

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF DEXTER-ALMO)	CASE NO.
HEIGHTS WATER DISTRICT FOR A RATE)	2024-00273
ADJUSTMENT PURSUANT TO 807 KAR 5:076)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
TO DEXTER-ALMO HEIGHTS WATER DISTRICT

Dexter-Almo Heights Water District (Dexter-Almo Heights District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on March 20, 2025. The Commission directs Dexter-Almo Heights District to the Commission's July 22, 2021, Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Dexter-Almo Heights District shall make timely amendment to any prior response if Dexter-Almo Heights District obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which Dexter-Almo Heights District fails or refuses to furnish all or part of the requested information, Dexter-Almo Heights District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Dexter-Almo Heights District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Dexter-Almo Heights District's response to Commission Staff's First Request for Information (Staff's First Request), Item 5, 2023 and 2024 Payroll Summary.

a. State whether Dexter-Almo Heights District is planning to hire an employee to replace the Meter Reader position with a termination date of July 2, 2024. If

the district does plan to replace the employee, provide the expected hours and wage rate for that position, as well as board authorization for the hiring, if applicable.

b. State how Dexter-Almo Heights District performed meter readings in 2023 during the times in which a meter reader was not on the payroll.

2. State whether Dexter-Almo Heights District has considered replacing its meters with either Automated Meter Reading (AMR) or advanced metering infrastructure (AMI). If so, provide the following.

a. Expected number of meter replacements, the timeline for the replacements (start and completion dates), and the expected funding source.

b. State the effect of any meter replacement on future hours worked for the meter reader positions that have combined hours worked of 1,679 in calendar year 2024.

3. Refer to Dexter-Almo Heights District's Application, Schedule of Adjusted Operations, Miscellaneous Expenses. Provide a breakdown of the expenses that make up the amount of \$23,965 listed in the Test Year Miscellaneous Expenses.

4. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 17, Late Fees reported as \$78,681 in 2023 and \$71,719 in 2024.

a. State where the amount provided in the response was recorded in the general ledger during the test year.

b. Provide the calculation to reach the amount listed in the response.

c. Confirm the late fee payment listed in the response is only comprised of the late fee penalty and does not include payment for water service. If not confirmed, provide the updated amount with only the late fee penalty.

5. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 18. The response is unresponsive.

a. Provide a schedule listing the number of occurrences for each nonrecurring charge that was recorded during the test year and the total revenue from each nonrecurring charge during the test year. If there was not an occurrence of a nonrecurring charge listed in Dexter-Almo Heights District's tariff, state there were zero occurrences and no revenue.

b. State which account each nonrecurring charge revenue is reported in the general ledger.

6. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 19. Dexter-Almo Heights District stated its nonrecurring charges were established in September 2023, and therefore, the cost justifications were accurate. However, Dexter-Almo Heights District did not provide cost justification for all nonrecurring charges listed in its tariff during the last update. Provide updated cost justification sheets to support each nonrecurring charge listed in Dexter-Almo Heights District's tariff.

7. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 20. Dexter-Almo Heights District stated it was working with suppliers to provide updated costs. Provide the requested information if available, or if it is not available, provide the date it is expected to be available to be filed.

8. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 16. Dexter-Almo Heights District's Rate Analysis provided does not match the requested format. Provide the requested information in the appropriate format as shown below.

CURRENT BILLING ANALYSIS WITH 2023 USAGE & EXISTING RATES

Utility's Name

SUMMARY

	No. of Bills	Gallons Sold	Revenue
All Meters	XXX	XXX	\$ XXX
	Less Net Billing Adjustments		-
	Pro forma Sales Revenue		\$ XXX

ALL METERS

	USAGE	BILLS	GALLONS	FIRST 2,000	NEXT 3,000	NEXT 5,000	NEXT 10,000	ALL OVER 20,000
First	2,000	XXX	XXX	XXX				
Next	3,000	XXX	XXX	XXX	XXX			
Next	5,000	XXX	XXX	XXX	XXX	XXX		
Next	10,000	XXX	XXX	XXX	XXX	XXX	XXX	
All Over	20,000	XXX	XXX	XXX	XXX	XXX	XXX	XXX
		XXX	XXX	XXX	XXX	XXX	XXX	XXX

REVENUE BY RATE INCREMENT

	USAGE	BILLS	GALLONS	RATE	REVENUE
First	2,000	XXX	XXX	\$ XXX	XXX
Next	5,000		XXX	XXX	XXX
Next	10,000		XXX	XXX	XXX
All Over	20,000		XXX	XXX	XXX
		XXX	XXX		\$ XXX

9. Refer to Dexter-Almo Heights District's response to Staff's First Request, Item 23. Dexter-Almo Heights District stated that the difference between the Current Billing Analysis Water Revenues and the Pro Forma Metered Retail Sales was due to rounding in the formula. Given that the difference is \$19,615.37, the variance appears too great to be accounted for by rounding. Provide a detailed explanation of why the Pro Forma Total Sales of Water does not match the Total Annual Water Sales provided in the Current Billing Analysis.

Linda Bridwell **PP**

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Executive Director
Public Service Commission
P.O. Box 615
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DATED **MAR 06 2025**

cc: Parties of Record

Case No. 2024-00273

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