



NORTH MARSHALL WATER DISTRICT

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Web Site: <http://www.northmarshallwater.com>

North Marshall Water District Regular Monthly Meeting Minutes August 15, 2024

Commissioners Present

James Leonard, Chairman
Dean McCoy, Vice Chair
Joe Draffen, Secretary
Billy Driskill, Treasurer
Scott Adair

Roger Colburn, Manager

Guest: County Commissioner Marty Barrett, and Shannon Elam

I. Call to Order

The regular meeting of the North Marshall Water District Board was called to order by Chairman Leonard at 9:00 a.m. Chairman Leonard stated that all Commissioners and the District Manager were present. Chairman Leonard thanked County Commissioner Barrett for attending our board meetings and he welcomed our new board member Scott Adair.

II. Approval of Minutes from Last Meeting

Chairman Leonard stated that all board members had received a copy of the July 18, 2024 Board Meeting Minutes prior to this meeting. If no changes or comments, we need a motion to accept the minutes as written. Commissioner Draffen made the motion to accept the minutes of the July 18, 2024 Board Meeting as written, second by Commissioner Driskill, with all commissioners voting "aye."

III. Treasurer Report

Commissioner Driskill gave the July Financial Report. Manager Colburn stated that our next billing cycle is around \$440,000. Commissioner Draffen made the motion to accept the July Financial Report as written, second by Commissioner McCoy, with all commissioners voting "aye."

See Attachment I "North Marshall Water District Statement of Cash Flows July 31, 2024."

IV. Check Register Approval

Chairman Leonard stated that all board members had also received a copy of the July Check Register Report, if no questions or comments, we need a motion to accept the report as written. Commissioner Draffen made the motion to accept the July Check Register Report as written, second by Commissioner Driskill, with all commissioners voting "aye."

V. Manager's Report

a) Manager Colburn gave a report on the District's maintenance activities for July. We have repaired 7 main breaks, 17 service line repairs, made 1 main tap, and closed 286 normal line locates (1844 YTD). Year to date, we have closed 2670 work orders, and we have 140 open work orders. Roger stated that we are still doing a lot of locates due to AT&T installation of fiber optic cable, also having more repairs due to AT&T hitting our lines, when drilling with their mole. Our maintenance cost for July was \$41,945.85.

VI. Public Session

County Commissioner Marty Barrett stated that he had some inquiries about water tap on fees. He asked the Board to consider a three (3) month payment plan for new taps. Chairmen Leonard stated that the Board would take that under consideration.

VII. Old or Unfinished Business

a) Manager Roger Colburn stated that each board member has a copy of our audit report and he thought it was a good report. Looking at the executive summary, our net position was \$4.82 million, our assets increased by \$270,000, operating expenses decreased by 2.31% and our operating loss was \$75,000. Chairman Leonard suggested that each Board member look the audit over, and if there are any questions, we can bring it up at the next Board Meeting.

b) Roger stated that we had a leak detection company (Reveal Technology) in for a week and they checked 6 areas (effecting 900-1000 customers) and found 36 leaks, some big and some small. Roger talked about leaks and cost. After some discussion, it was decided to do a trial using Reveal Technology repairing some of these leaks.

c) Paul Cloud opened the bids for the water line extensions funded by the Fiscal Court. We received 6 bids and they ranged from \$889,000 to \$592,150. Roger said that they would evaluate the bids and bring them to the board for approval.

d) Roger talked about getting No. 1 well rehabilitation started, so we can have some redundancy and backup if we lose a well pump. The rehabilitation will cost \$31,500 and we will also have to overhaul the pump, which will probably cost \$30-\$35,000. After some discussion, Commissioner Draffen made a motion to proceed with the No. 1 well

rehabilitation and pump overhaul, second by Commissioner Driskill, with all commissioners voting “aye”.

e) We will be starting the Calgon PFAS filtration pilot system in two weeks. We will also be starting a cartridge filtration test. Clear Creek System has proposed running a pilot study with ion exchange resin and a FluoroSorb system, to study performance, system design, cost and media life expectancy. The cost would be \$18,000, and he recommended that we do the study. After some discussion, Commissioner McCoy made the motion to enter into an agreement with Clear Creek System to do the study, second by Commissioner Draffen, with all commissioners voting “aye”.

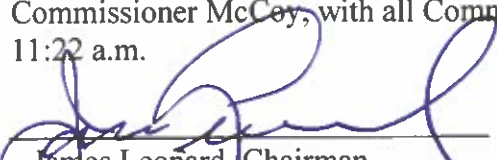
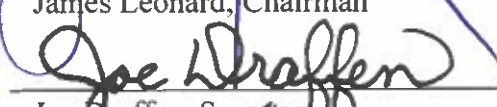



f) Roger discussed the private well samples. The highest contamination is 1.2 miles from the Tatumsville Plant, it side and down grandaunt. The Cypress Creek drainage area seem to be the hydraulic divide. East side wells show contamination and the west non-detect.

VIII. New Business

- a) Roger said the owner of the Lakehouse Inn wants to purchase a piece of our property next to the Carter Brien Plant, to build a restaurant. Roger asked him to give us a proposal, with the footprint of what he is needing.
- b) Roger stated that he has been notified that North Marshall Water District will have an EPA Compliance Inspection on August 28th. With that, our well head and plant protection fencing has not been completed. He asked the board to approve him to enter into an agreement with a fencing company to complete the needed fencing and not to exceed \$35 thousand, to be done on an emergency basis. Commissioner Driskill made a motion to allow Manager Colburn to enter into an agreement with a fencing company to complete the security fencing at the Tatumsville Plant, not to exceed \$35 thousand. Second by Commissioner McCoy, with all commissioner voting “aye”.
- c) Roger said he was going to replace the office carpet with vinyl plank flooring. He has three bids and the lowest one is \$6,100.
- d) Roger talked about miscellaneous capital needs for 2024-25 and he also gave each board member a draft 2025 budget.
- e) Chairman Leonard requested that the board go into Executive Session, citing KRS 61.810(1)(f) for the reason of Executive Session. Commissioners McCoy made a motion to go into Executive Session, second by Commissioner Driskill, with all Commissioners voting “aye”. Commissioners into Executive Session at 10:18 a.m.... At 11:19 p.m. Commissioner Driskill made a motion to come out of Executive Session, second by Commissioner McCoy, with all commissioners voting “aye”. Commissioner Adair made a motion to offer Mr. Shannon Elam the Managers position (Roger Colburn retiring) with NMWD, providing references are okay, and also check with our attorney to see if we need a contract with Mr. Elam, second by Commissioner McCoy, with all commissioners voting “aye”.

IX. **Adjournment**

Motion was made by Commissioner Driskill that the meeting be adjourned, second by Commissioner McCoy, with all Commissioners voting "aye". The meeting adjourned at 11:22 a.m.


James Leonard, Chairman

Joe Draffen, Secretary

Dean McCoy, Vice Chairman

Billy Driskill, Treasurer

Scott Adair