

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF ADAIR	)	CASE NO.
COUNTY WATER DISTRICT FOR AN	)	2021-00315
ALTERNATIVE RATE ADJUSTMENT	)	

COMMISSION STAFF'S SECOND REQUEST FOR INFORMATION  
TO ADAIR COUNTY WATER DISTRICT

Adair County Water District (Adair District), pursuant to 807 KAR 5:001, is to file with the Commission an electronic version of the following information. The information requested is due on November 19, 2021. The Commission directs Adair District to the Commission's July 22, 2021 Order in Case No. 2020-00085<sup>1</sup> regarding filings with the Commission. Electronic documents shall be in portable document format (PDF), shall be searchable, and shall be appropriately bookmarked.

Each response shall include the question to which the response is made, and shall include the name of the witness responsible for responding to the questions related to the information provided. Each response shall be answered under oath or, for representatives of a public or private corporation or a partnership or association or a governmental agency, be accompanied by a signed certification of the preparer or the person supervising the preparation of the response on behalf of the entity that the

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<sup>1</sup> Case No. 2020-00085, Electronic Emergency Docket Related to the Novel Coronavirus COVID-19 (Ky. PSC July 22, 2021), Order (in which the Commission ordered that for case filings made on and after March 16, 2020, filers are NOT required to file the original physical copies of the filings required by 807 KAR 5:001, Section 8).

response is true and accurate to the best of that person's knowledge, information, and belief formed after a reasonable inquiry.

Adair District shall make timely amendment to any prior response if Adair District obtains information that indicates the response was incorrect when made or, though correct when made, is now incorrect in any material respect. For any request to which Adair District fails or refuses to furnish all or part of the requested information, Adair District shall provide a written explanation of the specific grounds for its failure to completely and precisely respond.

Careful attention shall be given to copied material to ensure that it is legible. When the requested information has been previously provided in this proceeding in the requested format, reference may be made to the specific location of that information in responding to this request. When applicable, the requested information shall be separately provided for total company operations and jurisdictional operations. When filing a paper containing personal information, Adair District shall, in accordance with 807 KAR 5:001, Section 4(10), encrypt or redact the paper so that personal information cannot be read.

1. Refer to the Application, Vol\_1.\_CAUD\_Water\_ARF\_Exhibits\_A-D.pdf, Exhibit C, Schedule of Adjusted Operation. Also refer to Adair District's Response to Staff's First Request for Information (Staff's First Request), Item 2; and 2020\_Trial\_Balance.xlsx (2020 Trial Balance). In the Application, Purchased Water Expense is recorded to be \$0. In the 2020 Trial Balance, Purchased Water Expense is recorded to be \$120,768.62. In Item 2 of the Response to Staff's First Request, Adair District provided a table where as the total purchased water expense between Jamestown

Utilities and city of Campbellsville is \$51,800.53. Reconcile these three different totals and provide the correct purchased water expense.

2. Refer to Adair District's Response to First Request, Item 9. Provide the individual late fees for 2017, 2018, and 2019.

3. Confirm the labor and material costs involved in the installation of new meter taps is not included in the salaries and materials expenses.

4. Refer to the Application, Wage\_Calculations-PSC\_Filing.xlsx.

a. Provide the justification for the salary allocation percentages between the water and sewer divisions.

b. Also, refer to Adair District's Response to Staff's First Request, Item 1, 2020 Trial Balance. In the 2020 Trial Balance, Salaries and Wages-Employees and Officers total \$744,440.79. In the Wage\_Calculations-PSC\_Filing.xlsx, the salaries and wages for the water division is \$833,375 Reconcile the salaries and wages expense.

5. Refer to the Application, Debt\_Details.xlsx. Provide the justification for the Long Term Debt allocation percentages between the water and sewer divisions.

6. Refer to Adair District's Response to Staff's First Request, Item 5. Provide the average number miles used to determine the transportation expense listed in the Cost Justification Sheets for each of the non-recurring charges.

7. Refer to Adair District's Response to Staff's First Request, Item 9. Provide a detailed breakdown of the Miscellaneous Service Revenues for each year for 2017, 2018, and 2019.

8. Provide the amount collected for each non-recurring charge and the number of occurrences for each non-recurring charge assessed for each of the years 2017, 2018, and 2019.

9. Refer to Adair District's Response to Staff's First Request, Depreciation\_Schedule\_-\_Excel\_version.xlsx.

- a. Provide a list of assets are exclusive to the water division.
- b. Provide justification for any assets allocated to both the water and sewer divisions.



Linda C. Bridwell, PE  
Executive Director  
Public Service Commission  
P.O. Box 615  
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DATED NOV 05 2021

cc: Parties of Record

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