

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, January 9, 2024 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guest present was Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for December.

A motion was made by Commissioner Cornn and seconded by Commissioner Baker to accept the Minutes and expenditures for December as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

A project update was presented by Superintendent Fisher. The bids for the Fawn Valley/ Sweet Hollow project will be opened on Friday, January 12 at 11:00 am. A Special Called Board meeting will be held on Friday, January 12 at 3:00 pm to award the bid. The scheduled work will begin on the filters at the treatment plant in the next 2 weeks. Currans Construction is ready to begin the piping on top of the Oak Ridge tank.

The hiring committee presented Caleb Slusher as the 1st choice for the distribution operator position and Timothy Smith as the second choice. A motion was made by Commissioner Cornn and seconded by Commissioner Moore to hire Caleb Slusher for a 90 day probationary period. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to transfer the \$10,000.00 certificate of deposit at Commercial Bank that matured 1/3/24 to a 9 month certificate of deposit at Commercial Bank with a 4.9% yield. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to advertise for a part-time bookkeeping/customer service position with possible full-time in the future, minimum 5 year bookkeeping experience required, accounting degree preferred but not required. Motion carried. (All voted in favor.)

Discussion was held concerning where the ad should be placed. Commissioner Cornn requested the ad be placed on the radio instead of in the newspaper. Attorney Clayton Oswald confirmed there is no requirement to advertise it in the newspaper. Commissioner Cornn requested it be posted at the office also. After discussion it was agreed that the ad would be placed on the radio, on Facebook, and posted at the office with a yard sign out front. The ad will not be placed on Indeed since numerous applications received from Indeed in the past have not been qualified applicants. No formal action was taken.

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)


Chairman Finley adjourned the meeting at 3:35 p.m


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, January 9, 2024.

Special Called Meeting

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held a Special Called Meeting for the purpose of awarding the bid for the Fawn Valley Project and appointing the Hiring Committee for the part-time Bookkeeper/Customer Service position on Friday, January 12, 2024 at 3:00 p.m. at the Water District office.

Those present were: Kenneth Finley, Lisa Baker, Steven Cornn, Theresa Brewer, and Kenneth Fisher. (David Moore was absent.)

Guests present were David Bowles and Lee Mudd from Monarch Engineering.

Chairman Finley called the meeting to order at 3:00 p.m.

Motion was made by Commissioner Brewer and seconded by Commissioner Baker to award the bid for the Fawn Valley Project to the low bidder, Akins Excavating Co., Inc. in the amount of \$47,757.00. Motion carried. (All voted in favor.)

Chairman Finley appointed the following to the Hiring Committee for the part-time Bookkeeper/Customer position: Lisa Baker, Terry Brewer, Kenneth Finley, Kenneth Fisher, and Wanda Smith. (Steve Cornn as an alternate)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 1:30 p.m.


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer

Lisa Baker

Lisa Baker, Secretary

Theresa Brewer

Theresa Brewer, Commissioner

Minutes recorded by Kenneth Fisher and prepared by Wanda Simons Smith, January 12, 2024.

Special Called Meeting

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held a Special Called Meeting for the purpose of accepting an employee's retirement and hiring for the part-time Bookkeeper/Customer Service position on Tuesday, February 6, 2024 at 4:00 p.m. at the Water District office.

Those present were: Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher and Wanda Smith.

There were no guests present.

Chairman Finley called the meeting to order at 4:10 p.m.

The Board entered Executive Session to discuss personnel matters at 4:10 p.m.

The Board returned to Regular Session at 5:15 p.m.

Motion was made by Commissioner Baker and seconded by Commissioner Brewer to accept the retirement of Kim Blankenship. Motion carried. (All voted in favor.)

Motion was made by Commissioner Baker and seconded by Commissioner Moore to hire Wonda Jones to the part-time Bookkeeper/Customer Service position for a 90 day probationary period at \$20.00 per hour. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 5:40 p.m.


Kenneth Finley, Chairman


David Moore, Vice-Chairman



Steven Cornn, Treasurer



Lisa Baker, Secretary



Theresa Brewer, Commissioner

Minutes recorded by Kenneth Fisher and prepared by Wanda Simons Smith, February 6, 2024.

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, February 13, 2024 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for January.

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Minutes and expenditures for January as presented. Motion carried. (All voted in favor.)

Chairman Finley called for the reading of the Minutes from the Special Called Meeting on January 12, 2024.

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Minutes as presented. Motion carried. (All voted in favor.)

Chairman Finley called for the reading of the Minutes from the Special Called Meeting on February 6, 2024.

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to accept the Minutes as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

A project update was presented by Lee Mudd. The piping work on the Oak Ridge Tank has been completed. The last filter is being repainted at the Plant. The plans have been submitted for the valve replacement on Hwy 25 south of London at the Lily School Rd. and we are waiting on approval from the Division of Water. Lee is also working with the Ky. Department of

Transportation to obtain an encroachment permit since the valve is out in the road. The plans for the Fariston project have been submitted to the Division of Water for approval.

Superintendent Fisher suggested increasing the pay to \$21 per hour for Distribution operators once they obtain the Class 3 Certification. Dylan Dixon will be taking the test for Class 3, Jacob Miller will be taking the test for Class 4 and Jesse Hibbitts will be taking the test for Class 1 this month. The increase would currently only affect Dylan Dixon if he passes the test.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to pay \$21.00 per hour for Class 3 Certification for the Plant and for Distribution for current employees and any new hires with a Class 3. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to transfer the Depreciation & Reserve Acct at Commercial Bank from a Business Money Market account which is currently earning 2.72% to a Cash Sweep Intra Fi program which is currently earning 4% interest and will be fully insured by FDIC. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:10p.m


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, February 13, 2024.

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, March 12, 2024 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guest present was Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for February.

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Minutes and expenditures for February as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

A project update was presented by Kenneth Fisher. The Fawn Valley/Sweet Hollow Project is complete except for the blacktop and the cleanup. The permits are being finished for the Echo Valley and Lily School Road project. Final Plans have been submitted for the Fariston projects and we are waiting for approval.

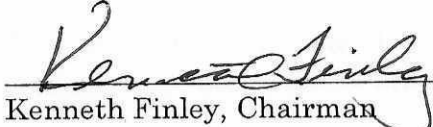
A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve the purchase of the Ford Explorer for \$21,207.00 and the trade-in of the 2019 Ford truck. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Moore to approve the KIA Conditional Commitment Letter for the \$786,585.00 grant. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Baker to approve the Resolution to authorize Kenneth Finley to be the representative to sign related documents for the KIA grant. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

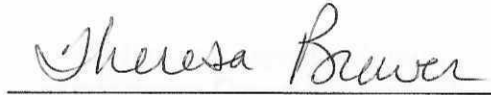
Chairman Finley adjourned the meeting at 2:35p.m


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, March 12, 2024.

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, April 9, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests Present were David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for March.

A motion was made by Commissioner Brewer and seconded by Commissioner Moore to accept the Minutes and expenditures for March as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Wanda Smith, Roy Collett, Aaron Bargo and Kenneth Fisher.

A project update was presented by Lee Mudd. Lee presented a Resolution that needed to be approved to accept the Grant from KIA and authorizing a representative to sign all related documents.

Motion was made by Commissioner Cornn and seconded by Commissioner Brewer to approve the Resolution to accept the Grant money from KIA, approve the Grant Assistance Agreement, Authorize the Amendment of the Annual Budget and Authorizing Kenneth Finley as representative to sign all related documents. Motion carried. (All voted in favor.)

Discussion was held concerning the past due rent and late fees for the house next door to the office. A motion was made by Commissioner Moore and seconded by Commissioner Cornn to authorize Attorney Oswald to send a letter to the renters giving them 2 weeks to pay in full and they can stay in the house. If payment is not received then they will be given a Notice to Vacate. Motion carried. (All voted in favor.)

Caleb Slusher successfully completed his 90 day probationary period. Motion was made by Commissioner Moore and seconded by Commissioner Baker to hire Caleb full time. Motion carried. (All voted in favor.)


A motion was made by Commissioner Moore and seconded by Commissioner Baker to advertise a part-time customer service position with flexible hours starting at \$15.00 per hour. The job will be posted with local high schools and Somerset Community College. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Cornn and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 2:50 p.m.


Kenneth Finley, Chairman

David Moore, Vice Chairman


Steven Cornn, Treasurer

Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, April 9, 2024

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, May 14, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

David Moore listened on speaker phone. Lisa Baker was absent

Guests Present were Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for April.

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to accept the Minutes and expenditures for April as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Roy Collett, Aaron Bargo, Wanda Smith and Kenneth Fisher.

A project update was presented by Lee Mudd. We are still waiting on DOW approval for the Fariston and Lily School Rd/Echo Valley Intersection projects. The line relocations have been completed on the Cumberland Gap Pkwy project.

A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to hire Wonda Jones for the part-time Customer Service/Bookkeeping position since she has successfully completed her 90-day probationary period. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to approve the KIA loan payments of \$8,399.51 and \$9,519.09 due on June 1. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to approve the Resolution to enter and adopt the Joinder Agreement with KDC (Kentucky Public Employees' Deferred Compensation Authority) for participation in the 457 Plan and the 401(k) Plan for the benefit of its eligible employees. Motion carried. (All voted in favor.)

The Board agreed for Kenneth Fisher and Wanda Smith to do the interviews for the part-time Customer Service Position and make a recommendation for hiring at the next Board meeting.

Blacktop quotes were presented to the Board for sawing, digging out and paving of 12 designated locations as follows:

Hamm Watts Construction Enterprises	\$28,696.00
Affordable Asphalt	28,000.00
Jeff Benge Paving	14,800.00


Discussion was held concerning the quotes. Jeff Benge Paving does paving work for Wood Creek Water District. A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to approved Jeff Benge Paving if Wood Creek Water District gives them a good reference. Motion carried. (All voted in favor.)


An estimate from Wildcat Fencing Company, LLC was presented to the Board for \$6,680.06 for the installation of an automated gate for the office parking lot. Discussion was held and the decision was made to table the matter and get another quote before the next Board meeting.

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 2:43 p.m.

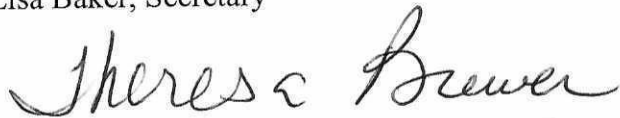

Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer



Lisa Baker, Secretary



Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, May14, 2024

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, June 11, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for May.

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to accept the Minutes and expenditures for May as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Moore and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Wanda Smith, Kenneth Fisher, Aaron Bargo and Roy Collett.

A project update was presented by Lee Mudd. We received approval from the DOW for the Fariston and Lily School Rd/Echo Valley Intersection projects. The projects are ready to bid.

A motion was made by Commissioner Cornn and seconded by Commissioner Baker to hire Caydrian Lawson for the part-time Customer Service position for a 90-day probationary period. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve the low quote from Casey Daniels to install the gate at the office for \$5,400.00 if it includes a wireless keypad. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to approve the Health Insurance Renewal with Anthem Blue Cross/Blue Shield and the Febco HRA cards to cover the deductible for the 7/1/24 to 6/30/25 policy period. Motion carried. (All voted in favor.)

The property insurance renewal rates have not yet been received.

Chairman Finley called for the Board to enter into Executive Session to discuss personnel after a 5 minute break at 2:55 p.m.


The Board returned to regular session at 3:12 p.m.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:14 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, June 11, 2024

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, July 9, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were David Bowles and Lee Mudd from Monarch Engineering, Attorney Zachary Sosnovich from Barnes Maloney, PLLC and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

A motion was made by Commissioner Baker and seconded by Commissioner Moore to go into executive session to discuss litigation. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to return to regular session at 2:22 p.m. Motion carried. (All voted in favor.)

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for June.

A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to accept the Minutes and expenditures for June as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Wanda Smith, Kenneth Fisher, Aaron Bargo and Roy Collett.

Rufus Jones spoke to the Board concerning his late rent payments. He requested that he be given additional time to pay the rent due to changes in his employment and his wife is starting a new job.

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to set up payment arrangements to allow the payment of the June and July rent plus late fees by August 3 and payment of the August and September rent plus late fees by September 3. Motion carried. (All voted in favor.)

Attorney Clayton Oswald will draft the agreement and send to Mr. & Mrs. Jones.

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to increase the Capital Budget for the Tubidimeters from \$19,214 to \$32,105.50 and delete the Chlorine Analyzer for \$5,795.00 from the 2024 budget. Motion carried. (All voted in favor.)

A project update was presented by Lee Mudd. The Fariston project is ready to advertise for bids and the bids will be opened at the next Board meeting. The estimated cost of the whole Fariston project is \$1,560,000.00 and the grant will be \$786,000.00. Lee will also apply for the 2% grant supplement. The supplement has been as much as 10% for some projects since the money must all be awarded by the end of the year.

The Board received 2 quotes for painting the exterior of the office building as follows: Casey Daniels \$5,770.00 and True Colors, LLC \$10,400.00. A motion was made by Commissioner Baker and seconded by Commissioner Cornn to award the quote for painting to Casey Daniels. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to approve Casey Daniels to fix the front of the office building, pressure wash the building, etc. at a cost of \$4,145.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to approve the renewal of the property insurance with Philadelphia Insurance for 7/1/24 to 6/30/25. Motion carried. (All voted in favor.)

Discussion was held concerning the KRWA Conference at the Hyatt Regency in Lexington from August 26-28. Kenneth Fisher, Shawn Hibbitts, Jacob Miller and Brandon Finley are planning to attend.

Kenneth Fisher notified the Board that the Chevy Colorado truck will soon be ready. Lewis Body Shop is waiting on 3 clips to finish the repairs. Ronnie Lewis said that he will submit the supplemental claim to All State Insurance after he prepares the total bill.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:30 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman

Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, July 9, 2024

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, August 13, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Kenneth Fisher, Roy Collett, and Aaron Bargo.

Guests present were David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for July.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to accept the Minutes and expenditures for July as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Wanda Smith, Kenneth Fisher, Aaron Bargo and Roy Collett.

There was only one bid received for the Fariston Project. The base bid from Akins Excavating was for \$773,469.00 for the project and the alternate bid was \$409,669.00 for an additional portion of the project. A motion was made by Commissioner Baker and seconded by Commissioner Brewer to table the bids until we find out if KIA will approve additional money to complete the total project. Motion carried. (All voted in favor.)

There were two bids received for the US Hwy 25/Echo Valley project as follows:

Akins Excavating	\$86,200.00
Flo-Line Contracting	\$89,400.00

A motion was made by Commissioner Moore and seconded by Commissioner Baker to approve the bid of \$86,200.00 from Akins Excavating. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Baker to approve Efexsys as the merchant provider for all credit card payments with credit card fees paid directly by customers pending approval from PSC if needed. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Moore to proceed with the eviction process for the renters if they have not paid cash for their returned check by August 14 at noon. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:18 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded Kenneth Fisher and prepared by Wanda Smith, August 13, 2024

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, September 10, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Steven Cornn, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for August.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to accept the Minutes and expenditures for August as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Aaron Bargo, Wanda Smith, Roy Collett and Kenneth Fisher.

Lee Mudd presented an update on projects. There was only one bid received for the Fariston Project and it was over the budget. The District will be receiving an additional \$157,317.00 of Kentucky Cleaner Water Act Grant funds.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve a Resolution to give authority to Chairman Kenneth Finley to sign the documents for filing the application for \$775,000.00 in funding for the Lead Service Lines project. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to award the Fariston Project to Akins Excavating for the base bid of \$773,469.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to declare the list of property as surplus property and approve advertising for sealed bids. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 2:50 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by Wanda Smith, September 10, 2024

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, October 8, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Steven Cornn, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guest present was Lee Mudd from Monarch Engineering.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for September.

A motion was made by Commissioner Brewer and seconded by Commissioner Moorer to accept the Minutes and expenditures for September as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Baker to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Roy Collett, Wanda Smith, Aaron Bargo and Kenneth Fisher.

Discussion was held concerning the October rent payment which had not yet been received from Rufus Jones. The renter will be notified that an eviction notice will be served if the rent is not paid by October 7.

Lee Mudd presented an update on projects. The Lead Service Line Application has been filed seeking reimbursement for labor and equipment. Akins Excavating has completed the Hwy 25/Echo Valley Road project. All easements have been written for Hwy 1006 and they are ready to be signed.

Chairman Finley asked for volunteers for the Budget Committee. The following Commissioners volunteered for the committee (Kenneth Finley, Terry Brewer, Lisa Baker and Steve Cornn). Chairman Finley also appointed Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo to the Committee. The Committee will meet on October 22 at 4:00 pm.

The 2023 Audited Financial Report with an unmodified opinion which was prepared by Abner and Cox, PLLC was presented to the Board for approval. There were no audit adjustments proposed. A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the audit report as presented. Motion carried. (All voted in favor.)


A quote from Casey Daniels for \$875.00 for repairs to the roof at the office building and the lock for the gate at the office was presented to the Board. A motion was made by Commissioner Brewer and seconded by Commissioner Baker to approve the quote. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 2:53 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by Wanda Smith, October 8, 2024

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, November 12, 2024 at 2:00 p.m. at the Water District Office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Steven Cornn, Kenneth Fisher, Wanda Smith (via conference call), Roy Collett and Aaron Bargo.

Guest present was David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for October.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures for October as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Moore and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Roy Collett, Wanda Smith, Aaron Bargo and Kenneth Fisher.

Lee Mudd presented an update on projects. Akins Excavating is planning to begin the Fariston Project around December 1. The Board needs to adopt a Resolution to accept the additional grant in the amount of \$560,000.00. The District has applied for reimbursement for labor and equipment costs between \$350,000.00 to \$400,000.00 from KIA for the Lead Service Line project and will hopefully receive a large check in March or April of 2025. The Line Relocation project on Highway 25 south of London is expected to be put out for bids in January or February of 2025.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to adopt the Resolution to accept the additional grant in the amount of \$560,000.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve the KIA loan payment in the amounts of \$8,392.52 and \$9,509.99 which are due December 1. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve the Operating Budget and the Capital Budget for 2025. Motion carried. (All voted in favor.)

Discussion was held concerning the annual Christmas meeting on December 10. A motion was made by Commissioner Baker and seconded by Commissioner Cornn to serve a meal at noon and invite the Laurel County Fiscal Court Judge and Magistrates to attend. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to purchase a ham or turkey for every employee. Motion carried. (All voted in favor.)

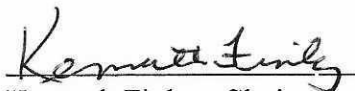
A motion was made by Commissioner Baker and seconded by Commissioner Moore to go into executive session at 2:36 p.m. to discuss employee raises. Motion carried. (All voted in favor.)

Chairman Finley called the meeting back to order at 3:15 p.m.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve a 2.5% cost of living raise and a 1.0% merit raise for all employees. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Moore to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:29 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer

Lisa Baker

Lisa Baker, Secretary

Theresa Brewer

Theresa Brewer, Commissioner

Minutes recorded and prepared by Wanda Smith, November 12, 2024

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

**Board Minutes
Special Called Meeting**

The Laurel County Water District #2 held a Special Called meeting Thursday, December 12, 2024 at 1:45 p.m. at the Water District Office. (The Regular meeting scheduled for Tuesday, December 10, 2024 was cancelled.)

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Steven Cornn, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 1:45 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for November.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures for November as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operation summaries from Roy Collett, Aaron Bargo, Wanda Smith and Kenneth Fisher.

Lee Mudd presented an update on projects. Akins Excavating is planning to begin the Fariston Project on the Monday before Christmas. One of the twelve easements have been signed for the Hwy 25 Project by the Park entrance for the State line relocation. The Project will be bid after all of the easements are signed.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve the Bond for Rural Development. Motion carried. (All voted in favor.)

The Board entered executive session at 2:35 pm to discuss a possible wage increase for Lisa Henson for additional duties.

Chairman Finley called the meeting back to order at 2:50 pm. It was reported that the Board wants an updated salary schedule after the wage increases for 2025 and a list of Lisa's duties for the next Board meeting.

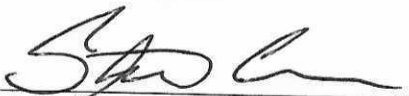
A motion was made by Commissioner Baker and seconded by Commissioner Cornn to table the \$1.00 raise for Lisa until the next Board meeting. Motion carried. (All voted in favor except Commissioner Moore who voted no.)

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:00 p.m.


Kenneth Finley, Chairman


David Moore, Vice Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by Wanda Smith, December 12, 2024