



## NORTH MARSHALL WATER DISTRICT

96 Carroll Road, Benton, Kentucky 42025  
Telephone (270) 527-3208 . Fax (270) 527-3039  
Web Site: <http://www.northmarshallwater.com>

### ***North Marshall Water District Regular Monthly Meeting Minutes February 21, 2025***

#### **Commissioners Present**

James Leonard, Chairman  
Dean McCoy, Vice Chair - ABSENT  
Joe Draffen, Secretary  
Billy Driskill, Treasurer - ABSENT  
Scott Adair

Shannon Elam, Manager

Guest: County Commissioner Marty Barrett and Roger Colburn

#### **I. Call to Order**

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 3:00 p.m. Chairman Leonard stated that Commissioner Dean McCoy and Commissioner Driskill, could not attend, due to the meeting time change. They both had previous engagements scheduled.

#### **II. Approval of Minutes from Last Meeting**

Chairman Leonard stated that all board members had received a copy of the January 16, 2025 Regular Monthly Meeting Minutes, prior to this meeting. If no changes or comments on the meeting minutes, we need a motion to accept the minutes as written. Commissioner Adair, made the motion to accept the minutes of the January 16, 2025 Regular Monthly Meeting Minutes, as written. Second by Commissioner Draffen, with all commissioners voting "aye."

#### **III. Treasurer Report**

Commissioner Draffen gave the January Financial Report. Commissioner Adair made the motion to accept the January Financial Report as written. Second by Commissioner Draffen, with all commissioners voting "aye."

**See Attachment I "North Marshall Water District Statement of Cash Flows January 31, 2025."**

**IV. Check Register Approval**

Chairman Leonard stated that all board members had also received a copy of the January Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Draffen made the motion to accept the January Check Register Report as written. Second by Commissioner Adair, with all commissioners voting "aye."

**V. Manager's Report**

Manager Shannon Elam gave a report on the District's maintenance activities for January. We have repaired 3 main breaks, 3 service line repairs, and closed 147 normal line locates (147 YTD). Year to date 237 work orders have been closed, and we have 31 open work orders. Water loss for this period was 15.42%. Shannon also stated that he is working on a set of metrics for the district, to pass on to the board each month. Shannon stated the Congressman James Comer, State Senator Danny Carroll and State Representative Chris Freeland have all written letters of support, to different agencies, in support of North Marshall Water District receiving grant money for the PFAS Removal Project at the Carter Brien Plant.

**VI. Public Session**

None

**VII. Old or Unfinished Business**

- a) Mr. Roger Colburn, Engineer for the PFAS Removal Project, stated that the Class Action Lawsuit bid submittal has been extended to April 1<sup>st</sup>. Roger stated that Calgon was the low bidder at \$900,720, plus there would be an additional \$500,000 for a building to house the equipment. Roger stated that he would like to review the bid more closely before the Board awards the contract. After some discussion, Roger will review the bids and get back to the board. Shannon will follow up on the KIA grant money.
- b) Shannon said he received bids on a new truck. The low bid on a Canyon truck was \$45,000 from Country Chevrolet in Benton. After some discussion, it was decided to look for a bigger truck, one that would be more serviceable to the district.
- c) Shannon said the Water Line Extension Project is moving along. The weather has slowed the work.
- d) Shannon said that we will start inspecting tanks this year. Mike Penney will be overseeing the Tank Inspections.

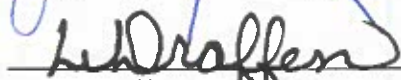
**VIII. New Business**


- a) Shannon said that he has finished the 5 Year Strategic Plan. The Board has a copy in their packet to review. We will review it at the next Board meeting.

IX. **Adjournment**

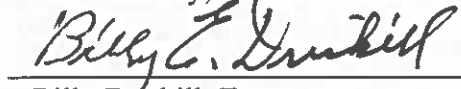
Motion was made by Commissioner Draffen that the meeting be adjourned. Second by Commissioner Adair, with all Commissioners voting "aye". The meeting adjourned at 3:46 p.m.

  
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James Leonard, Chairman

  
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Joe Draffen, Secretary

  
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Scott Adair

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Dean McCoy, Vice Chairman

  
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Billy Driskill, Treasurer