

Commonwealth of Kentucky
Before the Public Service Commission

In the Matter of:

ALTERNATIVE RATE ADJUSTMENT FILING OF)	CASE NO.
NORTH MCLEAN COUNTY WATER DISTRICT)	2025-0009

RESPONSE OF NORTH MCLEAN COUNTY WATER DISTRICT TO THE COMMISSION STAFF'S INTIAL
REQUEST FOR INFORMATION DATED July 11, 2025.

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

1. Provide copies of each of the following, and when appropriate, provide in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected. Employee names should be redacted from all documents.

a. The general ledger for each of the year ended December 31, 2024, and 2025 to date.

Response: See attached files

1. a General Ledger Year end Dec 2024.xlsx

1.a General Ledger yr end to date Dec 2025.xlsx

b. The trial balance in Excel spreadsheet format for the year ended December 31, 2024, and 2025 to date.

Response: See attached files

1. b Trial Balance to date 2025.xlsx

1.b. Trial Balance Dec 2024.xlsx

c. Provide a cross reference that matches each test year general ledger account to each revenue and expense line that is reported in the Schedule of Adjusted Operations and reconcile each amount that does not match.

Response: See attached files

1.c. Cross Reference2024.xlsx

d. Provide the Depreciation Expense workpapers.

Response: See attached file

1.d.2024 Depreciation Schedule (1).xlsx

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Witness: Keith Ayer

2. Refer to North McLean District's Remediation of Deficiencies, Schedule_of_Adjusted_Operations.pdf. Provide an explanation for the proposed \$1,224,892.23 increase to Metered Water Sales. Include a copy of all workpapers used to determine the adjustment amount.

Response: See attached file
2. Explanation of Remediation of Deficiencies.pdf

North Mclean County Water District

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Witness: Keith Ayer

3. Provide the following information related to billing software:

a. Brand or common name for software.

Response: Muni- Link

b. State whether the software is locally installed on a utility-owned computer or is a subscription service that is internet based.

Response: Muni- Link is a monthly subscription cloud-based program.

c. If locally installed, state the installation date.

Response: N/A

d. State whether the system is still serviced by the manufacturer and whether the utility maintains a service contract.

Response: North McLean Water does not have a service contract with Muni-Link.

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Witness: Keith Ayer

4. Using a table format, provide an Excel spreadsheet with all formulas, rows, and columns fully accessible and unprotected that lists each position (Position 1, Position 2, etc.) job titles, hours worked, pay rates, total wages paid, and total FICA cost for each employee for the years ended December 31, 2024, and 2025 to date. Overtime hours worked and paid at rates greater than the straight time pay rate should be separated from on call hours paid. Include the date the employee was hired and, if applicable, the employee's termination date. If a position is recently vacated but the intent is to fill it, note the vacancy and the amount of time that it has been vacant. The table should include a column for total wages by employee (regular wages and overtime) and a row for total wages for all employees. Employee names should be redacted from all documents.

Response: Please see attached
4. & 5.c Employees Wages 2024 & 2025.xlsx

a. Provide calculations by employee that support pro forma wages of \$282,075. This may be provided as a separate table or combined with the table above.

Response: Please see attached
4. Employees Wages 2024 & 2025.xlsx

b. Provide a summary of overtime hours worked and cost that were due to vacant positions and thus will be eliminated when the vacant positions are filled.

Response: Please see attached
4. Employees Wages 2024 & 2025.xlsx

North McLean County Water District

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Witness: Keith Ayer

5. Provide a complete description of each employee benefit, paid to or on behalf of each employee for the calendar year 2024. Supplemental coverage for which the employee pays 100 percent of the cost should also be included. Employee names should be redacted from all documents.

Response: Please see attached
5. Employee benefit 2024.pdf

a. Provide a copy of one invoice for 2024 for each employee benefit described above.

Response: Please see attached
5. a-b 2024 & 2025 Invoices.pdf

b. Provide a copy of the most recent invoice for each employee benefit described above.

Response: Please see attached
5. a-b 2024 & 2025 Invoices.pdf

c. Using the same table that lists each position and wage information, list each employee benefit (medical, dental, life, and others), the employee's premium contribution, the employer's premium contribution, and the adjustment based on Bureau of Labor Statistics (BLS) contribution rates, if applicable. If health insurance is provided designate the coverage type (i.e., single, family, couple, or parent plus). If benefits other than medical insurance are provided, include a total column for the cost of all benefits excluding the BLS adjustment.

Response: Please see attached
4. & 5.c Employees Wages 2024 & 2025.xlsx

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

6. Provide certificates of insurance and most recent invoices for general liability, workers' compensation, automobile, property, and casualty for 2024, and currently.

Response: Please see attached
 6. Insurance Invoices 2024 (1).pdf
 6. Insurance2025.pdf

North Mclean County Water District

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Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

7. Purchased Water - provide gallons purchased, by month for the entire year, for each supplier for 2024. Also, reconcile reported gallons purchased in the test-year annual report water statistics and the purchased water expense reported in the test year.

Response: Please see attached
7. Purchased Water 2024.xlsx
7. Supporting Documents.pdf

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Witness: Keith Ayer

8. Provide the current per gallon cost for each supplier North Mclean District purchases water from.

Response: Please see attached
8. Supplier Cost per gallon.pdf

North McLean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

9. Provide the minutes from North McLean District's commissioner meetings for the calendar years 2024 and 2025 to date. Consider this a continuing request through the date of issuance of Commission Staff's Report.

Response:

- a. Designate each action that authorizes hiring.

Response:

9. a. The North McLean County Water District December 2024 meeting minutes authorizes the incoming 2025 Board Members

Please see attached

9. Minutes 2024 .pdf

9. Minutes 2025.pdf

- b. Designate each action that authorizes adjustments to wage rates and any other compensation or fringe benefit actions.

Response:

9. b. The North McLean County Water District November 2024 meeting minutes authorizes the employees' health coverage.

The North McLean County Water District December 2024 meeting minutes authorizes the Employees Wage and to apply rate adjustment with the Kentucky Public Service Commission.

9. b. The North McLean County Water District January, February, and April 2025 meeting minutes authorizes the Purchased Water Rate Adjustment from North Mclean County Water District's supplier Mclean County Regional.

North Mclean County Water District

Case No. 2025-00009

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Witness: Keith Ayer

10. Provide a document listing the name of each Commissioner for each of the calendar years 2023, 2024, and 2025 to date. State, individually, the total amount of each benefit paid to, or on the behalf of, each director during each year (i.e., wages, health insurance premiums, life insurance premiums, FICA taxes, etc.), their term (beginning and ending), and current authorized annual compensation.

Response: Please see attached
10. Commissioners 2023.xlsx
10. Commissioners 2024.xlsx
10. Commissioners 2025.xlsx

- a. Provide documentation from the Fiscal Court that authorizes each commissioner's appointment and compensation.

Response: Please see attached
10. a. Dale Chandler reappoints .pdf
10. a. Gary Floyd Reappointments.pdf
10. a. Keith Ayer reappointments.pdf
10. a. Wayne Bell Reappointment.pdf
10. a. Carrol Troutman Reappointment.pdf

- b. Provide training records for each commissioner for 2023, and 2024, and 2025 to date or a statement that the individual has not attended training.

Response: Please see attached
10. b. Commissioner Training.pdf
10. b. Commissioner Training.pdf

North Mclean County Water District

Case No. 2025-00009

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Witness: Keith Ayer

11. Refer to the Application, Attachment 6, Depreciation Schedule. Confirm all the meters with the proposed 20-year service life are radio read meters or advanced metering infrastructure (AMI) Meters. If not, provide a list of the meters that are not radio read or AMI from the list provided in the Book Asset Detail report.

Response: Please see attached
11. Meters.xlsx

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Witness: Keith Ayer

12. Provide the following with respect to new tap installations.

a. Number of installations during the test year.

Response: Please see attached

12. a.-c.New Tap Installations 2024.pdf

b. State whether labor costs were capitalized and, if so, provide the total amount and designate the line in the fixed assets listing that reflects the capitalization.

Response: Please see attached

12. a.-c.New Tap Installations 2024.pdf

c. c. State whether material costs were capitalized and, if so, provide the total amount and designate the line in the fixed assets listing that reflects the capitalization.

Response: Please see attached

12. a.-c.New Tap Installations 2024.pdf

North Mclean County Water District

Case No. 2025-00009

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Witness: Keith Ayer

13. Refer to North McLean District's Tariff, PSC Ky. No. 1, Original Sheet No. 4, Rules and Regulations. State whether the date that the billing cycle begins is the date that would be best stated as the effective date of any order the Commission issues concerning rates in this case.

Response:

Yes, the date of the 15th listed on the rules and regulations sheet would be best stated as the effective date of any order the Commission issues concerning rates in this case.

North Mclean County Water District

Case No. 2025-00009

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Witness: Keith Ayer

14. State the last time North Mclean District performed a cost-of-service study (COSS) to review the appropriateness of its current rates and rate design.

Response:

Last date of cost of service performed by North Mclean County Water District: May 2023

- a. Explain whether North McLean District considered filing a COSS with the current rate application and the reasoning for not filing one.

Response:

North McLean County Water District did not consider filing a COSS with the current rate application. North McLean County Water District's water supplier has issued an increase in November 2025 and planned on including the COSS with the PWA. However, if the Kentucky Public Service Commission decides to update the non-recurring at this time using the COSS attached to Response 19.

- b. Explain whether any material changes to North McLean District's system would cause a new COSS to be prepared since the last time it completed one.

Response:

North McLean County Water District does not have any material changes at this time.

- c. If there have been no material changes to North McLean District's system, explain when North McLean District anticipates completing a new COSS.

Response:

North McLean County Water District's water supplier has issued an increase in November 2025 and planned on including the COSS with the PWA.

- d. Provide a copy of the most recent COSS that has been performed for North McLean District's system in Excel spreadsheet format with all formulas, rows, and columns fully accessible and unprotected.

Response: **14. d. COSS Meter 2023.xlsx**

North Mclean County Water District

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Witness: Keith Ayer

15. Refer to the Application, Current Billing Analysis 2024 Usage and Existing Rates and Proposed Billing Analysis 2024 Usage and Proposed Rates.

- a. Provide the billing analysis in Excel Spreadsheet format with all formulas, rows, and columns unprotected and fully accessible.

Response: Please see attached
15. Present & Proposed Billing Usage 2024.xlsx

- b. Describe adjustments to the billing analysis and their justification.

Response: Please see attached
15. b. Adjustments Explanation.xlsx

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

16. Refer to the Application, Schedule of Adjusted Operations, provide an itemization of the Other Water Revenues, stated as \$22,037 and state whether each item is a recurring revenue.

Response: Please see attached
 16. 2024 Penalty-forfeited Discounts .xlsx
 16. Other Water Revenue Misc Receipts.xlsx

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

17. Provide the number of occurrences and dollar amounts for late fees that were recorded during the calendar year 2024.

Response: Please see attached
17. Penalty 2024.xlsx

North Mclean County Water District

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Witness: Keith Ayer

18. Provide a schedule listing the number of occurrences for each nonrecurring charge that was recorded during the test year and the total amount recorded for each nonrecurring charge. If the revenue for any nonrecurring charge was zero, include that charge and indicate that no revenue was recorded. Include the general ledger account numbers where each nonrecurring charge is recorded.

Response: Please see attached
18. Nonrecurring Charges 2024.xlsx

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

19. Provide updated cost justification sheets to support each nonrecurring charge listed in North McLean District's tariff.

Response: Please see attached
19. 2025 Updated Non Recurring.doc

North Mclean County Water District

Case No. 2025-00009

Response to Commission Staff's Initial Request for Information issued July 11, 2025

Witness: Keith Ayer

20. Provide updated cost justification sheets to support each Meter Connection/Tap-on Charge listed in North Mclean District's tariff.

Response: Please see attached
20. Cost Justification one inch
meter.pdf 20.Cost Justification Meter
.pdf