



NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes September 21, 2023

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer ABSENT
Dean McCoy

Roger Colburn, Manager

Guest: County Commissioners Marty Barrett

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present, except Commissioner Driskill, who is having some health problems.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the August 17, 2023 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner McCoy made the motion to accept the minutes of the August 17, 2023 Board Meeting as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Draffen gave the August Financial Report. Manager Colburn stated that the cash flow report shows some construction costs that will be reimbursed. Commissioner Shadowen made the motion to accept the August Financial Report as written, second by Commissioner McCoy, with all Commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows August 31, 2023."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the August Check Register Report, if no questions or comments, we need a motion to accept the report

as written. Commissioner Draffen made the motion to accept the August Check Register Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the water district, stating that in August, we have repaired 3 main breaks, 11 service line repairs, made 3 new taps, and closed 168 line locates (1,322 YTD). Year to date we have a total of 2398 work orders closed, and 121 open work orders. Our maintenance cost for August was \$27,545.15.

VI. Public Session

None

VII. Old or Unfinished Business

a) Manager Colburn stated that the Cambridge Shores Project is making good progress. He estimates that we are 70% complete and have spent 68% of the project money. All the pipe should be in the ground by mid-October. Roger has filed the paperwork for 10% overrun if needed. Roger said he will make adjustments to the project if necessary to stay within the budget.

b) Manager Colburn said the Office Parking lot drainage improvements will cost approximately \$37,000. We will do the engineering and install the catch boxes and pipe ourselves. We have not put the paving out for bids. We will have to get the paving done before they shut down the asphalt plant in November.

c) Manager Colburn said that the PSC sent the staff report on our Alternate Rate Analysis. Roger said we had asked for a 27% rate increase and the PSC cut it to a 17% increase. We could ask for a hearing and argue our case and probably not gain anything. We need to accept the 17% and go ahead and get it in effect. The Board agreed that we will accept the PSC finding.

d) Manager Colburn said he has an Oldham County easement document that we can adapt for our easement form, that will address easement area restoration. Our Attorney is reviewing the document.

VIII. New Business

a) Manager Colburn talked about the budgeting process and said he would like to have a budget committee appointed to help in the budgeting process. Chairman Leonard appointed Commissions McCoy and Draffen to serve on that committee.

b) Manager Colburn stated that he will be doing some preliminary work on the Carter Brien well, dealing with the potential PFAS regulations. We will shut the well down next week and do some testing.

c) Manager Colburn said Air Med Care has made a proposal for employee coverage. The rate will be \$75.00 per year per employee. If the Board agrees, he would like North

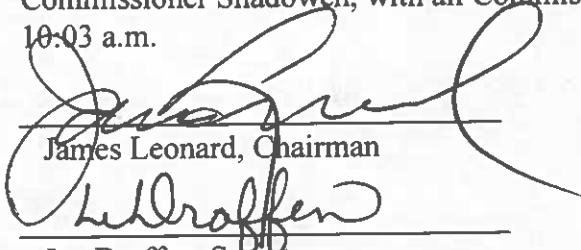
Marshall Water to pay half if the employee will sign up. The Board agreed and Roger is adding this to the budget.

d) Manager Colburn asked the Board to approve the fire hydrants bid for the Cambridge Shore Project from Core & Main. Commissioner McCoy made the motion to accept the hydrant bid from Core & Main, second by Commissioner Shadowen, with all commissioners voting "aye". **See Attachment II "Hydrant material Quote"**

e) Manager Colburn has been asked if North Marshall Water would do the billing for the Draffenville Sewer District. The cost to do that is around \$500 per billing. After some discussion, the Board agreed to do this if the Sewer District would cover our expenses.

IX. **Adjournment**

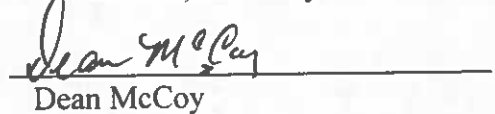
Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Shadowen, with all Commissioners voting "aye". The meeting adjourned at 10:03 a.m.

A large, stylized handwritten signature in black ink, likely belonging to James Leonard, the Chairman.

James Leonard, Chairman

A handwritten signature in black ink, likely belonging to Joe Draffen, the Secretary.

Joe Draffen, Secretary

A handwritten signature in black ink, likely belonging to Dean McCoy.

Dean McCoy

A handwritten signature in blue ink, likely belonging to Kenneth Shadowen, the Vice Chairman.

Kenneth Shadowen, Vice Chairman

A handwritten signature in black ink, likely belonging to Billy Driskill, the Treasurer.

ATTACHMENT II

CAMBRIDGE SHORES WATER LINE REPLACEMENT PROJECT HYDRANT MATERIALS WRITTEN QUOTES 7/25/2023 - RLC

Item	Description	Core & Main		Consolidated		Ferguson		G & C		
		Ea.	Qty	Total	Qty	Total	Ea.	Qty	Total	
1	Fire Hydrant 3 post 4" bury 5-1/4 barrel 6" shoe	3,167.09	3	9,501.27	3,165.23	3	9,495.69	3,599.64	3	10,798.92
2	Flush Hydrant 1 post 4" bury 2-1/8 barrel 3" shoe	2,262.76	3	6,788.28				1,329.00	3	3,987.00
3	Eclipse #2 Flush Hydrant 1 post 4" bury 2-1/8 barrel 3" shoe	1,219.27	3	3,657.81	1,547.46	3	4,642.38			
4	6" Anchor Coupling	256.18	3	768.54	397.70	3	1,193.10	295.52	3	886.56
	Total									

Recommendation: Purchase materials from Core & Main. Need to have materials on-site for installation within 1-2 weeks. Materials quoted meet spec and price is in line with the other quotes provided.

Quote Review:

This request for quotations was for 3 ea. 4" bury 5-1/4" barrel fire hydrants and 3 ea. 4" bury 2-1/8" barrel single outlet post type flush hydrants. A swivel connector for the fire hydrant was added to the request. Criteria used for the selection included conformance to district specifications, price and availability. In terms of specification requirements, item 3 is not one of the manufacturer's preferred by the district because of maintenance issues with units installed throughout the years. In terms of availability, the following is the lead time requested by each entity providing a quote:

Core & Main - Materials quoted are in stock and can be shipped immediately

Consolidated - Fire Hydrants are in stock. Provided pricing for off spec manufacturer flush hydrant. Other manufacturer's hydrants were available with an estimate 8 week lead time.

Ferguson - lead time of 4 weeks required for flush hydrants