This is to acknowledge that

Harris Dockins

of

East Logan Water District

attended the Training Program, "Water Commissioner Training,"

offered by

Kentucky Rural Water Association

during the

45th Annual Conference & Exhibition

at the

Central Bank Center | Lexington, Kentucky

on

August 26, 2024

and

earned **6.0 hours** of continuing education credit for professional development

Please retain this certificate as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator

PSC Case #2024-00230

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Harris Dockins

of

East Logan Water District

attended the Training Program, "Water Commissioner Training"

offered by

Kentucky Rural Water Association

during the

46th Annual Conference & Exhibition

at the

Kentucky International Convention Center | Louisville, Kentucky

on

August 18, 2025

and

earned **6 hours** of continuing education credit for professional development

Please retain this certificate as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator

PSC Case #2025-00242

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

KENTUCKY RURAL WATER ASSOCIATION

CERTIFICATE OF CONTINUING EDUCATION

This is to acknowledge that

Harris Dockins

East Logan Water District

WATER DISTRICT COMMISSIONER CONTINUING EDUCATION

participated in water district commissioner continuing education during the

Kentucky Rural Water Association's 47th Annual Conference

August 23-26, 2026 | Lexington, Kentucky

6
HOURS

and earned 6 hours of continuing education credit for water district commissioners.

Please retain this certificate as a record of your attendance.

Kenzie Jessup

Kenzie Jessup, Education Coordinator
Kentucky Rural Water Association

Kentucky Rural Water Association
1151 Old Porter Pike | Bowling Green, KY 42103 | 270.843.2291 | www.krwa.org

This is to acknowledge that

Loyd Houchens

attended the

Water District Commissioner Training

during the

2024 Management Conference

offered by

Kentucky Rural Water Association

on

February 21, 2024

at the

Sloan Convention Center | Bowling Green, Kentucky

and earned

six (6) hours of continuing education credit for water district commissioners.

Please retain this acknowledgement as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator
Kentucky Rural Water Association

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Loyd Houchens

attended the

Water District Commissioner Training

during the

2025 Management Conference

offered by

Kentucky Rural Water Association

on

November 5-6, 2025

at the

Sloan Convention Center | Bowling Green, Kentucky

and earned

6 hour(s) of continuing education credit for water district commissioners.

Please retain this acknowledgement as a record of your attendance.

Kenzie Jessup

Kenzie Jessup, Education Coordinator
Kentucky Rural Water Association

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Tim Taylor

of

East Logan Water District

attended the Training Program, "Water Commissioner Training,"

offered by

Kentucky Rural Water Association

during the

45th Annual Conference & Exhibition

at the

Central Bank Center | Lexington, Kentucky

on

August 26, 2024

and

earned **6.0 hours** of continuing education credit for professional development

Please retain this certificate as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator

PSC Case #2024-00230

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

This is to acknowledge that

Tim Taylor

of

East Logan Water District

attended the Training Program, "Water Commissioner Training"

offered by

Kentucky Rural Water Association

during the

46th Annual Conference & Exhibition

at the

Kentucky International Convention Center | Louisville, Kentucky

on

August 18, 2025

and

earned **6 hours** of continuing education credit for professional development

Please retain this certificate as a record of your attendance.

Janet Cole

Janet Cole, Education Coordinator

PSC Case #2025-00242

Kentucky Rural Water Association
1151 Old Porter Pike ♦ Bowling Green, KY 42103 ♦ Ph: 270.843.2291 ♦ Fx: 270.796.8623 ♦ www.krwa.org

KENTUCKY RURAL WATER ASSOCIATION

CERTIFICATE OF CONTINUING EDUCATION

This is to acknowledge that

Tim Taylor

East Logan Water District

WATER DISTRICT COMMISSIONER CONTINUING EDUCATION

participated in water district commissioner continuing education during the

Kentucky Rural Water Association's 47th Annual Conference

August 23-26, 2026 | Lexington, Kentucky

6
HOURS

and earned 6 hours of continuing education credit for water district commissioners.

Please retain this certificate as a record of your attendance.

Kenzie Jessup

Kenzie Jessup, Education Coordinator
Kentucky Rural Water Association

Kentucky Rural Water Association
1151 Old Porter Pike | Bowling Green, KY 42103 | 270.843.2291 | www.krwa.org

COMMONWEALTH OF KENTUCKY

BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC ACCREDITATION AND APPROVAL OF A PUBLIC SERVICE COMMISSION WATER PERSONNEL TRAINING SEMINAR AS A WATER DISTRICT COMMISSIONER TRAINING PROGRAM	)))))	CASE NO. 2023-00349

O R D E R

KRS 74.020(7) requires that this Commission "encourage and promote the offering of high quality water district management training programs that enhance a water district commissioner's understanding of his or her responsibilities and duties." KRS 74.020(8) requires the Commission to conduct a program of instruction "to train newly appointed commissioners in the laws governing the management and operation of water districts and other subjects that the Public Service Commission deems appropriate." Pursuant to these statutory mandates, the Commission conducted a training seminar at 1050 State Park Road, Pineville, Kentucky, on October 10-11, 2023. This seminar included instruction regarding trends in applicable laws and regulations, risk management, and utility administration.

Based upon a review of the course curriculum, the Commission finds that:

1. The course of instruction provided at this seminar will enhance a water district commissioner's understanding of his or her duties.

2. The seminar conducted at 1050 State Park Road, Pineville, Kentucky, on October 10–11, 2023, should be approved for six credit hours of water district management training and six hours of new water district commissioner training per day.

3. A course syllabus for the training seminar is attached to this Order as Appendix A.

4. Those individuals appearing in the list of attendees attached to this Order as Appendix B should receive the credit for the number of hours that he or she attended the training.

IT IS THEREFORE ORDERED that:

1. The 2023 Water Personnel Training Seminar that the Commission conducted at 1050 State Park Road, Pineville, Kentucky, on October 10–11, 2023, is approved for six credit hours of water district management training and six hours of new water district commissioner training per day.

2. Those individuals appearing in the list of attendees attached to this Order as Appendix B shall receive the credit for the number of hours that they attended the training.

3. This case is closed and removed from the Commission's docket.

PUBLIC SERVICE COMMISSION

Chairman

Vice Chairman

Commissioner

ATTEST:

for

Executive Director

APPENDIX A

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE COMMISSION IN CASE NO. 2023-00349 DATED NOV 09 2023

FOUR PAGES TO FOLLOW

2023 Water Commissioners Training Seminar

Pine Mountain State Resort Park

Presented by the

Kentucky Public Service Commission

October 10-11, 2023

Day One

7:55 - 8:00 Welcome/Overview

8:00 – 9:00 **Board Operations and Requirements** Presented By: Tina Fredrick (PSC staff)

This presentation will cover the basic duties and responsibilities of water district commissioners and directors of water associations. These include the relationship with the county judge/executive and fiscal court, the hiring and supervision of water district senior staff, the conduct of board meetings, board recordkeeping requirements and other aspects of board operations. Requirements of Kentucky open meeting law will be emphasized. As will best practices for keeping minutes of board meetings.

9:00 – 10:30 **Sustainable Infrastructure through Preventative Maintenance** Presented By: Kim Padgett (RCAP)

As a water district board member your most important responsibility is to ensure your system can deliver a safe and adequate supply of drinking water to your customers. To assist in that endeavor, this session will explore the assets of a drinking water system, the cost effectiveness of asset management and preventative maintenance, and their importance to system sustainability.

10:30 – 10:45 Break

10:45 – 11:45 **Ethics:** Presented by: Tina Fredrick (PSC Staff)

Join staff to discuss the ethics laws and the statutory provisions addressing the standards of conduct for water district commissioners and employees as well as directors and officers of nonprofit water associations

Day One (Continued)

11:45 – 1:00 **Lunch – On Your Own**

1:00 – 2:30 **Consumer Services –** Presented by: Rosemary Tutt (PSC staff)

This presentation will focus on the regulatory aspects of customer relations. Topics include the Customer Bill of Rights, customer billing disputes, installation and termination of utility service, and the Commission's informal and formal complaint processes. Presenter will also address landlord-tenant utility service issues, imputation of utility bills to family members, and the importance of tariffs and water user agreements.

2:30 – 3:45 **Kentucky's Underground Facilities Protection Law** Presented by: Jessica Norris-Canfield & Eric Tout (PSC Staff)

This presentation details the responsibilities water utilities have under the Kentucky Underground Damage Prevention Act and best practices to follow to maintain compliance with the Act.

3:45 – 4:15 **PSC Water Loss Calculation Form –** Presented by: Jason Green (PSC staff)

The presentation will discuss the consequences and impact of excessive water loss in a utility's operations. In addition, PSC staff with discuss the requirements for reporting unaccounted-for water loss. This session will take a step-by-step look at the forms and the data and calculations necessary to complete the form.

2023 Water Commissioners Training Seminar

Pine Mountain State Resort Park

Presented by the

Kentucky Public Service Commission

October 10-11, 2023

Day Two

7:55 - 8:00 Welcome/Overview

8:00 – 9:00 **Accounting controls and internal auditing** Presented By: William Coston (PSC staff)

PSC Staff will describe common procedures in the proper management of internal controls applicable to small water districts and associations. Additionally, personnel issues and limitations to internal controls will be covered. The presentation will also briefly discuss KRS 74.050 and the duties of the treasurer of a water district with respect to the statute.

9:00 – 10:30 **PSC Regulatory Requirements** Presented by: Tina Fredrick (PSC Staff)

This presentation is a review of the Public Service Commission's jurisdiction over water districts and associations, including the statutory and regulatory requirements that are imposed upon water districts and associations as a result of their status as public utilities. The importance of seeking advance PSC approval of financing or for deviations from PSC regulations will be emphasized, as will the criteria which the PSC uses to evaluate such requests. Legal requirements for filings, including the necessity of representation by an attorney, also will be addressed

.

10:30 – 11:30 **Ratemaking Basics** Presented by: Jeff Abshire and Jason Green (PSC Staff)

PSC staff will discuss ratemaking issues of current interest, including recent changes in Commission treatment of certain expenses, Alternative Rate Filing (ARF), and methods for establishing a utility's revenue requirements. Attention will be given to recurring problems with rate adjustment filings and purchased water

adjustment (PWA) applications. The ratemaking consequences of excessive water loss will be covered.

11:30 – 12:45 **Lunch – On Your Own**

Day Two (Continued)

12:45 – 1:45 **Inspections and Water Loss** Presented by: Taylor Stamper (PSC Staff)

This session will explain how the PSC conducts and follows up on inspection results. The PSC also is placing a greater emphasis on reducing unaccounted-for water loss. This will be a point of emphasis during inspections. The financial consequences of excessive water loss to a utility and to its customers also will be addressed.

1:45 -- 2:45 **Training and Retaining Your Certification Workforce –** Presented by: BJ Bland (KY Division of Compliance Assistance)

This will be an overview of the importance of proper licensing and training requirements concerning certified operators. This training will also focus on the requirements, job duties, and other functions required by operator certification, as well as the importance of the role of elected officials in this process. The relationship between elected officials and operators will also be discussed.

2:45 -- 3:45 **Cybersecurity –** Presented by: David Carter (Commonwealth Office of Technology)

This presentation looks at the emerging threats to utilities posed by hacking or other intrusions into utility computer systems. The presentation will focus on preventing such intrusions.

APPENDIX B

APPENDIX TO AN ORDER OF THE KENTUCKY PUBLIC SERVICE COMMISSION IN CASE NO. 2023-00349 DATED NOV 09 2023

TWO PAGES TO FOLLOW

Andy Beshear
Governor

Rebecca W. Goodman
Secretary
Energy and Environment Cabinet

Commonwealth of Kentucky
Public Service Commission
211 Sower Blvd.
P.O. Box 615
Frankfort, Kentucky 40602-0615
Telephone: (502) 564-3940
Fax: (502) 564-3460
psc.ky.gov

Kent A. Chandler
Chairman

Angie Hatton
Vice Chairman

Mary Pat Regan
Commissioner

November 9, 2023

Re: Case No. 2023-00349

Accreditation and Approval of a Public Service Commission Water Personnel Training Seminar as a Water District Commissioner Training Program

Attached is a list of the persons who attended the 2023 Water Personnel Training Seminar held in person on October 10-11, 2023, which includes their name, utility or agency, and the number of hours they attended.

If you have any question please contact Commission Staff, at PSCWaterTraining@ky.gov.

Sincerely,

Linda Bridwell
Executive Director

2023 Public Service Commission Water Training Oct. 10-11, 2023		
PSC Attendance List - Case No. 2023-00349		
Name	Utility	Hours Earned
Angel, Everett	Cumberland Falls Highway Water District	6
Baker, Dylon S.	Knox County Utility Commission	12
Brown, Earn	East Logan Water District, Inc.	12
Canada, Ronald	Cumberland Falls Highway Water District	6
Cary, Jay	Cumberland County Water District	12
Collette, Johnny	Cumberland Falls Highway Water District	6
COX, RANDY	Rowan Water, Inc.	12
McCoy, Nina	Martin County Water District	6
Morphew, Rhonda	East Clark County Water District	6
PATRICK, JERRY	Rowan Water, Inc.	12
PREWITT, DEAN	Cumberland Falls Highway Water District	12
SHEPHERD, BRANDON	Black Mountain Utility District	12
STEIN, ORVILLE J.	North Nelson Water District	12
Taylor, Tim	East Logan Water District, Inc.	12
Vanover, Molly O.	Knox County Utility Commission	12
WILLIAMS, DWAYNE	Black Mountain Utility District	12

*Cumberland County Water District
Cumberland County Water District
133 Lower River Street
Burkesville, KY 42717-9622

*Rowan Water, Inc.
Rowan Water, Inc.
1765 Christy Creek Road
Morehead, KY 40351

*Cumberland Falls Highway Water Distr
Cumberland Falls Highway Water District
6926 Cumberland Falls Highway
Corbin, KY 40701-8637

*East Clark County Water District
East Clark County Water District
118 Hopkins Lane
P. O. Box 112
Winchester, KY 40391

*Martin County Water District
Martin County Water District
387 East Main Street, Suite 140
Inez, KY 41224

*East Logan Water District, Inc.
East Logan Water District, Inc.
333 S Franklin Street
Russellville, KY 42276

*Black Mountain Utility District
Black Mountain Utility District
609 Four Mile Road
Baxter, KY 40806-8437

*Knox County Utility Commission
Knox County Utility Commission
1905 Highway 930
Barbourville, KY 40906

*North Nelson Water District
North Nelson Water District
5555 Louisville Road
P. O. Box 25
Cox's Creek, KY 40013