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Energy and Environment Cabinet

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Angie Hatton  
Chair

Mary Pat Regan  
Commissioner

September 4, 2024

## PARTIES OF RECORD

Re: Case No. 2023-00212

Notice is given to all parties that the attached Allen County Water District Informal Conference Memo and attendance sheet has been filed into the record of this proceeding.

If you have any comments you would like to make regarding the contents of the document, please do so within five days of receipt of this letter. If you have any questions, please contact Jennifer Fell, Staff Attorney at [Jennifer.Fell@ky.gov](mailto:Jennifer.Fell@ky.gov).

Sincerely,

A handwritten signature in blue ink that reads "Linda C. Bridwell".

Linda C. Bridwell, PE  
Executive Director

Attachment

**INTRA-AGENCY MEMORANDUM**

**KENTUCKY PUBLIC SERVICE COMMISSION**

**TO:** Case File No. 2023-00212  
**FROM:** Whitney Saffari, Staff Attorney  
**DATE:** August 30, 2024  
**RE:** Informal Conference of August 29, 2024

Pursuant to a Staff Notice issued on August 22, 2024, an informal conference (IC) was conducted on August 29, 2024. Attached is a copy of the attendance roster.

The purpose of the IC was to discuss an outstanding response to Commission Staff's First Request for Information pertaining to the proposed Qualified Infrastructure Improvement Plan (QIIP) filed by Allen County Water District (Allen District). After a discussion of the proposed QIIP and ongoing projects, Allen District informed Commission Staff that it intended to file a response and a motion to request a reimbursement within thirty days. Staff also briefly discussed the water surcharge reporting requirements and where to find the correct forms on the Public Service Commission website. Commission Staff also reminded the utility that, in order to receive reimbursement from the water loss surcharge funds, Allen District needed to ask for permission to expend the funds initially.

There being no further discussion, the IC was then adjourned.

cc: Parties of Record

# PSC INFORMAL CONFERENCE SIGN IN SHEET

CASE NUMBER: IC 2023-00212 ALLEN COUNTY WATER DISTRICT

LOCATION: Microsoft Teams

DATE: August 29, 2024 10:00am – 11:00am

<b>NAME</b>	<b>COMPANY</b>
Shawn Alcott	Counsel for Allen County Water District
Samantha Hill	Office Manager for Allen Water District
Adam Nunn	General Manager for Allen Water District
Matt Curtis	Blue Grass Engineering
Justin Young	PSC Staff Attorney
Jenny Fell	PSC Staff Attorney
Moriah Tussey	PSC Assistant General Manager
William Pearce	PSC Financial Analyst
Ben Rogness	PSC Financial Analyst
Whitney Saffari	PSC Staff Attorney

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