

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF REID VILLAGE)	CASE NO.
WATER DISTRICT FOR A RATE ADJUSTMENT)	2023-00140
PURSUANT TO 807 KAR 5:076)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
TO REID VILLAGE WATER DISTRICT

Reid Village Water District (Reid Village District), pursuant to 807 KAR 5:001, shall file with the Commission an electronic version of the following information. The information requested is due on July 28, 2023. The Commission directs Reid Village District to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Reid Village District shall make timely amendment to any prior response if Reid Village District obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which Reid Village District fails or refuses to furnish all or part of the requested information, Reid Village District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Reid Village District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Reid Village District's Application, Attachment 4, Schedule of Adjusted Operations, Adjustment F.

a. Provide the calculation for the increase in chemical expense in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

b. Provide copies of invoices to support the increase.

2. Refer to Reid Village District's Application, Attachment 4, Schedule of Adjusted Operations, Adjustment C. Provide confirmation from the Kentucky Public Pensions Authority (KPPA) of participation in KPPA.

3. Provide a detailed fixed asset list for 2021.

4. Refer to the Reid Village District's response to Commission Staff's First Request of Information (Staff's First Request), Item 1, General Ledger 2021, Account 60400 – Salary, beginning on Excel designated row 4418.

a. Describe each field that may post individually to the salary line for an employee. Some examples could be straight time wages, overtime premium, or FICA withholdings.

b. State whether the entirety of each employee's compensation for the test year is reported in Account 60400 – Salary.

c. If all employee salaries are not classified in Account 60500 – Salary, provide a list of general ledger accounts and amounts that reconcile to total employee salaries.

5. Refer to the Reid Village District's response to Staff's First Request, Item 1, General Ledger 2021, Account 63200 – Payroll Tax Expenses, beginning on Excel designated row 5310. There appear to be five fields that post to this account for each employee's pay period.

a. Describe each field that may post individually to the payroll tax line for an employee.

6. Refer to Reid Village District's responses to Staff's First Request, Item 16.

a. Explain why Reid Village District did not enter the customer usage information from the Tier Report into an Excel file and use as their billing analysis.

b. Explain if Reid Village District considered hand entering the raw customer usage information into the billing analysis Excel file. If no, explain why not.

c. The Tier Report provided by Reid Village District shows a rate of \$13.265 as the minimum bill rate instead of the \$26.53 minimum bill shown in their current tariff. Explain this discrepancy.

7. Refer to Reid Village District's responses to Staff's First Request, Item 14.

a. Explain why the Existing Billing Analysis contains a negative usage amount in the "Next 5,000 Gallons" usage block.

b. Explain why Reid Village District is using the same "unusable" billing analysis that contains errors to justify the revenue required from their proposed rates.

c. Explain if Reid Village District attempted to figure out why there was negative usage for the "Next 5,000 Gallons" usage block in their filed Billing Analysis. If no, explain why not.

8. Refer to Reid Village District's responses to Staff's First Request, Item 18.

a. Provide cost justification for the \$5 in supplies for the Returned Check Fee.

b. Provide cost justification for the \$5 in supplies for the Connection Fee.

c. Explain if Reid Village District uses a contractor for its Meter Testing Charge or if this is done in-house by Reid Village District.

d. Reid Village District's current tariff shows a Tap-On Fee of \$650 but cost justification sheets calculate a charge of \$1,483.36. Explain if Reid Village District proposes to increase its Tap-On Fee and to what amount.

9. Refer to Reid Village District's responses to Staff's First Request, Item 19. Reid Village District states that it collected \$300 for 12 instances of issuing a Returned Check Fee. This calculates to a Returned Check Fee of \$25 per instance. However, Reid Village District's current tariff shows a Returned Check Fee of \$15. Explain this discrepancy.



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DATED JUL 13 2023

cc: Parties of Record

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