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May 10, 2021

Ms. Linda C. Bridwell, P.E.
Executive Director
Kentucky Public Service Commission
P.O. Box 615
Frankfort, KY 40602-0615

Re: *Dexter-Almo Heights Water District*

Dear Ms. Bridwell:

Enclosed are Dexter-Almo Heights Water District's revised tariff sheets and a motion requesting that the notice period set forth in KRS 278.180(1) be shortened from 30 days to 20 days. No public notice of the proposed revisions has been made. 807 KAR 5:011, Section 8 does not require such notice as the proposed revisions will not "affect the amount that a customer pays for service or the quality, delivery, or rendering of a customer's service."

Please contact me if Commission Staff has any questions regarding the proposed revisions.

Sincerely,

Stoll Keenon Ogden PLLC

A handwritten signature in blue ink that reads "Gerald E. Wuetcher".

Gerald E. Wuetcher

GEW
Enclosures

COMMONWEALTH OF KENTUCKY
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC TARIFF FILING OF DEXTER-) CASE NO. 2021-_____
ALMO HEIGHTS WATER DISTRICT)

MOTION TO SHORTEN NOTICE PERIOD

Pursuant to KRS 278.180 and 807 KAR 5:001, Dexter-Almo Heights Water District (“Dexter-Almo District”) moves the Public Service Commission to short the required notice period for Dexter-Almo District’s proposed tariff revisions from 30 days to 20 days.

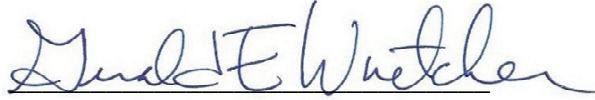
In support of its Motion, Dexter-Almo states:

1. KRS 278.180(1) provides that “no change shall be made by any utility in any rate except upon thirty (30) days’ notice to the commission.” It further provides that the Public Service Commission “may, in its discretion, based upon a showing of good cause in any case, shorten the notice period from thirty (30) days to a period of not less than twenty (20) days.”
2. Permitting the tariff to take effect on June 1, 2021 will allow customers to make their payments for bills issued at the end of May through ACH payments. This payment option does not currently exist. If the 30-day notice period is not shortened to 20 days, this payment option will not be available for another month.
3. The other revisions contained in the filed tariff sheets are ministerial in nature and will not materially affect service to existing or future customers.
4. Good cause exists to shorten the notice period to 20 days.

WHEREFORE, Dexter-Almo District requests the Public Service Commission reduce the notice period for the proposed tariff revisions to 20 days and permit these revisions to become effective on June 1, 2021.

Dated: May 10, 2021

Respectfully submitted,



Gerald E. Wuetcher
Stoll Keenon Ogden PLLC
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Lexington, Kentucky 40507-1801
Telephone: (859) 231-3017
Fax: (859) 259-3517
gerald.wuetcher@skofirm.com

Counsel for Dexter-Almo Heights Water District

AREA Calloway County, Kentucky

PSC KY NO. 1

1st Revised SHEET NO. 12

Dexter-Almo Heights Water District
(NAME OF UTILITY)

CANCELLING PSC KY NO. 1

Original SHEET NO. 12

- c) Reading Meters. Information about the method of reading meters.
- d) Bill Analysis. A statement of the past readings of a customer's meter for a period of two (2) years.

B. Special Rules or Requirements

- 1. The utility cannot establish any special rule or requirement without first obtaining the approval of the Public Service Commission.
- 2. A customer that has complied with Public Service Commission rules and regulations cannot be denied service for failure to comply with the utility's rules that have not been approved by the Public Service Commission.
- 3. Each prospective customer desiring water service will be required to complete a customer account card and present a government-issued photo identification card confirming his or her identity before service is supplied by the utility. (T)
- 4. No customer is allowed to resell water except under the terms of a special contract executed by the utility and approved by the Public Service Commission. (T)

C. Billings, Meter readings, and Related Information.

- 1. Information on bills. Each bill issued by the utility will clearly show the following, if applicable: class of service; present and last preceding meter readings; date of the present reading; number of units consumed; meter constant, if any; net amount for service rendered; all taxes; any adjustments; and the gross amount of the bill. The date after which a late payment penalty applies to the gross amount will also be indicated. Estimated or calculated bills will be distinctly marked as such. The rate schedule under which the bill is computed will be furnished under one (1) of the following methods
 - a) Printing it on the bill.
 - b) By publishing it in a newspaper of general circulation once each year

DATE OF ISSUE May 10, 2021
MONTH / DATE / YEAR

DATE EFFECTIVE June 1, 2021
MONTH / DATE / YEAR

ISSUED BY /s/Joe Dan Taylor
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____

AREA Calloway County, Kentucky

PSC KY NO. 1

3rd Revised SHEET NO. 14

Dexter-Almo Heights Water District
(NAME OF UTILITY)

CANCELLING PSC KY NO. 1

2nd Revised SHEET NO. 14

- d) Payment must be received, not postmarked, before the close of business on the 10th day of the following month; otherwise the delinquent bill will be assessed a late payment penalty. (T)
- e) A customer may pay his or her bill by credit or debit card or automated clearing house (ACH) transaction. These methods of payment may be made online at www.dexteralmowater.com, or at the district office located at 351 Almo Road in Almo, Kentucky. The transaction processor, not the utility, will assess a convenience fee for providing this service. The customer will be advised prior to completion of the transaction that a convenience fee will be assessed in addition to the billed amount and provided an opportunity to cancel the transaction. If on the bill due date an attempt to pay by credit card or debit card or ACH is made and the transaction is declined, payment is still due in full on that date and will be considered late after that date. All late charges will be applied. If a customer is paying on the utility's disconnect day and the transaction is declined, the same rules as above apply, in addition to service being disconnected. (T)
- f) The late payment penalty will be assessed on the delinquent amount of the bill, less taxes and any prior penalty amount. A penalty may be assessed only once on any bill for rendered services. (T)
- g) Delinquent bills may result in disconnection of service with the utility applying the customer's deposit against the unpaid bill. The customer shall be given at least 5 days written notice of termination, and at least 20 days shall have passed since the issuance of the original bill.

D. Deposits

- 1. Deposits to secure payment. The utility requires a cash deposit to secure payment of bills, an equal amount for each class of customers, not to exceed 2/12 of the average annual bill when billed monthly. Deposit amounts are listed in the Rates and Charges section of the tariff.

DATE OF ISSUE May 10, 2021
MONTH / DATE / YEAR

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ISSUED BY /s/Joe Dan Taylor
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____

AREA Calloway County, Kentucky

PSC KY NO. 1

1st Revised SHEET NO. 44

Dexter-Almo Heights Water District
(NAME OF UTILITY)

CANCELLING PSC KY NO. 1

Original SHEET NO. 44

AH. FIRE DEPARTMENTS

(T)

Any city, county, urban-county, charter county, fire protection district, or volunteer fire protection district (“User”) may withdraw water from the utility’s water distribution system for fighting fires or training firefighters at no charge on the condition that it maintains estimates of the amount of water used for fire protection and training during the calendar month and reports the amount of this water usage to the utility no later than the 15th day of the following calendar month.

Any User that withdraws water from the utility’s water distribution system for fire protection or training purposes and fails to submit the required report on water usage in a timely manner shall be assessed the cost of this water. A User shall submit a monthly report even if it withdraws no water for fire protection or training purposes.

A non-reporting User’s usage shall be presumed to be 0.3 percent of the utility’s total water sales for the calendar month. A non-reporting User may present evidence of its actual usage to rebut the presumed usage. The utility shall consider this evidence and shall adjust the presumed usage amount accordingly.

The non-reporting User shall be billed for this usage at the lowest usage block rate regardless of customer classification that the utility charges.

A non-reporting User shall also be assessed a penalty of \$25.00 failure to submit a report in a timely manner.

DATE OF ISSUE May 10, 2021
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ISSUED BY /s/Joe Dan Taylor
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____

AREA Calloway County, Kentucky

PSC KY NO. 1

Original SHEET NO. 45

Dexter-Almo Heights Water District
(NAME OF UTILITY)

CANCELLING PSC KY NO. _____

_____ SHEET NO. _____

AI. BILLING FORMAT

(T)

<table border="1"> <tr><td>TOTAL ON/BEFORE PENALTY DATE</td></tr> <tr><td>\$ 19.72</td></tr> <tr><td>PAY NOW - SAVE \$1.91</td></tr> <tr><td>TOTAL AFTER PENALTY DATE</td></tr> <tr><td>\$ 21.63</td></tr> </table>		TOTAL ON/BEFORE PENALTY DATE	\$ 19.72	PAY NOW - SAVE \$1.91	TOTAL AFTER PENALTY DATE	\$ 21.63	Billing Statement Dexter-Almo Water Dist. 351 Almo Rd Almo, KY 42020 270-753-9101				
TOTAL ON/BEFORE PENALTY DATE											
\$ 19.72											
PAY NOW - SAVE \$1.91											
TOTAL AFTER PENALTY DATE											
\$ 21.63											
ACCOUNT NO. [REDACTED] PENALTY DATE 7/10/2017											
IF YOUR MAILING ADDRESS HAS CHANGED PLEASE CORRECT PLEASE RETURN TOP PORTION WITH PAYMENT											
Route #3 Rate Code #1 Reading Date 6/9/2017	BILLING PERIOD FROM 6/15/2017 TO 6/9/2017 Print Date 6/20/2017 SERVICE ADDRESS: [REDACTED]	ACCOUNT NO. [REDACTED]									
<table border="1"> <tr><td>PRESENT READING</td></tr> <tr><td>476000</td></tr> <tr><td>PREVIOUS READING</td></tr> <tr><td>472900</td></tr> </table>	PRESENT READING	476000	PREVIOUS READING	472900	<table border="1"> <tr><td>Water</td><td>19.15</td></tr> <tr><td>School Tax</td><td>0.57</td></tr> </table>	Water	19.15	School Tax	0.57	Charges	
PRESENT READING											
476000											
PREVIOUS READING											
472900											
Water	19.15										
School Tax	0.57										
Usage 3,100											
		Dexter-Almo Water Dist. 351 Almo Rd Almo, KY 42020 270-753-9101									
In case of an emergency please call 270-227-3498, 270-752-0618, 270-753-1591		<table border="1"> <tr><td>TOTAL DUE NOW</td><td>19.72</td></tr> </table>		TOTAL DUE NOW	19.72						
TOTAL DUE NOW	19.72										
Account # [REDACTED]		<table border="1"> <tr> <td>SAVE THIS PENALTY</td> <td>PAY THIS AMOUNT AFTER</td> </tr> <tr> <td>\$1.91</td> <td>7/10/2017</td> </tr> <tr> <td></td> <td>21.63</td> </tr> </table>		SAVE THIS PENALTY	PAY THIS AMOUNT AFTER	\$1.91	7/10/2017		21.63		
SAVE THIS PENALTY	PAY THIS AMOUNT AFTER										
\$1.91	7/10/2017										
	21.63										

DATE OF ISSUE May 10, 2021
MONTH / DATE / YEAR

DATE EFFECTIVE June 1, 2021
MONTH / DATE / YEAR

ISSUED BY /s/Joe Dan Taylor
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____

AREA Calloway County, Kentucky

PSC KY NO. 1

Original SHEET NO. 46

Dexter-Almo Heights Water District
(NAME OF UTILITY)

CANCELLING PSC KY NO. _____

_____ SHEET NO. _____

-
-
- | | | |
|-----|---------------------------|-----|
| AJ. | STANDARD FORMS | (T) |
| (1) | Customer Account Card | (T) |
| (2) | Partial Payment Agreement | (T) |
| (3) | Easement Form | (T) |
| (4) | General Information Sheet | (T) |

DATE OF ISSUE May 10, 2021
MONTH / DATE / YEAR

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MONTH / DATE / YEAR

ISSUED BY /s/Joe Dan Taylor
SIGNATURE OF OFFICER

TITLE Chairman

BY AUTHORITY OF ORDER OF THE PUBLIC SERVICE COMMISSION

IN CASE NO. _____ DATED _____



Customer Account Card

351 Almo Rd
Almo, KY 42020
(270) 753-9101

Account #: _____

Name: _____ Phone Number: (____) _____
Last First M.I.

Service Address: _____

Mailing Address: _____

Email Address: _____

*I understand that the deposit made will be held for one (1) year and could be refunded to me after said year if I have been in good standing according to the water district deposit policy. I also understand that if the district is still in possession of my deposit at such time I terminate service the deposit will be applied to my final bill first and then I will be issued a refund or a bill if deposit does not cover the entirety of my final bill.

Signature _____

Date _____

----- FOR OFFICE USE ONLY -----

Beginning date of service: _____ Deposit date/amount: _____

Deposit refunded date: _____ Ending date of service: _____

Partial Payment Agreement

Date: _____ Account Number: _____

Name of Customer(s): _____

Service Address: _____

Amount of Delinquent Bill: _____

I (we) _____
promise to pay in addition to the current monthly bill the above past due amount in _____
monthly installments of _____.

I (we) understand I (we) will be charged a late fee of 10% on the amount of the monthly installment if payment is not received by the 10th of the month that it is due. I (we) also understand that the water service may be disconnected if payment is not received by the disconnect date in the month it is due. If water service is disconnected, the full amount of the arrearage owed must be paid to restore service.

In the event of unforeseen circumstances (e.g., loss of job, customer leak, illnesses), I (we) understand that I (we) should contact the District Office to make other arrangements for payment prior to due date and/or disconnect date.

Customer Signature: _____

Utility Employee Signature: _____

RIGHT-OF-WAY EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

That in consideration of One Dollar (\$1.00) and other good and valuable consideration paid to

_____ and _____,

hereinafter referred to as GRANTOR, by _____,
hereinafter referred to as GRANTEE, the receipt of which is hereby acknowledged, the GRANTOR does hereby grant, bargain, sell, transfer, and convey unto the GRANTEE, its successor and assigns, a perpetual easement with the right to erect, construct, install, and lay, and thereafter use, operate, inspect, repair, maintain, replace, and remove

over, across, and through the land of the GRANTOR situate in _____ County,

State of _____, said land being described as follows:

together with the right of ingress and egress over the adjacent lands of the GRANTOR, his successors and assigns, for the purposes of this easement.

The easement shall be _____ feet in width, the center line of which is described as follows:

The consideration hereinabove recited shall constitute payment in full for any damages to the land of the GRANTOR, his successors and assigns, by reason of the installation, operation, and maintenance of the structures or improvements referred to herein. The GRANTEE covenants to maintain the easement in good repair so that no unreasonable damage will result from its use to the adjacent land of the GRANTOR, his successors and assigns.

The grant and other provisions of this easement shall constitute a covenant running with the land for the benefit of the GRANTEE, its successors and assigns.

IN WITNESS WHEREOF, the GRANTORS have executed this instrument this _____ day of _____
20 _____.

_____ (SEAL)

_____ (SEAL)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to U.S. Department of Agriculture, Clearance Officer STOP 7602, 1400 Independence Avenue, S. W., Washington, D. C. 20250-7602. Please DO NOT RETURN this form to this address. Forward to the local USDA office only. You are not required to respond to this collection of information unless it displays a currently valid OMB control number.

Customer General Information Sheet

Mission Statement: It is our mission to provide high quality, safe potable drinking water to customers at all times at a reasonable rate and to also provide the best service and to manage our infrastructure to meet present and future needs.

1. Office Information:

- a. Mailing Address - 351 Almo Rd Almo KY 42020
- b. Office Phone # - (270) 753-9101
- c. Emergency Phone # - (270) 227-3498
- d. Billing Phone # -(270) 227-1782
- e. Website - www.dexteralmowater.com Like us on Facebook - www.facebook.com/dexteralmowater
- f. **Office Hours: 1st-10th each month:** Mondays, Tuesdays, Thursdays, and Fridays office is open from 8:00 am to 2:00 pm. Wednesdays office is open from 8:00 am to 3:00 pm. Closed on Saturdays and Sundays.
- g. **Office Hours: After the 10th each month:** Mondays, Tuesdays, Thursdays, and Fridays office times varies call to set up time to come by if you need. Wednesdays the office is open from 8:00 am to 3:00 pm. Closed on Saturdays and Sundays.

2. Billing Information:

- a. Bills are mailed out at the end of each of month
- b. Bills are due by the 10th of the next month before a late penalty of 10% is charged to bill.
- c. Payments can be made at the district office or online through our website or dropped off in the drop box.
- d. Bills not paid by the 4th Wednesday of the month they are due, are subject to disconnect of service and \$25.00 reconnect fee

3. Meter Reading:

- a. All customer meters are read at the beginning of each month by Water District staff
- b. District staff will perform re reads on meter readings that indicate higher or lower than normal average usage. Staff will note any issues or indicators of possible leaks and will attempt to notify the customer of possible higher usage that may indicate a possible leak on the customer's side of the meter.
- c. A customer has a right to have his or her meter re-read for accuracy of reading or to have meter tested for accuracy.
- d. Water District does not adjust bills for leaks, the filling of swimming pools or other large usages.

4. Deposits:

- a. A \$75.00 deposit is required from applicants applying for water service for residential use. A \$100.00 deposit is required from applicants for water service for commercial use.
- b. A deposit plus interest can be refunded to the customer or applied to the account as a bill credit after a 1 year period if the customer of the account has a satisfactory payment history for that year period. The District defines satisfactory payment history as one without a cut-off notification for 4 or more months during the year period.
- c. The District may require a deposit from a customer whose deposit has previously been refunded if the customer fails to maintain a satisfactory payment history.

5. General Information About the District:

- a. The Water District has a 3 person board of commissioners that is appointed by the Calloway County Fiscal Court. The Board meets the 1st Thursday evening of each month.
- b. The Water District purchases its total water requirements from the City of Murray.
- c. The Water District conducts periodic testing of its water to its water meets all federal and state water quality standards. The Water District posts the results of these tests annually.
- d. Water District is regulated by the Kentucky Division of Water and the Kentucky Public Service Commission

***Feel free to contact the Water District's office or any of the emergency numbers to report service issues or problems.**

***This sheet provides general information sheet about the Water District and does not contain all of the Water District's rates, rules and regulations or state or all customer rights. A complete listing of the Water District's rates, rules and regulations and the Customer's Bill of Rights are available to review at the Water District's office during normal business hours.**

***By reading this sheet and signing the customer account card, a customer agrees to comply with the Water District's rules and regulations.**

Thank You Dexter-Almo Heights Water District