

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, January 10, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett, and Aaron Bargo.

Guest present was Lee Mudd from Monarch Engineering.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for December.

A motion was made by Commissioner Moore and seconded by Commissioner Baker to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Aaron Bargo, Roy Collett, Wanda Smith and Kenneth Fisher.

Lee Mudd provided a project update. He expects to receive the raw water pump by the end of the month. The bids for the refurbishment of the Aisin Tank are due by January 31. He stated that the sign on the tank after the refurbishment can be changed from Lily to Laurel Co Water District #2 if that is preferred.

Discussion was held concerning a line extension of approximately 2,000 feet from Fawn Valley to Sweet Hollow. There are two different developers with plans to add additional residential units in the area and the existing 4" line is not enough to support fire hydrants which would provide 200 gpm capacity and maintain the same pressure. An additional fire hydrant could be added where we tie into Fairview. Superintendent Fisher suggested approving overtime for employees to work on Saturdays to install the water line since it would be cheaper than subcontractors.

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:44 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore, Vice-Chairman

Steven Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Simons Smith, January 10, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, February 14, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Roy Collett, and Aaron Bargo. David Moore was absent and participated by phone. Wanda Smith was on vacation.

Guest present was Lee Mudd from Monarch Engineering.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for January.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Aaron Bargo, Roy Collett, Wanda Smith and Kenneth Fisher.

Lee Mudd provided a project update. The raw water pump arrived on February 13, 2023 and the new pump is ready to be installed. The old pump has been removed.

Discussion was held concerning eliminating the piping to the top of the Aisin Tank which was included in the bids to cut costs. A motion was made by Commissioner Baker and seconded by Commissioner Cornn to eliminate the piping to the top of the Aisin Tank in the amount of \$135,900.00 to reduce the bid from \$586,370.00 to \$450,470.00. Motion carried. (All voted in favor.)

Discussion was held concerning the additional funds needed for the Aisin Tank. A motion was made by Commissioner Baker and seconded by Commissioner Cornn to approve the Aisin Tank refurbishment additional funds to be provided by the District which will be \$73,685.00 if we receive additional grant money up to \$118,988.00 without additional grant money. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the bid from Currens Construction in the amount of \$586,370.00 less reduction of \$135,900.00 for a total bid of \$450,470.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Brewer for the District employees to install a line extension of approximately 2,000 feet from Fawn Valley to Sweet Hollow for an estimated cost of \$69,951.55. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Baker to approve Bernard Venable Electric to replace 25 lights at the plant for \$10,400.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to approve Taylor Made Home, LLC to remodel the bathrooms at the office at a labor cost of \$6,241.00. Motion carried. (All voted in favor.)

The review of the Tariff was tabled until the next Board meeting.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:41 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steve Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Kenneth Fisher, February 14, 2023

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, March 14, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were Lee Mudd and David Bowles from Monarch Engineering.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for February.

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Brewer to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Aaron Bargo, Roy Collett, Wanda Smith and Kenneth Fisher.

Lee Mudd provided a project update. The raw water pump was installed approximately three weeks ago. The application for 10% additional grant money for the Aisin tank has been submitted. KIA is preparing new forms for the request and we should be able to award the contract next month to refurbish the tank. Lee recommended that the Board go ahead and obtain an easement from Bobbie J. Owens for a \$550 fee for the Hwy 25 line relocations from Levi Park to Hwy 192.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to approve the easement from Bobbie J. Owens for a \$550.00 fee. Motion carried. (All voted in favor.)

Discussion was held concerning the need for a Board attorney that is familiar with PSC rules and regulations. Commissioner Baker stated that Attorney Clayton Oswald is the attorney for Jackson Energy. A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to invite Attorney Oswald to the April Board Meeting to discuss legal services that he could provide. Motion carried. (All voted in favor.)

Commissioner Moore made a motion to invite Attorney Terry Beckner (the current attorney for the Board) to the April Board Meeting to discuss his knowledge of PSC rules and regulations. After a brief discussion, Commissioner Moore withdrew his motion.

A motion was made by commissioner Cornn and seconded by Commissioner Baker to table the review of the Tariff until the April Board Meeting. Motion carried. (All voted in favor.)

Discussion was held concerning the Kentucky USDA/Rural Development Utility Program Fee Schedule for engineering services.

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:20 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steven Conn
Steven Conn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, March 14, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, April 11, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were Lee Mudd and David Bowles from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for March.

A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Roy Collett, Wanda Smith and Kenneth Fisher. Commissioner Cornn requested that Roy provide a graph showing treated water, turbidity, etc. in the future.

Lee Mudd provided a project update. He stated that there is no record of a deed or easement for the Aisin tank. Paula Thompson agreed to deed the property to the Water District. Attorney Terry Beckner will prepare the deed. Chairman Finley discussed the piping that was omitted from the Aisin tank refurbishment. Superintendent Fisher provided information about the brain eating amoeba in Florida that has been in the news recently. The cost to add the piping back to the project is approximately \$150,000.00. The most that it could cost the District is approximately \$230,000.00 for their part with the contingency. The two newer tanks already have the piping since it was a requirement when they were built.

A motion was made by Commissioner Moore and seconded by Commissioner Baker to add the piping back to the Aisin tank refurbishment project and award the full bid including the piping to Currens Construction in the amount of \$586,370.00. Motion carried. (All voted in favor.)

Attorney Clayton Oswald discussed his education and experience. He is a 1997 graduate of EKU and a 2004 graduate of UK College of Law. He focuses his practice on insurance defense work, corporate work and utility law. He has been the attorney for Jackson Energy since 2004 and has also helped with other cooperatives including routine letters, responses to PSC letters and rate hearings including a new stream lined rate case. He has also participated in informal and formal conferences with PSC mostly for electric utilities but has not represented any water districts. His standard rate is \$150.00 per hour and he would be willing to do as little or as much work as needed. Attendance at Board meetings could be billed hourly or at a flat fee for any Board meetings that he attends.

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to hire Clayton Oswald as the Board Attorney and request that he present a contract. Motion carried. (All voted in favor.)

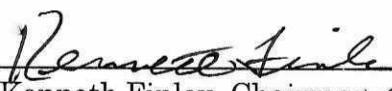
A motion was made by Commissioner Cornn and seconded by Commissioner Moore to approve the Anthem health insurance renewal effective July 1, 2023. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to increase the amount on the Febco cards to \$3,000 for single plans and \$6,000 for family plans effective July 1, 2023 to cover the deductible. Motion carried. (All voted in favor.)

The review of the Tariff was postponed until Attorney Oswald reviews the Tariff.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:30 p.m.


Kenneth Finley, Chairman


David Moore, Vice-Chairman

Steven Cornn, Treasurer


Lisa Baker, Secretary

Theresa Brewer Commissioner of the Bureau of
and Board
April 11, 2023

Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, April 11, 2023

After a short recess, the Bureau of the Board met this morning Tuesday, April 11, 2023, at 10:00 a.m. at the Bureau of the Board office.

Those present were: Commissioner Theresa Brewer, Commissioner Wanda Smith, Commissioner Ray Coffey, and Clerk Leah Baker.

Those present and were Leah Baker and Theresa Brewer from the Bureau of the Board and Ray Coffey.

Chairman Ray Coffey called the meeting to order at 10:00 a.m.

Chairman Coffey called for a motion to open the Bureau of the Board to the public and a discussion of agenda items for today.

A motion was made by Commissioner Theresa Brewer to open the Bureau of the Board to the public and expenditures on personnel, motion carried, with voting in favor.

Commissioner Ray Coffey: A motion was made by Commissioner Theresa Brewer to open the Bureau of the Board to the public, motion carried, with voting in favor.

Commissioner Theresa Brewer: Commissioner Theresa Brewer and Clerk Leah Baker: Commissioner Theresa Brewer noted that no agenda graph was prepared for today, she is in the office.

Commissioner Theresa Brewer: Commissioner Theresa Brewer noted in regard of a development in the Bureau of the Board, Commissioner Theresa Brewer, age 18 and in the employ to the Bureau of the Board. A Bureau of the Board employee, Commissioner Theresa Brewer, has been developing that was related to the Bureau of the Board information. Commissioner Theresa Brewer has been developing about the Bureau of the Board to help out our Bureau of the Board. The cost to add the employee to the Bureau of the Board is approximately \$15,000.00. The cost that is add on the Bureau of the Board to help out the Bureau of the Board with the Bureau of the Board. The Bureau of the Board already has the position filled for the Bureau of the Board with the Bureau of the Board.

A motion was made by Commissioner Theresa Brewer to open and to extend the Bureau of the Board meeting back to 10:30 a.m. for the purpose of add on the Bureau of the Board to help out the Bureau of the Board with the Bureau of the Board. The motion carried, with voting in favor.

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, May 9, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett. (Steven Cornn was absent.)

Guests present were Lee Mudd and David Bowles from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for April.

A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Roy Collett, Wanda Smith, Kenneth Fisher and Aaron Bargo.

Lee Mudd provided a project update. The plans for the line extension to Sweet Hollow have been submitted to Division of Water for approval. The \$50,000.00 supplemental KIA grant money has been approved. The contractor plans to start the refurbishment project on the tank around the end of July.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve principal and interest payments to KIA in the amount of \$17,950.51. Motion carried. (All voted in favor.)

Superintendent Fisher presented a blacktopping quote from Dura Seal, Inc. They are already doing patching for a cost of \$4,125.00 which was necessary due to leak repairs. He stated that we will try to get more quotes for blacktopping at the Hopewell Tank.

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 2:45 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steven Conn
Steven Conn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, May 9, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, June 13, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for May.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Moore and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Roy Collett, Wanda Smith, Kenneth Fisher and Aaron Bargo.

Lee Mudd provided a project update. The painting of the Aisin tank is expected to begin around July 23. He is working on the Fariston line project for the second round of the Cleaner Water Program grant funds.

A motion was made by Commissioner Moore and seconded by Commissioner Baker to approve the renewal of the insurance with Houchens Insurance Group for the 2023-2024 plan year. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Terrorism Insurance coverage. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Moore to select Bodily Injury Uninsured Motorists Coverage in the amount of \$500,000.00. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to continue to participate in the Class Action lawsuit for the PFAS Cost Recovery. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Moore to accept the resignation of Justin Rose from the Treatment Plant effective June 18, 2023. Motion carried. (All voted in favor.)

The Board reviewed the first 8 pages of the Tariff and proposed minor changes to be submitted to PSC in the future.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:51 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steven Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, June 13, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes
Special Called Meeting

The Laurel County Water District #2 held a special called meeting on June 27, 2023 at 8:00 a.m. at the Water District Office to discuss personnel.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Baker, Kenneth Fisher and Roy Collett.

Chairman Finley called the meeting to order at 8:00 a.m.

The Board entered into executive session at 8:00 a.m. to discuss Eddie Hacker refusing to take a drug test when drug tests were performed at the water treatment plant on Monday, June 26, 2023. The Board reviewed the "EMPLOYEE AGREEMENT AND CONSENT TO DRUG AND/OR ALCOHOL TESTING" form which was signed by Mr. Hacker on May 27, 2011 which states that "I understand and agree that if I at any time refuse to submit to a drug or alcohol test under District policy, or if I otherwise fail to cooperate with the testing procedures, I will be subject to immediate termination."

A motion was made by Commissioner Baker and seconded by Commissioner Moore to come out of executive session at 8:30 a.m. Motion carried. (All voted in favor.)

Eddie Hacker was called on the phone by Kenneth Fisher and Roy Collett to give him a chance to take a drug screen today (June 27, 2023), however he refused to take a drug test for the second time. Eddie informed them that he had quit working at Laurel Water. He stated that he would turn his keys in to Roy Collett at the treatment plant.

A motion was made by Commissioner Baker and seconded by Commissioner Moore to return to regular session at 8:45 a.m.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to terminate Eddie Hacker for drug policy violations and insubordination. Motion carried. (All voted in favor.)

Lisa Henson was called into the Board meeting to let her know that Eddie had made threats toward her and the Board wanted her to be aware of that.

There being no further business before the Board, a motion was made by Lisa Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 9:08 a.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice Chairman

Lisa Baker
Lisa Baker, Secretary

Steve Conn
Steven Conn, Treasurer

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded by Kenneth Fisher and prepared by: Wanda Simons Smith, June 27, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, July 11, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were Lee Mudd and David Bowles from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for June.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures for June as presented. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Minutes for the Special Called Meeting on June 27, 2023. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Roy Collett, Wanda Smith, Kenneth Fisher and Aaron Bargo.

Lee Mudd provided a project update. Approximately half of the inside and the outside of the Aisin tank has been sandblasted and primed. Once this is finished and the tank is painted the new piping will be installed so the tank can drain from the bottom. The cost estimate for the Horse Creek Road water line replacement would be approximately \$685,000.00. Possible funding sources would be a 20 year loan from KIA Fund B or borrowing from RD to supplement funding from the District's Asset Management account. Lee will present various financing options at the next Board meeting.

Commissioner Cornn, Commissioner Moore, Chairman Finley, Kenneth Fisher, Wanda Smith and Roy Collett were appointed to the Hiring Committee. Commissioner Brewer and Commissioner Baker both stated that they had a relative that was applying for the positions so they were not eligible to serve on the committee.

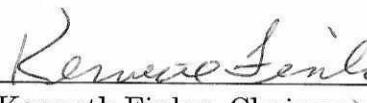
A motion was made by Commissioner Baker and seconded by Commissioner Brewer to go into executive session to discuss personnel issues at 2:45 p.m. Motion carried. (All voted in favor.) Discussion was held concerning numerous phone calls and texts from former employee, Eddie Hacker, to current employees of the District.

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to come out of executive session and return to regular session at 3:15 p.m. Motion carried. (All voted in favor)

Discussion was held concerning the status of the tap request by the Lily Fire Department for the building which is being built in a FEMA designated flood zone. Superintendent Fisher has been in contact with Rural Development seeking a written release to allow a meter to be set in the flood zone since we have signed Flood Plain Resolutions with RD which prohibits the District from doing so.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Brewer to adjourn the meeting. Motion carried. (All voted in favor.)

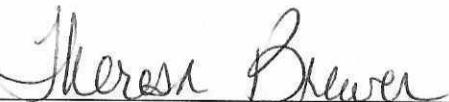
Chairman Finley adjourned the meeting at 3:33 p.m.


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, July 11, 2023

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

**Board Minutes
Special Called Meeting**

The Laurel County Water District #2 held a special called meeting Monday, August 7, 2023 at 2:00 p.m. at the Water District office. This meeting was called in lieu of the regular monthly meeting on Tuesday August 8, 2023 which was cancelled.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were Lee Mudd and David Bowles from Monarch Engineering, Attorney Clayton Oswald, and Heather Stevenson and Savannah Good from KRWA.

Chairman Finley called the meeting to order at 2:00 p.m.

Heather Stevenson and Savannah Good from KRWA presented information about the KRWA Internship Program as an opportunity to train and hire employees. Many water utility employees are retiring and there is a shortage of experienced employees to fill those positions.

Lee Mudd reported that the refurbishment of the Aisin tank is approximately 60% complete. The contractor will be applying a final coat of paint on the inside and outside of the tank. There were pits that had to be filled that were not there during the last inspection 5 years ago. Lee also presented the Projected Financial Impact Report for the Horse Creek Road water line replacement.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for July.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes and expenditures for July as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Roy Collett, Aaron Bargo and Kenneth Fisher.

Discussion was held concerning the tap that the Lily Fire Department has requested for their new building which is in a FEMA flood zone. It was decided that we need to find out what flood zone the building is in and then get survey points to see if it is now out of the flood zone.

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to table the review of the Tariff until the next Board meeting. Motion carried. (All voted in favor.)

Attorney Clayton Oswald was dismissed from the meeting since there were no upcoming matters that needed his attention at the meeting.

A motion was made by Commissioner Baker and seconded by Commissioner Moore to go into Executive Session to discuss personnel matters at 3:45. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Moore to come out of Executive Session and return to regular session at 4:15 pm. Motion carried. (All voted in favor.)

Chairman Finley called the meeting to order.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to hire Shawn Hibbitts at \$24.00 per hour as a Certified Water Treatment Plant Operator. Motion carried. (Commissioners Moore and Cornn voted "yes" and Commissioners Baker and Brewer voted "no." Chairman Finley broke the tie with a vote of "yes.")

A motion was made by Commissioner Cornn and seconded by Commission Moore to hire Jacob Tyler Mills for a 90 day probationary period as a Water Treatment Plant Operator Trainee at \$15.00 per hour. Motion carried. (All voted in favor.)

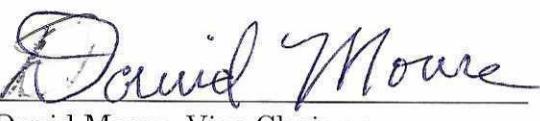
A motion was made by Commissioner Moore and seconded by Commissioner Cornn to hire Aaron Gray for a 90 day probationary period as a Water Treatment Plant Operator Trainee at \$15.00 per hour. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Moore and seconded by Commissioner Baker to adjourn the meeting. Motion carried. (All voted in favor.)

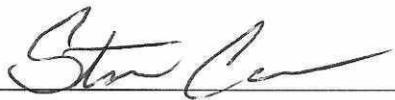
Chairman Finley adjourned the meeting at 4:25 p.m.



Kenneth Finley, Chairman



David Moore, Vice-Chairman



Steven Conn, Treasurer



Lisa Baker, Secretary



Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, August 7, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, September 12, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were Lee Mudd and David Bowles from Monarch Engineering, Attorney Clayton Oswald, and Emily Jewett and Robert Abner from Abner & Cox, PLLC.

Chairman Finley called the meeting to order at 2:00 p.m.

Emily Jewett, CPA and Robert Abner, CPA presented the 2022 Audited Financial Report with an unmodified opinion. There were no audit adjustments proposed. A motion was made by Commissioner Brewer and seconded by Commissioner Cornn to accept the report as presented. Motion carried. (All voted in favor.)

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for August.

A motion was made by Commissioner Baker and seconded by Commissioner Moore to accept the Minutes and expenditures for August as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to amend the 2023 Capital Budget to add the 2023 Chevrolet Colorado for \$35,923.00 (\$35,830.00 + \$93.00 license fee) to replace the approval for the 2023 Ford F150 which was approved on 10/11/22.

Reviewed and discussed operations summaries from Wanda Smith, Roy Collett, Aaron Bargo and Kenneth Fisher.

Lee Mudd reported that the refurbishment of the Aisin tank is still ongoing. The pipe crew is onsite working on the new piping on the tank. Pinholes were found in the paint on the tank and the paint crew will be back on 9/13 to fix the problem. He also reported that he has started the design for the Fariston project.

Discussion was held concerning the Utility Law Seminar which will be held on Thursday, October 26 in Bowling Green. Anyone interested in attending will let Wanda know so that the registration can be completed and any necessary hotel reservations made.

Several pages of the Tariff were reviewed with proposed changes noted.

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:34 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steven Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, September 12, 2023

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, October 10, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo.

Guests present were Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for September

A motion was made by Commissioner Brewer and seconded by Commissioner Moore to accept the Minutes and expenditures for September as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

Discussion was held concerning the requirement that meters for fire lines and maintenance of fire lines are the responsibility of the customer.

Lee Mudd reported that the painters for the Aisin tank are back today and they have finished up the last pin holes. All pipe work is also completed. The tank will be filled, disinfected and water samples will be taken. Once the samples are good the tank will be placed back in service hopefully by next week. Paperwork for the Fariston project is still in progress and the project should be ready to start next year. The Fire Chief is waiting on a letter from Ken Wilson, Certified Engineer, showing that the site for the Lily Fire Department is 4 feet above the flood plain.

Chairman Finley asked for volunteers for the Budget Committee. All 5 of the Commissioners volunteered for the committee (Kenneth Finley, David Moore, Lisa Baker, Terry Brewer and Steve Cornn). Chairman Finley also appointed Kenneth Fisher, Wanda Smith, and Roy Collett to the Committee. The Committee meeting was scheduled for Thursday, November 2 at 4:00 p.m.

Commissioner Baker's 3 year term expires 11/30/23 and Commissioner Moore's 3 year term expires 12/31/23. The Board agreed to send Judge Westerfield a letter recommending that the Fiscal Court re-appoint each of them for another 3 year term in compliance with his request.

Discussion was held concerning the need for an additional distribution employee to meet the October 16, 2024 deadline for the pipe inventory for lead and copper lines. A motion was made by Commissioner Moore and seconded by Commissioner Cornn to advertise and hire an additional distribution employee. Commissioner Baker stated that she wanted to wait and look at the budget first and Commissioner Cornn agreed. Commissioner Moore withdrew his motion.

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to advertise for a distribution employee and then make a hiring decision based on the budget. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:55 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David E. Moore
David Moore, Vice-Chairman

Steven Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, October 10, 2023

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

**Board Minutes
Special Called Meeting**

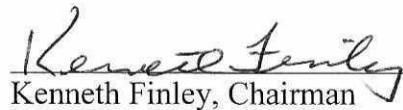
The Laurel County Water District #2 held a Special Called Meeting to approve a Resolution accepting the supplemental grant funds from KIA and making Chairman Kenneth Finley the District's Authorized Official on Wednesday, October 25, 2023 at 3:30 p.m. at the Water District office.

Chairman Finley called the meeting to order at 3:30 p.m.

Motion was made by Commissioner Brewer and seconded by Commissioner Baker to approve a Resolution accepting the Supplemental Grant Funds from KIA and making Chairman Finley the District's Authorized Official. Motion carried. (All voted in favor.)

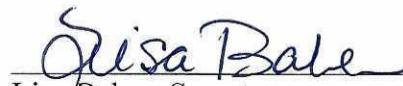
There being no further business before the Board, a motion was made by Commissioner Baker and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:40 p.m.


Kenneth Finley, Chairman


David Moore, Vice-Chairman


Steven Cornn, Treasurer


Lisa Baker, Secretary


Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Simons Smith, October 25, 2023

**Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494**

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, November 14, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, David Moore, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, and Roy Collett.

Guests present were David Bowles and Lee Mudd from Monarch Engineering and Attorney Clayton Oswald.

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for October

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to accept the Minutes and expenditures for October as presented. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to accept the Minutes for the Special Called Meeting on October 25, 2023 as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Cornn to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

Lee Mudd reported that the Aisin tank project is complete and has been back in service for approximately a month. The plans are still in progress for the Fariston project. The water line replacement will begin on the south end of Fariston which is where the leaks have been occurring. Hopefully the project can be bid next year. The plans are also being prepared for changing the piping on the Oak Ridge Tank which will cost approximately \$58,840.00. There is approximately \$54,000.00 for contingency in the budget for the Aisin tank project that was not spent and can be reallocated to the Oak Ridge Tank project.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve KIA loan payments of \$8,406.48 and \$9,528.12 which are due December 1, 2023. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Brewer to approve a 5% wage increase for all employees effective January 1, 2024. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve the Capital Budget and the Operating Budget for 2024. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to hire Aaron Gray full time with benefits effective November 14, 2023. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to hire Jacob Mills full time with benefits effective November 21, 2023. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Baker to approve Steve Cornn, Kenneth Fisher, Wanda Smith and Linda Fisher as authorized signers for the Certificates of Deposit and the money market account at Commercial Bank with two signatures required. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to approve the letter to Commercial Bank authorizing the redemption of the Certificate of Deposit (Depreciation Reserve) for \$52,000.00 to be reinvested in a 9 month Certificate of Deposit (Depreciation Reserve) at 5% interest. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Moore to deny a leak adjustment for Artur Muszynski because it would be a violation of our Tariff since he has already had a leak adjustment within the past 12 months. Motion carried. (All voted in favor.)

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to schedule the Annual Christmas Meeting for December 4 at noon and Sheila Tankersley will be the caterer for 35 people. Motion carried. (All voted in favor.)

Discussion was held and everyone agreed for each Commissioner and each member of management to donate \$100.00 to have a drawing for the employees since PSC does not allow Christmas bonuses.

A motion was made by Commissioner Brewer and seconded by Commissioner Baker to purchase a ham or turkey for the employees and Board members. Motion carried. (All voted in favor.)

Discussion was held concerning 2 pending projects. The valve in the road on Echo Valley Road is broken so when there is a leak in that area there are 470 customers without water while the leak is being repaired. The estimate for this project is \$122,000.00. The material has already been purchased for the Fawn Valley 6" main project. The cost of labor for this project is estimated to be \$103,000.00. The plans for the Fawn Valley project have already been

approved. The estimated cost to complete the 2 projects is \$225,000.00 and the bid process will take approximately 2 to 3 months.

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to add the Echo Valley Road project and the Fawn Valley project to the 2024 budget. Motion carried. (All voted in favor.)

A motion was made by Commissioner Moore and seconded by Commissioner Cornn to hire a Distribution operator at \$15.00 per hour. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Moore to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 3:25 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore, Vice-Chairman

Steve Cornn
Steven Cornn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, November 14, 2023

Laurel County Water District #2
3910 South Laurel Road
London, Kentucky 40744
606-878-2494

Board Minutes

The Laurel County Water District #2 held its monthly meeting Tuesday, December 12, 2023 at 2:00 p.m. at the Water District office.

Those present were Kenneth Finley, Lisa Baker, Steven Cornn, Theresa Brewer, Kenneth Fisher, Wanda Smith, Roy Collett and Aaron Bargo. (David Moore joined via conference call from 2:03 pm to 3:00 pm)

Guests present were David Bowles and Lee Mudd from Monarch Engineering. (Attorney Clayton Oswald joined via conference call at 2:50 p.m.)

Chairman Finley called the meeting to order at 2:00 p.m.

Chairman Finley called for the reading of the Minutes from the last regular meeting and a statement of expenditures for November

A motion was made by Commissioner Cornn and seconded by Commissioner Baker to accept the Minutes and expenditures for November as presented. Motion carried. (All voted in favor.)

Deposit Refund Report – A motion was made by Commissioner Baker and seconded by Commissioner Brewer to accept the Deposit Refund Report as presented. Motion carried. (All voted in favor.)

Reviewed and discussed operations summaries from Wanda Smith, Aaron Bargo, Roy Collett and Kenneth Fisher.

Lee Mudd reported that the project to change the piping on the Oak Ridge Tank is expected to begin in January. Hopefully, the bids can be scheduled for the Fawn Valley project before the January Board meeting and for the Lily School Road project before the February Board meeting.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve RD bond payments of \$73,257.50, \$39,380.00, \$49,114.38 and \$9,481.81 which are due January 1, 2024. (All voted in favor.)

The hiring committee for the Distribution Operator position will be Kenneth Finley, Steve Cornn, Kenneth Fisher and Aaron Bargo.

A motion was made by Commissioner Baker and seconded by Commissioner Cornn to approve billing for usage on the Aisin fire lines since the usage is consistent and they said they have fixed all leaks. Only the usage on the new meter will be billed. Motion carried. (All voted in favor.)

A motion was made by Commissioner Cornn and seconded by Commissioner Brewer to revise the policy for certification pay for Distribution Operators and Plant Operators. The pay will no longer be based on test scores but will be \$1.00 per hour pay increase for passing the test. Motion carried. (All voted in favor.)

Discussion was held concerning giving raises to employees that choose to take both the Distribution Operator and Plant Operator tests. The decision was made that this was not a good idea to take Distribution employees to the Plant because they are needed in Distribution. The Distibution employees were given an opportunity to transfer to the Plant but none of them chose to do that. Therefore, it would not be a good financial decision for the Water District to pay employees for obtaining certifications for both Distribution and the Plant. No formal action was taken.

Attorney Clayton Oswald joined the meeting at 2:50 p.m. via conference call to discuss the possible litigation at the American Greeting Card Rd. Tank.

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to define "immediate family" to include parents, spouses, children, siblings and grandparents created via blood, adoption, and marriage for the purpose of leave for "Death in the Family" in the Employee Manual. The leave for a great-grandparent will only be 8 hours. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to approve the quote of \$1,750.00 from Casey Daniels for kitchen cabinets in the break room. Motion carried. (All voted in favor.)

A motion was made by Commissioner Baker and seconded by Commissioner Brewer to amend the 2024 budget to add: Paint Filters at the Plant \$38,200.00, Motor for High Service Pump \$40,000.00 and delete Hurco Vac 600 G \$77,000.00. Motion carried. (All voted in favor.)

There being no further business before the Board, a motion was made by Commissioner Brewer and seconded by Commissioner Cornn to adjourn the meeting. Motion carried. (All voted in favor.)

Chairman Finley adjourned the meeting at 4:00 p.m.

Kenneth Finley
Kenneth Finley, Chairman

David Moore
David Moore, Vice-Chairman

Steven Conn
Steven Conn, Treasurer

Lisa Baker
Lisa Baker, Secretary

Theresa Brewer
Theresa Brewer, Commissioner

Minutes recorded and prepared by: Wanda Smith, December 12, 2023