

CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

SPECIAL CALLED MEETING

January 16th, 2025 4:00 p.m.

- | | |
|--------------------------|-----------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>[Signature]</u> |
| 2. <u>Alan Hunt</u> | 5. _____ |
| 3. <u>Tony E. Travis</u> | 6. _____ |

Meeting called to order by T.L. Maddux.

RECOGNITION OF GUEST: Judge Executive Michael Williams, Judge Executive Perry Newcomb, Mayor Tom Moody, Mayor Deanna Browning, Jeff Dewese, Chris Evans

REPORTS:

OLD BUSINESS:

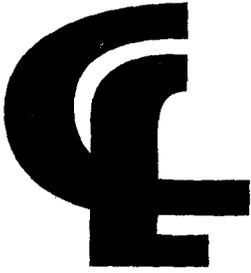
NEW BUSINESS:

Grant Money- T.L. reported that we received three checks from the money awarded to us out of the state budget funds for the expansion project totaling \$3,784,508. \$129,555.67 has been deposited into the depreciation account to pay back the money borrowed from the account to pay for the first 25% of the generator. The remaining \$3,654,952.33 has been deposited into an interest bearing account with Farmer's Bank & Trust Company earning 3.5% interest. The interest earned from this money is non-restricted and may be used for anything the district needs. This portion of the state budget money is for the design portion of the project and the remaining funds will be sent on a later date.

Personnel-

Motion made by Tony Travis, 2nd by Darrell Simpson to enter closed session pursuant to KRS 61.810(1)(f): Discussion which might lead to the appointment of an individual, vote...unanimous.

Motion made by Tony Travis, 2nd by Darrell Simpson, to come out of closed session, vote...unanimous.



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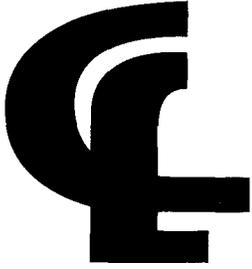
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Motion made by Tony Travis, 2nd Alan Hunt, to promote Abbie Adamson to superintendent effective January 27th, 2025, vote...unanimous.

Motion made by Alan Hunt, 2nd by Tony Travis, to adjourn, vote...unanimous.

T.L. Maddux, Chairman

Glen Hughes, Sec. /Treas.



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REGULAR CALLED MEETING

January 27th, 2024 4:00 p.m.

- | | |
|-----------------------|-----------------------|
| 1. <u>Alan Hunt</u> | 5. <u>[Signature]</u> |
| 2. <u>[Signature]</u> | 6. <u>[Signature]</u> |
| 3. <u>[Signature]</u> | |

Meeting called to order by T.L. Maddux. Minutes of Regular Called January 27th, 2024 meeting were read and approved as presented.

Motion made by Alan Hunt, 2nd by Glen Hughes, vote... unanimous to accept minutes from Regular Called November 25th, 2024 meeting as presented.

Motion made by Glen Hughes, 2nd by Tony Travis, vote... unanimous to accept minutes from Special Called December 9th, 2024 meeting as presented.

Motion made by Glen Hughes, 2nd by Alan Hunt, vote... unanimous to accept minutes from Special Called January 16th, 2025 meeting as presented.

RECOGNITION OF GUEST:

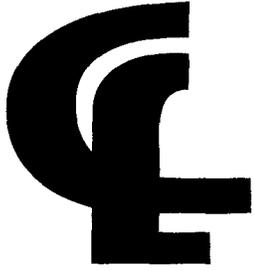
Jerry Ramar: Mr. Ramar came to voice his concern regarding his regulator failing twice in the last 3 months and ask what the water district could do to help his situation. Tony gave Mr. Ramer a copy of our Tariff that states the district is not responsible for any damages due to mechanical failure. Jared gave Mr. Ramer a second pressure regulator valve to put at his house as a backup in case the PRV at the meter fails again.

REPORTS:

Financial Report-

Motion made by Glen Hughes, 2nd by Tony Travis, vote... unanimous, to accept the November 2024 financial report as presented.

Motion made by Alan Hunt , 2nd by Glen Hughes is, vote... unanimous, to accept the



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December 2024 financial report as presented.

OLD BUSINESS:

Plant Expansion Update:

Tim Thomas reported board that the engineer wants to extend the clearwell bid deadline by 1 week. The new deadline will be Thursday February 6th, 2024 11:00am.

Blackburn Church update:

The Blackburn church line extension project has been completed by the contractor. The installation of the meters by the water district is what remains.

NEW BUSINESS:

Water Plant update:

Von commended two plant employees Lucas James and Colton Poindexter. These two have gone above and beyond. During the recent ice storm, both chose to spend the entire weekend at the plant to ensure that the plant ran smoothly. Von has also interviewed a new plant employee who will be starting Feb 3rd, 2025. It was also discussed about the recent low water levels during this last cold snap. The plant is improving, the distribution team has been finding leaks and with the weather warming levels are improving. Von also informed the board that the intake filter at the plant has been completely overhauled by Mainstream Commercial Diving. He asked the board to consider contracting this company to do annual overhaul of the filter in the river to ensure its top performance.

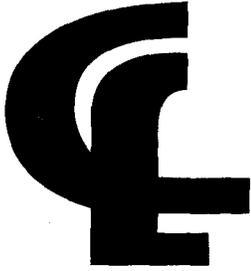
Motion made by Alan Hunt, 2nd by Darrell Simpson, vote...unanimous, to contract Mainstream Commercial Diving to do annual cleaning and maintenance on the intake filter. as presented.

Distribution update:

Jared talked more about distribution work to find leaks causing low water levels at the plants. He informed the board that due to Webster having the same issues as us they had to lower our consumption which left us in a difficult situation. This caused a good part of the area to be fed by Webster to be without water. A phone call was made to Caldwell and for the time being they are feeding us 20 gallons a minute to help elevate the stress on the plant. Webster should be able to increase the amount of water they can send us soon.

Staffing update:

New Superintendent: Abbie Adamson



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New Office Manager: JoAnna Croft

New Meter Reader: Joseph Estes

We are hiring a new plant operator and looking forward to hiring two more individuals for the distribution team. Also, we are currently taking applications for the Customer service Rep position.

2025 Budget:

Due to our staffing situation Tony Travis and T. L Maddux worked with the office manager at the time Abbie Adamson on creating this budget. Tim Thomas discussed with the water district to take the full payment for his services. This payment is right now being shared by the water district and City of Marion. Tim asked that since the water district will be earning interest on the grant money secured by his office that we use that money to cover that cost.

Motion made by Tim Capps, 2nd by Alan Hunt, vote...unanimous, to amend the proposed 2025 budget to add a line item for consult fees to be paid out of interest earned on grant money. as presented.

Motion made by Glen Hughes, 2nd by Tony Travis, vote...unanimous, to accept the proposed amended 2025 budget as presented.

Adding Abbie Adamson to the Bank Account:

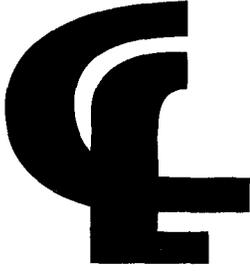
Motion made by Glen Hughes, 2nd by Darrell Simpson, vote...unanimous, to add Abbie Adamson to all Crittenden- Livingston Water District bank account as presented.

Generator:

Tony informed the board of conversation that he has been having with the contractor GlobalTech Power. They are wanting to go ahead and bring the generator to the plant ahead of what is in their contract. In the contract the company is to have the proper dirt work done, so a pad can be poured, and the shell is to be painted before delivery. The contractor has said that he needs the next payment of 50%, but has not fulfilled his contract requirements. The board agreed that GlobalTech Power needs to fulfill his contract requirement before delivery.

Audit update:

Abbie informed the board of the problems we are having with Kemper CPA in obtaining



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our 2023 audit. We were informed by them months ago that they had completed the audit but when asked about it they proceeded to ask more questions about things that should already be completed. Due to the water district not having this audit done we are out of compliance with several entities. Bart Frazer asked if he could send a letter on our behalf and the board agreed to let him communicate on our behalf.

Ledbetter outstanding Bill:

Ledbetter owes the water district money from years ago when they did not use all of their contracted minimum usage due to Algae in the river. Ledbetter took it upon themselves to only pay for the amount of water they used. Alan Fox, Ledbetter superintendent reached out about taking care of this bill. The board agreed that Ledbetter needs to pay their bill in full since we did not tell them they could not get their contracted amount and the water was safe to drink.

Board Member Appointment Dates:

Board member terms have gotten confused. Judge Newcom states his commissioners in Crittenden Co are on track. Judge Williams will provide what dates have been found and will determine how he can get the terms back on a staggered schedule.

Election of Officers:

Chairman: T.L Maddux

Vice Chairman: Alan Hunt

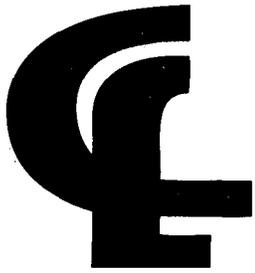
Secretary/treasurer: Glenn Hughes

Motion made by Darrell Simpson, 2nd by Tony Travis, vote...unanimous, to keep the officers the same for 2025 as presented.

Setting Meeting Dates:

The monthly board meeting will remain on the 4th Monday of the month with the exception of May which will be the 4th Tuesday due to the holiday.

Motion made by Darrell Simpson, 2nd by Alan Hunt, vote...unanimous, to keep the board meeting date to the 4th Monday of every month except for May which will be the 4th Tuesday 2024 financial report as presented.



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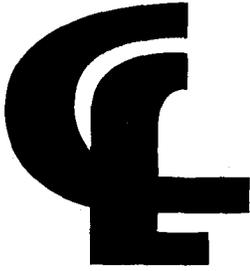
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Motion made by Darrell Simpson, 2nd by Tim Capps , to adjourn, vote...unanimous.

T.L. Maddux, Chairman

Glen Hughes, Sec. /Treas.



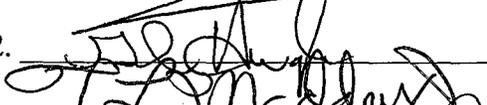
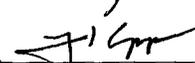
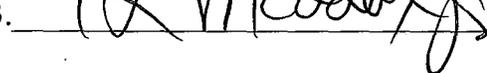
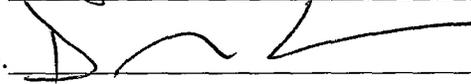
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SPECIAL CALLED MEETING

February 17th, 2025 4:00 p.m.

- | | |
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| 1.  | 4.  |
| 2.  | 5.  |
| 3.  | 6.  |

Meeting called to order by T.L. Maddux.

RECOGNITION OF GUEST:

The Crittenden Press Chris Evans, Crittenden co Judge Executive Perry Newcom & Livingston co Judge Executive Michael Williams

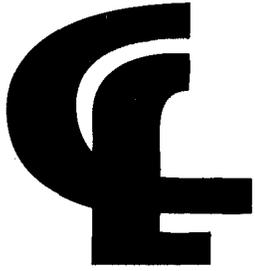
RATIFICATIONS:

- **Ratification of Superintendent Contract with Abbie Adamson from the Special Called Meeting of January 16, 2025**

Motion made by Alan Hunt, 2nd by Tony Travis, vote...unanimous, to accept the ratification of Superintendent Contract with Abbie Adamson from the Special Called Meeting of January 16, 2025.

- **Ratification of Resolution accepting the Cleaner Waters Grant and authorizing Tony Travis as the authorized signor from the Special Called Meeting of August 26, 2024.**

Motion made by Glen Hughes, 2nd by Alan Hunt, vote...unanimous, to accept the Ratification of Resolution accepting the Cleaner Waters Grant and authorizing Tony Travis as the authorized signor from the Special Called Meeting of August 26, 2024.



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- **Ratification of the Resolution authorizing the purchase of a generator from Global Tech Power of St. Louis MO from the Special Called Meeting of September 12, 2024.**

Motion made by Darrell Simpson, 2nd by Glen Hughes, vote...unanimous, to accept the Ratification of the Resolution authorizing the purchase of a generator from Global Tech Power of St. Louis MO from the Special Called Meeting of September 12, 2024.

- **Ratification of the appointment of Hussey Gay Bell as the engineering firm for the design of Phase II of the plant expansion and authorizing Tony Travis to execute the Contract from the Special Called Meeting of December 9, 2024.**

Motion made by Darrell Simpson, 2nd by Alan Hunt, vote...unanimous, to accept the Ratification of the appointment of Hussey Gay Bell as the engineering firm for the design of Phase II of the plant expansion and authorizing Tony Travis to execute the Contract from the Special Called Meeting of December 9, 2024.

Discussion regarding the terms of the members of the Board:

- Both County Judge Executives communicated a solution to our confusion with the board member terms. The judges presented a form to each board member to sign resigning from their position effective upon acceptance at the next fiscal court meeting for their county. Then at that meeting the judges would reappoint each member under a new term date. The reason this is necessary is that as it stands, both counties have commissioners who would term it out in the same year. Superintendent Abbie Adamson had each Board member draw a number 2-4 out of a cup to randomly pick their new term length, which are as follows:

Crittenden:

Alan Hunt: 2 years
Tony Travis: 3 Years
Darrell Simpson: 4 years

Livington:

T.L Maddux: 2 years
Glen Hughes: 3 years
Tim Capps: 4 years

.Motion made by Darrell Simpson, 2nd by Tim Capps , to adjourn, vote...unanimous.

T.L. Maddux, Chairman

Glen Hughes, Sec. /Treas.