



NORTH MARSHALL WATER DISTRICT

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North Marshall Water District Regular Monthly Meeting Minutes September 19, 2024

Commissioners Present

James Leonard, Chairman
Dean McCoy, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer
Scott Adair

Shannon Elam, Manager
Roger Colburn, Manager (Retiring)

Guest: Marty Barrett, County Commissioner

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the new and retiring Water District Managers were present.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the Special Called Meeting on August 23, 2024 prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner McCoy made the motion to accept the minutes of the Special Called Meeting on August 23, 2024 as written. Second by Commissioner Adair, with all commissioners voting "aye."

III. Treasurer Report

Commissioner Driskill gave the August Financial Report. Manager Colburn stated that the last billing cycle was over \$400,000 and we expect about the same on the next billing. Commissioner Draffen made the motion to accept the August Financial Report as written. Second by Commissioner Adair, with all commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows August 31, 2024."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the August Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner McCoy made the motion to accept the August Check Register Report as written. Second by Commissioner Driskill, with all commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the District's maintenance activities for August. Five (5) main breaks, 39 service line repairs, made 1 main tap, and closed 185 normal line locates (2,035 YTD). Year to date 3,053 work orders have been closed, and 166 work orders are open. Several leaks have been found and repaired this month.

VI. Public Session

County Commissioner Barrett told the Board that when the work on the district office parking lot is ready to start, he would volunteer to dig up and haul away the old blacktop for free.

VII. Old or Unfinished Business


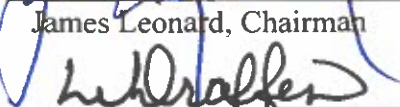

- a) Manager Elam stated that Clear Creek Systems is setting up two systems today, ion exchange and a FluoroSorb (Organoclay) system. Roger Colburn stated that the GAC pilot has been online for about 4 weeks, it is stable and the first samples show no PFAS break through. Chairman Leonard talked about some of the environmental issues we may have such as storage, storage containment and hazardous waste.
- b) Roger talked about the results of using Reveal Technology to detect leaks in our system. Shannon thought we would use them occasionally to find problem areas and we would make the repairs, and discussed the possibility of a leak surcharge that would give the district the money to get the leak percentage back in line with the mandated PSC 15%. Shannon will get more information on the possibility of a leak surcharge.
- c) Roger said that we are getting more bids on the rehabilitation of the No. 1 well at Tatumsville.
- d) Roger talked about the owner of the Lakehouse Inn request to purchase some property at the Carter Brien Plant. After some discussion, it was decided not to sell any property there.
- e) Heritage fencing has completed the security fencing at the Tatumsville plant.
- f) Roger stated that we are working on getting easements on the 2024 Water Line Extensions.



VIII. New Business

- a) Shannon talked about the EPA Safe Drinking Water Act compliance inspection. There were a few minor issues that need to be resolved.
- b) Roger stated that we had a PSC Customer Complaint. A customer that lives on White Dove Road didn't like how we left his neighbor's yard after repairing a leak. He thought we should seed and straw the area before we left the area. We have resolved the complaint with the PSC.
- c) Shannon presented the New Organizational Chart and his expectations of the employees.
- d) Shannon and Roger talked about the 2025 budget draft. The expenses have an 11% increase. Shannon said he was looking at ways to cut the expenses such as power utilization, contractor cost, debt collection, overtime, etc.
- e) Shannon said he is working on updating the O&M Manuals and writing a Preventive Maintenance Plan for the Treatment Plants.
- f) Chairman Leonard requested that the board go into Executive Session, citing KRS 61.810(1)(f) for the reason of Executive Session. Commissioner Draffen made a motion to go into Executive Session. Second by Commissioner McCoy, with all Commissioners voting "aye". Commissioners went into Executive Session at 10:24 a.m.... At 10:29 p.m. Commissioner Adair made a motion to come out of Executive Session. Second by Commissioner McCoy, with all commissioners voting "aye". Commissioner Adair made a motion to promote two selected employees, one to the new position of Field Manager and another employee to the new position of Office Manager, with a pay increase, to support the General Manager in the operation of the water district. Second by Commissioner Draffen, with all commissioners voting "aye".

IX. **Adjournment**

Motion was made by Commissioner McCoy that the meeting be adjourned. Second by Commissioner Driskill, with all Commissioners voting "aye". The meeting adjourned at 10:31 a.m.


James Leonard, Chairman

Joe Draffen, Secretary

Scott Adair


Dean McCoy, Vice Chairman

Billy Driskill, Treasurer