

Elkhorn Water District

Meeting Minutes

11/14/23

CTO 4:00

Those present were Brad Gregory, Steve Mika, Nancy Sherrow, Gatewood Water Service, Rob Thompson(PMWD). VIA phone Abner Lipps, Sandy Broughman

Rick Waddle presented our yearly audit. The board approved with a motion by Steve Mika, and a second by Brad Gregory. Also approved is his contract for next year with an increase of \$400 from \$4500 to \$4900.

Minutes and financials approved

Pump Station...No work has progressed, Brad to call contractor.

Dale – Greathouse at 1688 Woodlake rd wants 2" meter installed. 2" mainly used for trailer parks. Dale suggests 1' to ¾". Sandy to call PSC to find out what to do. Table to next meeting.

Water usage 19.1% and Dale suggest to add \$20,000 to insurance for the new meter reading equipment.

Jones Lane project complete, Dale to figure out additional work to subtract from contractor.

Tank Rehab project. Motion made by Steve 2<sup>nd</sup> by Brad to proceed with the project.

Land around old tank clean up project awarded to Cartwright Contracting, motion by Brad second by Steve

Adjourn 5:19



Handwritten signatures of Brad Gregory and Steve Mika.

Elkhorn Water District

Meeting Minutes

10/10/2023

CTO 4:00

All present were Abner Lipps, Steve Mika, Nancy Sherrow, Gatewood Water Service, Sandy via phone, Absent Brad Gregory

Nancy stated cutoffs did not happen due to failed internet service. Switching from ATT to Plant Board.

Dale stated a main at Georgetown RD and Bedford sprung a leak. Leak fixed and backfilled with concrete

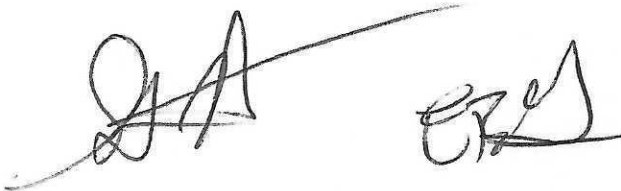
Tank rehab bid Viking \$252,400 and Kearns \$235,900. Board to find rest of funding. Fence clean up was awarded to Cartwright Construction. Need to call to see if bid will still be honored.

Jones Lane complete

Locates will increase due to FPB starting fiber optic construction

Pump station will be completed by next meeting. Decided to take front side of fence down.

Adjourn 4:34

Two handwritten signatures are present at the bottom of the page. The signature on the left is written in dark ink and appears to be 'AL' with a long horizontal line extending to the right. The signature on the right is also in dark ink and appears to be 'SM' with a horizontal line underneath.

September Board Meeting cancelled. 2 board members were out of state, flight was cancelled and they could not make it home in time for the meeting.

ELKHORN WATER DISTRICT

8/8/2023

Attendance Brad Gregory, Abner Lipps, Steve Mika, Nancy Sherrow, Gatewood Water Service

CTO 4:00

Minutes and financials approved

FCFD reported 100 gallons used

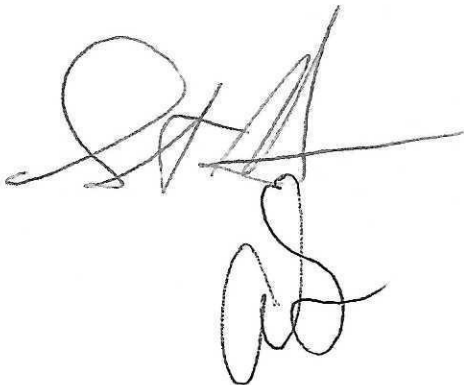
Nancy has no report, Dale has no report, Approval of invoices

Jones lane – All meters swapped over, Dale to finish Connection

Forks of Elkhorn pump station project – electricians waiting on parts

Tank rehab bids to go out Sept 26<sup>th</sup>, Brad to look at both clean up bids

Adjourn

The image shows two handwritten signatures in black ink. The top signature is a cursive name that appears to be 'Steve Mika'. The bottom signature is a cursive name that appears to be 'Abner Lipps'. Both signatures are written in a fluid, connected style.

Elkhorn Water District

Meeting Minutes

7/11/2023

Those present were Brad Gregory, Abner Lipps, Steve Mika, Nancy Sherrow, and Gatewood water service

Call to order at 4:00 pm

Minutes and financials accepted

Nancy reported business as usual

Gatewood reported at 19.9% water loss, FCFD used 1250 gallons, all meters on Jones lane have been moved. Gene with the pump house states everything is almost in to proceed with the completion of that really long and unnecessary delay with this project. New meters installed in Elkhorn Terrace subdivision

All invoices are approved, all contractors paid in full

Due to Sandy not being present for the meeting, unfortunately there is no update on the Georgetown rd project.

GWS 5.5% yearly increase approved

Adjourned

Three handwritten signatures in black ink are located at the bottom of the page. The signatures are stylized and appear to be written in cursive or a similar fluid script. The first signature is the largest and most prominent, followed by a smaller one in the middle, and a third one to the right.

Elkhorn Water District

May 9<sup>th</sup>, 2023

Meeting Minutes

Attendance – Brad Gregory, Abner Lipps, Steve Mika, Sandy Broughman, Nancy Sherrow, Gatewood Water Service

Meeting Called to order 4:00

Minutes and financials Approved

Nancy – Rob Lewis questioned meter reading more than water used. Mike Shipley to be contacted with CITGO. FCFD reported 0 gallons used.

Dale – water loss at 36%. Contractor will be 2 weeks out to look at telemetry on new pump station.

Old business – Jones lane still not complete. EWD is not eligible for reimbursement due to power outage. Tank rehab...looking into painting to encapsulate old lead paint on tank.

New Business – Pittsburg tank company rehab report. See estimate. Next meeting date is Wednesday the 15<sup>th</sup>. Looking into insurance with KACO on new pump house.

Closed session starts 4:54 and ended at 5:07.

Meeting adjourned

A large, stylized handwritten signature in black ink, appearing to read 'Abner Lipps'. The signature is written over a horizontal line that extends across the page.

Handwritten initials in black ink, possibly 'JES' or similar, located in the upper right quadrant of the page.

**No board meeting on June 13,2023.  
Board members had last-minute  
unexpected obligations and did not  
have enough members to have a  
quorum. This was not realized until  
the morning of June 13, 2023.**

Elkhorn Water District Minutes 4/11/23 meeting.

CTO 4:00 Those present were Brad Gregory, Abner Lipps, Keila Gatewood, Dale Gatewood, and Nancy Sherrow

February minutes were not available to review. March minutes were reviewed, Abner made a motion to approve, and Brad seconded it.

The fire hydrant water usage report was discussed. The board questioned the amount of water they reported – way too low. Brad may talk to Judge Executive Mueller about this.

There was a 24% water loss. There were 2 big overflows, due to communication issues. This had been resolved.

Jones Lane project. There are 4 meters on Jones Lane that still need to be moved to the new water line. There are 2 others on another road that need to be moved for a total of 6 in total. Brad requested that all 6 meters get moved to the new water line prior to the May board meeting.

Forks of Elkhorn pump station update– <sup>no</sup> not progress.

Tank rehab has not been advertised yet. Sandy is still working on some figures about the paint that was suggested we use.

Cleaner Water Grant update- Brad hasn't heard anything more about the status of our application. He stated most water districts that have applied have the same issues about the application process and status of their application.

The TriState invoice in the amount of 76,626.27 and Service Specialties invoices in the amount of 20,510.56 was discussed. Brad made a motion and Abner seconded to request money from our KIA loan to pay these invoices. Sandy will submit the paperwork.

Brad discussed his meeting with Judge Mueller. Brad, Church Quarles – Peaks Mill Water District Chairman, 2 members from Farmdale Water District, Robert Hewlett (Planning and Zoning) and Jack Kennedy were at the meeting. There was a discussion about concerns about Peaks Mill Water District being taken over, and what could be done.

Brad made a motion to adjourn, Abner seconded, meeting adjourned.

*[Handwritten signatures and initials]*



Elkhorn Water District Minutes 3/16/23 meeting.

CTO 4:00 Those present were Brad Gregory, Abner Lipps, Sandy Broughman, Keila Gatewood, Dale Gatewood and Nancy Sherrow

February minutes were not available to review.

March no read list was discussed and what needs to be done for office staff to complete meter readings. Rob Lewis meter reading for March was discussed – it was discovered last month that his meter was calibrated to read in liters instead of gallons. Dale is going to check previous reading and current reading and advise office staff how to enter March's meter reading.

29% water loss. The tank has been over flowing and Dale has to manual set the tank until this can be resolved. Service Specialties' is working on this issue.

Pump station lost power due to storm, but we where able to get water from Frankfort Plant Board directly.

There was a discussion about buying a secondary meter for the inside of the pump station. This will allow Elkhorn Water District and Gatewood Water Service to monitor our water usage. Brad made a motion to purchase the meter, Abner seconded, motion was approved.

Jones Lane project – nothing has changed.

Forks of Elkhorn pump station – still waiting on electrical parts.

Tank Rehab – estimated total project \$250,000 - \$300,000. Project itself - \$220,000. Bid packages have been prepared for total tank rehab (Ball Tank).

There was discussion concerning grant money and amount of money left on KIA loan. Brad will check final status of grant.

Brad made a motion to adjourn, Abner seconded it. Motion was approved.

The image shows two handwritten signatures in black ink. The top signature is 'Brad Gregory' and the bottom signature is 'Abner Lipps'. Both are written in a cursive, somewhat stylized font.

Elkhorn Water District

1/10/23

CTO 4:00 Those present are Brad Gregory, Steve Mika, Nancy Sherrow, and Gatewood Water. Special Guest is Bobby Pelosi and Jason Griffin.

Minutes and financials were approved.

Bobby presented to the board about expanding Frankfort sewer to the board. Although very interesting, not very feasible due to lack of customers and estimated cost of 1.5 million.\

Nancy – Granted a customer their request for an extended payment plan for another 6 months. water loss 17%, and tank inspection report for Sandy to digest.

Jones lane project is still not complete

New pump house to be online end of February

New meter install complete with the possibility of a few troublesome meters

Tank rehab will focus on small ball tank

New Business – Invoices and checks to be signed once a month

Tariff Sheet Clarification will add emergency water hookup verbiage back in new rate



Handwritten signatures and initials, including a large signature that appears to be 'S.A.' and another signature that appears to be 'Brad Gregory'.

Elkhorn Water District

Meeting Minutes

12/13/2022

Roll Call

Brad Gregory, Steve Mika, Gatewood Water Service, Sandy Broughman

CTO 4:00

Financials and Minutes approved

Nancy – KACO equipment list updated

Dale – Water Loss report is 14%

Approval of invoices, look into Fiscal Court meetings and when they approve minutes

Old Business

Jones Lane – Switching Meters over and flushing 6" meter leak out stopped.

-Cody from Citgo coming DEC 19<sup>th</sup> for the extra 100 meters

-Pump station insulation came in

Fiscal Court grant balance, have paid \$75,329.58 already. \$3767.03 submitted.

New Business

-Clean Water round 2 \$113,089

-Putting out bid to refurbish old tank

-2023 budget approval

CD coming to term, will roll over

The image shows two handwritten signatures in black ink. The top signature is a large, stylized signature that appears to be 'SMA' with a long horizontal line extending to the right. Below it is a smaller, more compact signature that appears to be 'ETS' with a small flourish underneath.