

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF SANDY HOOK	)	CASE NO.
WATER DISTRICT FOR A RATE ADJUSTMENT	)	2024-00196
PURSUANT TO 807 KAR 5:076	)	

COMMISSION STAFF'S FOURTH REQUEST FOR INFORMATION  
TO SANDY HOOK WATER DISTRICT

Sandy Hook Water District (Sandy Hook District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on February 6, 2025. The Commission directs Sandy Hook District to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

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<sup>1</sup> Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Sandy Hook District shall make timely amendment to any prior response if Sandy Hook District obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which Sandy Hook District fails or refuses to furnish all or part of the requested information, Sandy Hook District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Sandy Hook District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Sandy Hook District's response to Commission Staff's First Request for Information (Staff's First Request), Item 1a, SHWD\_1a\_General Ledger\_2023\_Excel.xls.

a. Account Number 9065, Employee Benefits in the amount of \$55,252.32 was reported in the 2023 General Ledger but was reclassified to Account Number 4180, Accrued Health Insurance, as part of the general ledger adjustments.

Explain the purpose of this adjustment and why it was reclassified to Accrued Health Insurance.

b. Confirm that Sandy Hook District does not offer any other employee benefits. If confirmed, explain the balance in Account Number 9065, Employee Benefits.

c. If not confirmed:

(1) For each employee, provide a list of the benefits that employee utilizes. (Names should be redacted, use Employee 1, Employee 2, etc.)

(2) For each benefit offered, provide the most recent invoice.

2. Refer to Sandy Hook District's response to Staff's First Request, Item 1a, SHWD\_1a\_General Ledger\_2023\_Excel.xls., Account Number 9600, Health Insurance. The general ledger account postings report payments to the Kentucky State Treasurer.

a. Explain the purpose of these payments.

b. Explain why they are made to the Kentucky State Treasurer.

c. Explain why there was not a reclassification to Accrued Health Insurance for these Health Insurance payments.

3. Refer to Sandy Hook District's response to Commission Staff's Third Request for Information (Staff's Third Request), Item 1a, attachment titled SHWD\_DR3\_Reconciliation\_Workbook.xlsx (Reconciliation Workbook). Sandy Hook District reported an OPEB Expense in the amount of (\$20,033). Provide an explanation for this amount.

4. Refer to Reconciliation Workbook, Account Number 9279, Purchased Water, in the amount \$9,809.74. Provide the total gallons purchased by Sandy Hook District in 2023 by purchase source.

5. Refer to Reconciliation Workbook, Account Number 7120, Other Income. Provide an explanation of the remaining items totaling \$8,316.79 in the account after the adjustments.

6. Refer to Reconciliation Workbook, Account Number 7200, Service Income. Provide an explanation of the revenues that make up this account.

7. Refer to Reconciliation Workbook, Account Number 7300, Sewer Collection Fees. Confirm whether this cost is part of Sandy Hook District's water operations and, if confirmed, provide an explanation of why.

8. Refer to Reconciliation Workbook, Account Number 9240, System Maintenance and Rep and Sandy Hook District's response to Staff's Second Request for Information (Staff's Second Request), Item 5. Sandy Hook District stated certain items in the System Maintenance and Repairs account should have been capitalized in response to Item 5b of Staff's Second Request, as shown in the chart below. State whether each of those items, individually, are still included in the adjusted System Maintenance and Repairs account in the Reconciliation Workbook at a reduced amount of \$59,777.42, from the \$105,711.32 amount in the 2023 Trial Balance.

<b>09240-0000</b>	<b>System Maintenance &amp; Repair</b>					
06/29/23	542 11885 Currens Construction Ser	CK#	38419	06/29/23		\$7,250.00
08/18/23	633 12005 Tri-State Pumps	CK#	38523	08/18/23		\$9,200.00
12/14/23	633 12244 Tri-State Pumps	CK#	38774	12/14/23		\$17,728.72

9. Refer to Sandy Hook's Districts response to Staff's First Request, Item 9. Sandy Hook District stated that the County Clerk's office was busy with early voting and

unable to provide Sandy Hook District with Fiscal Court minutes approving the pay rates for Sandy Hook District's commissioners. Provide the requested Fiscal Court minutes approving the pay rates for Sandy Hook District's commissioners and if the information is not available at this time, when does Sandy Hook District expect to have that information to submit into the case record.

10. Refer To Sandy Hook District's response to Staff's First Request, Item 18.

a. Provide updated cost justification sheets to support Sandy Hook District's 5/8 by 3/4 meter connection/tap-on and any other meter size that is not based on actual costs.

b. Provide the updated cost justification for each Tap-On Charge employing the Average Meter Connection Expense Cost Justification Format making sure that Section I – Total Expenses and Total Connection Expense at the end are completed properly.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
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DATED JAN 22 2025

cc: Parties of Record

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