

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ALTERNATIVE RATE ADJUSTMENT FILING ) CASE NO.  
OF LAUREL COUNTY WATER DISTRICT NO 2. ) 2025-00353

---

VERIFICATION OF WANDA SMITH

---

COMMONWEALTH OF KENTUCKY )  
 )  
COUNTY OF LAUREL )

Wanda Smith, Office Manager/Accountant of Laurel County Water District No. 2, states that she has supervised the preparation of certain responses to the Request for Information in the above-referenced case and that the matters and things set forth are true and accurate to the best of her knowledge, information and belief, formed after reasonable inquiry.

Wanda Smith  
Wanda Smith

The foregoing Verification was signed, acknowledged and sworn to before this 17<sup>th</sup> day of February, 2026. By Wanda Smith.

Andrew Cusp #KYAP 68938

Commission expiration: 3-16-2027



LAUREL COUNTY WATER DISTRICT NO. 2  
CASE NO. 2025-00353 RESPONSE TO COMMISSION  
STAFF'S SECOND REQUEST FOR INFORMATION

1. Refer to the Application, Exhibit 12, Attachment\_12\_LCWD\_Rate\_Stud\_25353.xlsx, Wages Tab, Columns D and F, Vacation Hours. In Column F, confirm what the vacation hours are representative of given Column D reflects the total hours worked for the year. Provide the policy for employees to receive reimbursement for unused vacation hours.

**Response: The vacation hours in Column D represent unused vacation hours for which the employees were paid. The policy for Vacations is attached at file titled, 1\_Vacation\_Policy.pdf**

**Witness: Wanda Smith**

2. Refer to the Application, Exhibit 12, Attachment\_12\_LCWD\_Rate\_Stud\_25353.xlsx, Wages tab, row 12 and 24. Confirm whether Employee #8, Plant Operator, and Employee #20, Distribution Operator, are full time. If not, explain the response.

**Response: Employee #8, Plant Operator is full-time. He has less than 2080 hours because he took 46 hours off without pay for family medical issues.**

**Employee #20 Distribution Operator is full-time, however he was hired 1/11/24 for a 90-day probationary period and was not hired full-time with benefits until 4/11/24.**

**Witness: Wanda Smith**

3. Refer to the Application, Exhibit 12, Attachment\_12\_LCWD\_Rate\_Stud\_25353.xlsx, Wages Tab, Row 7. Explain why Employee # 3, Plant Operator-Safety Officer, recorded more than 2,080 regular hours.

**Response: The 2272 regular hours for Employee #3, Plant Operator-Safety Officer, include 160 vacation hours, 80 holiday hours, 111.38 personal time hours and 1,920.62 regular hours. When vacation hours, holiday hours and personal time hours cause an employee's total hours to be over 40 hours per week then the hours worked are considered regular hours. Employee #3 regularly works holidays and is paid for the holiday as regular hours worked and as holiday pay.**

**Witness: Wanda Smith**

4. Refer to the Application, Exhibit 12, Attachment\_12\_LCWD\_Rate\_Stud\_25-353.xlsx, Depreciation Tab, Row 26, Meter Change-outs.

a. Confirm all the meters with proposed 15-year service life are radio read meters. If not confirmed, provide the number of meters and the type of meter with a 15-year proposed life.

**Response: All of the meters that were in the system in 2024 were radio read meters.**

**Witness: Wanda Smith**

b. Provide an explanation for the proposed 15-year service life for the meters. Include in this explanation, any engineering reports, testing reports, or technical specifications that support the proposed 15-year service life for each radio read meter model and brand.

**Response: The District has not performed a detailed analysis of its meters. Attached is Master Meter's Warranty information and product specification sheets. The District has experienced approximately 40% failure rate for 10-year-old meters**

that have been pulled for periodic testing. See the attached files titled:

**4\_b\_Master\_Meter\_consolidated\_warranty.pdf**

**4\_b\_Meter-Product-Sheet.pdf**

**4\_b\_2025\_Meter\_Test\_Report.xls**

**Witness: Wanda Smith**

c. For each radio read meter in the asset detail report, provide a breakdown of the brand and model.

**Response: For 2024 there were 714 Master Meter Allegro, 44 Master Meter Octave and 5616 Master Meter 3G in service.**

**Witness: Wanda Smith**

5. Refer to Laurel District No. 2's response to Staff's First Request, Item 15, **15\_Capitalized\_payroll\_materials\_Services\_Meter\_Install.pdf**.

a. Explain why the labor for the installation of new connections is capitalized to Account #00101-3334 Services instead of Account #00101-3344 Meter and Meter Installations.

**Response: The \$6,930.50 capitalized payroll is in Account #00101-3334 Services in accordance with the Uniform System of Accounts for Water Utilities. It states that for "333. Services-This account shall include the cost installed of service pipes and accessories leading to the customers' premises. A complete service begins with the connection on the main and extends to but does not include the connection with the customer's meter. A stub service extends from the main to the property line, or the curb stop (curb stop cock).**

**Witness: Wanda Smith**

b. Confirm the \$5,082.42 in Account #00101-3344 is for new meter connections. If not confirmed, explain the response.

**Response: The \$5,082.42 capitalized payroll in Account #00101-3344 is for new meter connections.**

**Witness: Wanda Smith**

c. Confirm the \$1,229.10 in Account #00101-3314 Transmission and Distribution Mains accounting for new meter connections. If not confirmed, explain the response.

**Response: The \$1,229.10 capitalized payroll in Account #00101-3314 includes \$494.88 labor for a main extension to move a meter for an existing customer for a remodeling project and \$734.22 labor for main extensions for new meter connections.**

**Witness: Wanda Smith**

6. Confirm that each of the commissioners completed 12 hours of a program of instruction within 12 months of their initial appointment as required by KRS 74.020(8)(a)–(b). If training was completed, for each commissioner, provide the specific date(s) of attendance, the location of the program and any records documenting their attendance.

**Response: Lisa Baker received 12 hours of new commissioner training on September 19-20, 2018 at the Kentucky Dam Village, Calvert City, Ky.**

**Theresa Brewer received 12 hours of new commissioner training on December 7-8, 2022 at the Kentucky Public Service Commission in Frankfort, Ky.**

**Steven Cornn received 12 hours of new commissioner training on July 20-21, 2022 at Pine Mountain State Resort Park in Pineville, Ky.**

**Kenneth Finley was appointed as a commissioner on 11/3/2008 and I do not have any information on his new commissioner training.**

**David Moore was appointed as a commissioner on 1/1/2009 and I do not have any information on his new commissioner training.**

**See the attached file, titled 6\_New\_Commissioner\_Training\_Certificates.pdf**

**Witness: Wanda Smith**

7. Refer to Laurel District No. 2's response to Commission Staff's First Request for Information, Item 3, 3\_a\_2024\_General\_Ledger\_Analysis.xls, Account 00675-0008 Miscellaneous Expense. For each item on the table below:

a. Provide copies of each invoice.

**Response: See the attached file, titled 7\_a\_Invoices.pdf**

**Witness: Wanda Smith**

b. Provide an explanation of the business purpose of each item.

**Response: The safety meetings are required by the Public Service Commission. All of the employees including distribution employees, plant employees and office employees meet at the office during lunch time for the safety meetings. The Plant employees have to drive a 10- mile round trip from the plant to the office. We**

serve lunch at the safety meetings to allow all of the employees to return to work sooner without having to also take additional time for their lunch.

We serve a meal at the Annual Christmas meeting and invite all of the water district employees as well as the County Judge and Magistrates to the meeting. This allows them to keep updated with the water district projects and operations. The Fiscal Court appoints the Commissioners so this provides an opportunity to develop working relationships that can benefit the water district.

The hams and turkeys are given to the employees of the District each year in recognition of their hard work and dedication.

**Witness: Wanda Smith**

c. For each meeting in the table, provide a copy of the agenda.

**Response: No detailed agenda is available for the Safety Meetings. The March 28, 2024 safety meeting focused on “Safe Backing” for vehicles and equipment.**

**The August 29, 2024 safety meeting focused on “Blood Borne Pathogens”.**

**The November 21, 2024 safety meeting focused on hazards in the workplace, importance of housekeeping and fire protection.**

**The December, 19, 2024 Safety meeting focused on “Distracted Drivers”.**

**The December 12, 2024 agenda, See the attached file, titled 7\_c\_Agenda\_December.pdf**

**Witness: Wanda Smith**

00675-0008 Miscellaneous Expense

Date	Reference	Description	Amount
3/27/2024	8039	Papa Johns- Safety meeting	\$ 149
8/27/2024	8147	Papa Johns- Safety meeting	155
11/21/2024	8219	Sheryl Osborne- Food/ Safety Meeting	400
12/12/2024	8233	Walmart- Christmas meeting supplies	60
12/12/2024	8238	Cracker Barrel- Christmas meeting	920
12/12/2024	8241	E C Porter IGA-hams & turkey	642
12/18/2024	8245	Papa Johns- Safety meeting	182