

NORTHEAST WOODFORD WATER DISTRICT
JANUARY MEETING MINUTES
January 14, 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:11 am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Meghan Hoover, Secretary
Mary Shryock, Biller
Dale Gatewood, Manager
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by Meghan for the previous minutes.
- IV. Current Issues
- Fred) Due to weather, meeting was moved to Jan 14,25 Sign Checks, 1/9
) Cut of Jan 21st
) Presented the RFH agreement. Discussion was had and approved.
) Authorization for payment for Twin States for the pump.
) Kathy Gross asked for her late fee removed. Discussion was had and commissioners said no. John will call her and advise her.
- Dale) Pump is up and running. Both are running. Staying over 110 foot min.
) Nothing weird going on. Not affected by the power outage.
) Little trouble with the handheld and need to look at updating the handheld, possibly with the new computer upgrade.
- Adjournment
10:49 am Larry called the meeting to adjourn. Meghan second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
FEBRUARY MEETING MINUTES
February 4, 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:07 am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Mehgan Hoover, Secretary
Mary Shryock, Biller
Dale Gatewood, Manager
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by Meghan for the previous minutes.
- IV. Current Issues
- Mary) Sign Checks Feb 10th
)) Cut of Feb 18th
)) RFH will be here Feb 17th
)) Post office was very delayed because of the bad weather, I would suggest we return all late charges due to delay for the month of Jan. Motion for Meghan and Larry second to return penalty
)) AutoOwners rates that may increase by more than 1%.
)) Water Computer system will be upgraded in April, and training in March.
- Dale) We renew CPR trained for all his employees
)) Meter put in for Pisgah Station. Sugar hill meter should be installed this week.
)) Increase - short meters \$400, Long meters \$800, Leak \$400. Due to the increase in cost.
- John) Made a motion to elect Mary Shryock as the office Manager, Larry made a motion and Meghan seconded it.
)) Presented Dale with his CE course certificate
)) Spoke to Dan Fister, said he would help us get the \$200,000 we need for paint the water tank.
)) SAU that is required was signed and sent in, but Bluegrass Add didn't get a response. They then ask us for it, but we had already sent it in Dec. We got a response they can no longer handle it and that it's up to us. John will be working on it this month.
- Meghan) She asked if we should inquire about a rate increase. Discussion occurred regarding timing of the inquiring, and possibly next year so that we have the new computer upgrade expense, increases across the board.
- Adjournment
10:51 am Larry called the meeting to adjourn. Meghan second the motion.
Minutes submitted by Fred Faust

NORTHEAST WOODFORD WATER DISTRICT
MARCH MEETING MINUTES
MARCH 4, 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:07 am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Mary Shryock, Biller
Dale Gatewood, Manager
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by John for the previous minutes.
- IV. Current Issues
- Mary) Meghan will not be at meeting due to jury duty
) Sign Checks Mar 10th
) Cut of March 18th
) Water Computer system will be upgrade has been pushed April/May.
) Annual Meeting will be March 25 @10 am followed by the April meeting.
- Dale) 10 Year loan with the division of water could possibly be an option to
) cover what we need.
) Had a meter we had to put in and it was on Sugar Hill rd and Lysters had
) issues of course.
) Suggest starting another rate increase. Start the process.
- John) Dan Fister, he suggested he call his constituents and they said they didn't
) think they would be able to fund it and might look at a loan. We will dis
) cuss with the court to see if they can fund it.
) Mr. Cash who helped us with our SAMS # said that our Judge Executive
) has funds available.
) PSC Training. Dec 2/3. Will sign up for that.
- Adjournment
10:46am Larry called the meeting to adjourn. second the motion.
Minutes submitted by Mary Shryock

NORTHEAST WOODFORD WATER DISTRICT
ANNUAL MEETING MINUTES
MARCH 25, 2025

I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:00 am.

II. Attendees

John Davis, Chairman	Mary Shryock, Biller
Larry Moore, Treasurer	Dale Gatewood, Manager
Mehgan Hoover, Secretary	Sandy Broughman, Engineer

Heather

- 1) Increase the Bond and Interest to \$5000.00 to cover cost for the years
- 2) Reserve account set up to receive a \$1000/annually, and we are over currently. Eventually have to get to that to \$79,400
- 3) Audit report - present fairly - clean opinion
- 4) Letter in back - internal controls. - all clean!!

Adjournment

10:32 am Larry called the meeting to adjourn. second the motion.
Minutes submitted by Mary Shryock

NORTHEAST WOODFORD WATER DISTRICT
APRIL MEETING MINUTES
MARCH 25, 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:32 am.

- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Mehgan Hoover, Secretary
Mary Shryock, Biller
Dale Gatewood, Manager
Sandy Broughman, Engineer

- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by John for the previous minutes.

- IV. Current Issues
 - Mary) Sign Checks April 9th
 -) Cut of April 21 st.
 -) I have had my first email with a quick look at the new system, April is set for the initial training and May is when the new system will take over.
 -) Giving Sandy replacement check of \$8401.

 - Dale) UK will be putting in a meat processing learning center and discussion of price of meter for that.

 - John) Contact Rural water to start the process of getting a rate increase.

 - Sandy) Signature on KIA forms and finish somethings up and closed out.

Adjournment
11:11am Larry called the meeting to adjourn Mehgan second the motion.
Minutes submitted by Mary Shryock

NORTHEAST WOODFORD WATER DISTRICT
JUNE MEETING MINUTES
JUNE 3, 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:03 am.
- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Mehgan Hoover, Secretary
Mary Shryock, Biller
Dale Gatewood, Manager
- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by Mehgan for the previous minutes and the annual minutes.
- IV. Current Issues
- Mary) Sign Checks June 9th
) Cut off June 18th.
) Our new system is up and running effective 5/22.
) Received the VMU CCR Report
) Periodic Water Inspection - we had a couple violations.
- Dale) Fence has been repaired.
) Dogwood tank lot is mowed as much as possible, but the rain is keeping it growing.
) Mechanical locate on Browns Mill. - We have to pay for this portion of the locate.
- John) Robert Miller at Rural Water, moving date up to get the rate increase.

Adjournment
10:42am Larry called the meeting to adjourn Mehgan second the motion.
Minutes submitted by Mary Shryock

NORTHEAST WOODFORD WATER DISTRICT
JULY MEETING MINUTES
JULY 1 2025

- I. Call to order
John Davis called to order the meeting of the Northeast Woodford Water District at the district office @10:03 am.

- II. Attendees
John Davis, Chairman
Larry Moore, Treasurer
Mary Shryock, Biller
Dale Gatewood, Manager

- III. Approval of minutes from the last meeting
Northeast Woodford Water District minutes were approved by Larry and second by Meghan for the previous minutes and the annual minutes.

- IV. Current Issues
 - Mary) Sign Checks July 9th
 -) Cut off July 20th.
 -) Discussion about the new billing system on how it is going. All is good and more good things to come.

 - Dale) Dogwood tank needs to be painted. Paint is blistering, evidence of surface rust. 16 years since last painted
 -) Other projects that need to be added to our project listing. These can be replaced. included in the rates study. All of Hedden and Aiken pike needs to be replaced.

 - John) PSC, two issues - Fire Department report, and safety manual. We have gotten June 2025. We now have a check list to make sure we receive one. If we do not receive one we will be billing them \$70 per our manual states we should, and then .3% of the loss and bill to fire department. This will be calculated by Dale.
Safety meetings - second issue - Dale will be holding at his office, will be working with KEMI to generate proper paperwork to record safety meetings.

 -) Grant, trying to get the \$100,400. Submitted the paperwork for it, Friday she replies that we have 4 things that need to be done.
 -) Going to talk to Casey Cash to consolidate all our projects.

 - Larry) Go ahead and purchase the automatic flusher.

- Adjournment
11:30am Larry called the meeting to adjourn Meghan second the motion.
Minutes submitted by Mary Shryock

Northeast Woodford Water District (NEWWD)
August Meeting Minutes
August 26, 2025

- I. Call to order
 - John Davis called the NEWWD meeting to order at 10:04 am. Location 225 S. Main St. Ste A, Versailles, KY 40383

- II. Attendees
 - John Davis, Chairman
 - Larry Moore, Treasurer
 - Mehgan Hoover, Secretary
 - Mary Shryock, Biller
 - Dale Gatewood, Manager

- III. Approval of minutes
 - July's minutes from the NEWWD meeting were reviewed and approved by Larry and seconded by Mehgan.

- IV. Current Issues
 - Dale: Reviewed HMB Professional Engineers, INC estimates for the following jobs, discussed the waterboards responsibilities and next steps.
 - i. Hedden Road: Moved to have HMB create a profile
 - ii. Aiken Road: Moved to have HMB create a profile
 - iii. Redd Rd.: Private project so Dale Gatewood agreed to speak with the homeowners about their cost and responsibilities and report back to the board at September's meeting.

- V. Water tower on Dogwood Ct. in Lanes View subdivision
 - Reviewed email from CPA and discussed balances in the following accounts Depreciation Reserve, O&M, Edward Jones and which account could cover the balance due. Motion was made by Mehgan and second by Larry to move forward with the paperwork to advertise and get bids for the project.

- VI. Larry discussed the upcoming renewal period for the CD, discussed the balance, and John made a motion to approval the renewal. Mehgan second the motion.

- VII. Mary: Sign on August 8 cut off August 18

Northeast Woodford Water District (NEWWD)

225 S. Main St. Ste A, Versailles, KY 40383

September Meeting Minutes

September 2, 2025

- I. Call to order
 - John Davis called the NEWWD meeting to order at 10:03 am.
- II. Attendees

John Davis, Chairman/ Larry Moore, Treasurer/ Mehgan Hoover, Secretary/ Mary Shryock, Biller / Dale Gatewood, Manager
- III. Approval of minutes
 - August minutes reviewed and approved by Larry and seconded by Mehgan.
- IV. Dale:
 - Profiles for Hedden rd. /Aiken rd. has been created and is being submitted to Bluegrass Ad. The engineer on the project is Jeff Reynolds.
 - Redd rd.: The customer has terminated the project due to the out-of-pocket cost.
 - Frankfort Plant Board has a working bench tested and we can use if needed.
- V. Dale/Mary
 - Headly- Whitney Museum has called because they do not have enough pressure to run their sprinkler systems in their garden. Test completed and they are getting 47 psi, requirement is 30psi. Due to the museum above sea level placement, we cannot get them more psi.
- VI. Mary:
 - Tariffs Change is needed for NSF fees. The previous charge was \$30.00, but the bank has raised the rate to \$35.00. Forms will be submitted to the PSC.
 - Fee increases for testing meters
 - i. Larger than 1 in at cost
 - ii. 1" or smaller \$75.00
 - Sign Tuesday 9th and cut off the 18th
 - Rate Study will be completed this week.
- VII. Larry: None
- VIII. Mehgan: None
- IX. John:
 - Sandy will advertise in November for Dogwood water town and set the start date for March 2026.
 - Will speak to Casey Cash about Hedden and Aiken Rd. profiles and checking visibility
- X. Larry made a motion to end the meeting and second by Mehgan at 10:43 am.

Northeast Woodford Water District (NEWWD)
October Meeting Minutes
October 7, 2025

- I. Call to order
 - John Davis called the NEWWD meeting to order at 10:05 am. Location 225 S. Main St. Ste A, Versailles, KY 40383

- II. Attendees
 - John Davis, Chairman
 - Larry Moore, Treasurer
 - Mehgan Hoover, Secretary
 - Mary Shryock, Biller
 - Dale Gatewood, Manager

- III. Approval of minutes
 - September's minutes from the NEWWD meeting were reviewed and approved by Larry and seconded by Mehgan.

- IV. Presentation by Mark Frost w/ Rural Water Association
 - Reviewed rate study and discussed proposed rate increase
 - Rate increase vote: 3:0 pass
 - Paperwork submitted to PSC

- V. Current Issues
 - Dale:
 - i. Change in chlorine level by the city and flushing next week line would be down for hours. This may change the smell of the water lines, so expect increase calls.

 - John:
 - i. Sandy will be putting out bids for the Dogwood water tower job.
 - ii. Casey Cash confirmed he had our two profiles for jobs.
 - iii. Will invite Jeff Reynolds (engineer) to Novembers meeting.

 - Mary:
 - i. Signing will be Today (10/7 and 10/9 (if needed)). Cut offs will be the 14th
 - ii. April 4th inspection closed after corrected paper work sent in.

 - Larry: None

 - Mehgan:
 - i. Discuss availability for check signing (meeting day, Wed and Fri)
 - Close: John makes a motion to close at 10:58 and Larry seconds.

Northeast Woodford Water District (NEWWD)
November Meeting Minutes
November 4, 2025

- I. Call to order
 - John called the NEWWD meeting to order at 10:02 am. Location 225 S. Main St. Ste A, Versailles, KY 40383

- II. Attendees
 - John Davis, Chairman
 - Larry Moore, Treasurer
 - Mehgan Hoover, Secretary
 - Mary Shryock, Office Manager
 - Dale Gatewood, Operations Manager
 - Jeff Reynolds, HMB Inc.

- III. Approval of minutes
 - October's minutes from the NEWWD meeting were reviewed and approved by Larry and seconded by John.

- IV. Presentation by Jeff Reynolds with HMB.
 - Speaking on our profile (Hedden & Aiken Road). John had a meeting with Casey Cash regarding our project descriptions. Jeff Reynolds will contact Casey Cash for additional information being requested.

- V. Current Issues
 - Dale: Review areas under others discussions.
 - John: Spoke during presentation above

 - Mary:
 - i. Customer meter issue: Believes she have a leak because she cannot read her meter. The handheld can read it, but the face is not working. Usage does not show a change. Dale called his guy and determined the owner broke the top off their meter, which has caused damage to the meters face. John will call and discuss her options.
 - ii. Check signing: Friday November 7th
 - iii. Cut off 19th
 - iv. Meter size was incorrect on the document sent to the Woodford Sun. Correction has been sent out.

 - Larry:
 - i. Got a text confirming our meeting next month at the PSC.
 - ii. Requesting a map of our water lines and boundaries we cover. Dale has a map that he will get us.

 - Mehgan: N/A
 - Close: Larry made a motion to close meeting and Mehgan second at 11:31 am.