



NORTH MARSHALL WATER DISTRICT

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North Marshall Water District Regular Monthly Meeting Minutes March 21, 2024

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer ABSENT
Dean McCoy ABSENT

Roger Colburn, Manager

Guest: County Commissioner Marty Barrett

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present, except Commissioner Driskill, who is having health problems and Commissioner McCoy, who is traveling. Chairman Leonard thanked County Commissioner Barrett for his attendance and interest in our Board Meetings.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the February 15, 2024 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Shadowen made the motion to accept the minutes of the February 15, 2024 Board Meeting as written, second by Commissioner Draffen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Draffen gave the February Financial Report. Manager Colburn stated that we took a hit on our debt interest payment and that we paid for the emergency generator and installation at the Tatumsville plant. He stated that most of the generator money will be reimbursed. Commissioner Shadowen made the motion to accept the February Financial Report as written, second by Commissioner Draffen, with all Commissioners voting "aye."

**See Attachment I "North Marshall Water District Statement of Cash Flows
February 29, 2024."**

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the February Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Draffen made the motion to accept the February Check Register Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the water district, stating that in February, we have repaired 1 main break, 8 service line repairs, made 2 main taps, and closed 185 normal line locates (293 YTD). Year to date we have closed 479 work orders, and we have 18 open work orders. Our maintenance cost for February was \$10,442.72.

VI. Public Session

None

VII. Old or Unfinished Business

a) Manager Roger Colburn reviewed the \$750,000 capital plan that the Fiscal Court will finance. He and Paul Cloud have discussed the plan and Paul has an engineering contract for the engineering design, construction, and post construction work. The total contract cost is \$52,500. After some discussion, Commissioner Draffen made a motion to accept the Paul Cloud Engineering contract for the design, construction, and post construction engineering for the project, second by Commissioner Shadowen, with all Commissioners voting "aye"

b) Roger stated that we have started the mandated lead and copper service line inventory. Everything built after 1988 can be eliminated. We are asking the customer to fill out a survey telling us what type material is used on their service line. If we can get our customers to fill out the survey, we will save a lot of time and money. We will be sending out a letter explaining this in our next billing.

c) Roger stated that we have the bids back on the advertised surplus property. He recommended that we accept the high bid of \$3,500 for the 2014 Ford F-150 truck and not accept the high bid of \$851.30 for the Surplus Emergency Generator. After some discussion, Commissioner Shadowen made the motion to accept the high bid of \$3,500 for the 2014 Ford F-150 truck and not accept the high bid of \$851.30 for the Surplus Emergency Generator, second by Commissioner Draffen, with all Commissioners voting "aye".

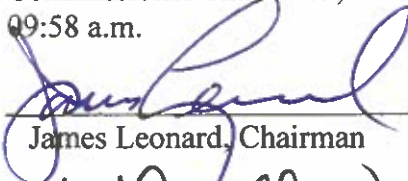
d) Roger said that the State Division of Water has completed the first round of sampling for the groundwater assessment and we are waiting on the results. We have three more inoperable wells to sample. We are lining up someone with a sample pump to get these sampled. The State will be back to sample those on April 15th.


VIII. New Business

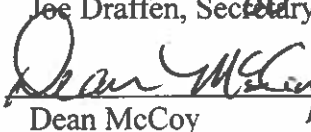
- a) Roger said that there is a discrepancy between our policy and our insurance carrier about the insurance coverage effective date. Our policy has 60 day waiting period and our insurance carrier contract has 30 day waiting period. He recommended that we change our policy to reflect the 30 day waiting period for insurance coverage. The Board agreed.
- b) Roger stated that the Board has 2024 training on April 23rd at Lake Barkley Resort.
- c) Our yearly audit should be completed soon. We are waiting on the audit to file our annual PSC Report.
- d) Roger stated that he is working on updating our interconnection agreements with our neighboring water districts. The PSC will have to approve the agreements.

IX. Adjournment

Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Shadowen, with all Commissioners voting "aye". The meeting adjourned at 09:58 a.m.


James Leonard, Chairman


Joe Draffen, Secretary


Dean McCoy


Kenneth Shadowen, Vice Chairman


Billy Driskill, Treasurer