

## NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Collection Charge

### 1. Field Expense:

#### A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

#### B. Labor (Time and Wage)

<u>1 hour Field Labor</u>	\$ <u>30.00</u>
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<b>Total Field Expense</b>	<b>\$ <u>30.00</u></b>
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### 2. Clerical and Office Expense

A. Supplies	\$ _____
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B. Labor	\$ <u>5.00</u>
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<b>Total Clerical and Office Expense</b>	<b>\$ <u>5.00</u></b>
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### 3. Miscellaneous Expense

A. Transportation	\$ <u>20.00</u>
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#### B. Other (Itemize)

_____	_____
_____	_____
_____	_____

<b>Total Miscellaneous Expense</b>	<b>\$ <u>20.00</u></b>
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<b>Total Nonrecurring Charge Expense</b>	<b>\$ <u>55.00</u></b>
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## NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Delayed Payment Charge

### 1. Field Expense:

#### A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

#### B. Labor (Time and Wage)

_____	_____
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<b>Total Field Expense</b>	<b>\$ _____</b>
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### 2. Clerical and Office Expense

A. Supplies	\$ <u>1.25</u>
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B. Labor	\$ <u>5.00</u>
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<b>Total Clerical and Office Expense</b>	<b>\$ <u>6.25</u></b>
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### 3. Miscellaneous Expense

A. Transportation	\$ _____
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#### B. Other (Itemize)

_____	_____
_____	_____
_____	_____

<b>Total Miscellaneous Expense</b>	<b>\$ _____</b>
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<b>Total Nonrecurring Charge Expense</b>	<b>\$ <u>6.25</u></b>
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## NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Dishonored Check Charge

### 1. Field Expense:

#### A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

#### B. Labor (Time and Wage)

_____	_____
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<b>Total Field Expense</b>	<b>\$ _____</b>
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### 2. Clerical and Office Expense

A. Supplies	\$ <u>1.25</u>
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B. Labor	\$ <u>5.00</u>
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<b>Total Clerical and Office Expense</b>	<b>\$ <u>6.25</u></b>
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### 3. Miscellaneous Expense

A. Transportation	\$ _____
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#### B. Other (Itemize)

<u>Bank Returned Item Fee</u>	<u>29.00</u>
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_____	_____
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<b>Total Miscellaneous Expense</b>	<b>\$ <u>29.00</u></b>
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<b>Total Nonrecurring Charge Expense</b>	<b>\$ <u>35.25</u></b>
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## NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Reconnection Charge

### 1. Field Expense:

#### A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

#### B. Labor (Time and Wage)

<u>3 hour Field Labor</u>	\$ <u>90.00</u>
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<b>Total Field Expense</b>	<b>\$ <u>90.00</u></b>
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### 2. Clerical and Office Expense

A. Supplies	\$ _____
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B. Labor	\$ <u>22.50</u>
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<b>Total Clerical and Office Expense</b>	<b>\$ <u>22.50</u></b>
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### 3. Miscellaneous Expense

A. Transportation	\$ <u>60.00</u>
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#### B. Other (Itemize)

_____	_____
_____	_____
_____	_____

<b>Total Miscellaneous Expense</b>	<b>\$ <u>60.00</u></b>
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<b>Total Nonrecurring Charge Expense</b>	<b>\$ <u>172.50</u></b>
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