAME	UTILITY / AGENCY	HOURS EARNED
Wilburn Lucas	McKinney Water District	6
Wolfe Bobby	North Manchester Water Association, Inc.	0
Wright Jason	Trimble County Water District #1	12