



NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes February 15, 2024

Commissioners Present

James Leonard, Chairman
Kenneth Shadowen, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer ABSENT
Dean McCoy

Roger Colburn, Manager

Guest: None

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present, except Commissioner Driskill, who is having health problems.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the January 18, 2024 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner McCoy made the motion to accept the minutes of the January 18, 2024 Board Meeting as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

III. Treasurer Report

Commissioner Draffen gave the January Financial Report. Manager Colburn stated that our rate increase is on this billing cycle. Commissioner McCoy made the motion to accept the January Financial Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows January 31, 2024."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the January Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Draffen made the motion to accept the January Check Register Report as written, second by Commissioner Shadowen, with all Commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the water district, stating that in January, we have repaired 5 main breaks during the cold weather, 1 service line repair, made 4 main taps, and closed 103 normal line locates (103 YTD). Year to date we have a total of 168 work orders closed, and we have 18 open work orders. Our maintenance cost for December was \$12,771.90.

VI. Public Session

None

VII. Old or Unfinished Business

- a) Manager Roger Colburn stated that he has the capital plan ready to send to the Fiscal Court. He discussed the plan and how we were going to spend the \$750,000 they have given us to expand services.
- b) Roger stated that the new generator at Tatumsville is operational. The surplus generator was advertised for bids in the paper today.
- c) Roger said that the State Division of Water will be doing a groundwater assessment. They should start sampling in a week or two.
- d) The Fiscal Court has asked North Marshall Water to do the billing for the Sanitation District and turn the water off for delinquent bills. Roger stated that he told the Fiscal Court that they would have to hire an attorney to petition the PSC to allow us to turn the water off for delinquent sanitation bills.
- e) Roger said he will be publishing a public notice on our ACH Return Fee. This is a fee the bank charges for insufficient funds (returned check).

VIII. New Business

- a) Roger said that we had received a PSC customer complaint from Mr. Stan Hack, disputing his water usage. Roger said he had pulled the data log on the meter and we will be testing the meter next.
- b) Roger said that we will be receiving a \$99,000 Homeland Security Grant.

IX. **Adjournment**

Motion was made by Commissioner Draffen that the meeting be adjourned, second by Commissioner Shadowen, with all Commissioners voting "aye". The meeting adjourned at 09:58 a.m.



James Leonard, Chairman



Joe Draffen, Secretary

Dean McCoy



Kenneth Shadowen, Vice Chairman

Billy Driskill, Treasurer