

COMMONWEALTH OF KENTUCKY  
BEFORE THE PUBLIC SERVICE COMMISSION

In the Matter of:

ELECTRONIC APPLICATION OF NORTHEAST )  
WOODFORD COUNTY WATER DISTRICT ) Case. No.  
FOR A RATE ADJUSTMENT PURSUANT TO ) 2025-00347  
807 KAR 5:076 )

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RESPONSE OF NORTHEAST WOODFORD COUNTY WATER  
DISTRICT TO THE COMMISSION STAFF'S SECOND REQUEST  
FOR INFORMATION DATED JANUARY 9, 2026

NORTHEAST WOODFORD COUNTY WATER DISTRICT

CASE NO. 2025-00347

COMMISSION STAFF'S FIRST REQUEST FOR

INFORMATION DATED JANUARY 9, 2026

**Witness:** Mary Shryock

1. Refer to Northeast Woodford District's Application, Attachment 4, 4\_SAO\_-With\_Attachments.pdf, References, Adjustment E. Provide a complete copy of the referenced Utility Process Management Master Agreement, dated June 20, 2024, including any appendices, exhibits, and documents incorporated by reference:

**Response:** See file: 1\_Utility\_Process\_Management\_Agreement\_2025

NORTHEAST WOODFORD COUNTY WATER DISTRICT

CASE NO. 2025-00347

COMMISSION STAFF'S FIRST REQUEST FOR

INFORMATION DATED JANUARY 9, 2026

**Witness:** Mary Shryock

2. Refer to Northeast Woodford District's response to Commission Staff's First Request for Information (Staff's First Request), Item 3. Northeast Woodford District provided a General Ledger recap, but did not provide a General Ledger. Provide the General Ledger for the year ended December 31, 2024, including all transactions separated first by account number then by date.

**Response:** See file: 2\_NWCWD\_General\_Ledger\_2024

NORTHEAST WOODFORD COUNTY WATER DISTRICT

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COMMISSION STAFF'S FIRST REQUEST FOR

INFORMATION DATED JANUARY 9, 2026

**Witness:** Mark Frost

3. Refer to Northeast Woodford District's response to Staff's First Request, Item 4, Item 5a, and Item 14a. Northeast Woodford District did not provide the file named 4\_NWCWD\_Rate Model. Provide the file referenced.

**Response:** The referenced file named 4-NWCD\_Rate\_Model was accidentally left open in Excel at the time the electronic response was filed. For this reason the file was not included in Northeast Woodford District's submittal.

See file: 3\_NWCWD\_Rate\_Model

NORTHEAST WOODFORD COUNTY WATER  
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COMMISSION STAFF'S FIRST REQUEST  
FOR INFORMATION DATED NOVEMBER 21, 2025

**Witness:** Mary Shryock

4. Refer to Northeast Woodford District's response to Staff's First Request, Item 6. Northeast Woodford District provided an itemization of the Other Water Revenues of \$25,814 however, the district did not state whether each component will recur. State whether each one of the components that form Other Water Revenues will recur or not.

**Response:**

	Amount	
Late Fees	\$ 16,401	Recurring NRC
Nonrecurring Charges - Reconnection	2,100	Recurring NRC
Fire Hydrants - Merry Meadows	7,313	Recurring the Fire Hydrant remains in service
Other Water Revenues	<u>\$ 25,814</u>	

NORTHEAST WOODFORD COUNTY WATER  
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**Witness:** Mark Frost

5. Refer to Northeast Woodford District's response to Staff's First Request, Item 8, 8\_Purchased\_Water\_Data.xlsx, 2024 tab, Column D. Northeast Woodford District purchases water from the Versailles Municipal; however, the gallons purchased from Versailles Municipal is divided between the city and the "Bakery." Explain what the Bakery is and explain if Northeast Woodford District purchases water from the Bakery.

**Response:** Believing that the Bakery was located in its service area, the City of Versailles installed its meter and began providing retail water service. Latter it was determined that the Bakery is actually a customer of Northeast Woodford District. The City of Versailles provides water service to the Bakery through its meter and bills Northeast Woodford District for the water sold at its wholesale rate. Northeast Woodford District bills the Bakery at its retail water rates.

NORTHEAST WOODFORD COUNTY WATER  
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**Witness:** Mary Shryock

6. Refer to Northeast Woodford District's response to Staff's First Request, Item 10a. Northeast Woodford District stated it does not have any employees, identify who is performing service and maintenance activities.

**Response:** Dale Gatewood of Gatewood Water Service performs all operations and maintenance of the distribution system.

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**Witness:** Mary Shryock

7. Refer to Northeast Woodford District's response to Staff's First Request, Item 11a. Provide a document stating the position (Chairman, Secretary, and Treasurer) of each commissioner.

**Response:** See file: 7\_NWCWD\_Board\_of\_Commissioners – This is page 15 of Northeast Woodford District's 2024 Annual Report that lists the position of each commissioner.

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**Witness:** Mary Shryock

8. Refer to Northeast Woodford District's response to Staff's First Request, Item 11b, 11b\_Commissioner\_Compensation.pdf. The provided fiscal court minutes approve Commissioner wages in the amount of \$3,600. Provide the updated fiscal court minutes to reflect the pro forma Commissioner wages of \$6,000 each.

**Response:** At its last meeting, the Woodford County Fiscal Court was to make a decision approving the increase in Northeast Woodford District's commissioners compensation. However, due to time constraints the issue was postponed to the next meeting, which is expected to be held in February 2025. Northeast Woodford District will revise its response to these question by providing a copy of the fiscal court minutes when they are received.

NORTHEAST WOODFORD COUNTY WATER  
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**Witness:** Mary Shryock and Mark Frost

9. Refer to Northeast Woodford District's response to Staff's First Request, Item 11c, 11c\_Traing\_Certificates.pdf. Northeast Woodford District Provided training records for 2023 and 2024 but did not provide training records for 2025. Provide training records for each commissioner for 2025 or a statement that the individual has not attended training.

**Response:** See file: 9\_NWCWD\_2025\_Training\_Certificates

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**Witness:** Mary Shryock

10. Refer to Northeast Woodford District's Response to Staff's First Request, Item 19a. Northeast Woodford District did not provide the file named 11\_Rate\_Study\_Proposal. Provide a copy of the referenced document.

**Response:** See file: 3\_NWCWD\_Rate\_Model