



NORTH MARSHALL WATER DISTRICT

96 Carroll Road, Benton, Kentucky 42025
Telephone (270) 527-3208 • Fax (270) 527-3039
Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes June 15, 2023

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer - ABSENT
James Dossett

Roger Colburn, Manager

Guest: None

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present, except Commissioner Driskill.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the May 18, 2023 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Shadowen made the motion to accept the minutes of the May 18, 2023 Board Meeting as written, second by Commissioner Dossett, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Draffen gave the May Financial Report. Manager Colburn stated that our residential revenues were down and we are watching our cash flow. Commissioner Draffen made the motion to accept the May Financial Report as written, second by Commissioner Dossett, with all Commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows May 31, 2023."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the May Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Dossett made the motion to accept the May Check Register Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the water district, stating that in May, we have repaired 2 main breaks, 6 service line repairs, made 2 new taps, closed 149 line locates (822 YTD). Year to date we have a total of 1488 work orders closed, and 68 open work orders.

b) Manager Colburn said that our Kenbar tank had a leak at the bottom of the bowl. The tank repair will cost approximately \$7,000.

VI. Public Session

None

VII. Old or Unfinished Business

a) Manager Colburn stated that the Cambridge Shores Project is being reviewed for the grant money by the KIA. Manager Colburn said we will start installation by the first of July and plan to be completed by September.

b) Manager Colburn said we would start the Oak Valley extension in the third week of July.

c) Manager Colburn said he will finish the design work on the Boone Hill extension by tomorrow and then submit it to the State for approval.

d) Manager Colburn said that the PSC is reviewing our Rate Analysis. We hope to have the approval and the new rate in place by September.

e) Manager Colburn said that Youngblood has finished the punch list. If any issues come up, we will make Youngblood aware of it.

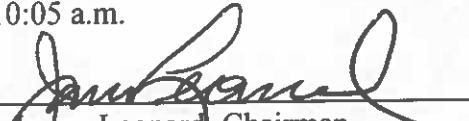
VIII. New Business

a) Manager Colburn stated that he is going to get with the District's Attorney and write an Easement Area Restoration Policy. We have run into some issues dealing with leaks in prescribed easements where the landowner has built brick mailboxes, plant beds, etc., over the water line main.

b) Manager Colburn stated that our General Liability and Earthquake Insurance has increased. The Earthquake insurance would be \$30,654.00 for \$5,000,000 coverage. After a long discussion, Manager Colburn was asked to get additional quotes and also get cost if we reduced our coverage to \$2,500,000. Also get clarification on the KACo Earthquake relief money.

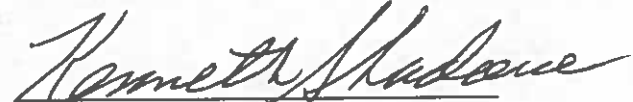
IX. **Adjournment**

Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Dossett, with all Commissioners voting "aye". The meeting adjourned at 10:05 a.m.


James Leonard, Chairman


Joe Draffen, Secretary

James Dossett


Kenneth Shadowen, Vice Chairman

Billy Driskill, Treasurer