



NORTH MARSHALL WATER DISTRICT

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North Marshall Water District Regular Monthly Meeting Minutes March 21, 2023

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer
James Dossett

Roger Colburn, Manager

Guest: None

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the March 09, 2023 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Dossett made the motion to accept the minutes of the March 09, 2023 Board Meeting as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Driskill gave the February Financial Report. Commissioner Draffen made the motion to accept the February Financial Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

**See Attachment I "North Marshall Water District Statement of Cash Flows
February 28, 2023."**

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the February Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Draffen made the motion to accept the February Check Register Report as written, second by Commissioner Dossett, with all Commissioners voting "aye."

V. Manager's Report

- a) Roger gave a report on the water district, stating that in February, we have repaired 7 leaks, 6 of which were main breaks, 1 service line repairs, made 1 new tap, closed 129 line locates (286 YTD), with a total of 510 work orders closed, and 36 opened work order at the end of February.
- b) Roger said that they have been flushing the system.
- c) Roger stated that our operations account was down to \$115,000 at the end of February.
- d) The Board talked a little about the banking issue in the country. Roger said he would get Kimberly to talk to the bank about our accounts.

VI. Public Session

None

VII. Old or Unfinished Business

- a) Roger reported on the RD project, stating all the bills have come in on the project. He and Paul Cloud have made a punch list for the contractor to finish the landscaping issues. Roger stated that this project has helped with our tank cycling and pressure in the Sharpe area.
- b) Roger talked about the ongoing rate analysis for the PSC. Kentucky Rural Water is helping us with our rate analysis. The gentlemen helping us worked for the PSC in the past and knows the process very well. He has done a Cost of Service budget based on 2021 cost of operations and has given the Board three options: Option 1. Using Debt Service Coverage for Revenue Requirements would be a 12% increase. Option 2. Using Operating Margin for Revenue Requirements at Low Range 20% increase. Option 3. Use Operating Margin for Revenue Requirements at High Range 22% increase. In all these options, for the average customers bi-monthly water usage (10,200 gallons) the bill would be less than \$35.00 per month. Roger said he thought we would still be in the low 5 percentile in the state. After some discussion, the Board decided to go with 20% or 22% because there is a lot of capital improvement we need to do, since we have an aging system.
- c) Roger said he would like to have a special called meeting on March 31 to discuss the Cambridge Shores bids and the Alternate Rate Study.
- d) Roger said that Paul Cloud had finished the estimate on the Cambridge Shores Main Replacement Project, with an estimate of 1.1 million dollars. Roger is looking at ways to cut that cost. We have assured \$881,000 for the project, he is trying to get more, but for now we have that amount. The bids will be opened on March 30th, then we will know what the construction cost will be.
- e) Roger said that he was going to leave the capital plan as presented. No. 1 Cambridge Shores Project, No. 2 Oak Valley Road, No. 3 Little Bear Road, No. 4 White Dove Road, No. 5 One new truck.
- f) Roger talked about the meter testing program. We now have our testing program started and will be testing 600 meters per year, that amount will satisfy the PSC requirement. We will also have 280 meters on the shelf, ready for service.


VIII. New Business


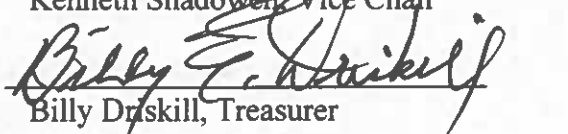
- a) Roger said he was going to hire a temporary laborer this summer to clean and paint the 650 fire hydrants.
- b) Roger said he was contacted by Mr. Jason Story about a water line extension on Elk Lane. The extension would be about 1000 ft. with a time and material cost of \$33,000. Roger said he would follow up with Mr. Story and talk about the cost.

IX. Adjournment

Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Driskill, with all Commissioners voting "aye". The meeting adjourned at 09:54 a.m.


James Leonard, Chairman

Joe Draffen, Secretary

James Dossett


Kenneth Shadowen, Vice Chair

Billy Driskill, Treasurer