

Graves County Water District
Board Meeting

January 23, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, and Darren Stone. Member absent was Mark Carrico. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne. Absent was Glenn Denton.

New Business

On a motion made by Grooms seconded by Mason with Carr, Chambers, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board approved the November 28, 2023 Minutes. Motion passed unanimously.

On a motion made by Grooms seconded by Mason with Carr, Chambers, Stone, and Sears and Sears voting aye and none voting nay, the Graves County Water District approved the November Financials. Motion passed unanimously.

On a motion made by Grooms seconded by Mason with Carr, Chambers, Stone, and Sears and Sears voting aye and none voting nay, the Graves County Water District approved the December Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$125,882.40

Money Market Account- \$236,486.70

Leak Detection Account- \$170,468.60

On a motion made by Carr seconded by Grooms with Chambers, Mason, Stone, and Sears voting aye and none voting nay, the Graves County Water District accepted the Operational Reports for November. Motion passed unanimously.

On a motion made by Carr seconded by Grooms with Chambers, Mason, Stone, and Sears voting aye and none voting nay, the Graves County Water District accepted the Operational Reports for December. Motion passed unanimously.

On a motion made by Grooms seconded by Mason with Carr, Chambers, Stone, and Sears voting aye and none voting nay, the Graves County Water District approved G & L Tank Pay Request 1 & 2. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Chambers, Grooms, Stone, and Sears voting aye and none voting nay, Graves County Water District accepted Resolution 01232024A, a resolution for Cleaner Water Program increase request for Hickory Water District and Fancy Farm Water District. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Chambers, Grooms, Stone, and Sears voting aye and none voting nay, Graves County Water District accepted Resolution 01232024B, a resolution for Cleaner Water Program increase request for Hickory Water District and Fancy Farm Water District. Motion passed unanimously.

Announcements/Notifications:

Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- Judge Perry & Fiscal Court confirmation of Approval of new Board member and Board member compensation increase
- Mowing Contract RFP/Bid Form
- Monthly Operating Reports Districts
- FF WWTP VFD Install
- Hickory Water Tank Completion/Update on AMI Cable Replacement, and Inspection Report
- AMI/MDM Reports
- 02-27-24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.


Chairman


Secretary-Treasurer

**MINUTES OF CALLED MEETING OF BOARD OF DIRECTORS
OF GRAVES COUNTY WATER DISTRICT
HELD FEBRUARY 27, 2024**

Pursuant to notice to each director, a meeting of the Board of Directors of the Graves County Water District was held at 8:00 a.m. on Tuesday, February 27, 2024, at the Mayfield Electric & Water Systems office, 301 East Broadway, Mayfield, Kentucky 42066. The following directors were present: Bill Sears, Mark Carrico, Jacob Chambers, Steve Mason, Mickey Grooms, Darren Stone, and Phillip Carr. Others present were Brent Shultz (Water/Wastewater Manager) and Glenn Denton with Denton Law Firm.

ITEM I: Chairman Sears called the meeting to order. He determined that a quorum was present.

ITEM II: Upon motion made by Mr. Grooms, seconded by Mr. Carr, and unanimously carried by all directors present, the following was adopted:

MOVED, that the minutes of the meeting held on January 23, 2024 be approved as presented.

ITEM III: Chairman Sears noted that Belva Wilkerson and Heather Payne were unable to attend the meeting today due to other commitments. Accordingly, in their absence, he was going to ask that the financials be passed and be reviewed at next month's meeting.

ITEM IV: Mr. Shultz then gave the operations report. He first went over the leak protection report. He also discussed with the Board the other maps presented and the location of various breakdowns in south Graves County. He advised that the Water District is now analyzing the maps and breaking them down into sections so that they may better determine where leaks are occurring and address same more efficiently. He also went over with the Board a communications issue and how it had caused fluctuations at the water tank. After additional discussion by the Board, upon motion made by Mr. Carrico, seconded by Mr. Carr, and unanimously carried by all directors present, the following was adopted:

MOVED, that the operational reports for the month of January 2024 be approved as presented.

ITEM V: Mr. Shultz then presented the mowing proposals for consideration. The Board discussed and considered four (4) bids. Topics included the following:

- One contractor had previously worked for the District and had done the work for the District for quite some time;
- One contractor may have an actual or perceived conflict of interest that could lead to operational difficulties;
- The Board's desire to determine the most responsive and qualified bidder.
- Additionally, Mr. Shultz noted that the District would be doing some clean up work in-house for two (2) different locations.

Upon motion made by Mr. Mason, seconded by Mr. Chambers, and unanimously carried by all directors present, the following was adopted:

MOVED, that the Graves County Water District draft a new contractual agreement with Redmon Lawn for its bid amount of Seven Hundred Ninety Dollars (\$790.00) per mowing.

ITEM VI: Mr. Shultz then went over G&L pay request number 3. The Board considered the pay request and after discussion, upon motion made by Mr. Chambers, seconded by Mr. Grooms, and unanimously carried by all directors present, the following was adopted:

MOVED, that G&L pay request number 3 be approved as presented.

ITEM VII: In regard to other business, Mr. Shultz provided an update in regard to the Fancy Farm projects. He also presented the Board with pictures of the projects and advised how the district would be making things appear even better. Mr. Shultz and the Board discussed the upcoming Hickory projects that would be coming up next. Mr. Shultz advised how he will be making a change in regard to communications with the Division of Water and providing them with advance notice in regard to certain repairs.

ITEM VIII: Mr. Shultz drew the Board's attention to the Drinking Water Sanitary Survey that was including in their board materials. He advised that the District was in the process of addressing all items mentioned therein. He advised about the need for a new roof and minor repairs on some of the buildings in Fancy Farm. He pointed out these repairs were caused by normal wear and tear.

ITEM IX: Mr. Shultz went over the Graves County Water District AMI/MDM monthly report for January 2024. He pointed out that this had been included in the board packet. He recommended the Board give this report careful review as it had good information.

ITEM X: Mr. Shultz alerted the Board that the Mayfield Electric & Water Systems management contract with the District is coming up. It will need to be discussed next month and action will need to be taken to address this relationship.


ITEM XI: Mr. Shultz led the Board in a discussion in regard to the continuing education training requirement for commissioners. Included in the board packet was the 2024 Water Commissioner's Training that will be held at Blue Lick State Resort Park on March 19 and 20. He advised that he thought it would be in the best interest of the District for several to attend. There was also additional discussion that Mr. Denton would reach out to the Division of Water in order to see what training he could provide to the Board and thus avoid travel costs and expenses. Mr. Denton said he would do so.

ITEM XII: There being no further business to come before the Board, upon motion made by Mr. Carr, seconded by Mr. Grooms, and unanimously carried by all directors present, the meeting was then adjourned.



Bill Sears, Chairman

ATTEST:



~~Mark Carrico~~, Secretary-Treasurer
Paul Chambers

Graves County Water District
Board Meeting

March 26, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, Darren Stone. Member absent was Vice-Chairman, Mark Carrico. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Carr seconded by Mason, with Chambers, Grooms, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board approved the February 27, 2024 Minutes. Motion passed unanimously.

On a motion made by Mason seconded by Grooms with Chambers, Carr, Stone, and Sears voting aye and none voting nay, the Graves County Water District approved the January Financials. Motion passed unanimously.

On a motion made by Mason seconded by Grooms with Chambers, Carr, Stone, and Sears voting aye and none voting nay, the Graves County Water District approved the February Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$131,879.05
Money Market Account- \$238,058.28
Leak Detection Account- \$143,844.14

On a motion made by Carr seconded by Chambers with Mason, Grooms, Stone, and Sears voting aye and none voting nay, the Graves County Water District accepted the Operational Reports for February. Motion passed unanimously.

On a motion made by Grooms seconded by Mason with Carr, Chambers, Stone, and Sears voting aye and none voting nay, the Graves County Water District approved the GCWD Rate Study Approval. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Stone, Grooms, Chamber, and Sears voting aye and none voting nay, Graves County Water District approved Reallocation Assistance Agreement 22CWW270. Motion passed unanimously.

On a motion made by Mason seconded by Carr with Stone, Grooms, Chamber, and Sears voting aye and none voting nay, Graves County Water District approved Reallocation Assistance Agreement 22CWW272. Motion passed unanimously.

On a motion made by Carr seconded by Sears with Stone, Grooms, Chamber, and Mason voting aye and none voting nay, Graves County Water District approved Reallocation Request. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Stone, Chambers, Grooms, and Sears voting aye and none voting nay, Graves County Water District awarded YEC with the demolition of the Consumer Water District Water Tank. Motion passed unanimously.


Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- GCWD & MEWS Contract Renewal Discussion
- Upcoming MEWS Rate Increase
- Drone Demo-Leak Detection
- Consumers Buildings Discussion
- Consumers Leak Repairs
- PRV in S.G. inoperable
- FF Tanks Start Date
- CAP FF WWTP
- PSC Milburn RFI 3/15/24
- AMI and MDM Report
- FF Photos yard repairs
- 04-23-24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.



Chairman



Secretary-Treasurer

RESOLUTION 03262024B

**RESOLUTION OF THE GRAVES COUNTY WATER DISTRICT
ACCEPTING THE SUPPLEMENTAL GRANT, APPROVING THE
GRANT SUPPLEMENTAL AGREEMENT, AUTHORIZING THE
AMENDMENT OF THE GRAVES COUNTY WATER DISTRICT'S
ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO
SIGN ALL RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in Senate Bill 36 of the 2021 Regular Session of the Kentucky General Assembly and in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the Graves County Water District (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a supplemental grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into a supplemental assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Graves County Water District as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the additional funds to the Grantee for the Project.

SECTION 2. That Bill Scars, Grantee's Water and Sewer Operations Manager, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law. ADOPTED on March 26, 2024.

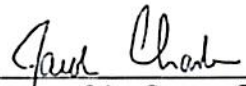
GRAVES COUNTY WATER DISTRICT

By 
Bill Sears, Chairman, Graves County Water District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on March 26, 2024; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on March 26, 2024.


Secretary of the Graves County Water District

RESOLUTION 03262024A

**RESOLUTION OF THE GRAVES COUNTY WATER DISTRICT
ACCEPTING THE SUPPLEMENTAL GRANT, APPROVING THE
GRANT SUPPLEMENTAL AGREEMENT, AUTHORIZING THE
AMENDMENT OF THE GRAVES COUNTY WATER DISTRICT'S
ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO
SIGN ALL RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in Senate Bill 36 of the 2021 Regular Session of the Kentucky General Assembly and in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the Graves County Water District (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a supplemental grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into a supplemental assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Graves County Water District as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the additional funds to the Grantee for the Project.

SECTION 2. That Bill Sears, Grantee's Water and Sewer Operations Manager, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law. ADOPTED on March 26, 2024.

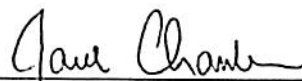
GRAVES COUNTY WATER DISTRICT

By 
Bill Sears, Chairman, Graves County Water District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on March 26, 2024; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on March 26, 2024.


Secretary of the Graves County Water District

RESOLUTION 04232024

**RESOLUTION OF THE GRAVES COUNTY WATER DISTRICT
ACCEPTING THE SUPPLEMENTAL GRANT, APPROVING THE
GRANT ASSISTANCE AGREEMENT [OR THE GRANT
SUPPLEMENTAL ASSISTANCE AGREEMENT], AUTHORIZING THE
AMENDMENT OF THE GRAVES COUNTY WATER DISTRICT'S
ANNUAL BUDGET, AND AUTHORIZING A REPRESENTATIVE TO
SIGN ALL RELATED DOCUMENTS**

WHEREAS, the Kentucky General Assembly has appropriated funds for infrastructure projects in Senate Bill 36 of the 2021 Regular Session of the Kentucky General Assembly and in House Bill 1 of the 2022 Regular Session of the Kentucky General Assembly for the Cleaner Water Program; and

WHEREAS, the Graves County Water District (the "Grantee") has previously determined that it is in the public interest to acquire and construct certain facilities and improvements to the Grantee's utility system (the "Project"); and

WHEREAS, the Grantee desires funding from the Kentucky Infrastructure Authority (the "Authority") for the purpose of acquisition and construction of the Project; and

WHEREAS, in order to obtain a supplemental grant from the Cleaner Water Program for the Project, and administered by the Authority, the Grantee is required to enter into a supplemental assistance agreement (the "Agreement") with the Authority.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Graves County Water District as follows:

SECTION 1. The Grantee hereby accepts the grant award and approves the Agreement between the Grantee and the Authority to provide the additional funds to the Grantee for the Project.

SECTION 2. That Bill Sears, Grantee's Water and Sewer Operations Chairman, is hereby designated to be the Grantee's "Authorized Official" for this Project and is hereby directed and empowered by the Grantee to execute the Agreement, related documents and agreements, and to otherwise act on behalf of the Grantee to effect such grant award, and to engage a qualified Project Administrator.

SECTION 3. That the Grantee hereby agrees and commits to include, by amendment to its annual budget and audit process, the receipts and expenditures of funds subject to the Agreement up to and including the date of Project closeout.

SECTION 4. That this resolution shall take effect at the earliest time provided by law. ADOPTED on April 23, 2024.

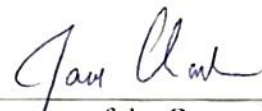
GRAVES COUNTY WATER DISTRICT

By 
Bill Sears, Chairman, Graves County Water
District

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify that I am the duly qualified and acting Secretary of the Grantee, and that the foregoing is a full, true and correct copy of a Resolution adopted by the governing body of said Grantee at a meeting duly held on April 23, 2024; and that this official action appears as a matter of public record in the official records or journal of the Grantee; and that said meeting was held in accordance with all applicable requirements of Kentucky law, including Sections 61.810, 61.815, 61.820 and 61.823 of the Kentucky Revised Statutes; and that a quorum was present at the meeting; and that this official action has not been modified, amended, revoked or repealed and is now in full force and effect.

IN TESTIMONY WHEREOF, witness my signature, below, on April 23, 2024.


Secretary of the Graves County Water
District

Graves County Water District
Board Meeting

April 23, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Grooms seconded by Mason with P. Carr, Chambers, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the March Minutes. Motion passed unanimously.

The March Financials were not available and will be reported in the May board meeting, however, Wilkerson reported the bank balances.

Checks and Balances

O & M Account- \$140,285.32

Money Market Account- \$238,598.83

Leak Detection Account- \$120,447.00

On a motion made by P. Carr seconded by Mason with Chambers, Grooms, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the bank balances. Motion passed unanimously.

On a motion made by Carrico seconded by Grooms with P. Carr, Chambers, Mason, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for March. Motion passed unanimously.

On a motion made by Chambers seconded by P. Carr with Grooms, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the KIA Assistance Agreement for the Fancy Farm Water Tank project in the amount of \$695,841.00. Motion passed unanimously.

On a motion made by Chambers seconded by P. Carr with Grooms, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved Resolution 04232024, a resolution for the Fancy Farm Water Tank project in the amount of \$695,841.00. Motion passed unanimously.

On a motion made by Chamber seconded by P. Carr with Grooms, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved for Pro Tree Service to clean up the fence row on the Fancy Water tank property. Motion passed unanimously.

Announcements/Notifications:

Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- FF Tank Progress Photos
- 408 Main Replacement Project Start Date 4/23/24
- FF WWTP Aeration
- Drone Demo Results
- AMI/MDM Report
- PSC Annual Leak Detection Report
- Copper & Lead Inventory Due Oct 2024
- MEWS Groundbreaking
- 05-28-24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.


Chairman


Secretary-Treasurer

Graves County Water District
Board Meeting

May 28, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Steve Mason, Mickey Grooms, and Phillip Carr. Members absent were Secretary-Treasurer, Jacob Chambers and Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Grooms seconded by Mason with Carr, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the April 23, 2024 Minutes. Motion passed unanimously.

On a motion made by Mason seconded by Carr with Grooms, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the March Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$100,962.38
Money Market Account- \$239,140.61
Leak Detection Account- \$100,247.48

On a motion made by Carr seconded by Grooms with Mason Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for April. Motion passed unanimously.

On a motion made by Carrico seconded by Carr with Mason, Grooms, and Sears voting aye and none voting nay, the Graves County Water District Board approved payment request No. 5 from G&L Sandblasting and Coating, LLC for work performed through May 24, 2024 in the amount of \$134,534.25. Motion passed unanimously.

On a motion made by Carrico seconded by Mason with Carr, Grooms, and Sears voting aye and none voting nay, the Graves County Water District Board approved the Water Main Extension Contract dated May 2024. Motion passed unanimously.

Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- FF Tank(s) Rehabilitation Update/Logo Image
- 408 Main Replacement Update
- Consumer's Building Damage Repair Estimate/Buildings Demo
- HWD Baseball Field Update
- AMI/MDM Report
- Scholarship Announcement- Trey Madding- \$500 and Payton Frick- \$500
- 06-25-24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.


Chairman


Secretary-Treasurer

Graves County Water District
Board Meeting

July 23, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Secretary-Treasurer, Jacob Chambers, Steve Mason, and Phillip Carr, Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton and Special guest Sam Higdon.

Members absent were Vice-Chairman, Mark Carrico and Darren Stone due to Commissioners Training in Owensboro, KY.

New Business

Special guest Sam Higdon of Fancy Farm came to speak to the Board requesting to put their school mascot, the Golden Gophers on our Hwy 80 water tank. After some discussion from the Board, it was agreed upon to table the topic until the August meeting when we could have a full Board.

On a motion made by Mason seconded by Carr with Chamber and Sears voting aye and none voting nay, the Graves County Water District Board approved the May 28, 2024 minutes. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Chambers and Sears voting aye and none voting nay, the Graves County Water District Board approved the April 30, 2024 Financials. Motion passed unanimously.

On a motion made by Carr seconded by Mason with Chambers and Sears voting aye and none voting nay, the Graves County Water District Board approved the May 31, 2024 Financials. Motion passed unanimously.

On a motion made by Chambers seconded by Carr with Mason and Sears voting aye and none voting nay, the Graves County Water District Board approved the December 31, 2023 Financials Audit. Motion passed unanimously.

On a motion made by Chamber seconded by Mason with Carr and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for May. Motion passed unanimously.

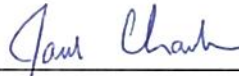
Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- Fancy Farm Tanks Rehabilitations Progress
- Milburn Update
- AMI/MDM May & June
- G and L Pay Request #5
- G and L Pay Request #6
- Sedalia- Pro Tree Service
- 08-27-24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.



Chairman



Secretary-Treasurer

Graves County Water District
Board Meeting

August 27, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Carr Seconded by Chambers with Grooms, Mason, Stone, Carrico and Sears voting aye and none voting nay, the Graves County Water District Board approved the July 23, 2024 Minutes. Motion passed unanimously.

On a motion made by Mason seconded by Carrico with Carr, Chambers, Grooms, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board approved the June Financials. Motion passed unanimously.

On a motion made by Mason seconded by Carrico with Carr, Chambers, Grooms, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board approved the July Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$106,508.90

Money Market Account- \$240,909.73

Leak Detection Account- \$132,517.34

On a motion made by Grooms seconded by Carr with Chambers, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for June. Motion passed unanimously.

On a motion made by Grooms seconded by Carr with Chambers, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for July. Motion passed unanimously.

Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- GCWD Water Rate Study-Discussion- No motion required at this time. However, the Board recommended a water increase of 15% for the first year and 8% for the next 4 years. Shultz will report that recommendation to Gerald Wuetcher.

-Existing 2016 approved GCWD Tariff

-Existing Connection Fees- Board approved to match MEWS connection fees.

On a motion made by Carr seconded by Grooms with Chambers, Mason, Stone, Carrico, and Sears, the Graves County Water District Board approved to match the existing connection fees that MEWS has in place. Motion passed unanimously.

-MEWS rate increase

-MEWS & GCWD Maintenance Contract- Will approve upon a rate increase.

- Discussion on allowing non-GCWD related signage/graphics on tank sites or property- request by Fancy Farm Community to display approved Golden Gophers sign.- The Board approved not to allow District to display signage/graphics on tank sites or property.

On a motion made by Grooms seconded by Carr with Chambers, Mason, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District moved to approve that it is the policy of the Graves County Water District that no outside logos or signage be allowed on Graves County Water equipment, towers, etc. Motion passed unanimously.

- Milburn update- Denton reported that we have an advance or stay for 6 months due to Milburn Water District being awarded funds in the amount of \$5M and engineers are working to resolve how to utilize those funds to keep the district up and running.
- AMI/MDM Report
- 09/24/24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.


Chairman


Secretary-Treasurer

RESOLUTION 09242024

**A RESOLUTION ADOPTING A POLICY OF GRAVES COUNTY WATER DISTRICT
THAT NO OUTSIDE LOGO OR SIGNAGE BE ALLOWED ON ANY GRAVES
COUNTY WATER DISTRICTS EQUIPMENT, TOWERS, ETC.**

WHEREAS, the Graves County Water District has determined that it is the policy of Graves County Water District that no outside logo or signage be allowed on any Graves County Water Districts equipment, water tanks, etc;

WHEREAS, the Graves County Water District Board believes it is in the best interest of the Graves County Water Districts not to allow any outside logo or signage on any districts equipment, water tank, etc.;

NOW, THEREFORE, that Bill Sears, Chairman of the Graves County Water District Board authorizes that it is the policy of the Graves County Water District that no outside logo or signage be allowed on any Graves County Water Districts equipment, towers, etc.

Dated this 24th day of September 2024.

GRAVES COUNTY WATER DISTRICT



Bill Sears, Chairman

Attest:



Secretary-Treasurer

Graves County Water District
Board Meeting

September 24, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Carr seconded by Mason with Chambers, Grooms, Stone, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the August 27, 2024 Minutes. Motion passed unanimously.

The August 31, 2024 Financials were not available and will be presented and voted on in the October Board Meeting.

On a motion made by Carrico seconded by Carr with Grooms, with Chambers, Mason, Stone, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for August. Motion passed unanimously.

Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- Rate Study Revision
- Resolution & Letter - Signage
- EPA/DOW Lead Service Line Inventory
- AMI/MDM
- Wooden Bucket Finalist
- 10/22/24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.



Chairman



Secretary-Treasurer

**Graves County Water District
Board Meeting**

November 22, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, and Steve Mason. Members absent were Phillip Carr, Mickey Grooms, and Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Mason seconded by Carrico with Chambers, and Sears voting aye and none voting nay, the Graves County Water District Board approved the September 24, 2024 Minutes. Motion passed unanimously.

On a motion made by Carrico seconded by Sears with Chambers and Mason voting aye and none voting nay, the Graves County Water District Board approved the August 31, 2024 Financials. Motion passed unanimously.

On a motion made by Carrico seconded by Sears with Chambers and Mason voting aye and none voting nay, the Graves County Water District Board approved the September 30, 2024 Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$146,169.25
Money Market Account- \$242,142.10
Leak Detection Account- \$153,648.55

On a motion made by Chambers seconded by Mason with Carrico and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for September. Motion passed unanimously.

On a motion made by Carrico seconded by Chambers with Mason and Sears voting aye and none voting nay, the Graves County Water District Board approved GCWD Service Line Ownership Policy. Motion passed unanimously.

On a motion made by Mason seconded by Carrico with Chambers and Sears voting aye and none voting nay, the Graves County Water District Board approved to mail the LCR Service Line Inventory Confidence Letter to Customers. Motion passed unanimously.

On a motion made by Chambers seconded by Mason with Carrico and Sears voting aye and none voting nay, the Graves County Water District approved the elevated water tower demolition contract between GCWD and Dale's Recycling Partnership. Motion passed unanimously.

On a motion made by Chambers seconded by Mason with Carrico and Sears voting aye and none voting nay, the Graves County Water District approved to enter a contract with Kentucky Rural Water for rate increase assistance. Motion passed unanimously.

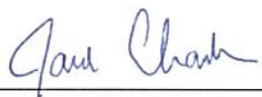
Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- LCR Service Line Inventory Complete
- 11/26/24- Next Regular Scheduled Meeting

There being no other business before the Board the meeting was adjourned.



Chairman



Secretary-Treasurer

**Graves County Water District
Board Meeting**

November 26, 2024

The Graves County Water District met this day in the office of Mayfield Electric and Water Systems, Mayfield, KY. Members present were Chairman, Bill Sears, Vice-Chairman, Mark Carrico, Secretary-Treasurer, Jacob Chambers, Steve Mason, Mickey Grooms, and Phillip Carr, Darren Stone. Also present were Water/Wastewater Manager, Brent Shultz, Accountant, Belva Wilkerson, Administrative Secretary, Heather Payne, and Attorney, Glenn Denton.

New Business

On a motion made by Carr seconded by Grooms with Stone, Chambers, Mason, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the October 22, 2024 Minutes. Motion passed unanimously.

On a motion made by Mason seconded by Grooms with Stone, Carr, Chambers Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board approved the October 31, 2024 Financials. Motion passed unanimously.

Checks and Balances

O & M Account- \$79,168.09

Money Market Account- \$242,691.93

Leak Detection Account- \$167,691.93

On a motion made by Grooms seconded by Carr with Stone, Chambers, Mason, Carrico, and Sears voting aye and none voting nay, the Graves County Water District Board accepted the Operational Reports for October. Motion passed unanimously.

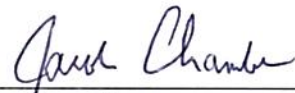
Announcements/Notifications:
Brent Shultz, Water Wastewater/GIS
and Metering Operations Manager

- Water Tower Removal Update
- Sports Field Lease Discussion
- Rate Increase Filing with PSC Update
- AMI MDM
- 12/24/24- Next Regular Scheduled Meeting **OFFICE IS CLOSED FOR CHRISTMAS**

There being no other business before the Board the meeting was adjourned.



Chairman



Secretary-Treasurer

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE
GRAVES COUNTY WATER DISTRICT PROPOSING
ADJUSTMENTS TO ITS WATER RATES AND CHARGES AND
AUTHORIZING ITS CHAIRMAN TO FILE AN APPLICATION
WITH THE PSC SEEKING APPROVAL OF THE PROPOSED
RATE ADJUSTMENT**

WHEREAS, the Graves County Water District (District) is a water District created and organized under the provisions of KRS Chapter 273. The District is subject to the jurisdiction of the Kentucky Public Service Commission ("PSC");

WHEREAS, prudent financial management dictates that the District take appropriate action to adjust its water rates and charges; and

WHEREAS, KRS 278.180 and 807 KAR 5:076 provide the legal mechanism for the District to propose adjustments to its water rates and charges;

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF COMMISSIONERS OF GRAVES COUNTY WATER DISTRICT AS FOLLOWS:

Section 1. The facts, recitals, and statements contained in the foregoing preamble of this Resolution are true and correct and are hereby affirmed and incorporated as a part of this Resolution.

Section 2. The District proposes to adjust its monthly water rates and charges as set forth in **Appendix A**, which is attached hereto and is incorporated herein by reference as a part of this Resolution. The proposed rates and charges set forth in **Appendix A** are subject to any minor adjustments that may be made by the PSC. The proposed rate adjustment shall not become effective until PSC approval has been obtained.

Section 3. The Chairman and Manager are hereby authorized and directed to prepare, execute, and file with the PSC, by utilizing the Alternative Rate Adjustment Procedure for Small Utilities set forth in 807 KAR 5:076, an Alternative Rate Filing ("ARF") Application, Tariff Sheets, and all other documents that may be required by the PSC.

Section 4. The Chairman, Manager, and all others to whom the President may delegate certain responsibilities are hereby further authorized and directed to take any and all other actions and to execute and deliver any and all other documents as may be reasonably necessary to implement this Resolution.

Section 5. This Resolution shall take effect upon its adoption.

ADOPTED BY THE BOARD OF COMMISSIONERS OF GRAVES COUNTY WATER DISTRICT at a meeting held on February 25, 2025, signed by the Chairman, and attested by the Secretary.



PRESIDENT

ATTEST:



SECRETARY

CERTIFICATION

I, Secretary of the Graves County Water District (the "District"), do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the District at a meeting properly held on February 25, 2025, signed by the President of the District, attested by me as Secretary, and now in full force and effect.

WITNESS my hand this 25th day of February, 2025.



SECRETARY