

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF BRONSTON)	CASE NO.
WATER ASSOCIATION, INC. FOR A RATE)	2022-00117
ADJUSTMENT PURSUANT TO 807 KAR 5:076)	

COMMISSION STAFF'S FIRST REQUEST FOR INFORMATION
TO BRONSTON WATER ASSOCIATION

Bronston Water Association (Bronston Water), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on June 15, 2022. The Commission directs Bronston Water to the Commission's July 22, 2021 Order in Case No. 2020-00085¹ regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made, and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

¹ Case No. 2020-00085, *Electronic Emergency Docket Related to the Novel Coronavirus COVID-19* (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Bronston Water shall make timely amendment to any prior response if Bronston Water obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Bronston Water fails or refuses to furnish all or part of the requested information, Bronston Water shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Bronston Water shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible:

a. The general ledger for the calendar years 2020, 2021, and 2022 to date; and the trial balance for the calendar years 2020, 2021, and 2022 to date.

b. Adjusted Trial Balance showing unaudited account balances, audit adjustments, and audited balances for the calendar years 2020, 2021, and 2022 to date.

- c. The schedule of notes and bonds payable on December 31, 2020; December 31, 2021; and the current period.
- d. All debt agreements/bond ordinances and amortization schedules, including related party debt.
- e. Insurance policies for 2020, 2021, and the current period, if available.
- f. Hours worked by each employee for the calendar years 2020, 2021, and the current period.
- g. A document listing the names, job titles, job description, and pay rates for each employee during the test year and for those currently employed.
- h. A list that describes all employee benefits, other than salaries and wages, paid to, or on behalf of, each employee for each of the previous five years.
- i. Minutes from Bronston Water's commissioner meetings for the calendar years 2020, 2021, and 2022 to date.
- j. A document listing the name of all commissioners for each of the five previous years, and state, individually, the total amount of each benefit paid to, or on the behalf of, each commissioner during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.).
- k. Fiscal Court minutes approving each commissioner's appointment and compensation.
- l. The most recently filed IRS Form 990.
- m. Refer to the Application, Attachment 4, References. Provide all workpapers used to generate the proposed adjustments A–H.

2. Provide a breakdown for the number of board meetings each commissioner attended during the test year.
3. Provide the number of occurrences and revenues collected for late fees assessed 2017, 2018, 2019, and during the test year.
4. Provide a copy of the most recent invoice received for all insurance policies provided to Employees.
5. Provide a monthly breakdown in both gallons and dollar amount, of water purchased during the test year, identifying all vendors from whom Bronston Water purchased water.
6. Provide the current rate charged by each vendor from whom Bronston Water purchases water.
7. Provide the total amount collected for each nonrecurring charge and the number of occurrences for each nonrecurring charge that was assessed during the test year. If the revenue for any nonrecurring charge was zero, include that charge and indicate that zero revenue was received.
8. Provide the current cost justification forms for all nonrecurring charges listed in Bronston Water's tariff.
9. Provide the rate for each nonrecurring charge collected in the test year and the rate for all nonrecurring charges contained in Bronston Water's tariff.
10. Provide an overview of any actions planned or taken by Bronston Water to reduce its water loss, including any water loss reduction plan.
11. Identify the number of new water connections that Bronston Water installed in calendar year 2020.

12. Provide the amount of labor and materials recorded for each new water connection used during calendar year 2020.

13. Refer to Application, Attachment 8. For each outstanding debt issuance still active; provide the case number in which Bronston Water was authorized to issue the debt.

14. a. Provide the date when Bronston Water last performed a cost of service study (COSS) to review the appropriateness of its current rates and rate design.

b. Explain whether any material changes to Bronston Water's system has occurred that would cause a new COSS to be prepared since the date of Bronston Water's most recent COSS.

c. If there have been no material changes to Bronston Water's system, explain when Bronston Water anticipates completing a new COSS.

15. Refer to Bronston Water's Application, Attachment 5, Current Billing Analysis.

a. Provide the source of the 2020 usage data presented in the Billing Analysis, and state whether any adjustments were made to the data.

b. Provide a list of any adjustments made to the data and include an explanation of each adjustment.

c. Provide the billing analysis in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible.

d. Provide monthly billing registers for water customers in Excel spreadsheet format with all formulas, rows, and columns unprotected and fully accessible for the calendar year 2020.

16. Refer to Bronston Water's Customer Notice. Bronston Water proposes to raise its monthly water service rates by an across-the-board percentage amount.

a. Provide an explanation of how the across-the-board percentage increase method to increase monthly water service rates was chosen.

b. Provide a list of alternative methods Bronston Water considered and an explanation as to why each alternative was not chosen to increase its monthly water service rates.



Linda C. Bridwell, PE
Executive Director
Public Service Commission
P.O. Box 615
Frankfort, KY 40602

DATED MAY 19 2022

cc: Parties of Record

*Robert K. Miller
Straightline Kentucky LLC
113 North Birchwood Ave.
Louisville, KENTUCKY 40206

*Bronston Water Association, Inc.
2013 Highway 90
P. O. Box 243
Bronston, KY 42518

*Eric Keith
President
Bronston Water Association, Inc.
P. O. Box 243
Bronston, KY 42518