



## NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

### ***North Marshall Water District Regular Monthly Meeting Minutes March 20, 2025***

#### **Commissioners Present**

James Leonard, Chairman  
Dean McCoy, Vice Chair ABSENT  
Joe Draffen, Secretary  
Billy Driskill, Treasurer  
Scott Adair

Shannon Elam, Manager

Guest: Attorney Kip Mathis, County Commissioner Marty Barrett and Tim Thomas (Clear View Consulting) representation of the Crittenden/Livingston County Water Districts

#### **I. Call to Order**

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that our District Manager and all commissioners, except Commissioner McCoy, were present.

#### **II. Approval of Minutes from Last Meeting**

Chairman Leonard stated that all board members had received a copy of the February 21, 2025 Regular Monthly Meeting Minutes, prior to this meeting. If no changes or comments on the meeting minutes, we need a motion to accept the minutes as written. Commissioner Adair, made the motion to accept the minutes of the February 21, 2025 Regular Monthly Meeting Minutes, as written. Second by Commissioner Driskill, with all commissioners voting "aye."

#### **III. Treasurer Report**

Commissioner Driskill gave the February Financial Report. Commissioner Adair made the motion to accept the February Financial Report as written. Second by Commissioner Draffen, with all commissioners voting "aye."

**See Attachment I "North Marshall Water District Statement of Cash Flows February 28, 2025."**

#### **IV. Check Register Approval**

Chairman Leonard stated that all board members had also received a copy of the February Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Adair made the motion to accept the February Check Register Report as written. Second by Commissioner Driskill, with all commissioners voting "aye."

#### **V. Manager's Report**

a) Manager Shannon Elam gave a report on the District's maintenance activities for February. We have repaired 1 main break, 2 service line repairs, and closed 132 normal line locates (282 YTD). Year to date 526 work orders have been closed, and we have 40 open work orders. Water loss is still around 15%. Shannon stated that with our water loss reduction, our water production is now under 1,000,000 gal per day and our power cost has dropped by \$16,000.

b) The parking lot repairs should begin in April.

c) Our tank inspections will begin in April, Mike Penney will manage the work.

#### **VI. Public Session**

None

#### **VII. Old or Unfinished Business**

a) Attorney Kip Mathis discussed the contract drawn up between the North Marshall Water District and the Livingston County Water District to supply grant money for the replacement of the pump station and piping to supply Grand Rivers water. After some discussion, Commissioner Draffen made the motion to accept the resolution to allow the Chairman to sign the contract and proceed with the project. Second by Commissioner Adair, with all commissioners voting "aye".

b) Attorney Kip Mathis also stated that we have modified the contract with the Draffenville sewer district. We first thought that we had to have the contract approved by the PSC, but that is not the case. Once the contract is ratified, we will send the PSC a copy for their records. Kip said he had modified the contract to meet the requirements and the Board will need to approve the amended contract. After some discussion, Commissioner Adair made the motion to accept the amended contract with the Sanitation District. Second by Commissioner Driskill, with all commissioners voting "aye".

c) Shannon stated that Sam Reid has finished the Alternative Rate Study and each board member has a copy. Shannon called Sam Reid on the phone and he explained his findings to the Board. After that discussion, the Board thought it was best to go with the 10.18 % increase for all customers. Commissioner Draffen made the motion to approve the Alternative Rate Study Resolution with a 10.18% increase for all customers. Second by Commissioner Adair, with all commissioners voting "aye".

d) Shannon said he will notify Clear Creek Systems that Calgon has the low bid on the PFAS Removal Project. Roger Colburn has reviewed the Calgon bid and drawings.

Chairman Leonard stated the Calgon was significantly lower than Clear Creek, also an acceptable supplier of carbon. We need a motion to award the project to Calgon. After some discussion, Commissioner Driskill made the motion to award the PFAS removal project to Calgon, with the cost of \$900,720, and also to allow Shannon to use the money in the depreciation account to make the Calgon down payment of \$180,000. Second by Commissioner Adair, with all Commissioners voting "aye".

e) Shannon said that he was able to find a new full size four door truck for \$42,000 at Hendersonville. The full size truck will be more serviceable to the district. The bid on the smaller Canyon truck was \$45,000.

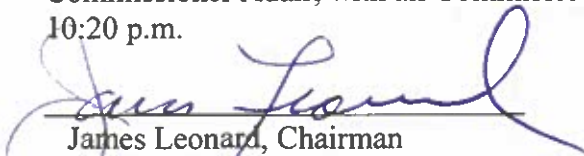
f) Shannon said the Water Line Extension Project is moving along and has moved to Elk Lane. The weather has slowed the work considerably.

#### VIII. New Business

- a) Shannon said that he has finished the 5 Year Strategic Plan. Chairman Leonard said we will table this until the next Board meeting.

#### IX. Adjournment

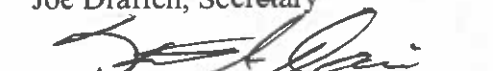
Motion was made by Commissioner Draffen that the meeting be adjourned. Second by Commissioner Adair, with all Commissioners voting "aye". The meeting adjourned at 10:20 p.m.

  
James Leonard, Chairman

  
Dean McCoy, Vice Chairman

  
Joe Draffen, Secretary

  
Billy Driskill, Treasurer

  
Scott Adair