



NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes July 27, 2023

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer ABSENT
Dean McCoy

Roger Colburn, Manager

Guest: County Commissioners Monty Collins and Marty Barrett

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present, except Commissioner Driskill. Chairman Leonard also welcomed our new Commissioner Dean McCoy. He also commented on the good work and expertise that James Dossett had brought to this board as a Commissioner.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the June 15, 2023 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Shadowen made the motion to accept the minutes of the June 15, 2023 Board Meeting as written, second by Commissioner Draffen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Draffen gave the June Financial Report. Manager Colburn stated that we are still watching our cash flow. Commissioner Draffen made the motion to accept the June Financial Report as written, second by Commissioner McCoy, with all Commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows June 30, 2023."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the June Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner McCoy made the motion to accept the June Check Register Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

V. Manager's Report

- a) Manager Colburn gave a report on the water district, stating that in June, we have repaired 4 main breaks, 3 service line repairs, made 4 new taps, and closed 191 line locates (1030 YTD). Year to date we have a total of 1828 work orders closed, and 82 open work orders. Our maintenance cost for June was \$24,097.01.
- b) Manager Colburn said that the storms we've had this month cause some control issues and we lost power to one plant and ran on the generator all night.

VI. Public Session

None

VII. Old or Unfinished Business

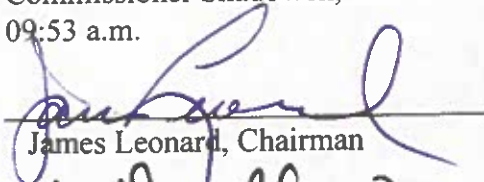
- a) Manager Colburn stated that the Cambridge Shores Project is making good progress. He estimates that we are 30% complete. The plan is to be completed by the end of September.
- b) Manager Colburn said that we have two new regulations that we will have to deal with this year, one is PFAS chemicals and the lead and copper service line inventory. The lead and copper inventory must be completed by the end of October. With the PFAS regulation, we may have to start using a carbon filter.
- c) Manager Colburn said we started laying the pipe for the Boone Hill extension two days ago. We will have the pipe disinfected and in service next week.
- d) Manager Colburn said that the PSC is reviewing our Rate Analysis. The PSC asked for more information and we are providing that this week. We hope to have the approval and the new rate in place by September.
- e) Manager Colburn talked about our General Liability and Earthquake Insurance. We assumed a little more risk and reduced our cost to \$25,000 for the earthquake portion. He is still looking into the KACo earthquake relief money.
- f) Manager Colburn stated that he estimated the cost for the parking area resurfacing and drainage improvements to be approximately \$28,000. He will get some bids by our August Board Meeting.
- g) Manager Colburn said he and our attorney are working on an Easement Area Restoration Policy.

VIII. New Business

- a) Manager Colburn stated that we have the finalized 2022 audit, and there were no issues.
- b) Manager Colburn stated that he and Kimberly will start working on the 2024 Budget.
- c) County Commissioner Monty Collins stated that he will be getting some money for his district to extend water mains. Manager Colburn said we have several different main extensions identified and estimated in our capital plan. He would give Monty a copy of the Capital Plan.

IX. Adjournment

Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Shadowen, with all Commissioners voting "aye". The meeting adjourned at 09:53 a.m.


James Leonard, Chairman


Joe Draffen, Secretary


Dean McCoy


Kenneth Shadowen, Vice Chairman

Billy Driskill, Treasurer