

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF LICKING	)	
VALLEY RURAL ELECTRIC COOPERATIVE	)	CASE NO.
CORPORATION FOR A GENERAL RATE	)	2016-00174
INCREASE	)	

ORDER

On January 9, 2017 the commission staff served its fourth set of data requests upon Licking Valley Rural Electric Cooperative Corporation ("Licking Valley"), pursuant to 807 KAR 5:001. The data request consisted of three questions. Licking Valley responded to staff's requests on January 17, 2017. Question number three was satisfactorily answered by providing a copy of Licking Valley's current nepotism policy. The answers provided to questions one and two were incomplete and did not provide all of the information sought. The Commission understands that the fourth set of data requests as drafted did not clearly communicate to Licking Valley all of the desired information. The Commission in an effort to obtain all documents and data deemed necessary to render a decision in this case and to have such information available at the hearing scheduled for January 24, 2017 hereby ORDERS that Licking Valley provide the documents and information hereinafter enumerated prior to commencement of the rate hearing scheduled for Tuesday, January 24, 2017 at 9 o'clock A.M. and that the witnesses, Kerry K. Howard and James R. Adkins be prepared to provide testimony concerning such matters.

The documents to be produced and information to be furnished are as follows:

**NUMBER ONE (1).** Licking Valley shall provide all data indicated on the attached spreadsheets for the years 2011, 2012, 2013, 2014, 2015, 2016 and the totals for each category for all years requested.<sup>1</sup>

The data requested on each attached spreadsheet is the following for each employee of Licking Valley as identified by employee number and job title:

- A. Regular salary or pay
- B. Overtime paid
- C. Vacation payout
- D. Standby dispatch pay
- E. Bonus paid
- F. Other amounts paid
- G. Health Benefit cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- H. Dental Benefits cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee

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<sup>1</sup> Attached is an Excel workbook that includes separate tabs for the calendar years 2010 through 2016 and summary totals. For each calendar year provide by employee all data as indicated by the column headings. Employee numbers have already been input into the spreadsheet along with some initial information for the first identified employee in each year to serve as an example. Note: Blue highlighted cells titled subtotals, totals, and summary totals are formulary and protected because they are not for data entry.

- I. Vision Benefits cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- J. Life Insurance cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- K. Accidental Death and Disability Benefits for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- L. 401K Plan cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- M. Defined Benefit Retirement cost for each employee
  - 1. Amount paid by Licking Valley
  - 2. Amount paid by each individual employee
- N. Cost of any other benefit available to an employee

**NUMBER TWO (2.)** Provide copies of all Licking Valley's Pension plans, including but not limited to, defined benefit, defined contribution-401(k), and post employment retirement.

**NUMBER THREE (3.)** Licking Valley states that each employee with a family health care plan is to pay 10.37 percent of the premium cost. Provide a detailed explanation as to how Licking Valley arrived at the employee contribution rate of 10.37%. Provide a listing of all health care plan categories available to employees, i.e.,

single, married no dependents, single parent with dependents, family, etc., and include the associated employee contribution rates to premium costs for each of those categories.

**NUMBER FOUR (4.)** For the salaried positions listed below explain the basis for their overtime eligibility and provide a written position description for each.

7709 Executive Assistant

7711 Accountant

**NUMBER FIVE (5.)** Provide a detailed explanation of the eligibility and qualification basis for vacation payouts. In calendar years 2015 and 2016 provide the length of time it took for each employee to accumulate the number of hours/amounts that are being paid.

**NUMBER SIX (6.)** Provide a detailed description of the employee pay category "dispatch" / "standby" and explain why each position listed below receives \$6,500 per year under this category.

(a) 4402 Supervisor, Meter Department

(b) 7703 Mapping Data Entry

(c) 7724 CSR/Designated Employee

(d) 7725 Cashier Receptionist

**NUMBER SEVEN (7.)** Confirm that Licking Valley does not offer vision or dental coverage to its employees.

By the Commission

ENTERED  
JAN 19 2017  
KENTUCKY PUBLIC  
SERVICE COMMISSION

ATTEST:

*Jabine R. Mathews*

Executive Director















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