

October 25, 2021

Bracken County Water District
1324 Brooksville-Germantown Road
PO Box 201
Brooksville, KY 41004

VIA: Email

Dear Mr. Habermehl,

Our response to your letter of October 15, 2021. Per the water purchase agreement ("Agreement") between the City of Augusta ("City") and Bracken County Water District ("Bracken District"), please accept the following information:

1. Per the Agreement, the official date for work on selection of an engineering firm was May 27, 2021, the date of the official PSC order.
2. The Agreement states that the City shall retain an engineering firm within six (6) months. That target date is November 27, 2021.
3. The RFQ was published on August 12, 2021. The Agreement gave Augusta until August 27, 2021, to issue the Request for Qualifications ("RFQ").
4. The Agreement gave Bracken District 30 days from the date of the PSC order to "prepare a list of areas to be included in the engineering study's scope and submit this list to Augusta for inclusion in the RFQ". The City waited until August 12, 2021, approximately 75 days for comments from Bracken District. None were received.
5. The City utilized Buffalo Trace Area Development District ("BTADD") to prepare the RFQ. BTADD has a standardized process to issue an RFQ. The BTADD process meets most if not all federal and state funding agency requirements. The RFQ process is a basic procedure to procure the best qualified engineer based upon the following:
 - Experience and Qualifications
 - Past Performance
 - Capacity for Performance
 - Accessibility
 - Familiarity with locality and project
 - Experience with CDBG and related programs
 - Small, Minority, or Female Owned Firm

This process is structured to find the best qualified firm first. Once the firm is selected, the City will begin negotiations with the selected firm toward the scope of the work to be performed. It is the plan of the Water Treatment Plant Advisory Board ("Board") to submit to Bracken District a copy of the proposed scope of work for comments. At this point in the RFQ process no agreements have been executed with any party.

The Board has reached out to BTADD regarding the purchase of Cann-Tech by Kenvirons. BTADD has advised that the RFQ from Cann-Tech is still valid and that the City has the

option to continue with Cann-Tech or repeat the RFQ process. Currently the City is awaiting a proposal from Cann-Tech before making a decision on how to proceed from this point.

Sincerely,
Augusta Water Treatment Plant Advisory Board

 _____ Carol Boney Board Member	 _____ Greg Mains Board Member	<u>Abstain</u> _____ Pat Taylor Board Member
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