

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF EAST DAVIESS)	
COUNTY WATER ASSOCIATION, INC. FOR A)	CASE NO.
RATE ADJUSTMENT PURSUANT TO 807 KAR)	2023-00025
5:076)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION
TO EAST DAVIESS COUNTY WATER ASSOCIATION, INC.

East Daviess County Water Association, Inc. (East Daviess Water), pursuant to 807 KAR 5:001E, shall file with the Commission an electronic version of the following information. The information requested is due on April 24, 2023. The Commission directs East Daviess Water to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

East Daviess Water shall make timely amendment to any prior response if East Daviess Water obtains information that indicates the response was incorrect or incomplete when made or, though correct or complete when made, is now incorrect or incomplete in any material respect.

For any request to which East Daviess Water fails or refuses to furnish all or part of the requested information, East Daviess Water shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied and scanned material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, East Daviess Water shall, in accordance with 807 KAR 5:001E, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to Application, Exhibit 4.
 - a. Provide supporting calculations in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected for the incremental cost of upgrading and expanding software systems for adjustment H in the Schedule of Adjusted Operations.

b. Describe and quantify the benefits that East Daviess Water will achieve, beyond the project \$4,299 cost savings, from the software upgrade.

c. Provide a copy of the Brown Service Company contract, notice of increased service fees, and supporting invoices for adjustment I in the Schedule of Adjusted Operations.

2. Refer to response to Commission Staff's First Request for Information (Staff's First Request), Item 5, Attachment 5._2023_Board_Meeting_Minutes.pdf. Provide a copy of the accepted proposal United System & Software supplied East Daviess Water on January 18, 2023, in the Monthly Board Meeting.

3. Refer to Staff's First Request, Item 1, Attachment 1._(a)_2020_Ledger_Analysis.xls, Attachment 1._(a)_2021_Ledger_Analysis.xls, and Attachment 1._(a)_2022_Ledger_Analysis.xls. Explain why the test year amount paid to Brown Service Company is representative of ongoing operations given the contract labor account amounts of \$34,515, \$58,002, and \$29,709 for the years 2020, 2021 (Test Year), and 2022, respectively.

4. Refer to Staff's First Request, Item 8, Attachment 8._Rate_Analysis_2023.xlsx. Reconcile the difference between the total gallons sold to customers reported in the 2021 Annual Report 253,105,000 and the total gallons reported in the 2021 Billing Analysis 250,014,010.

5. a. Identify the number of new connections (meters) that East Daviess Water installed in the test year of 2021.

b. Identify the amount of tap-on fees that East Daviess Water billed in the test year of 2021.

- c. Identify the account where East Daviess recorded its tap-on fees.
 - d. State whether East Daviess Water keeps a record of the dollar amounts of labor and materials used to install new customer taps. If so, state the amount of labor and materials expense for the test year and where it is located in the general ledger. Separately, state the amounts expensed to install each new meter during the test year.
 - e. Provide revised cost justification sheets to support any changes to the Meter Connection/Tap-on Fees.
6. Refer to response to Staff's First Request, Item 11, Cost Justification Sheets. For Clerical and Office Expense, Supplies of \$2.50, explain what supplies are used that equate to a \$2.50 expense.
- a. Explain how this amount of \$2.50, was determined to be appropriate.
 - b. Provide all calculations and assumptions used to determine the amount of the expense.
7. Refer to response to Staff's First Request, Item 9, Late Fees. Provide the dollar amount for the late fees that were assessed during the calendar years 2021 and 2022.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
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DATED APR 07 2023

cc: Parties of Record

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