



NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes January 17, 2023

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer
James Dossett

Roger Colburn, Manager

Guest: None

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 09:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the December 20, 2022 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Dossett made the motion to accept the minutes of the December 20, 2022 Board Meeting as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Driskill gave the December Financial Report. Commissioner Draffen made the motion to accept the Financial Report as written, second by Commissioner Driskill, with all Commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows Dec 31, 2022."

- IV. Chairman Leonard stated that all board members had also received a copy of the December Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Shadowen made the motion to accept the December Check Register Report as written, second by Commissioner Draffen, with all Commissioners voting "aye."

V. Manager's Report

- a) Roger gave a report on the water district, stating that in December, we have repaired 6 leaks, 2 of which were main breaks, 2 service line repairs, made 3 new taps, 57 for the year, closed 105 line locates (2,386 YTD), with a total of 193 work orders closed in December (6,181 YTD).
- b) Roger said our water loss is getting better.
- c) Roger stated that Grand Rivers has been taking 2,000,000 gal per month.

VI. Public Session

None

VII. Old or Unfinished Business

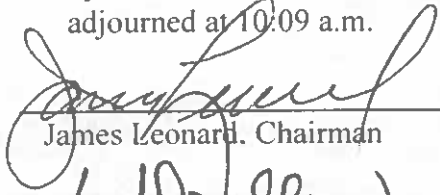
- a) Roger reported on the RD project stating that we are installing service lines on Salyer Creek Rd. He also stated that we need a motion to void Change Order No. 2 that was not implemented and pass a motion for Change Order No. 3, the final pay estimate for the project. Change Order No. 3 is for a total change of \$216,602.76. After some discussion, Commissioner Driskill made the motion to void Change Order No.2 and implement Change Order No. 3 for a total of \$216,602.76, second by Commissioner Draffen, with all Commissioners voting "aye". (See Attachment II "Change Order No. 3")
- b) Roger stated that we will probably advertise for bids for the Cambridge Shore Project by early next month. Commissioner Shadowen asked if we had enough funding for the project. Roger said the project estimate is \$915,000. We have \$848,000, and he is working on getting it fully funded.
- c) Roger went over the Capital Improvement Plan. He presented it in three different groups. They are Priority Facility Projects, Priority Replacement Projects and Priority Distribution Looping Projects. All projects are estimated to cost around 8.1 million. After some discussion, it was decided that we would use \$250,000 per year in capital improvements for this PSC rate analysis.
- d) Roger said he thinks they will have all the numbers for the PSC Alternate Rate Study by our next meeting.

VIII. New Business


- a) None

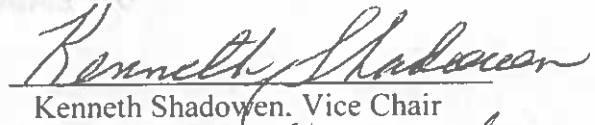
IX. **Adjournment**

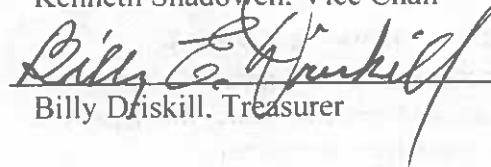
Motion was made by Commissioner Shadowen that the meeting be adjourned, second by Commissioner Driskill, with all Commissioners voting "aye". The meeting adjourned at 10:09 a.m.


James Leonard, Chairman


Joe Draffen, Secretary


James Dossett


Kenneth Shadowen, Vice Chair


Billy Driskill, Treasurer

ATTACHMENT II

CHANGE ORDER NO. 3

Owner: North Marshall Water District
 Engineer: Paul Cloud Engineering
 Contractor: Youngblood Excavating & Contracting
 Project: North Marshall Water Waterline Upgrades 2021
 Contract Name:
 Date Issued: 1/10/2023
 Owner's Project No.:
 Engineer's Project No.: 2004
 Contractor's Project No.: 2116
 Effective Date of Change Order: 1/16/2023

The Contract is modified as follows upon execution of this Change Order:

Description:

- A. All work is completed, and all lines are operational. This retainage has been moved to 0% and the stored materials have been transferred to YEC. All future site disturbances shall be backfilled, graded, seeded, and mulched as needed under warranty work.
- B. Extend the Substantial Completion Date to 01/10/23 and being ready for final payment on 01/31/23.

Attachments: None

Change in Contract Price	Change in Contract Times
Original Contract Price:	Original Contract Times:
\$ 2,036,636.50	Substantial Completion: 6/13/22
	Ready for final payment: 7/13/22
[Increase] from previously approved Change Orders No. 1 to No. 2:	[Increase] from previously approved Change Orders No. 1 to No. 2:
\$ 296,061.00	Substantial Completion: 10/31/22
	Ready for final payment: 11/30/22
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 2,334,538.50	Substantial Completion: 10/31/22
	Ready for final payment: 11/30/22
[Increase] this Change Order:	[Increase] this Change Order:
\$ 216,602.76	Substantial Completion: 10/31/22
	Ready for final payment: 11/30/22
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 2,551,141.26	Substantial Completion: 01/10/23
	Ready for final payment: 01/31/23