

**Cumberland County Water District  
Board of Commissioners  
January 9, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

**Visitors:** Coleman Hurt, County Attorney

A quorum being present the Chairman called the meeting to order.

Mike Radford had a 2" main line ripped out on his property several months ago by A&C Communications. This happened due to the CCWD being unable to locate the line in that area. A&C has agreed to work with the CCWD, they will dig the ditch, we will replace the line and they will fill the ditch in and be responsible for clean up and seeding.

The minutes of the December 12<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

All checks were reviewed and signed by the Board.

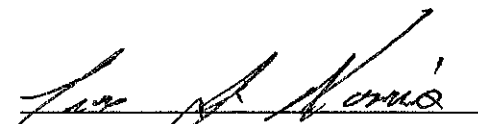
Manager's Report: The leak at Ronnie Savage's that we were unable to locate last year has resurfaced. KRWA will be here next week to help us locate the leak so it can be repaired. The electric pole has been set for the Pitman Creek pump station. Tri-County is waiting on their permit to run the power line across the road. County Attorney, Coleman Hurt, filed his part of our PSC order. We received a third request for information from the PSC. Lee and Matthew will make sure it is filed on time. We began installing the line at The Village of Dale Hollow subdivision and should be finished soon. The next project will be the Casey Fork line extension.

The Board had no Old Business to discuss.

In New Business: We were informed that the majority of the South 61 Subdivision River Lots are located on the CCWD side of the master meter. We will need to work this out with the City of Burkesville water and find a way to charge the customers for sewer and water separately.

Mark Vibbert made the motion that the CCWD Chairman, Vice-Chairman and Treasurer, whomever those individuals may be, will be on the Signature Card as signers for First & Farmers Bank of Cumberland County and Citizens Bank of Cumberland County. Also, any transfer amount over \$25,000 will require two of those signatures. The motion was seconded by Jay Cary; all in favor. Current Chairman is Troy Norris, current Vice-Chairman is Jay Cary and current Treasurer is Mark Vibbert.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
January 23, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the January 9<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

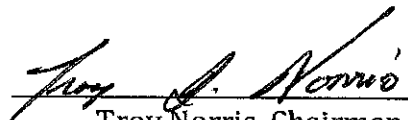
All checks were reviewed and signed by the Board.

Manager's Report: KRWA was unable to come last week for leak detection. They have rescheduled for next week, weather permitting. Our Pipehorn locator that we use to locate our main lines has broken and needs replaced. We will check with our insurance to see if it is covered and we will purchase a new one and send the old one in for repair to keep on hand as a backup. On the 19<sup>th</sup> the third order from the PSC response was filed by Lee and Matthew. Troy and Matthew met with County Judge Executive Luke King last week. The \$25,000 owed to us by the County has been approved and we should receive payment after the February 13<sup>th</sup> Fiscal Court meeting. Matthew is continuing to search for the CCWD's South 61 boundaries. Once found we will no whether or not we can move forward with our part of the new subdivision. The Village at Dale Hollow project is halfway complete but the weather has slowed down the remainder of our progress. The Marrowbone Project should be started by this time next year. The materials are in for the Mike Radford project and we will get with A&C to see when we can get together to complete it.

Old Business: Tim Struthers no longer works for the CCWD. We will remain looking for a replacement. Matthew will continue on here for at least another year but he will continue to pursue his future endeavors.

No New Business to discuss.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
February 13, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the January 23<sup>rd</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

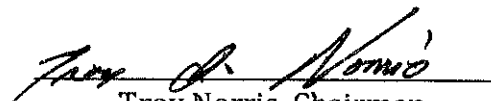
All checks were reviewed and signed by the Board.

Manager's Report: The leak at Ronnie Savage's has finally been found and repaired. The line on Mike Radford's property that was tore out by A & C last year has been reinstalled. A & C is responsible for the cleanup and sowing grass seed. Lane Cope and Ricky Melton questioned the new line being put in at The Village at Dale Hollow. Matthew explained to Lane that everything has been approved and was done according to our normal procedures. The PSC is still requiring us to come to Frankfort for a hearing. Monday, February 20<sup>th</sup> at 11:30 will be Joey Anderson's retirement celebration here at the water office. A jumper was found and removed on Garrett Creek; charges have been filed. The CCWD's boundary on South 61 begins after the new proposed subdivision so it has nothing to do with us. County Judge Luke King had spoken with Troy and Matthew about removing Bull Ridge from the line extension list. It was agreed that we will use the money that would have went for Bull Ridge, half for the Marrowbone Project and the other half for the County's discretion. Luke is also working on obtaining a sign off from Metcalfe County on the Casey Fork line extension. Still waiting on Tri-County for the Pitman Creek Pump Station.

Old Business: None

New Business: We will switch from Allans Pest Control to R&R Pest Control beginning in March. A motion was made by Mark Vibbert, Second by Sandy Hieneman; all in favor.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
February 27, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Mark Vibbert: Treasurer,  
Eric Carver: Secretary

**Visitors:** County Judge Executive, Luke King

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the February 13<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Eric Carver; all in favor.

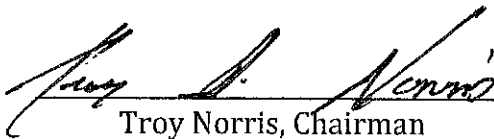
All checks were reviewed and signed by the Board.

Manager's Report: Pitman Creek Pump Station is ready to be tied in and should be within the next couple of weeks. Two major leaks were found by our employees. One in the Marrowbone area that has been leaking for some time and has been difficult to find. From it we were losing approximately 30 gpm. The second was on Potters Creek in a creek crossing encasement. From it we were losing approximately 10 gpm. These two leaks combined should result in lowering our water loss by approximately 7-8%.

Old Business: None

New Business: Mark Vibbert made a motion to agree to Case # 2022-00291 which is the Electronic Application of Cumberland County Water District for a Rate Adjustment Pursuant to 807 KAR 5:076 from the Public Service Commission. The motion was given a second by Eric Carver; all in favor.

The meeting was adjourned on a motion made by Mark Vibbert, second by Eric Carver; all in favor.



Troy Norris, Chairman

FISCAL COURT POSITION REGARDING CUMBERLAND COUNTY WATER  
DISTRICT BOARD PRACTICES

RESOLUTION 2023-005


March 13, 2023

WHEREAS, the Cumberland County Fiscal Court has been requested by the Cumberland County Water District Board to formally recognize existing benefits; and

WHEREAS, the Cumberland County Water District Board has, at least since 2007, provided board members with a \$25 stipend for being called into the office, the \$75 per board member per meeting pay, and the option for board members to be covered on the company's health insurance plan paid up to 80%.

NOW, THEREFORE, be it resolved by the fiscal court of county of Cumberland,  
Commonwealth of Kentucky:

The Cumberland County Fiscal Court hereby acknowledges the current practices of the Cumberland County Water District Board and further recognizes that these practices have been active since at least 2007. The Cumberland County Fiscal Court respects the right of the water district board to design their own internal practices and encourages this board and all others to always consider the taxpayers' interest as well as both short and long-term implications of all internal policies and procedures.

  
Cumberland County Judge Executive

ATTEST:

  
Cumberland County Court Clerk

Date: 3/13, 2023

**Cumberland County Water District  
Board of Commissioners  
March 13, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Visitors:** County Judge Executive, Luke King & County Attorney,  
Coleman Hurt

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the February 27<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

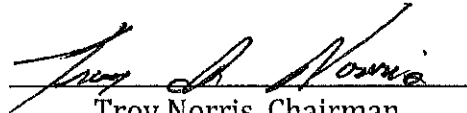
All checks were reviewed and signed by the Board.

Manager's Report: Pitman Creek pump station electric is finished, lines have been tied in and charged up, samples have been sent in. South 61 pump station had an electrical issue after the recent storms. Phase monitor was knocked out and had to be bypassed temporarily. New phase monitors have been ordered and HTI are scheduled to come when they can to check everything out. Water loss was thoroughly discussed as it remains higher than our set goal. Large leaks have been repaired but the water loss remains high. The Village at Dale Hollow line has been installed and completed, waiting on sample results. Casey Fork is the next project on our list. Judge King has spoken to the Metcalfe County Judge and hopes to hear back from him soon on the possibility of Metcalfe County partially paying for materials. April 4<sup>th</sup> at 9 a.m. is our PSC hearing in Frankfort. Currently, all are required to attend.

Old Business: None

New Business: Discussion of involving the public in our efforts to find and report leaks in hopes of helping to get our water loss under control.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
March 27, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Visitors:** County Judge Executive, Luke King

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

**Customer Inquiries:**

Mark Slaughter, who was not present, is complaining over a \$25 returned check fee that was added to his account when his bank draft came back with insufficient funds. His complaint is that once he was notified, he was not given enough time to pay his bill before his meter was pulled for non-payment. Even though once he called and explained the situation to the office, his meter was reconnected and no non-recurring charges were added to his account. Mr. Slaughter was treated like every other customer, according to our policies and procedure.

Charlie Cyphers is owed a meter base on his property on Beech Grove Road due to a verbal agreement made between him and then manager, Johnny Carter some years ago. When the new water line was installed on Beech Grove Road, Mr. Cyphers did not want his existing base reinstalled at that time because he was not in need of it. Johnny Carter had informed him that he could have his meter base reinstalled at a future date when he had need for it. Mr. Cyphers is wanting to give that meter base to his grandson, Jeff Cyphers, to be installed on one of his properties on Leslie Road. A while back, the CCWD Board passed a motion that the CCWD would no longer move a customer's meter base from one property to another. The only time a meter base would be moved would be to get the meter base onto a customer's property if it was not currently on there property. The CCWD will uphold the verbal agreement made to Mr. Cyphers and allow him to give his meter base to his grandson, Jeff Cyphers, to be installed on Leslie Road. This will be done once Mr. Cyphers signs an agreement stating that the CCWD no longer owes him a meter base in the future. A motion was made by Mark Vibbert, second by Jay Cary; all in favor.

Brian Dyer inquired about running a new 3" water line on Webb Lewis Road soon with the addition of 3 new taps. The matter was discussed and will be revisited at a future date.

The CCWD Board discussed an existing water line and the possibility of replacing the line in the future, if possible and funding is available, in order to better serve the customers in that area of our system.

The minutes of the March 13<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

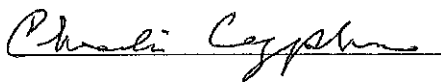
All checks were reviewed and signed by the Board.

**CUMBERLAND COUNTY WATER DISTRICT**  
**OFFICE: 133 Lower River Street Burkesville, KY 42717-9622**  
**PHONE 270/864-3133 FAX 270/864-3865**  
**EMAIL: ccwateroffice@yahoo.com / cumberlandcowater@gmail.com**  
**DISTRIBUTION CENTER: 186 Water Plant Road, Burkesville, KY 42717**  
**AFTER HOURS 270/459-2970**

March 31, 2023

I, Charlie Cyphers, received a verbal agreement from Cumberland County Water District management several years ago, when the new water line was installed on Beech Grove Road in Waterview. At that time, I had no need for that existing water meter base to be reinstalled at my property on Beech Grove Road. The verbal agreement between myself and then manager, Johnny Carter, was that I could have that meter base reinstalled later when it was needed. I have had no need for that meter base up to this point. I am now giving up the meter base owed to me, per the verbal agreement by the CCWD, to my grandson Jeff Cyphers, to be installed on his current property on Leslie Road. I understand this fulfills the obligation owed to me by the CCWD and that any future meter bases I want installed on my property must be paid in full.

Charlie Cyphers,





**Cumberland County Water District  
Board of Commissioners  
April 10, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Sandy Hieneman

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

Customer Inquiries:

Matthew inquired of the Board on behalf of Jeff Alexander, who was not present. Mr. Alexander asked that an old water meter base that is no longer in use, be moved from one of his properties onto another of his properties. The Board agreed this can be done at the expense of Mr. Alexander. A motion was made by Mark Vibbert, second by Sandy Hieneman; all in favor.

The minutes of the March 27<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: March water bills were mailed on time but were lost at the Post Office in Louisville. This caused several customers to receive their water bill only a few days before or after they received their delinquent letters. Though efforts were made, several hundred customers still received late charges due to the series of events. If this happens in the future, we will use the reverse 911 format to notify customers in order to attempt to prevent late penalties from being incurred. Matthew has put Joe Myers in charge of leak detection only, for a few months, in an attempt to reduce our water loss. Joe Myers will be responsible for locating leaks on a daily basis. When a leak is found, he will notify the distribution crew to repair and he will continue searching for more leaks. Tony Melecosky will take over Joe Myer's duties of daily master meter readings and work orders during this trial period.

Old Business: For the Casey Fork project, we are still waiting on the paperwork to be signed between all county and utility officials before work can begin. Matthew sent the invoices for Donnie Smith Road and Amandaville to Stacey at Judge King's office for reimbursement.

New Business: The new PSC order was presented to the Board and discussed. Matthew will continue to gather all the requested information and have it submitted by the April 28<sup>th</sup> deadline.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Matthew Dyer**  
General Manager

**Cumberland County**  
**Water District**

133 Lower River St.  
Burkesville, KY 42717  
O: 270-864-3133

April 24, 2023

The Honorable Luke King  
Judge Executive  
Cumberland County Fiscal Court  
Burkesville, KY 42717

Dear Judge King:

This letter is to further clarify our correspondence from February 10, 2023 and the action taken at the February 13, 2023 Cumberland County Fiscal Court Meeting. The Cumberland County Fiscal Court previously allocated and approved \$365,850.00 for the water line project on Bull Ridge Road. Our February letter indicated our desire to forgo the Bull Ridge Project and instead pursue the larger Marrowbone Water Project which will serve a larger population and result in the replacement of all water lines in Marrowbone.

As our recent letter requested, the fiscal court de-obligated the \$365,850 from the Bull Ridge Project and obligated half (\$182,925.00) to the Marrowbone Water Project. Thus, the Cumberland County Water District does not expect any funds from the Cumberland County Fiscal Court regarding any Bull Ridge Project and extends our deepest gratitude for the support on the upcoming Marrowbone Water Project.

If you have any questions regarding this letter, you may contact the Cumberland County Water District at 270-864-3133.

Respectfully,

**Matthew Dyer**  
*General Manager*  
Cumberland County Water District

**Troy Norris**  
*Board Chairman*  
Cumberland County Water District

## Interlocal Agreement

This agreement is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 2023, between the Cumberland County Water District, Edmonton Water & Gas, and the Metcalfe County Fiscal Court.

The respective water districts in both Cumberland and Metcalfe County have identified a continuing need for access to county water in Metcalfe County to service property owners just over the Cumberland County line in Metcalfe County on Casey Fork Road and Casey Fork Cook Road. The Metcalfe County Fiscal Court desires to contract with the Cumberland County Water District for the installation and indefinite maintenance of said water line.

The Metcalfe County Fiscal Court agrees to compensate the Cumberland County Water District for one third (1/3) of the estimated project cost for installation. The total estimated installation cost is \$31,430.70. Thus, the portion for which the Metcalfe County Fiscal Court bears responsibility is \$10,476.90.

The Cumberland County Water District shall bill the Metcalfe County Fiscal Court for their obligated portion after the project is completed. The \$10,476.90 payment shall be issued by the Metcalfe County Fiscal Court to the Cumberland County Water District within 90 days of receipt of project completion.

The Cumberland County Water District assumes the remaining two thirds (2/3) of the project cost because the entity will be permitted to receive all future proceeds from water service on said road. The Cumberland County Water District is given full authority to determine the project's linear limitations and the district is not obligated to install a water line for the entire length of Casey Fork Cook Road.

The Cumberland County Water District will be permitted by the Metcalfe County Fiscal Court and any/all Metcalfe County water districts to perform the installation work safely and expeditiously. The utility districts as well as the Metcalfe County Fiscal Court grants the Cumberland County Water District authority to install said lines on the Metcalfe County right of way and cross the county road as necessary for not only initial installation, but also any ongoing maintenance or additions that require such action.

Work may begin by the Cumberland County Water District upon receipt of this fully executed interlocal agreement. All parties below acknowledge the terms of this agreement and accept it in full. Furthermore, all parties below hereby sign with authority from their respective departments or governmental offices.

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Matthew Dyer, *Cumberland Co. Water District General Manager* \_\_\_\_\_ Date

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The Honorable Larry Wilson, *Metcalfe Co. Judge/Executive* \_\_\_\_\_ Date

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Moe Hensley, *Edmonton Water and Gas Superintendent* \_\_\_\_\_ Date

## Casey Fork Road Line Extension Cost Estimate

3" SDR21 pvc pipe - \$3.31 per foot (8,000 ft) = \$26,480

Blue coated tracer wire - \$.13 per foot (8,000 ft) = \$1,040

3" MJ gate valve – \$599.76 (4) = \$2,399.04

Adjustable valve box - \$89.71 (4) = \$358.84

3" mj gland pack kit - \$21.12 (8) = \$168.96

6" sewer pipe for casing - \$5.91 per foot (120 ft) = \$709.20

3" x 6" pvc pipe spacers for inside encasement - \$5.23 (30) = \$156.90

3" x 6" encasement end seal - \$29.44 (4) = \$117.76

Total estimated cost = \$31,430.70

2022

CCWD Budget

Water Sales	\$ 1,500,000.00
Late Charges	\$ 16,000.00
New Taps/Service Charges	\$ 52,000.00
Construction Aid Fees	\$ 5,000.00
	\$ 1,573,000.00

2023

CCWD Budget

Water Sales	\$ 1,600,000.00
Late Charges	\$ 18,000.00
New Taps/Service Charges	\$ 55,000.00
Construction Aid Fees	\$ 2,500.00
	\$ 1,675,500.00

Employee Wages	\$ 350,000.00
Purchased Water	\$ 400,000.00
Electric	\$ 60,000.00
Materials & Supplies	\$ 120,000.00
Transportation Expenses	\$ 60,000.00
Contractual	\$ 28,000.00
Health Insurance	\$ 70,000.00
Retirement	\$ 25,000.00
Bond & Interest	\$ 240,000.00
Depreciation	\$ 12,000.00
Short-Lived Assets	\$ 60,000.00
Property Insurance	\$ 19,000.00
Director's Fees	\$ 10,000.00
Office Supplies/Postage	\$ 12,000.00
Dues & Fees	\$ 10,000.00
Payroll Taxes	\$ 64,000.00
	\$ 1,540,000.00

Employee Wages	\$ 295,000.00
Purchased Water	\$ 350,000.00
Electric	\$ 60,000.00
Materials & Supplies	\$ 150,000.00
Transportation Expenses	\$ 95,000.00
Contractual	\$ 35,000.00
Health Insurance	\$ 70,000.00
Retirement	\$ 20,000.00
Bond & Interest	\$ 300,000.00
Depreciation	\$ 75,000.00
Short-Lived Assets	\$ 60,000.00
Property Insurance	\$ 19,000.00
Director's Fees	\$ 9,000.00
Office Supplies/Postage	\$ 20,000.00
Dues & Fees	\$ 15,000.00
Payroll Taxes	\$ 60,000.00
	\$ 1,633,000.00

TOTAL	\$ 33,000.00
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TOTAL	\$ 42,500.00
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## Interlocal Agreement

This agreement is entered into on this 1 day of May 2023, between the Cumberland County Water District, Edmonton Water & Gas, and the Metcalfe County Fiscal Court.

The respective water districts in both Cumberland and Metcalfe County have identified a continuing need for access to county water in Metcalfe County to service property owners just over the Cumberland County line in Metcalfe County on Casey Fork Road and Casey Fork Cook Road. The Metcalfe County Fiscal Court desires to contract with the Cumberland County Water District for the installation and indefinite maintenance of said water line.

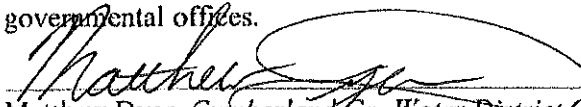
The Metcalfe County Fiscal Court agrees to compensate the Cumberland County Water District for one third (1/3) of the estimated project cost for installation. The total estimated installation cost is \$31,430.70. Thus, the portion for which the Metcalfe County Fiscal Court bears responsibility is \$10,476.90.

The Cumberland County Water District shall bill the Metcalfe County Fiscal Court for their obligated portion after the project is completed. The \$10,476.90 payment shall be issued by the Metcalfe County Fiscal Court to the Cumberland County Water District within 90 days of receipt of project completion.

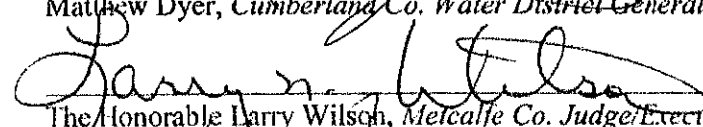
The Cumberland County Water District assumes the remaining two thirds (2/3) of the project cost because the entity will be permitted to receive all future proceeds from water service on said road. The Cumberland County Water District is given full authority to determine the project's linear limitations and the district is not obligated to install a water line for the entire length of Casey Fork Cook Road.

The Cumberland County Water District will be permitted by the Metcalfe County Fiscal Court and any/all Metcalfe County water districts to perform the installation work safely and expeditiously. The utility districts as well as the Metcalfe County Fiscal Court grants the Cumberland County Water District authority to install said lines on the Metcalfe County right of way and cross the county road as necessary for not only initial installation, but also any ongoing maintenance or additions that require such action.

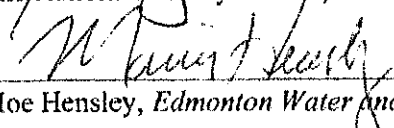
Work may begin by the Cumberland County Water District upon receipt of this fully executed interlocal agreement. All parties below acknowledge the terms of this agreement and accept it in full. Furthermore, all parties below hereby sign with authority from their respective departments or governmental offices.

  
Matthew Dyer, Cumberland Co. Water District General Manager

5/2/2023  
Date

  
The Honorable Larry Wilson, Metcalfe Co. Judge/Executive

5/1/2023  
Date

  
Moe Hensley, Edmonton Water and Gas Superintendent

5-1-2023  
Date

**Cumberland County Water District  
Board of Commissioners  
April 24, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

**Visitors:** County Judge Luke King, Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the April 10<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

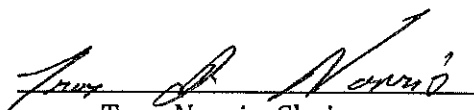
All checks were reviewed and signed by the Board.

Manager's Report: Joe has been successful in finding several leaks, most of which are in the Marrowbone area. Timmy and Jessie have begun the manual meter reading process, looking in every meter box to check readings and for any issues. Matthew continues to gather the information for the PSC request and will be finished shortly. CPR and First Aid certification training will be this Friday, the 28<sup>th</sup>. We did receive the reimbursement from the Fiscal Court for Donnie Smith Road and the Amandaville bore.

Old Business: County Judge, Luke King presented a draft of the Interlocal Agreement between the CCWD and Metcalfe County for the new line extension going in on Casey Fork Road. The draft was reviewed and accepted by the Board and will be sent to Metcalfe County for signatures. A motion to approve and adopt the draft as presented, was made by Mark Vibbert, second by Jay Cary; all in favor.

New Business: The Board reviewed and discussed the proposed 2023 CCWD Budget. A motion to approve the 2023 Budget as presented was made by Jay Cary, second by Mark Vibbert; all in favor.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
May 8, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Rex England

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the April 24<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

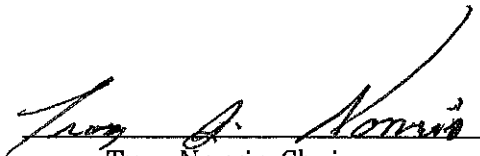
All checks were reviewed and signed by the Board.

Manager's Report: Rex England was present in the place of Matthew Dyer, who was unable to attend. The Casey Fork Road line extension agreement has been signed and work will begin as soon as it dries up. Some repairs are needed on the Ditch Witch, parts have been ordered and should arrive shortly. The crew have repaired several leaks, including a large leak on Leatherwood that was causing us to lose approximately 30 gpm. We are currently waiting on a part to install the hydrant on Rainbow Road. The water loss report was discussed and is looking much better. Manual meter readings are still being done with no issues found at this time.

Old Business: None

New Business: None

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman



**Cumberland County Water District  
Board of Commissioners  
June 12, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the May 8<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: Public Service Order stating the new rates and water loss surcharge must be ran in the paper for three weeks. Once they receive confirmation that this has been done, they will proceed with the next steps. Our Health Insurance rate increased 17% for the July 2023-June 2024 year. The Casey Fork line extension is near completion. The remainder of the water line should be in this week and should not take long to install. We are having pressure issues at the bottom of Bear Creek due to the high demand of the distillery. Matthew will meet with them and discuss options such as them installing a holding tank to keep their demand down during peak usage hours.

Old Business: None

New Business: None

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
June 26, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Sandy Hieneman

**Employees:** Rex England

A quorum being present the Chairman called the meeting to order.

The minutes of the June 12<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

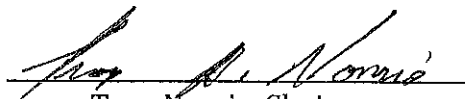
All checks were reviewed and signed by the Board.

Manager's Report: Rex England filled in for Matthew. Casey Fork Road line extension is complete, waiting on samples before setting meters. Webb- Lewis Road line extension was discussed. A 2" line or possibly a 3" line will be installed by the CCWD with Brian Dyer responsible to pay for all materials, as per our standard procedures. A motion to install a new line on Webb-Lewis Road was made by Mark Vibbert, second by Sandy Hieneman; all in favor. Water loss for the month of May was 28.5 %. We will be moving to Crawley Road for our next line extension project. Matthew is working with Aaron Beavers on a proposed line extension off Arat Road.

In Old Business, the Board asked about an update on the Distillery. Sandy Hieneman will resign after the next Board meeting.

No New Business to discuss.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
July 10, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, Sandy Hieneman

**Employees:** Matthew Dyer

**Visitors:** County Judge Luke King, County Attorney Coleman Hurt

A quorum being present the Chairman called the meeting to order.

The minutes of the June 26<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Sandy Hieneman; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: Reviewed the latest PSC orders. Rate increase from PSC will take place withing 6 months. Timmy Davis gave his two weeks' notice. The Marrowbone Project has a total of \$440,410 in grant money. Total project cost is approximately \$2 million. Southern Kentucky Distillery is putting in four 250 gallon holding tanks to help with pressure issues in that area. We had a sample come back E-coli positive from the 1880 area. Division of Water came and investigated, giving recommendations. All pump stations will be applied for as new sample sites. Lee Mudd has sent the plans in for approval on Webb-Lewis Road. Brian Dyer will pay for all material costs and CCWD will install. Rivers Edge line extension by Aaron Beavers has also been sent in awaiting approval. Invoice has been forwarded to the Metcalfe County Judge for partial payment of Casey Fork Cook Road. Crawley Road and Butler Hollow Road are still awaiting approval as well.

No Old Business.

New Business: At our next Board Meeting we will discuss Personnel. This meeting will be the final meeting for Sandy Hieneman as she has resigned effective immediately. The Board presented Sandy with a plaque and thanked her for her service to this Board and the people of Cumberland County.

The meeting was adjourned on a motion made by Sandy Hieneman, second by Mark Vibbert; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
July 24, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer

**Employees:** Matthew Dyer **Visitors:** Nancy Waidlich

A quorum being present the Chairman called the meeting to order.

Mrs. Waidlich complained about black grit that seems to be getting into her water inside her house. She requested that we test the water to make sure there are no contaminants. Matthew told her that we will come and flush at her meter base and take a sample to the lab to confirm that the water is potable and safe to drink. We have not had any additional complaints from other customers regarding this issue.

The minutes of the December 12<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

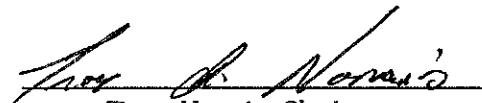
All checks were reviewed and signed by the Board.

Manager's Report: A motion was made to petition the Fiscal Court for CCWD Board members, present and future, to be added to the company health insurance plan if so desired. Motion was made by Mark Vibbert, second by Jay Cary; all in favor. Division of Water cleared the CCWD of the E-coli sample issue. Financial were discussed, large RD payment came out in July with the next payment due to come out in January. We need to build our accounts back up but materials costs are making this very difficult. Rush Road has dirt removed within a couple of feet of our main line. This will have to be built back up or paid by the customer to lower the line. The removal of the dirt from the embankment was not agreed upon by the CCWD at any time. This was done by Stephen Bean (contractor) for Eric Russell (customer). Matthew updated the Board that due to personal family issues he has agreed to stay on unless the Board would so desire that he step down as he had previously intended to do.

The Board had no Old Business to discuss.

In New Business: The PSC had advised that we seek outside financial assistance to work in conjunction with our annual audit. The Board discussed the possibility of hiring someone to work monthly or quarterly in this position.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
August 14, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary

**Employees:** Matthew Dyer  
**Visitors:** Luke King, County Judge,  
Bob Howlett, Warsaw Road Residents

A quorum being present the Chairman called the meeting to order.

Several residents from Warsaw Road in Whites Bottom were present to inquire about potentially getting water to that area of the county. Matthew informed them that the process has begun and they are in line to have water available to them in the very near future.

The minutes of the July 24<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

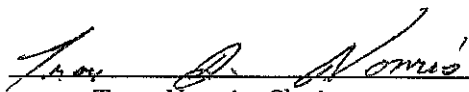
All checks were reviewed and signed by the Board.

Manager's Report: Our radio read meter program needs to be updated. Matthew has found a possible solution in the way of an antenna that is compatible with all meter brands. He is still gathering information and pricing currently. Several service line leaks have been found and repaired. We continue to search for leaks daily. All meter settings are caught up and no new line extensions are ready currently. The line on Rush Road that needs to be moved is awaiting approval. Waidlich meter was flushed and sampled, all tests were clean showing no issues on our side. Water loss report was reviewed and discussed.

The Board had no Old Business to discuss.

In New Business the Board reviewed and discussed the new PSC order regarding the appointment of the CCWD Board of Commissioners. We will ask our County Attorney, Coleman Hurt to come to our next meeting to further discuss this issue.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
August 28, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary

**Employees:** Matthew Dyer  
**Visitors:** County Attorney, Coleman Hurt  
Robert Abner & Donnie Cox  
Ronald Seidler

A quorum being present the Chairman called the meeting to order.

Ronald Seidler inquired of the Board about having the water meter set on his property, approximately 350 feet from the main line. The Board will discuss the issue and let Mr. Seidler know their decision. Robert Abner and Donnie Cox presented the Board with the 2022 Audit. The audit was reviewed and discussed thoroughly.

The minutes of the August 14<sup>th</sup> meeting were reviewed and approved on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

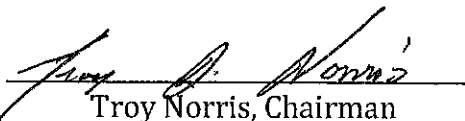
All checks were reviewed and signed by the Board.

Manager's Report: Service line leak on Gains Hill, under the blacktop, has been repaired. Karla Weimer's service line on Joe Scott Road gives us a lot of trouble and needs to be replaced soon. The location of the line makes it very difficult for us to maintain and repair. The installation of the new 2" prv on the old Bear Creek hill has helped the pressure for the customers at the bottom of the hill. Before replacing the prv we had 35 psi and have now climbed to 75 psi. We received the approval back on Webb-Lewis Road. Matthew will order the materials and get started on installing the line right away. Matthew discussed the new project proposed by Aaron Beavers on Ruel Glidewell Road. The Board discussed the policy for the distance of setting new water meters from the main line.

In Old Business, Cloeman discussed the new PSC order with the Board.

The Board had no New Business to discuss.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

OATH OF OFFICERS AND BOARD MEMBERS

I, Troy Norris, DO SOLEMNLY SWEAR .....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, ..... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District Board, ACCORDING  
Member  
TO LAW.

[Signature]  
Cumberland County Judge Executive

[Signature]  
Signature of Officer, or Board Member

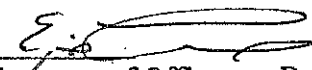
[Signature]  
Signature of Officer, or Board Member


1-24-2022  
Date

OATH OF OFFICERS AND BOARD MEMBERS

I, Eric Carver, DO SOLEMNLY SWEAR .....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, ..... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District Board, ACCORDING  
Member  
TO LAW.

  
Cumberland County Judge Executive

  
Signature of Officer, or Board Member

  
Signature of Officer, or Board Member

1-24-2022  
Date



OATH OF OFFICERS AND BOARD MEMBERS

I, Mark Vibbert, DO SOLEMNLY SWEAR .....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, ..... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District Board Member, ACCORDING  
TO LAW.

[Signature]  
Cumberland County Judge Executive

Mark Vibbert  
Signature of Officer, or Board Member

[Signature]  
Signature of Officer, or Board Member

4-27-2020  
Date

OATH OF OFFICERS AND BOARD MEMBERS

I, Jay Cary, DO SOLEMNLY SWEAR .....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, ..... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District Board Member, ACCORDING  
TO LAW.

[Signature]  
Cumberland County Judge Executive

Jay Cary  
Signature of Officer, or Board Member

[Signature]  
Signature of Officer, or Board Member

4-27-2020  
Date

OATH OF OFFICERS AND BOARD MEMBERS

I, Sandra G. Hieneman, DO SOLEMNLY SWEAR .....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, ..... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District - Board, ACCORDING  
Member  
TO LAW.



Cumberland County Judge Executive



Signature of Officer, or Board Member



Signature of Officer, or Board Member

7-26-2021

Date

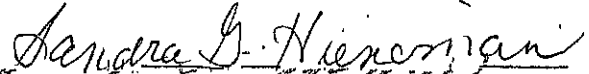
7/26/21

OATH OF OFFICERS AND BOARD MEMBERS

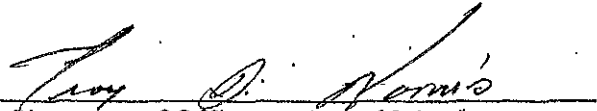
I, Sandy Hieneman, DO SOLEMNLY SWEAR, ....  
THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES .....AND THE  
CONSTITUTION OF THIS COMMONWEALTH, .... AND BE FAITHFUL AND TRUE TO  
THE COMMONWEALTH OF KENTUCKY SO LONG AS I CONTINUE A CITIZEN  
THEREOF,..... AND THAT I WILL FAITHFULLY EXECUTE TO THE BEST OF MY  
ABILITY, THE POSITION  
Cumberland County Water District Board Member, ACCORDING  
TO LAW.



Cumberland County Judge Executive



Signature of Officer, or Board Member



Signature of Officer, or Board Member

3-28-2022

Date

**FIRST AMENDMENT AND ADDENDUM**  
**TO SUBAWARD AGREEMENT**

This First Amendment and Addendum ("First Addendum"), between County of Cumberland, Kentucky ("Grantee") and the Cumberland County Water District ("Subrecipient"), shall become part of the Subaward Agreement executed November 14, 2022 ("Agreement") between the Grantee and Subrecipient for the SLFRF-funded subaward awarded to Subrecipient to make necessary improvements to water infrastructure revealed by the COVID-19 pandemic. Unless otherwise described or amended by this First Addendum, all other terms, conditions, obligations, and requirements of the Agreement shall remain in effect and shall govern the parties with respect to the additional or revised terms herein.

This First Addendum is necessary to revise the Projects authorized by the Agreement and the Subaward Amount as set forth herein. The following terms shall append the Agreement section as referenced herein and be read and incorporated into the section referenced. Unless expressly stated in this Addendum, the terms set forth herein shall not be construed by the parties or any tribunal interpreting this Addendum or the Agreement as striking the terms contained in the Agreement, or otherwise invalidating the terms therein. In consideration of the agreements hereafter set forth and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the parties agree to amend the Agreement for the Project as follows:

**Section 2 -- Allocation and Use of Funds**

Section 2.1 of the Agreement is stricken and replaced with the following:

2.1 Subaward Amount. The total amount of funds awarded to Subrecipient under this Agreement is: a sum not to exceed Four Hundred Eighty-Nine Thousand One Hundred Fifteen Dollars (\$489,115) ("Subaward Amount"), which shall be divided among the four (4) Projects, defined in Section 3 below, as follows:

- a) Warsaw Branch Road Project: \$281,190
- b) Donnie Smith Road Project: \$25,000
- c) Amandaville Boring Project: \$10,000
- d) Marrowbone Community Project: \$182,925

**EXHIBITS**

Exhibit A to the Agreement, Subaward Project Descriptions and Budgets, is stricken and replaced with Exhibit A, attached hereto, which is hereby incorporated into and forms part of the Agreement. All references in the Agreement to the "Exhibit A" shall mean Exhibit A attached hereto.

*This First Addendum to the Agreement entered into as of \_\_\_\_\_.*

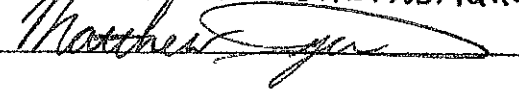
CUMBERLAND COUNTY, KENTUCKY



Luke King, County Judge/Executive

CUMBERLAND COUNTY WATER DISTRICT

SAM.gov Unique Entity ID: HBYFEFN3MQR3



Matthew Dyer, General Manager

END OF DOCUMENT

**Cumberland County Water District  
Board of Commissioners  
September 11, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary

**Employees:** Matthew Dyer

**Visitors:** Luke King, County Judge, Bob Howlett

A quorum being present the Chairman called the meeting to order.

The minutes of the August 28<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

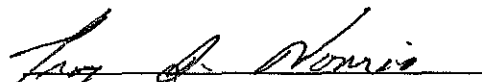
All checks were reviewed and signed by the Board.

Manager's Report: July water loss report of 29.72% was reviewed and discussed. We are continuing to find and repair several service line leaks each week. We purchased 250 residential meter rebuild kits. Once we have replaced old meters we will rebuild and reuse those that can be. Pitman Creek meters are all tied in except for a few at the beginning of the line. The supplies have been paid for by the owners and have been ordered.

The Board had no Old Business to discuss.

In New Business the Board discussed our meter setting policy. In the past, we have made every attempt to set the meter on the customers property. With new customers purchasing land and building deep in the wooded areas and rocky terrain of Cumberland County, this will soon become a financial burden for the CCWD. Allowing for long service lines which the CCWD will be responsible for maintaining. Not only will this affect the CCWD financially but more importantly it will greatly hinder our water loss/leak detection efforts. It was decided that the CCWD will set a customer meter no further than 100 feet off our main water line. A motion was made by Mark Vibbert, second by Jay Cary; all in favor. This was a revision to the August 28, 2023 motion.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
September 25, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer

**Employees:** Matthew Dyer

A quorum being present the Chairman called the meeting to order.

The minutes of the September 11<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

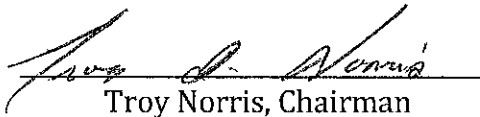
All checks were reviewed and signed by the Board.

Manager's Report: Webb-Lewis Road is waiting on the delivery of the materials before installation can begin. Robert Hay came back in inquiring about his meter setting. He was informed of the new policy and his meter was set 100' from the main line. Ron Sidler came back to inquire about his meter setting but only asked questions and did nothing more at this time. The new PSC order came in and Matthew has all responses to Coleman for him to file. Matthew approached the Board about annual employee raises. The discussion was put on hold for a later time.

The Board had no Old Business to discuss.

The Board had no New Business to discuss.

The meeting was adjourned on a motion made by Mark Vibbert, second by Jay Cary; all in favor.

  
Troy Norris, Chairman


Luke King  
County Judge/Executive

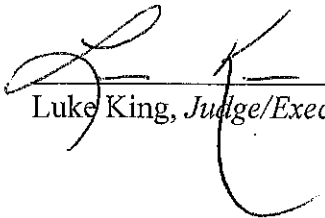
Cumberland County Fiscal Court  
**Office of the Judge/Executive**

PO Box 826  
Burkesville, KY 42717  
O: 270-864-3444  
F: 270-864-1757

OATH OF OFFICE

I do solemnly swear or affirm that I will support the Constitution of this Commonwealth, and be faithful and true to the Commonwealth of Kentucky so long as I continue a citizen thereof, and that I will faithfully execute, to the best of my ability, the office of Cumberland County Water District Board Member according to law, and I do further solemnly swear or affirm that since the adoption of the present Constitution, I, being a citizen of this state, have not fought a duel with deadly weapons within this state nor out of it, nor have I sent or accepted a challenge to fight a duel with deadly weapons, nor have I acted as a second in carrying a challenge, nor aided or assisted any person thus offending, so help me God.

 10-9-23  
JR Thacker, Board Member Date

 10-9-23  
Luke King, Judge/Executive Date



**Cumberland County Water District  
Board of Commissioners  
October 9, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** County Judge Luke King, Bob Howlett, Greg Wells

A quorum being present the Chairman called the meeting to order.

The minutes of the September 25<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

All checks were reviewed and signed by the Board.

Manager's Report: The August water loss report was reviewed and discussed. We continue to find and repair leaks weekly. A leak was found at the top of 449 hill that has been going for some time. Finding the exact source to repair will take some time. Webb-Lewis Road is installed and waiting to be tested. Butler Hollow Road line extension has been approved. We are awaiting the approval of a few more. Case number 2022-00291 from the PSC involving water rates and increases was discussed. Additional orders, 2023-00228 and 2023-00233 from the PSC were also reviewed and discussed. We discussed our leak detection plan. This involved talk about additional jumper meters (bypass meters), as well as replacing all master meters with cellular read and installing additional master meters.

The Board had no Old Business to discuss.

New Business: J R Thacker was appointed to the Cumberland County Water District Board by Luke King, County Judge Executive, at the October 9, 2023 Fiscal Court meeting. Mr. Thacker was then sworn in at the October 9, 2023 CCWD Board meeting at 6:15 p.m. by County Judge Executive Luke King. Mr. Thacker will be replacing Sandra Heineman, who resigned from the CCWD Board on July 10, 2023 and carrying out her term.

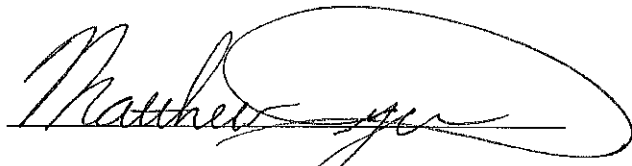
The issue of customers being required by the CCWD to have a plumbing permit from the local plumbing inspector before their new service can be set was discussed. Charlie Stearns, our local plumbing inspector, informed Matthew that the CCWD does not have to require this before setting a new service. A motion was made by Mark Vibbert that the CCWD will no longer require a plumbing permit from the customer before a new service can be set, only before the meter can be installed. The motion was seconded by Jay Cary; all in favor.

We are required to open a separate checking account for the water loss surcharge that was instituted by the PSC. This account will have 3 signers, Troy Norris, Jay Cary, and Mark Vibbert, with Matthew Dyer on the account as information only. A motion to open a new checking account titled Water Loss Surcharge at First & Farmers Bank in Burkesville, KY was made by Mark Vibbert, second by Jay Cary; all in favor.

**CUMBERLAND COUNTY WATER DISTRICT**  
**OFFICE: 133 Lower River Street Burkesville, KY 42717-9622**  
**PHONE 270/864-3133 FAX 270/864-3865**  
**EMAIL : [ccwateroffice@yahoo.com](mailto:ccwateroffice@yahoo.com) / [cumberlandcowater@gmail.com](mailto:cumberlandcowater@gmail.com)**  
**DISTRIBUTION CENTER: 186 Water Plant Road, Burkesville, KY 42717**  
**AFTER HOURS 270/459-2970**

October 31, 2023

This is to inform the Public Service Commission that the Cumberland County Water District has had a change to our Board of Commissioners. On October 9, 2023, J R Thacker was sworn in to replace Sandra Hieneman and fulfill the remainder of her term. At the Fiscal Court meeting on October 9, 2023 Mr. Thacker was recommended by County Judge, Luke King, to fill the Cumberland County Water District's Board of Commissioners vacancy left by the resignation of Sandra Hieneman. Mrs. Hieneman resigned on July 10, 2023. Mr. Thacker was voted in by the Magistrates of the Fiscal Court and sworn in by Judge Luke King at the Cumberland County Water Board Meeting shortly after. Mr. Thacker's term will expire December of 2024.

A handwritten signature in black ink, appearing to read "Matthew Dyer", with a large, loopy flourish extending from the end of the signature.

Matthew Dyer, General Manager

CUMBERLAND COUNTY FISCAL COURT  
THE FISCAL COURT MET IN REGULAR SESSION ON OCTOBER 9, 2023 AT 4:00PM  
IN THE CUMBERLAND COUNTY COURTHOUSE

PRESIDING: LUKE T. KING, CUMBERLAND CO. JUDGE/EXECUTIVE

GENERAL ORDER

- (a) Magistrate Larry Anderson opened the court meeting with a word of prayer.
- (b) The Pledge of Allegiance was observed by the attendees of the court meeting.
- (c) Attendance/roll call:
  - Magistrate Dist. #1-Rondall Wray-Present
  - Magistrate Dist. #2-Lane Cope-Present
  - Magistrate Dist. #3-Larry Anderson-Present
  - Magistrate Dist. #4-Jeffery Cyphers-Present
  - Cumberland Co. Attorney-Coleman Hurt-Present
- (d) The court approved the minutes from the regularly scheduled meeting on September 11, 2023. Motion by Lane Cope and a second by Rondall Wray. Motion carried by voice vote. The court approved the minutes from the special called meeting on September 15, 2023. Motion by Larry Anderson and seconded by Jeffery Cyphers. Motion carried by voice vote. The court approved the minutes from the special called meeting on September 28, 2023. Motion by Larry Anderson and seconded by Rondall Wray. Motion carried by voice vote.
- (e) Cumberland Co. Road Supervisor Ricky Melton updated the court on the rail and cribbing work. Nattco is drilling on Cash Creek Road now and we have Puncheon Camp Creek, West Fork Spur, West Fork and Dividing Ridge Road completed. Nattco is off their work schedule due to sickness and equipment issues.

Cumberland Co. EM Director Greg Cary updated the court on E-911. Greg reported, "In 2007 the 911 Coordinator reported to the court about adding a surcharge for the 911 center to be placed on all landline telephones in Cumberland County. The previous court voted to put a \$4.00 surcharge on landline telephones. That's been 16 years and landline telephones have slowly diminished. We have found that all over the state of Kentucky, the revenue is going down. The board is looking at other means and they came up with these three options: applying to water bills, property tax bills or electric bills. The Cumberland County 911 board has scheduled a town hall meeting for November 3, 2023 at 6:00PM at the Veterans Center to discuss these three options." "We ask that the public come and express their opinions and ideas."

Cumberland Co. ABC Officer James Smith Jr. gave the August ABC report. Total for August sales were \$214,527.00 and year to date sales are \$1,125,594.06. Regulatory fess collected for August totaled \$10,210.18 and year to date totals were \$53,725.85.

Cumberland Co. Jailer Thomas Brown gave his jail report for September. Jailer and transportation officers had 40 runs in September: 34 to Adair Co., KY, 2 to Barren Co., KY, 1 to Louisville, KY, 1 to Lexington, KY, 1 to Warren Co., KY and 1 to Paris KY, for a total of 3,151

miles. As of October 9, 2023 Cumberland Co. has 38 prisoners in the Adair Co. Regional Jail and 24 people under home incarceration for a total of 471 days, saving the county \$15,543.00. Cumberland Co. Solid Waste and Grants Coordinator Jefferson Abney updated the court on dumpsters days on September 22nd and 23rd. "We had a great turnout and we used four dumpsters that were filled. We had a lot of good feedback from the residents on adding the additional day to the schedule. We also want to thank the Cumberland Co. Road crew for their hard work on both days of the dumpsters." Magistrate Dist. #2 Lane Cope responded, "This helps to keep trash from our roadsides".

Judge King presented a letter of recognition to Cumberland Co. High School Freshmen Kenzie Willen for all her accomplishments this year with the Cumberland Co. High School Golf Team.

#### OLD BUSINESS

- (a) Judge King updated the court on the tornado shelter located in Marrowbone, KY. "The structure is up and this is considered the first phase. The next phase is the exterior doors and they are rather expensive, costing over \$50,000.00. The door can be locked and unlocked from the 911 center here in Burkesville."

#### NEW BUSINESS

- (a) The court approved the following cash transfers: cash transfer from general fund to jail fund in the amount of \$49,000.00. Cash transfer from ARP fund to general fund in the amount of \$474,106.13. Motion by Larry Anderson and a second by Lane Cope. Motion carried by voice vote.
- (b) The court approved the budget transfers with a motion from Rondall Wray and seconded by Jeffery Cyphers. Motion carried by voice vote.
- (c) The court approved occupational tax refund. Motion by Lane Cope and seconded by Larry Anderson. Motion carried by voice vote.
- (d) The court approved all warrants. Motion by Larry Anderson and seconded by Rondall Wray. Motion carried by voice vote.
- (e) The court approved a replacement of Section 6.9 Subsection B and Subsection E to the Cumberland Co. Administrative Code Book. Current code: "No departmental property or equipment shall be used for private purposes or on private property."  
New code: "No departmental property or equipment shall be used by anyone other than Cumberland Co. Fiscal Court Employees, unless the individual(s) has/have written and fully executed agreement on file with the Cumberland Co. Fiscal Court. This agreement may be approved and signed by the Judge/Executive. The original of the agreement shall be kept by the Fiscal Court staff until the expiration of the agreement or until the end of the record retention schedule, whichever is longer. A copy of the agreement shall be given to the other party. Additionally, no departmental property or equipment shall be used for private purposes or on private property without prior authorization from the Judge/Executive, after consultation with the County Attorney." Motion to accept by Lane Cope and seconded by Larry Anderson. Motion carried by voice vote.



- (f) Judge King announced a courtesy notice of bids for the Cumberland Co. Elementary School Project, BG# 23-042 Job# 22-024. All bids must be received at the Cumberland Co. Board of Education, Burkesville, KY on or before Thursday October 19, 2023 at 2:00PM (CST).
- (g) Judge King reminded the court, if they know of anyone interested in the animal control officer position, stop by the Judge/Executives office and pickup an application to apply for the position and they also need to fill out an acknowledgement that they have read and agree to the requirements for the animal control officer.
- (h) The court approved to apply for a short-term loan for \$500,000.00. Motion by Rondall Wray and seconded by Jeffery Cyphers. Motion carried by voice vote.
- (i) Judge King recognized the hard work that Magistrate Dist. #3 Larry Anderson has been involved in since the beginning of his term in January 2023. The project on Sulphur Creek Road ran way over budget and the funding falling short to complete. Magistrate Anderson worked tirelessly at getting extra funding from the state to finish out this project and this project has been awarded \$123,505.00. The court agreed to adopt Resolution 2023-007 to receive this funding and finalize this project. Motion to approve and sign resolution by Larry Anderson and seconded by Rondall Wray. Motion carried by voice vote.  
Magistrate Larry Anderson thanked the former Magistrate of District #3 J.V. Groce for all his work on this project.
- (j) Judge King's nomination to the Cumberland Co. Water Boards is JR Thacker for the remainder of a term ending December 31, 2024. The nomination to Lake Cumberland Area Aging Advisory Council is Kelly Easterling for a term ending June 30, 2026. Motion by Lane Cope and seconded by Larry Anderson. Motion carried by voice vote.
- (k) The court approved to advertise Williams Capps Road in district #3 to be taken off county road maintenance and the second reading will be scheduled for the November meeting. Seminary Church Road had a first reading and a fully executed petition for a partial removal. The second reading will be in November.
- (l) The court discussed the four sets of ARPA Amendments that have to be submitted to the ARPA Legal Advisors. The first being Amendment #879942-Loss of Revenue. Motion to approve #879942 was made by Larry Anderson and seconded by Rondall Wray. Motion carried by voice vote.  
Second Amendment #880107-Repeaters. Motion to approve #880107 was made by Jeffery Cyphers and seconded by Lane Cope. Motion carried by voice vote. Third Amendment #880108-Tri Co. Electric. Motion was made by Jeffery Cyphers and seconded by Larry Anderson. Motion carried by voice vote. Fourth #880109-Preium pay. Motion was made by Larry Anderson and seconded by Rondall Wray. Motion carried by voice vote.
- (m) The court discussed the Tri-County Animal Shelter, located in Clinton Co. KY. Cumberland Co. Fiscal Court and Clinton Co. Fiscal Court are now the only partners in the animal shelter. Wayne Co. KY, was bought out in 2017 for \$30,000.00. At the Clinton Co. Fiscal Court meeting on December 2022, they voted to buy Cumberland Co. Fiscal Court out for \$30,000.00. Cumberland Co. Fiscal Court was not interested in the buyout. Judge King has recently met with the Clinton Co. Judge Executive Rick Craig to go over the numbers.  
Taking one-half of \$30,000.00 that they view as the value of one-third and then take the appraisal amount from 2016, we are looking at fifty percent ownership at \$15,372.33 to

become fifty-fifty owners. If the court agrees, the Cumberland Co. Attorney will draft an offer to purchase and an operating agreement that will layout the meaning of a fifty-fifty partnership. Motion by Lane Cope and seconded by Jeffery Cyphers. Motion carried by voice vote.

#### ADJOURMENT

Larry Anderson made a motion to adjourn with a second from Rondall Wray. The motion carried by voice vote. The next regular meeting will be November 13, 2023 at 4:00PM CST.

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The Honorable Luke King  
Judge/Executive

ATTEST: \_\_\_\_\_

Ms. Eugenia Ferguson  
Cumberland Co. Fiscal Court Clerk

**Cumberland County Water District  
Board of Commissioners  
October 23, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

For customer inquiries, Matthew discussed an issue with Matt Hurt with the Board. Mr. Hurt had pressure issues only after we re-tapped his meter onto the new water line. Several attempts were made by the CCWD to resolve the issue with everything checking out on our side of the meter and the meter itself. Matthew told Mr. Hurt to hire a plumber and if the issue was caused by the CCWD, the invoice would be paid by the district. The plumber found silt and dirt inside the faucets that most likely got through as the line was being re-tapped. We have yet to receive an invoice from Mr. Hurt.

The minutes of the October 9<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

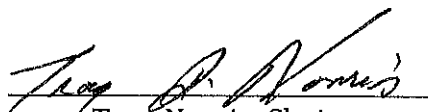
All checks were reviewed and signed by the Board.

Manager's Report: Jay Cary discussed the information with the Board that he learned while attending the PSC training in Pine Mountain. This information will be used to further help the Board to develop a plan to avoid compliance issues in the future. Butler Hollow Road and Crawley Road have both been approved and are ready to install. Crawley Road will be installed first. Matthew presented the Board with the PSC responses from County Attorney, Coleman Hurt. The Board reviewed and signed the responses. Matthew will return those to Coleman for submittal. The Board reviewed the information regarding the new billing system upgrade required by United Systems. Also discussed was the purchase of three new computers for the office because the 9-year-old computers are not sufficient for the new program upgrade. Reviewed as well was the iTron meter reading system which will eventually allow us to obtain better quality meters at a lower cost. This is due to the iTron system being compatible with all meter brands. A motion was then made by Mark Vibbert, second by Jay Cary to move forward with the purchase of the billing program upgrade, the three new office computers and a beginning purchase of 50 iTron antennas with the sufficient programming and devices. All in favor, motion passed. The Webb-Lewis Road line extension has been tested and passed.

The Board had no Old Business to discuss.

The Board had no New Business to discuss

The meeting was adjourned on a motion made by Mark Vibbert, second by J R Thacker; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
October 23, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

There were no customer inquiries.

The minutes of the October 23<sup>rd</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Eric Carver; all in favor.

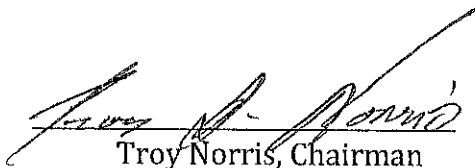
All checks were reviewed and signed by the Board.

Manager's Report: Discussed PSC case # 2023-00233 regarding the Ditch Witch lease agreement. Also reviewed and discussed PSC case # 2023-00234 regarding the term lengths of current Board members. Water loss was discussed at length. Danny Stinson with KRWA has been involved with leak detection and helping to format a new a new way of tracking our monthly usage by distribution zones. Materials have been ordered for Butler Hollow and Crawley Road.

The Board had no Old Business to discuss.

The Board had no New Business to discuss

The meeting was adjourned on a motion made by Jay Cary, second by J R Thacker; all in favor.



Troy Norris, Chairman



**Cumberland County Water District  
Board of Commissioners  
November 13, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

There were no customer inquiries.

The minutes of the October 23<sup>rd</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Eric Carver; all in favor.

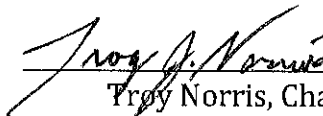
All checks were reviewed and signed by the Board.

Manager's Report: Discussed PSC case # 2023-00233 regarding the Ditch Witch lease agreement. Also reviewed and discussed PSC case # 2023-00234 regarding the term lengths of current Board members. Water loss was discussed at length. Danny Stinson with KRWA has been involved with leak detection and helping to format a new way of tracking our monthly usage by distribution zones. Materials have been ordered for Butler Hollow and Crawley Road.

The Board had no Old Business to discuss.

The Board had no New Business to discuss

The meeting was adjourned on a motion made by Jay Cary, second by J R Thacker; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
November 27, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett

A quorum being present the Chairman called the meeting to order.

There were no customer inquiries.

The minutes of the November 13<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.


All checks were reviewed and signed by the Board.

Manager's Report: PSC training for Troy Norris, Mark Vibbert, Eric Carver, JR Thacker and Matthew Dyer will be a virtual class here at the office on December 5<sup>th</sup> and 6<sup>th</sup>. Jay Cary had previously attended the PSC training in October and cannot attend this training per Jamie Wilson at the PSC. Coleman has completed and filed the latest PSC order. We currently have no pending PSC orders. We are still waiting on the materials to come in for the new line extensions. The new rates will be represented on the November billing cycle to be mailed out on November 28<sup>th</sup>. We have yet to hear any updates on the placement of the 911 surcharge. We are continuing to work with KRWA on our water loss and leak detection program. Lee Mudd will also be helping us with our water loss program. Lee will be here on December 11<sup>th</sup> to work with Matthew and begin putting our program into writing. Lee will also attend the December 11<sup>th</sup> Board meeting to discuss the Marrowbone project status.

The Board had no Old Business to discuss.

In New Business, Mark Vibbert made a motion to give each employee an incentive bonus of \$400 this year. Jay Cary seconded the motion with all in favor and none opposed.

The meeting was adjourned on a motion made by Mark Vibbert, second by J R Thacker; all in favor.

  
Troy Norris, Chairman

**Cumberland County Water District  
Board of Commissioners  
December 11, 2023 6:00 p.m.**

**Commissioners:** Troy Norris: Chairman, Jay Cary: Vice-Chairman,  
Mark Vibbert: Treasurer, Eric Carver: Secretary, J R Thacker

**Employees:** Matthew Dyer

**Visitors:** Bob Howlett, Lee Mudd & David Bowles

A quorum being present the Chairman called the meeting to order.

There were no customer inquiries.

The minutes of the November 27<sup>th</sup> meeting were reviewed and approved on a motion made by Jay Cary, second by Mark Vibbert; all in favor.

All checks were reviewed and signed by the Board.

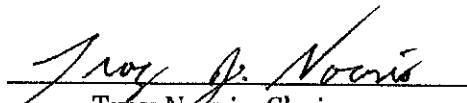
Manager's Report: Crawley Road is ready to be installed. Warsaw & Warsaw Spur are currently still in the process. Marrowbone project is still in the works with the USDA holding up on the funding. Phase 1 will be completed with all grant money, allowing us to complete the first half of the project without a rate increase. Water loss was discussed and a goal of 20 percent or less was agreed upon. The guys continue to search for leaks daily and have found and repaired several small service line leaks. No major leaks have been found lately. Matthew mentioned to the Board that our Tariff needs reviewed at the beginning of next year. Matthew also mentioned that our Employee Manual needs reviewed as well. The water loss information for February has been submitted to the PSC. United Systems has began working on the new billing system. We have had several questions regarding the recent rate increase. The customers are informed that this rate increase was forced upon us by the PSC. It was not something we wanted to do but rather something we had to do to comply with the regulations.

The Board had no Old Business to discuss.

In New Business, Lee Mudd discussed the water loss and leak detection plan that he, Matthew and David Bowles have been working on. Adding at least 50 jumper meters to the long-distance main lines in the system as well as replacing all master meters with cellular read meters is part of the plan. This will be done in phases as the money is available and will be completed within a couple of years.

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The meeting was adjourned on a motion made by Mark Vibbert, second by J R Thacker; all in favor.

  
Troy Norris, Chairman