

Elkhorn Water District

Meeting Minutes

8/13/2024

CTO 3:56

Those present were Brad Gregory, Abner Lipps, Steve Mika, Nancy Sherrow, Gatewood Water Service

Minutes and Financials approved

Staff Reports

Nancy- billing software upgrade quote from Ampston is \$12537. Board decided to address the upgrade at a future date. Brad made a motion to cancel the safety deposit box second by Abner. Lisa prather has 135 when pumps are on and 110 psi when pumps off. Elkhorn is responsible for 30-150 range

Dale – Lightning storm on the 26th messed up the telemetry, looking into insurance
Rick Waddle Audit – Rick states he was pleased with our numbers

Water usage is at 12.5%

Pump station – Sandy not present to report, Steve to call contractor, Brad to get new easement to Fish and Wildlife

Tank rehab is waiting on a high altitude valve

Lead line survey, Gatewood working on data entry

Kentucky Division of Water written response to do an annual review in o and m line break log

Adjourn



07/09/2024 Minutes

A meeting of Elkhorn Water District Board was held on July 09, 2024 at 4:00 at Peaks Mill Water District Office at 7165 US 127 North, Frankfort, Ky.

Those present were: Brad Gregory, Abner Lipps, Dale Gatewood, Keila Gatewood, Sandy Broughman, and Nancy Sherrow.

Previous minutes were not available to approve.

Field Report: Dale talked about the leak on Rocky Branch on 6/23/24. A band had dissolved on the water line, he did not really know what caused it. PSC water loss was 8.1% and tank is now filled.

Pump Station update: finally received building permit and electrician has shown up to complete electrical work. Work probably will not be complete by the August board meeting.

Tank Rehab update: Brad needs a copy of the lease. We will look in safety deposit box, hopefully it will be there or maybe in some old permanent files or Ky Rural Water Association may have a copy.

New Business: Dale will check out the one fire hydrant that the fire department says is not working.

Jeremy Cartwright submitted a quote to spray fence line and mow at tower on Georgetown Road and mow at pump station on Georgetown Rd. The quote included mowing and weed eating both sites once a week during growing season.

Requested info (exhibit 9) for to get reimbursed for expense via KIA grant will be completed by Sandy and he will submit to Debra Landrum.

Lucas Lane – Switzer Rd estimate. Sandy prepared an estimate for 4 lots to be prepared for a developer. The cost will be 246,764.00. This quote includes the removal of asbestos pipe due to relocation of water lines. The board stated the developer will be required to have the removal of the asbestos pipe done (estimated at 135,000.00) and the developer will pay for the removal of the asbestos pipe.

Dale and Brad met with a customer that purchased a meter at 101 Calhoun. The customer did not like where the meter was installed. The customer (Mike Toy) was given several alternatives on what can be done – he has not decided yet what he wanted to do.

Financials were approved.

Brad made a motion to adjourn, Abner seconded.

Three handwritten signatures are present in the bottom right corner of the page. The top signature is a large, stylized 'S' followed by a horizontal line. Below it is a signature that appears to be 'AL'. To the left of these two is a signature that appears to be 'JD'.

Elkhorn Water District

May 2024

CTO 4:00

Those present include but not limited to Nancy Sherrow, Gatewood Water Service, Brad Gregory, Abner Lipps, Steve Mika, Sandy Broughman

Minutes and financials approved

Nancy – Annual CC report complete and ready to be turned in

Dale – Blue Tank had a rust clog, cleaned and fixed it. Hydrant on old tank lot non functional, will tap to drain tank

Approval of all invoices

Sandy still messing around with new pump station

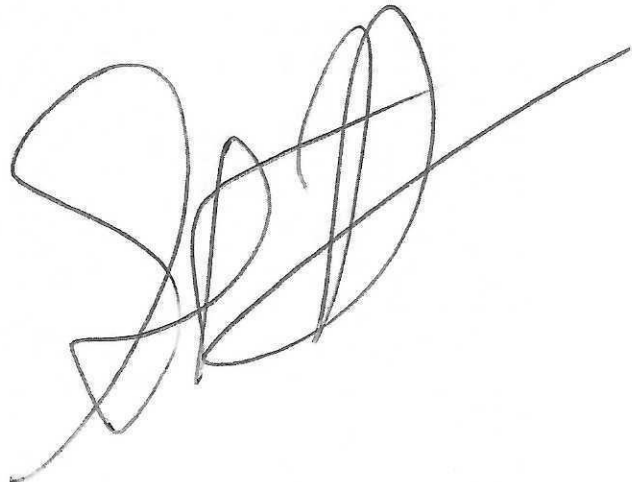
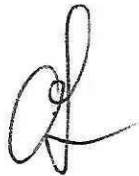
Tank rehab, contract ready for signing

Tank color is “tank white”

FCFD 1000 gallons

CPI issued April 10 for Gatewood raise

Service line inventory spreadsheets



Elkhorn Water District

Meeting Minutes

1/9/2024

CTO 4:00

Those present were Brad Gregory, Abner Lipps, Steve Mika, Nancy Sherrow, Gatewood Water, Sandy Broughman.

Minutes and Financials approved

Staff Reports

Nancy stated the office computer was upgraded by McAllen

Gatewood reported a 21% water loss for the month but reported 18.7% for 2023 was turned in to PSC.

Jones Lane projectnis finally complete

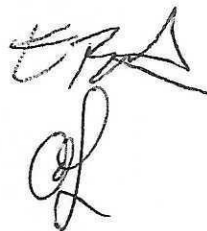
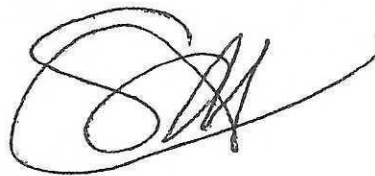
No info on the tank rehab

Tank property cleaning...no movement

Greathouse meter, wants to pursue installingthe 1" meter

PMWD increase in money agreement of \$719.95 month

adjourn



02/13/2024 Minutes

A meeting of Elkhorn Water District Board was held on February 13, 2024 at 4:00 at Peaks Mill Water District Office at 7165 US 127 North, Frankfort, Ky.

Those present were: Brad Gregory, Abner Lipps, Dale Gatewood, Keila Gatewood, Sandy Broughman, and Nancy Sherrow.

Previous minutes were not available to approve.

There was a discussion concerning the current cost of meter testing (22.00) and that the method of testing meters has changed since Elkhorn Water District does not have a certified testing bench. Dale Gatewood stated that Citco in Bowling Green will be the contact for testing meters, if a customer requests a meter be tested. Citco will be contacted to find the cost of testing meters and a request will then be sent to Public Services Commission to adjust that charge and revise our tariff.

Water usage from the Fire Department for the month of January was not available.

Dale stated water loss was 21.3% and there were not any major problems during the very cold weather spell. Dale had dropped off a lot of old meters to a scrap yard. Elkhorn Water District received \$1000.00 in cash for the meters, which will be deposited into the operations account.

In or around July 2024 Elkhorn Water District will have to start paying back part of the KIA loan. Elkhorn Water District discussed applying for a rate increase, which involves Ky Rural Water Association to do a rate study. Nancy will contact KRWA/Bob Miller to request a proposal to do a rate study.

Old Business Update: a) We have not received the building permits needed to complete the electrical work yet for the pump station. b) Sandy has been in contact with the contractor for the Tank Rehab project. The contractor is currently getting all the bonds, and parts have been ordered so they will be available when work can be started. c) The tank area will be completely cleared by the end of the week. There was discussion about improving the entrance. Brad will contact the Transportation Cabinet Maintenance Department to see if they can improve the entrance.

New Business: Keila requested the office staff print out Fouser Citification of Analysis if it is sent via email to Elkhorn Water District Office, and have it as part of the monthly board meeting packet. She stated that if it was forwarded to her in an email and if she had to print it out, she would charge Elkhorn Water District for printing it out.

Service Line Inventor that is due In October 2024 was discussed. Brad asked Dale for inventory on locations of valves, water lines, etc. from Dale. Brad will then comply maps etc. of everything. This is needed for the service line inventory and so that the Board has any updated file of the locations of all.

Sandy stated that Matthew Mulberry has contacted him about water line to be installed at property that he wants to subdivide. Matthew has been told that we will be charged for the water line extension

Sandy stated that Matthew Popp has been contact with him concerning building a small subdivision on Switzer Rd. Matthew was inquiring about what it would cost to run water lines etc. Sandy gave an estimate of around \$381,000 dollars.

Financials were approved. Abner made a motion to adjourn and Bard approved. Meeting adjourned.

Elkhorn Water District

Meeting Minutes

12/12/23

CTO 3:57

Those present include, Brad Gregory, Abner Lipps, Steve Mika, Nancy Sherrow, Gatewood Water Service, Sandy Broughman

Minutes and financials approved

20% water loss, no other staff reports

Jones Lane project complete

Pump house – new fence up. Board decided to remove road side of fence to help with maintenance. EWD needs an easement from KDFWR

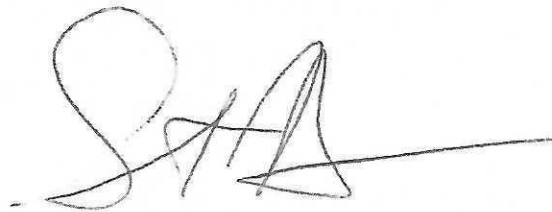
Tank rehab – contract signed and fence row clean up has begun.

Bucky Greathouse is requesting a 2" meter for his farm. Brad to call and discuss

2024 Budget was accepted motion by Abner, second by Brad

PMWD – January to have proposed increase in monthly fee for office expense

Adjourn

A large, stylized handwritten signature, likely belonging to Steve Mika, consisting of a large loop followed by a series of sharp, connected strokes.A handwritten signature, likely belonging to Abner Lipps, featuring a prominent 'E' followed by a series of loops and a final downward stroke.A handwritten signature, likely belonging to Brad Gregory, appearing as a series of connected loops and a final downward stroke.