



NORTH MARSHALL WATER DISTRICT

96 Carroll Road, Benton, Kentucky 42025
Telephone (270) 527-3208 . Fax (270) 527-3039
Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes October 17, 2024

Commissioners Present

James Leonard, Chairman
Dean McCoy, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer
Scott Adair

Shannon Elam, Manager

Guest: Marty Barrett, County Commissioner

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the September 19, 2024 Regular Monthly Meeting prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner McCoy made the motion to accept the minutes of the September 19, 2024, Regular Monthly Meeting Minutes as written. Second by Commissioner Adair, with all commissioners voting "aye."

III. Treasurer Report

Commissioner Driskill gave the September Financial Report. Manager Elam stated that the net cash and cash equivalent was up by \$142,000. Commissioner Draffen made the motion to accept the September Financial Report as written. Second by Commissioner McCoy, with all commissioners voting "aye."

**See Attachment I "North Marshall Water District Statement of Cash Flows
September 30, 2024."**

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the September Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner McCoy made the motion to accept the September Check Register Report as written. Second by Commissioner Driskill, with all commissioners voting “aye.”

V. Manager's Report

Manager Elam gave a report on the District's maintenance activities for September. Four open main break work orders were closed, 13 service line repairs, 1 main tap, and closed 157 normal line locates (2,192 YTD). Year to date 3,464 work orders have been closed, and 78 work orders are open.

VI. Public Session

None

VII. Old or Unfinished Business

- a) Manager Elam stated that Clear Creek Systems has the two systems, ion exchange and a FluoroSorb (Organoclay) systems running, but have no sample results yet. Shannon stated that the GAC pilot has been online for about 15 weeks, it is stable and the first samples show no PFAS break through. Chairman Leonard asked Shannon to talk to the Clear Creek Systems representative, to see if they have any case studies on the ion exchange process. Shannon said he would ask the Clear Creek and the Calgon representatives to attend our next board meeting.
- b) Shannon said he was satisfied with Reveal Technology leak detection results, but long term, he is looking at doing leak detection with our people. Shannon thought we would use Reveal Technology occasionally. Our water loss this period is 18.5%.
- c) Shannon said that we have received the bids on the rehabilitation of the No. 1 well at Tatumsville. BWP was the low bidder on the project, with a bid of \$25,790. We still may have to buy a pump for the well. Commission Driskill made the motion to accept BWP's bid of \$25,790 to rehabilitate No. 1 well. Second by Commission Draffen, with all commissioners voting “aye”.
- d) Heritage Fence has completed the security fencing around the Tatumsville plant, but still have some Well Head work to do.
- e) Shannon stated that we are working on getting easements on the 2024 Water Line Extensions, and the work should be started in a couple weeks.

VIII. New Business

- a) Shannon talked about some changes he made to the 2025 Draft Budget Proposal. After some discussion, Chairman Leonard thought we should hold the purchase of new vehicles, until we know how the PFAS removal at the Carter Brien well would affect the

budget. Shannon said he was looking at ways to cut the expenses, such as power utilization, contractor cost, debt collection, overtime, etc.

- b) Shannon stated that he has reviewed the bad debt customer accounts and we had 1700 customer accounts over the last 20 years. The District has written off \$151,000, and he is planning to turn over the bad debt customer accounts for the last 5 years to a collection agency. We have potential to get \$25,000 dollars collected for a cost of \$1,830. After some discussion, Commissioner Adair made the motion to hire the collection agency and proceed with the collection of the tier one debt collection of \$100 or more. Second my Commissioner McCoy, with all commissioners voting "aye".
- c) Shannon stated that we have received a draft agreement on the Water District billing and collection for the Sanitation District. After some discussion, Chairman Leonard stated that we need to review the agreement document and ensure our attorney has reviewed the document. Commissioner McCoy made the motion to sign the Agreement with the caveat of our attorney's approval. Second by Commissioner Adair, with all commissioners voting "aye".
- d) Shannon said he is looking at doing a customer satisfaction survey. He has talked to a company that will handle this for \$6,000 per year. After some discussion, the board thought we possibly look at this in the 2026 Budget year.
- e) Shannon talked about AMI meters (Advanced Metering Infrastructure) for the Water District.
- f) Shannon said the Lead and Copper Survey on the service lines and meter sets was completed and the survey report has been sent.
- g) Shannon asked about an employee having a conceal carry permit and can they carry on the job. According to our policy it is not permitted. The Board agreed that an employee cannot carry while at work.

IX. Adjournment

Motion was made by Commissioner McCoy that the meeting be adjourned. Second by Commissioner Driskill, with all Commissioners voting "aye". The meeting adjourned at 10:13 a.m.


James Leonard, Chairman


Joe Draffen, Secretary


Scott Adair


Dean McCoy, Vice Chairman


Billy Driskill, Treasurer