

Going back more than 2 months

1. If the meter was read 3 months ago and the reading was 215800, then the meter was estimated for 4500 gallons for the next 3 months. The readings would be 220300, 224800, and 229300. The guys go read the meter on the 3-month tags and get a reading of 218700. Since the reading is less than the previous reading you will have to make an adjustment.
2. Take the tag reading – 2000 gallons for next month bill ($218700 - 2000 = 216700$) This is the reread that you put on adjustment sheet.
3. Take the reread reading 216700 minus the 1st reading that is less than the tag reading, which is 215800. $216700 - 215800 = 900$ gallons
4. Divide the gallons (900) by the number of months that you went back (in this case it is 3) $900 / 0.3 = 300$ gallons. This will be 3 minimum bills.
5. Take the amount billed for the last 3 months for 4500 gallons (water $49.50 + 49.50 + 49.50 -$ (amount of bill for what you are charging) $24.05 - 24.05 - 24.05 = 76.35$.
6. Take the amount billed for the last 3 months for 4500 gallons (tax) $1.49 + 1.49 + 1.49 -$ (amount of bill for what you are charging) $0.72 - 0.72 - 0.72 = 2.31$
7. This is the amount that you will put on adjustment sheet to take off (water) (5) 76.35 and (tax) (6) 2.31. Total adjusted off is $76.35 + 2.31 = 78.66$
8. If penalties have been charged for past 3 months for 4500 gallons which would be 4.95 for 3 months, you would take $4.95 + 4.95 + 4.95 -$ (penalty for minimum bill, or whatever you have adjusted the bills to) $2.41 - 2.41 - 2.41 = 7.62$. Total penalty adjusted off is 7.62