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**Angie Hatton**  
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**Mary Pat Regan**  
Commissioner

**John Will Stacy**  
Commissioner

February 18, 2025

## PARTIES OF RECORD

Re: Case No. 2023-00212

Notice is given to all parties that the attached Allen County Water District Informal Conference Memorandum and attendance list has been filed into the record of this proceeding.

If you have any comments you would like to make regarding the contents of the document, please do so within five days of receipt of this letter. If you have any questions, please contact Jennifer Fell, Staff Attorney, at [Jennifer.Fell@ky.gov](mailto:Jennifer.Fell@ky.gov).

Sincerely,

*Linda C. Bridwell PE*  
Linda C. Bridwell, PE  
Executive Director

Attachment

**INTRA-AGENCY MEMORANDUM**

**KENTUCKY PUBLIC SERVICE COMMISSION**

**TO:** Case File No. 2023-00212

**FROM:** Jennifer Fell, Staff Attorney

**DATE:** February 18, 2025

**RE:** Informal Conference of February 11, 2025

Pursuant to a Staff Notice issued on February 3, 2025, an informal conference (IC) was conducted on February 10, 2025. Attached is a copy of the attendance roster.

The purpose of the IC was to discuss Allen County Water District's (Allen District) water loss surcharge monitoring and reporting process, including actions that increased the effectiveness of the water loss reduction activities.

Allen District discussed the unaccounted-for water loss reduction efforts it has undertaken to date, including the installation of zone meters and radio-read customer meters. Allen District stated that the zone metering has been instrumental in helping to locate problem areas and assist in reducing unaccounted-for water loss. Allen District has requested reimbursement from the water loss surcharge for the zone meters and customer meters that were replaced in 2019. Allen District confirmed those meters were installed prior to the surcharge being granted by the Commission. Allen District also confirmed it has continued to replace customer meters with radio-read meters, and since approximately 2019, has replaced around 2,000 customer meters to date. Allen District plans to continue its meter replacement project until all customer meters have been switched out to radio-read meters and anticipates that project will be completed by the end of 2026. Commission Staff advised that it would continue any discovery, if necessary, regarding the request for reimbursement for the zone meters and customer meters that were installed in 2019 and the Commission will issue an order either approving or disapproving that request in the near future.

Allen District also discussed the emergency repairs that became necessary to perform in the 31-E area around 2021, for which the Commission has already granted reimbursement from the water loss surcharge. Allen District reported that fixing this major leak has also greatly assisted with its efforts at reducing unaccounted-for water loss.

There being no further discussion, the IC was then adjourned.

cc: Parties of Record



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