

Board Meeting
January 14, 2025

The directors of the Garrard County Water Association held their monthly meeting on January 14, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Felix Reynolds, Gary Clark, Bill Oliver, Bill Doolin, Robert Ballard, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the December 3, 2024 meeting be read. Felix Reynolds proceeded to read those and when finished, Robert Ballard made a motion to accept the minutes as read. Felix Reynolds seconded Mr. Ballard's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of December.

The Board then reviewed a list of charge off accounts from July 2024 to September 2024. The list included 34 accounts for a total of \$4,790.13. Robert Ballard made a motion to charge off those accounts. Sean Smith seconded Mr. Ballard's motion and the motion carried by voice vote.

Sean Smith next informed the Board that two officers were up for re-election in 2025. The two officers are Bill Doolin and Bill Oliver. The Board discussed forming a Nominations and Issues Committee from two current Board Members not standing for election and three at large members of the Association. After discussion Sean Smith and Felix Reynolds were asked to serve on the Nominations and Issues Committee. Three at

large members will also be asked to serve and to attend a meeting of the Committee to be held on January 21, 2025 at 10:00 am.

Sean Smith next discussed with the Board the recommendations of the Compensation and Benefits Committee in regards to the wages of Association personnel. The Committees recommendation was to give the recommended raises by the Compensation and Benefits Committee of 0.25 to employees. Felix Reynolds made a motion to give the 0.25 raise to employees. Gary Clark seconded Mr. Reynolds motion and the motion carried by voice vote. The Board next asked Mr. Sean Smith to leave the room so the Board could discuss giving him a raise. Felix Reynolds made a motion giving Sean Smith a \$3000.00 annual raise. Bill Oliver seconded Mr. Reynolds motion and the motion carried by voice vote.

The Board was presented with the Association's Conflict of Interest and Whistleblower Policies to review. All Directors' read and signed these policies.

Sean Smith informed the Board that the Association had received a formal Letter of Engagement from Robinson, Hughes & Christopher to prepare the financial statement for the upcoming 2024 audit. Gary Clark made a motion to accept Robinson, Hughes & Christopher's letter of engagement to prepare the Association's financial statement. Robert Ballard seconded Mr. Clark's motion and the motion carried by voice vote.

The Board was next informed it was time to pay \$1,980.00 to the KRWA for their Compliance Check Program. Felix Reynolds made a motion to pay the fee of \$1,980.00

to the KRWA for the Compliance Check Program. Gary Clark seconded Mr. Reynolds motion and the motion carried by voice vote.

Sean Smith next informed the Board that it was time for the annual Chamber of Commerce membership fee of \$120.00. Robert Ballard made a motion to renew the Association's membership to the Chamber. Jenny Lynn Whittaker seconded Mr. Ballard's motion and the motion carried by voice vote.

Robert Ballard next made a motion to adjourn the meeting. Bill Oliver seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Garrard County Water Association, Inc
P.O. BOX 670 315 LEXINGTON ROAD
LANCASTER, KY 40444-0670
(859) 792-4501 TTY: 800-648-6056
FAX: (859) 792-1671

I hereby confirm that I have received the Garrard County Water Association's Conflict of Interest and Whistleblower Policies. I also affirm that I have read and understand the aforementioned policies and agree to comply with the policies. In the event the governing board or committee discovers that any such persons has failed to disclose actual or potential conflicts of interest, appropriate disciplinary and corrective action shall be taken by the governing board.

Billy Coole
Robert H. Ballou
Bill Oliver
Gary Clark

Jenny Lynn Whittaker
Jessica Tyle
SS

Nominations and Issues Committee Meeting
January 21, 2025

The members of the Nominations and Issues Committee met at the Association's office on January 21, 2025 at 10:00 a.m. There were five members present, Sean Smith, Felix Reynolds, Lisa Sebastian, Tim Dailey and Gary Shell.

Sean Smith began the meeting by explaining to the committee that the three-year terms of two (2) Directors were set to expire. The floor was then open for nominations to fill these vacancies. Gary Shell made a motion to nominate Bill Doolin and Bill Oliver to three (3) year terms. Felix Reynolds seconded Mr. Shell's motion and the motion carried by voice vote.

No other business was brought before the Nominations and Issues Committee.

Gary Shell next made a motion to adjourn the meeting of the Nominations and Issues Committee. Lisa Sebastian seconded Mr. Shell's motion and the motion carried by voice vote.

Board Meeting
February 4, 2025

The directors of the Garrard County Water Association held their monthly meeting on February 4, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the January 14, 2025 regular meeting and the January 21, 2025 Nominations and Issues Committee Meeting be read. Sean Smith proceeded to read those and when he finished Gary Clark made a motion to accept the regular minutes as read. Sean Smith seconded Mr. Clark's motion and the motion carried by voice vote. Gary Clark made a motion to accept the minutes of the 2025 Nominations and Issues Committee Meeting as read. Jenny Lynn Whittaker seconded Mr. Clark's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of January.

Sean Smith next updated the Board on the Nominations and Issues Committee Meeting that occurred on January 21, 2025 at 10:00am. The Committee had nominated Bill Doolin and Bill Oliver to serve three-year terms.

Sean Smith reminded the Board that the Association's Annual Membership Meeting would occur on March 11, 2025 at 6:30 p.m. with the March Board Meeting to follow.

Sean Smith next informed the Board that the Association had received a letter of engagement from Kerbaugh, Rhodes & Butler to perform the Association's 2024 Audit.

Sean Smith made a motion allowing Kerbaugh, Rhodes & Butler to perform the Association's 2024 Audit. Robert Ballard seconded Mr. Smith's motion and the motion carried by voice vote.

After the regular scheduled business had taken place, the Board began discussing how saddened they were at the passing of Mr. Felix Reynolds who had been a Director at the Association for 34 years. Mr. Reynolds was a great asset to the Association but even more than that, he was a great friend to us all! Sean Smith suggested that the Board possibly create a scholarship in honor of Mr. Reynolds. Before a decision is made concerning the scholarship, the Board suggested speaking with the Reynolds family to get their approval.

Bill Oliver next made a motion to adjourn the meeting. Robert Ballard seconded Mr. Oliver's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
March 11, 2025

The directors of the Garrard County Water Association held their monthly meeting on March 11, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the February 4, 2025 meeting be read. Sean Smith proceeded to read those and when he finished Robert Ballard made a motion to accept the minutes as read. Jenny Lynn Whittaker seconded Mr. Ballard's motion and the motion carried by voice vote.

The Board next discussed the election of officers. The floor was opened for Nominations for the positions of President, Vice-President, and Secretary-Treasurer. Sean Smith made a motion nominating Bill Doolin to fill the position of President, Robert Ballard to fill the position of Vice-President, and Jenny Lynn Whittaker to fill the position of Secretary-Treasurer. Bill Oliver seconded the motion and the motion carried by voice vote. Gary Clark made a motion for all motions to cease for these positions and that lacking competition they be elected by acclamation. Bill Oliver seconded Mr. Clark's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of February along with a copy of the 2024 Form 990. Gary Clark made a motion to approve the 2024

Form 990. Robert Ballard seconded Mr. Clark's motion and the motion carried by voice vote.

Sean Smith presented the Board the Association's annual revenue report which analyzes the sufficiency of the Association's revenues during the prior calendar year.

After reviewing the report, the Board concluded that it was time to pursue a general rate increase for its members. Bill Oliver made a motion to move forward with the rate increase for the Association's members. Robert Ballard seconded Mr. Oliver's motion and the motion carried by voice vote.

The Board next reviewed the water loss from last year. Mr. Smith informed the Board that over the last 2 years the water loss, after trending down, had actually plateaued. Mr. Smith explained that efforts had not changed in the on-going battle against the water loss. Methods of combatting this loss are: By replacing old troublesome areas of pipe, by actively walking line, by using a listening device and reading all master meters daily.

The Board next discussed a replacement for Mr. Felix Reynolds. After brief discussions the Board agreed to offer the remaining time of Mr. Reynolds ^{term} ~~position~~ to Mrs. Jessica Fyfe. Mr. Smith agreed to contact Mrs. Fyfe to see if she would be interested in such position.

The Board also briefly discussed a possible rate increase from the City of Lancaster. Mr. Smith informed the Board that this would be the second increase proposed in the last 6 months, which would be a 45% increase from the rates in 2024.

Robert Ballard next made a motion to adjourn the meeting. Gary Clark seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

REVENUE REQUIREMENT CALCULATION - OPERATING RATIO METHOD

(Method commonly used by investor owned utilities and/or non-profit entities that do not have long-term debt outstanding.)

Pro forma Operating Expenses Before Income Taxes	\$2,799,437.00
Operating Ratio	0.88 - 12% profit margin
Sub-Total	<u>3,181,178.41</u>
Less: Pro forma Operating Expenses Before Income Taxes	-2,799,437.00
Net Income Allowable	<u>381,741.41</u>
Add: Provision for State and Federal Income Taxes, if Applicable (see footnote)	
Interest Expense	76,101.00 - interest on loans
Pro forma Operating Expenses Before Taxes	2,799,437.00
Cost of Natural Gas (water utilities should leave this blank)	
Total Revenue Requirement	<u>3,257,279.41</u>
Less: Other Operating Revenue	108,413.17 - service charges, etc.
Non-operating Revenue	37,422.65 - interwarehouse, trucking, etc.
Interest Income	214,948.71 - interest & private fees
Total Revenue Required from Rates for Service	<u>2,896,494.88</u>
Less: Revenue from Sales at Present Rates	<u>2,588,064.00</u>
Required Revenue Increase	<u>308,430.88</u>
Required Revenue Increase stated as a Percentage of Revenue at Present Rates	<u>11.92%</u>

Provision for Income Taxes - Calculation of Tax Gross-Up Factor

Revenue	1
Less: State Tax	0
Sub-Total	1
Less: Federal Tax, of Sub-Total	0
Percent Change in NOI	1
Factor (Revenue of 1 divided by change in NOI)	1.00000
Times: Allowable Net Income	381,741.41
Net Income Before Taxes	381,741.41
Difference Equals Provision for State and Federal Income Taxes	0.00

Notes: (1) Natural gas utilities should deduct their cost of natural gas from pro forma operating expenses before performing the operating ratio calculation. The cost of natural gas should be added back and included in pro forma operating expenses when determining the total revenue requirement. (2) A provision for state and federal income taxes should only be included in the calculation of revenue requirements for utilities that file income tax returns and are liable for the payment of state and federal income taxes. Utilities whose income flows through to its owner's income tax returns for tax purposes should not include a provision for income taxes. (3) The conversion factor above is calculated using the minimum federal tax rate. Adjustment may be warranted where the actual federal tax rate exceeds the minimum federal tax rate.

REVENUE REQUIREMENT CALCULATION - DEBT COVERAGE METHOD
 (This method is used commonly by non-profits that have long-term debts outstanding.)

Pro forma Operating Expenses	\$2,799,437.00
Plus: Average Annual Debt Principal and Interest Payments*	175,190.21
Debt Coverage Requirement**	17,519.02
Total Revenue Requirement	2,992,146.23
Less: Other Operating Revenue	-108,413.17
Non-operating Revenue	-37,422.65
Interest Income	-214,948.71
Revenue Required from Rates	2,631,361.70
Less: Revenue from Sales at Present Rates	-2,588,064.00
Required Revenue Increase	\$43,297.70

Required Revenue Increase stated as a Percentage of Revenue at Present Rates 1.67%

* This should be a 3 year average calculated using the debt principal and interest payments for the three years following the test year.

** This amount is calculated by multiplying the average annual debt principal and interest payments by the debt service requirement of the utility's lending agency.

TO: The Membership and Directors of the Garrard County Water Association
FROM: 2025 Elections Committee
SUBJECT: Proxies submitted for 2025 Membership Meeting

Total number of proxies submitted: 133

Total number of proxies found to be invalid: 13

Total number of valid proxies: 120

Canvas Results:

Directors:

(a) Bill Doolin 113 for 7 against
(b) Bill Oliver 113 for 7 against

The below-signed members of the 2025 Elections Committee affirm that they met at the hour of 1:00 p.m. on March 11, 2025. They further affirm that the above-tabulated canvas of the proxies submitted by the membership is a true and accurate record of those proxies cast.

s
s Gary W Clark
s

Membership Meeting
March 11, 2025

The Garrard County Water Association held its annual membership meeting on March 11, 2025 at the Association's office. The meeting began at 6:30 p.m. and there were six members of the Association present for the meeting.

Sean Smith called the 2025 Membership Meeting to order and displayed proof of notification of the meeting. Old business was presented first in the form of minutes from the March 12, 2024 Membership Meeting. Sean Smith proceeded to read the minutes from the 2024 meeting and when he had finished Bill Oliver made a motion the minutes be accepted as read. Sean Smith seconded Mr. Oliver's motion and the motion carried by voice vote.

There was no additional old business to be attended to at this meeting.

The meeting carried forward to new business and the election of two (2) directors. The two candidates for three-year terms were Bill Doolin and Bill Oliver.

Sean Smith advised the membership that the Elections Committee had met at 1:00 p.m. on this date to evaluate the proxies submitted for the membership meeting. The Elections Committee report indicated there were 133 proxies submitted of which 13 were found to be invalid for various reasons. This left 120 proxies valid. Of the 120 valid proxies, 113 voted for Bill Doolin and 7 voted against, 113 voted for Bill Oliver and 7 voted against. Sean Smith then indicated that the sitting directors could vote the other 6,096 memberships if they desired to do so. Robert Ballard made a motion that the 6,096 memberships not represented in person or by proxy be voted for the candidates. Gary Clark seconded Mr. Ballard's motion and the motion carried by voice vote. The final

tally was 6,209 votes for Bill Doolin and 7 vote against and 6,209 votes for Bill Oliver and 7 vote against.

The floor was open for additional new business and none was forthcoming.

The meeting was adjourned on a motion by Sean Smith and seconded by Bill Oliver. The motion carried by voice vote.

Bill Doolin
President

Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
April 1, 2025

The directors of the Garrard County Water Association held their monthly meeting on April 1, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the March 11, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Gary Clark made a motion to accept the minutes as read. Bill Oliver seconded Mr. Clark's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of March.

The Board then voted on filling the empty Directors seat vacated by Mr. Felix Reynolds. Jenny Lynn Whittaker voted to add Mrs. Jessica Fyfe to the vacated Directors seat. Bill Oliver seconded Ms. Whittaker's motion and the motion carried by voice vote.

The Board next discussed investing \$100,000 in a CD with Raymond James. Gary Clark made a motion to invest \$100,000 in a CD at Raymond James. Robert Ballard seconded Mr. Clark's motion and the motion carried by voice vote.

Sean Smith presented the Board with a copy of the completed 2024 audit performed by Kerbaugh, Rhodes & Butler. Bill Oliver made a motion to approve the 2024 audit done by Kerbaugh, Rhodes & Butler. Sean Smith seconded Mr. Oliver's motion and the motion carried by voice vote.

Sean Smith next discussed with the Board the need to purchase more AMR meters. Bill Oliver made a motion to purchase up to 150 new meters depending on their price. Jenny Lynn Whittaker seconded Mr. Oliver's motion and the motion carried by voice vote.

Sean Smith next recommended that the Board hire the KRWA to do a water rate study for the Association. The estimated cost of the study is approximately \$10,000. Bill Oliver made a motion to hire the KRWA to perform a water rate study for the Association. Sean Smith seconded Mr. Oliver's motion and the motion carried by voice vote.

Bill Oliver next made a motion to adjourn the meeting. Robert Ballard seconded Mr. Oliver's motion and the motion carried by voice vote.

Bill C Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
May 6, 2025

The directors of the Garrard County Water Association held their monthly meeting on May 6, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Bill Doolin, Jenny Lynn Whittaker and Sean Smith. Bill Doolin welcomed Mrs. Jessica Fyfe as the newest sitting member of the Board of Directors.

Bill Doolin called the meeting to order and asked that the minutes of the April 1, 2025 meeting be read. Robert Ballard proceeded to read those and when finished Gary Clark made a motion to accept the minutes as read. Jenny Lynn Whittaker seconded Mr. Clark's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of April.

The Board then reviewed a list of charge off accounts from October 2024 to December of 2024. The list included 40 accounts for a total of \$6,220.24. Gary Clark made a motion to charge off those accounts. Jessica Fyfe seconded Mr. Clark's motion and the motion carried by voice vote.

Sean Smith made a motion to move the June monthly meeting to Monday, June second due to Mr. Smith being out of the country on a mission trip. Robert Ballard seconded Mr. Smith's motion and the motion carried by voice vote.

Other items briefly discussed were that the Association's Division of Water's 2025 non-comprehensive inspection was good with 0 deficiencies, that there is no update on the City of Lancaster's proposed increase and the price of purchasing AMR meters has increased a considerable amount since our last purchase.

Robert Ballard next made a motion to adjourn the meeting. Jenny Lynn Whittaker seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
June 2, 2025

The directors of the Garrard County Water Association held their monthly meeting on June 2, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Jenny Lynn Whittaker, Gary Clark and Sean Smith.

Bill Doolin called the meeting to order and asked that the normal order of business be suspended to allow Daniel Woodard, a customer of the Association to speak. After brief discussions, Mr. Woodard left the meeting and Bill Doolin then asked that the minutes of the May 6, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Bill Oliver made a motion to accept the minutes as read. Jessica Fyfe seconded Mr. Oliver's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of May.

Sean Smith next updated the Board on the City of Lancaster rate increase and as of now the Association is not taking any action until it has a formal meeting with the City and its attorney. Mr. Smith also brought the Board up to date on the complaint case by Ms. Sandy Gossett with the PSC. No action is needed at this time.

The Board was next informed it was time to pay KACo the annual renewal fees for Workers Compensation and the Association's All Lines Fund (General Liability).

Payment for the Workers Compensation is \$10,749.00. Payment for the General Liability is \$39,838.00. Jenny Lynn Whittaker made a motion to pay the Workers Comp.

and General Liability. Gary Clark seconded Ms. Whittaker's motion and the motion carried by voice vote.

Sean Smith made a motion to adjourn the meeting. Bill Oliver seconded Mr. Smith's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker

Secretary/Treasurer

Board Meeting
July 1, 2025

The directors of the Garrard County Water Association held their monthly meeting on July 1, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Jenny Lynn Whittaker, Gary Clark and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the June 2, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Sean Smith made a motion to accept the minutes as read. Bill Oliver seconded Mr. Smith's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of June. The Board then reviewed a list of charge off accounts from January 2025 to March of 2025. The list included 33 accounts for a total of \$4,086.25. Gary Clark made a motion to charge off 33 accounts for a total of \$4,086.25. Jessica Fyfe seconded Mr. Clark's motion and the motion carried by voice vote.

Mr. Smith next informed the Board that the Association's annual Rural Development loan payment of \$87,450.00 was due. Robert Ballard made a motion to approve the Rural Development loan payment. Sean Smith seconded Mr. Ballard's motion and the motion carried by voice vote.

The Board next discussed the proposed rate increase by the City of Lancaster. Mr. Smith informed the Board that no decision had been made by the PSC yet and that the Association will continue to wait for a decision.

Jenny Lynn Whittaker next made a motion to adjourn the meeting. Gary Clark seconded Ms. Whittaker's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
August 5, 2025

The directors of the Garrard County Water Association held their monthly meeting on August 5, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Bill Doolin, Jenny Lynn Whittaker, Gary Clark, Robert Ballard, Bill Oliver, Jessica Fyfe, and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the July 1, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Robert Ballard made a motion to accept the minutes as read. Jenny Lynn Whittaker seconded Mr. Ballard's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of July.

The Board then reviewed the proposed purchase water increase from the City of Lancaster. Bill Oliver made a motion to approve the pass-through rate increase from the city of Lancaster. Jessica Fyfe seconded Mr. Oliver's motion and the motion carried by voice vote.

Sean Smith next recommended a \$2.00/hr. raise for Hagan Poynter due to his hard work and his eagerness to learn our system. Bill Oliver made a motion to give Hagan Poynter a \$2.00/hr. raise. Gary Clark seconded Mr. Oliver's motion and the motion carried by voice vote.

The Board next discussed ordering 120 AMRs due to the absence of meter readers. Bill Oliver made a motion to order 120 AMRs. Robert Ballard seconded Mr. Oliver's motion and the motion carried by voice vote.

Sean Smith reminded the Board that the upcoming KRWA Annual Conference in Louisville, KY was on August 18th and that it starts at 8:00 A.M.

Gary Clark next made a motion to adjourn the meeting. Robert Ballard seconded Mr. Clark's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
September 2, 2025

The directors of the Garrard County Water Association held their monthly meeting on September 2, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the August 5, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Sean Smith made a motion to accept the minutes as read. Jessica Fyfe seconded Mr. Smith's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of August.

Sean Smith next informed the Board about the state of the current water loss, and that it was at 18%. The Board briefly discussed the ways in which the Association was addressing the loss before moving on.

Sean Smith next discussed a couple of items which did not require any Board action. The annual PSC inspection was coming up on September 4th and that the Association's rate study was still in progress.

Gary Clark next made a motion to adjourn the meeting. Sean Smith seconded Mr. Clark's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin

President

Jenny Lynn Whittaker

Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
October 7, 2025

The directors of the Garrard County Water Association held their monthly meeting on October 7, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the September 2, 2025 meeting be read. Robert Ballard proceeded to read those and when he finished Gary Clark made a motion to accept the minutes as read. Sean Smith seconded Mr. Clark's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of September.

The Board then reviewed a list of charge off accounts from April 2025 to June of 2025. The list included 24 accounts for a total of \$2,279.27. Robert Ballard made a motion to charge off those accounts. Jessica Fyfe seconded Mr. Ballard's motion and the motion carried by voice vote.

The Board next discussed investing \$200,000.00 in CDs with Raymond James. Gary Clark made a motion to invest \$200,000.00 in CDs with Raymond James. Bill Oliver seconded Mr. Clark's motion and the motion carried by voice vote.

The Christmas Dinner was scheduled for December 9th, at 6:30, at the Back-Porch Club House.

Sean Smith next informed the Board that the results of the Association's annual PSC inspection only revealed one deficiency and that was with the Association's water loss.

Robert Ballard next made a motion to adjourn the meeting. Bill Oliver seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
November 4, 2025

The directors of the Garrard County Water Association held their monthly meeting on November 4, 2025. The meeting was held at the Association's office and began at 6:30 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Jenny Lynn Whittaker and Sean Smith.

Bill Doolin called the meeting to order and asked that the minutes of the October 7, 2025 meeting be read. Robert Ballard proceeded to read those and when finished Bill Oliver made a motion to accept the minutes as read. Jenny Lynn Whittaker seconded Mr. Oliver's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of October and began to discuss the proposed budget for 2026. After brief discussions, Gary Clark made a motion to accept the 2026 proposed budget. Bill Oliver seconded Mr. Clark's motion and the motion carried by voice vote.

The Christmas Dinner is scheduled for December 9th at the Back Porch Clubhouse at 6:30 P.M.

The Board next discussed the Anthem health insurance renewal. Sean Smith informed the Board that the Anthem renewal was going to increase by 2.96%. Bill Oliver made a motion to accept and remain with Anthem for the upcoming year. Jessica Fyfe seconded Mr. Oliver's motion and the motion carried by voice vote.

Sean Smith next suggested to the Board options on how to not only address but to hopefully alleviate the problem of increased water loss. Adding 5 more master meter pits would help create smaller zones to help isolate leaks. Another factor is the ongoing issue of faulty meters that are currently being placed into service. Research has been done on alternative meter brands, and changing manufacturers should help in the reduction of water loss. Mr. Smith informed the Board that two of the Association's meter readers had retired due to health reasons leaving the GCWA staff responsible for reading approximately 900-1000 meters. This will allow the Association to replace these meter routes with new AMRs of the new brand of meter with the hopes of reducing water loss in these areas also. Bill Oliver made a motion to strategically install 5 new master meters and pits and to purchase approximately 900 new AMRs. Robert Ballard seconded Mr. Oliver's motion and the motion carried by voice vote.

Robert Ballard next made a motion to adjourn the meeting. Jenny Lynn Whittaker seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whittaker
Jenny Lynn Whittaker
Secretary/Treasurer

Board Meeting
December 2, 2025

The directors of the Garrard County Water Association held their monthly meeting on December 2, 2025. The meeting was held at the Association's office and began at 6:00 p.m. Board members present were Gary Clark, Robert Ballard, Bill Oliver, Jessica Fyfe, Bill Doolin, Sean Smith and Jenny Lynn Whittaker.

Bill Doolin called the meeting to order and asked that the normal order of business be suspended to allow Mr. Mark Frost from the Kentucky Rural Water Association present to the Board the proposed rate adjustment that is to be submitted to the Kentucky Public Service Commission on behalf of the Association. The proposed rate increase is approximately 11.59% adding approximately \$314,279.00 in operating revenues. After brief discussions, Mr. Frost exited the meeting. Sean Smith made a motion to accept the proposed rate adjustment and to move forward with submitting it to the PSC. Robert Ballard seconded Mr. Smith's motion and the motion carried by voice vote.

Bill Doolin next asked that the minutes of the November 4, 2025 meeting be read. Robert Ballard proceeded to read those and when finished, Jessica Fyfe made a motion to accept the minutes as read. Jenny Lynn Whittaker seconded Mrs. Fyfe's motion and the motion carried by voice vote.

The Board next reviewed the profit and loss statement for the month of November.

Sean Smith then suggested the Board discuss the Compensation and Benefits of its employees to reflect the 10% increase provided in the upcoming rate adjustment that is being submitted to the PSC. Sean Smith provided the Board with a spread sheet showing the increase at the 10% and at a \$2.00/hr. increase. After some discussion on the matter the Board decided to proceed with a hybrid version of the spread sheet accounting for the 10% but also taking into consideration the performance of the staff. Bill Oliver made a motion to increase the payroll by 10% and that the amounts distributed to employees should be performance based and fair. Gary Clark seconded Mr. Oliver's motion and the motion carried by voice vote. Bill Oliver also made a motion to include Sean Smith in the 10% increase to employees. Gary Clark seconded Mr. Oliver's motion and the motion carried by voice vote.

Robert Ballard made a motion to adjourn the meeting. Gary Clark seconded Mr. Ballard's motion and the motion carried by voice vote.

Bill Doolin
Bill Doolin
President

Jenny Lynn Whitaker
Jenny Lynn Whitaker

12/02/2025

Secretary/Treasurer

12/02/2025