

# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING January 22nd, 2024 4:00 p.m.

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Meeting called to order by T.L. Maddux. T.L. allowed David Hampton to present the audit and all guests to report before moving forward with the meeting. T.L. also read a statement stressing that the Crittenden-Livingston Co. Water District Board is committed to the expansion of the district before proceeding.

Minutes of Regular Called November 27th, 2023 and Special Called December 13<sup>th</sup>, 2023 meetings were read and approved as presented.

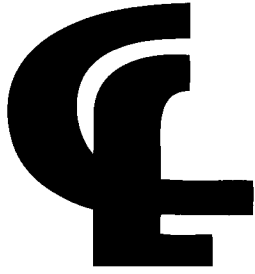
Motion made by Tony Travis, 2<sup>nd</sup> by Tim Capps, vote...unanimous to accept minutes from Regular Called November 27th, 2023 meeting as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous to accept minutes from Special Called December 13<sup>th</sup>, 2023 meeting as presented.

**RECOGNITION OF GUEST:** Crittenden Co Judge Executive Perry Newcom, David Hampton with Kemper CPA Group, Tim Thomas, Bart Frazer

David Hampton presented the 2022 Financial Audit to the board. See new business.

Judge Newcom addressed the comments that were published in the Crittenden Press regarding the plant expansion project. Judge Newcom requested that communication between the water district and the county road department be improved. He reported that during the weekend of Christmas he received a call from a resident of Dycusburg complaining that the district had repaired a leak in the area that required us to dig up the road and the road had been left impassable. Judge Newcom stated that better communication would result in issues like this being taken care of without having to receive complaints from county residents. Judge Newcom also made the board aware of a trip to Frankfort planned for February to speak with state legislators regarding the need



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

for our plant expansion as well as the need for the requested \$3 million for phase I of the project. Judge Newcom suggested that a representative from the district also attend. Tyler and Tim Capps will both plan to attend. Lastly, Judge Newcom congratulated the District on a great financial audit.

Tim Thomas provided an update on the \$1.75 earmarked for the District. He reported that the money is still there, but on hold until early March.

## **REPORTS:**

### Financial Report-

Motion made by Alan Hunt, 2<sup>nd</sup> by Tony Travis, vote...unanimous, to accept the November 2023 financial report as presented.

Motion made by Alan Hunt, 2<sup>nd</sup> by Tim Capps, vote...unanimous, to accept the December 2023 financial report as presented.

## **OLD BUSINESS:**

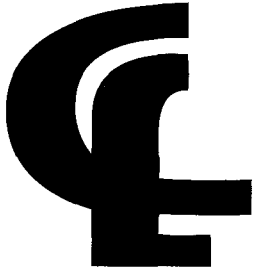
Plant Expansion Update- Tyler reported that the land survey at the water plant has been completed. There is a possibility that we may need to purchase a small section of property from Warren Paving to accommodate the plant expansion. That will be determined soon. Tyler does not expect there to be any issues obtaining the land if needed.

Line Extension Grant- Tyler reported that we were finally reimbursed for the engineering fees for the line extension and grant money is now available when we are ready to begin the line extension. He expects the work to begin in the spring.

## **NEW BUSINESS:**

Distribution Update- Jared reported that everything is going well. He reported the following 2023 totals:

- 78 Water Main Repairs
- 137 Service Line Repairs
- 37 New Meter Installs



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Water Plant Update- Von reported that the plant continues to run at around 80-81% capacity. In November there were 720 available hours to run. We were able to shut off for 17 hours to make some repairs and ran at 80% capacity. In December there were 744 available hours to run. We were only able to shut off for 5 hours and ran at 80% capacity. So far in January we have been able to shut off for 11 hours and running at 81% capacity.

Regions Bank Statement- It has been brought to our attention that Ronnie Slayden is still listed on the bond account with Regions bank. We need to have Ronnie removed from this account and Tyler needs to be added.

Motion made by Tony Travis, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous, to remove Ronnie from all accounts with Regions Bank and add Tyler to all accounts with Regions Bank.

2022 Financial Audit- David Hampton presented the 2022 Financial Audit to the board. One deficiency was found regarding the lack of segregation of duties. This is the same deficiency that is found every year. Mr. Hampton reported that it is not feasible to have adequate staff to appropriately segregate duties due to the small size of the district.

Rate Study Update- Tyler reported that we are still waiting on the results from our rate study. Unfortunately the lady who was working on our rate study had to be hospitalized and our files are unable to be accessed until there is someone to take her place.

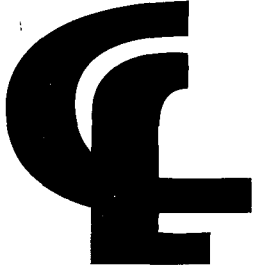
Motion made by Alan Hunt, 2<sup>nd</sup> by Darrell Simpson, to adjourn, vote...unanimous.

---

T.L. Maddux, Chairman

---

Glen Hughes, Sec. /Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

February 26th, 2024 4:00 p.m.

- |                       |                          |
|-----------------------|--------------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>D. J.</u>          |
| 2. <u>J. L. Carr</u>  | 5. <u>Tony E. Travis</u> |
| 3. <u>A. R. Hart</u>  | 6. <u>W. D. Huff</u>     |

Meeting called to order by T.L. Maddux. The meeting was opened with a Zoom meeting with the Division of Water. The D.O. W. asked for an update on progress made towards bringing water to Marion. Tyler provided an update. Robert Stigall was also on the call and explained the three phases of the Plant Expansion Project. The D.O.W. then asked what sources of funding we are seeking. Tim Thomas explained the funding we have applied for and the loan that we have secured for the design of the clear well which is part of Phase I. D.O.W. then asked how they can assist with this project. Tim Thomas asked that they look at water loss in connecting systems and ensure that efforts are being maximized to keep leaks in these systems to a minimum. The D.O.W. stressed that they are there to assist in any way that they can.

Minutes of Regular Called January 22nd, 2024 meeting were read and approved as presented.

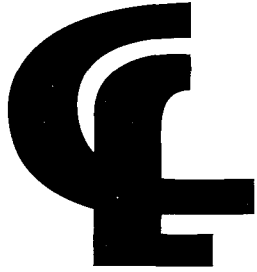
Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous to accept minutes from Regular Called January 22nd, 2024 meeting as presented.

**RECOGNITION OF GUEST:** Division of Water, Judge Newcom, Judge Swanson and Tim Thomas

### REPORTS:

Financial Report-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous, to accept the January 2024 financial report as presented.



# CRITTENDEN-LIVINGSTON

## County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

### **OLD BUSINESS:**

Plant Expansion Update/Frankfort Visit- Judge Newcom reported that he felt they had a really productive meeting with legislators in Frankfort. Tim Thomas and Judge Swanson agreed. There is no further update to report.

### **NEW BUSINESS:**

Distribution Update- Jared reported that everything is going well, but distribution has been unusually busy for the month of February. He also reported that they will soon be starting some preventative jobs of fixing wash out and exposed lines.

Water Plant Update- Von reported that the average production so far for February is 1.65 million gallons per day and they have only been able to shut off for 1 hour this month. Von also reported that the #1 river pump is still out of service, but contractors will be there tomorrow for the pump. Lastly, Von reported that we lost another good employee at the plant this month due to money and he would like to see the board address this issue.

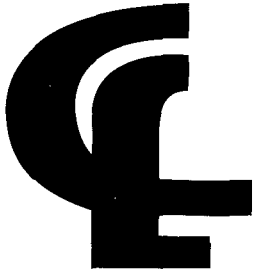
Bids for Filter Project- There are two bids included in all board packets for the filter project. One is for painting and the other for the media. These are the only bids that were received for the project.

Motion made by Tony Travis, 2<sup>nd</sup> by Alan hunt, vote...unanimous to accept the bid for the Filter Rehab from All Service Contracting Corp. in the amount of \$149,909 and to accept the bid for the painting portion of the filter project from Independent Tank & Tower in the amount of \$34,000.

Engagement Letter with Stoll, Kennan & Ogden- A copy of the proposed engagement letter from Stoll, Keenan & Ogden is included in all board packets for review.

Motion made by Glenn Hughes, 2<sup>nd</sup> by Alan Hunt, vote...unanimous to retain Stoll, Keenan & Ogden to represent the district with any PSC dealings and sign the proposed Engagement Letter.

Motion made by Alan Hunt, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous to enter executive session.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078


Phone (270) 988-2680 • Fax (270) 988-4892

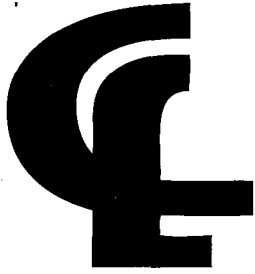
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous to come out of executive session.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous to require Bobby Williams to pay one half of his current water bill by March 15<sup>th</sup>, 2024 with the remaining balance to be due on March 31<sup>st</sup>, 2024 or service will be disconnected.

Motion made by Tony Travis, 2<sup>nd</sup> by Alan Hunt Simpson, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. / Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

March 25th, 2024 4:00 p.m.

- |                       |                           |
|-----------------------|---------------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>Tom E. Hunt</u>     |
| 2. <u>Will Hunt</u>   | 5. <u>Darrell Simpson</u> |
| 3. <u>Jill Green</u>  | 6. <u>Alan Hunt</u>       |

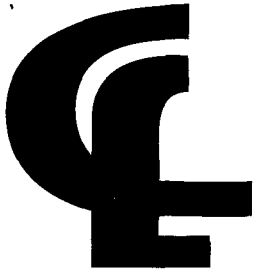
Meeting called to order by T.L. Maddux. Minutes of Regular Called February 26th, 2024 meeting were read and approved as presented.

Motion made by Alan Hunt, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous to accept minutes from Regular Called February 26th, 2024 meeting as presented.

**RECOGNITION OF GUEST:** Bart Frazer, Crittenden County Judge Executive Perry Newcom, Tim Thomas, Chris Lyles

Chris Lyles- Mr. Lyles is a District customer who lives on Hodge Rd in Livingston County. Mr. Lyles told the board that he has lost water on three separate occasions in the last month. Two of these instances were due to main breaks and the last time was due to an individual not associated with the District turning off the wrong valve. Mr. Lyles also expressed concern that since Ronnie Slayden has retired as Superintendent he has only seen the main line that runs by his house be flushed one time after a leak. Jared assured Mr. Lyles that the occurrence of someone shutting off the wrong valve is not something that is likely to happen again and was a complete accident on this person's fault. The gentleman got confused and thought he was shutting off a personal valve for a customer whose water line he was working on. Jared also assured Mr. Lyles that we would make an effort to put emphasis on flushing the main that runs by his house. Lastly, Mr. Lyles feels that his usage in the past few months has been higher than it should be and believes this is an error. It was explained to Mr. Lyles that we have tested his meter and it actually tested slow, meaning that he has not been charged for all of the usage he has used and charts ran by office staff are indicative of a leak, likely at a toilet. T.L. requested that Jared go to Mr. Lyles' house to look at the meter and see if it is indicated that Mr. Lyles has a water leak and Mr. Lyles was instructed to place food coloring in the back of his toilets to test for leaks.

Bart Frazer- Bart reported to the board that the survey we had done at the water plant shows there are two small sections of property that are not accounted for or described



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

in any of our deeds. Bart recommended that we have a quiet deed drawn up on this property and that we speak to the adjoining property owners beforehand since this will show us in a lawsuit with them. The cost for this should be around \$3,000.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt, that we permit Bart Frazer to move forward with obtaining a quiet deed for the two sections of property not currently described on any of our deeds, vote...unanimous.

Tim reported that the budget bill that earmarks \$1.75 million for the district's plant expansion project has been signed and there is an obligation to the district to match 20% of this.

## **REPORTS:**

### Financial Report-

Motion made by Glenn Hughes, 2<sup>nd</sup> by Tim Capps, vote...unanimous, to accept the February 2024 financial report as presented.

## **OLD BUSINESS:**

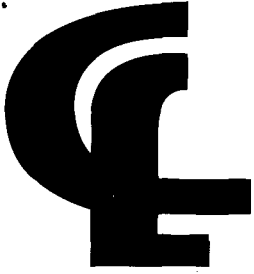
Plant Expansion Update- Tim Thomas reported that the budget bill that earmarks \$1.75 million for the district's plant expansion project has been signed and there is an obligation to the district to match 20% of this.

## **NEW BUSINESS:**

Call with PSC Attorney Jerry Wuetcher- Mr. Wuetcher reported to the board that KRS 278.300 prohibits the district from issuing any securities of indebtedness without authorization from the Public Service Commission. He informed the board that since the loan we secured with KACo was done without getting prior authorization from the PSC, that could be considered a violation. He recommended that the district ask KACo if it is agreeable to rescind the agreement and then self-report to the PSC that the violation was made and has been rescinded. This will not keep the district from getting the violation, but may only cause staff to be required to attend some extra training as a result.

Motion made by Tony Travis, 2<sup>nd</sup> by Glenn Hughes to direct local counsel to contact KACo to request that the agreement with them be rescinded, vote...unanimous.





# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Water Plant Update- Von reported that the River pump job is complete. He also reported that we were able to shut the plant down three different times this month- 5 hours on the 9<sup>th</sup>, 6 hours on the 12<sup>th</sup> and 4 hours yesterday. We are still running at 79% capacity for the month even with being able to shut down. Von reported that the filter rehab is scheduled to begin next week. Lastly, Von reported that he has hired a new Class II operator.

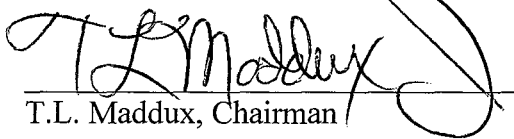
Distribution Update- Jared reported that everything is going well. Distribution has been working on getting caught up on clean up work from winter leaks.

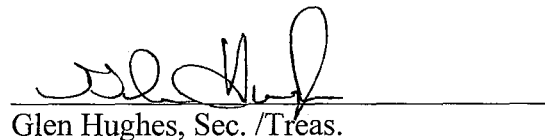
Motion made by Time Capps, 2<sup>nd</sup> by Darrell Simpson, to enter executive session, vote...unanimous.

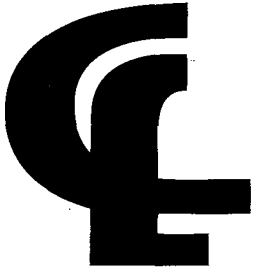
Motion made by Alan Hunt, 2<sup>nd</sup> by Darrell Simpson, to come out of executive session, vote...unanimous.

Motion made by Tony Travis, 2<sup>nd</sup> by Glenn Hughes to approve proposed employee pay increases, vote...unanimous.

Motion made by Alan Hunt, 2<sup>nd</sup> by Tony Travis, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

April 22nd, 2024 4:00 p.m.

1. T.L. Maddux
2. D. Simpson
3. Alan Hunt
4. Tony Travis
5. J. Capps
6. Alan Hunt

Meeting called to order by T.L. Maddux. Minutes of Regular Called March 25th, 2024 meeting were read and approved as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous to accept minutes from Regular Called March 25th, 2024 meeting as presented.

**RECOGNITION OF GUEST:** Bart Frazer, Tim Thomas, Perry Newcom

### REPORTS:

#### Financial Report-

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous, to accept the February 2024 financial report as presented.

Closed Session pursuant to KRS 61-810(1)(c): Discussion regarding proposed or threatened litigation-

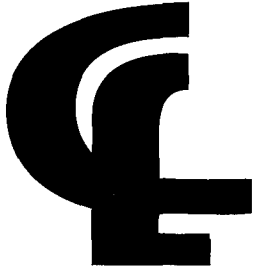
Motion made by Alan Hunt, 2<sup>nd</sup> by Darrell Simpson, to enter closed session, vote...unanimous.

Motion made by Tony Travis, 2<sup>nd</sup> by Tim Capps, to come out of closed session, vote...unanimous.

No action taken.

### OLD BUSINESS:

Plant Expansion Update- Tim Thomas presented each board member with a copy of page 1 of the state budget which provides the District with \$5 million in fiscal year 2024 and



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

\$5 million in fiscal year 2025 for our plant expansion project. The money will be available after July 1<sup>st</sup>. This will get the project off to a good start. Tim also reported that two other have been applied for and he does expect to receive some money from those as well.

## **NEW BUSINESS:**

Distribution Update- Jared reported that everything is going well. Seven service lines and three water main breaks have been repaired and two new meters have been installed so far in the month of April. Maintenance is starting to get caught up on clean up work from leaks over the winter months. Jared also reported that the trencher is down and he is waiting on a call to find out what repairs are needed and the estimated cost.

Water Plant Update- Von reported that the filters have been painted and are curing. The filter project should be completed and the filters back in service by May 15<sup>th</sup>. We are currently pumping out 1.5 million gallons per day. Von reported that Ledbetter found and fixed a leak that has really helped with cutting down the amount of water that we are sending across the river. Von also reported that the life of our pump is running out. He has gotten one quote for a new pump and is waiting to hear from another company to find out if one can be built at a cheaper price. We do have the money for this in the budget.

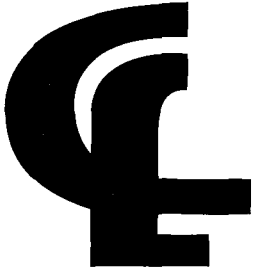
Blackford Church Rd Bids- A copy of the bids that were received for the Blackford Church Road line extension and the recommendation from Hussey, Gay Bell is included in all board packets.

Motion made by Tim Capps, 2<sup>nd</sup> by Glenn Hughes to accept the bid received from Youngblood's Excavating and hire them for the water line extension project on Blackford Church Road, vote...unanimous.

Health Insurance Renewal-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to approve health insurance option 2 presented to us by Karen Stone with risk management, vote...unanimous.

Next Month's Meeting Date- May's meeting falls on Memorial Day. Tim Thomas suggested having May's meeting be an annual plant inspection by the board due to the conflict with Memorial day every year. The board thinks it will be best to have a special called meeting on a different date this year due to the amount of business we currently



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

have to discuss.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes to change May's meeting to a special called meeting on May 20<sup>th</sup> at Deer Lakes Golf Course, vote... unanimous.


Closed Session pursuant to KRS 61.810(1)(f): Discussion which might lead to appointment of an individual-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis to enter closed session, vote...unanimous.

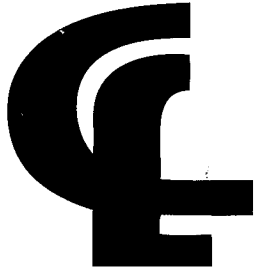
Motion made by Alan Hunt, 2<sup>nd</sup> by Tim Capps to come out of closed session, vote...unanimous.

No action taken.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.





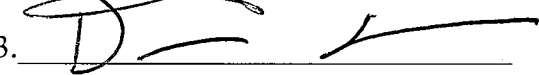
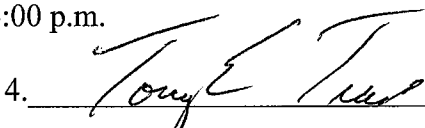
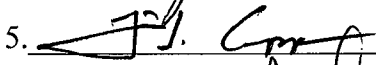
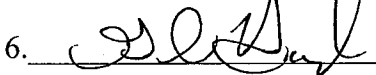
# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## SPECIAL CALLED MEETING

May 20th, 2024 4:00 p.m.

1. 
2. 
3. 
4. 
5. 
6. 

Meeting called to order by T.L. Maddux. Minutes of Regular Called April 22nd, 2024 meeting were read and approved as presented.

Motion made by Tony Travis, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous to accept minutes from Regular Called April 22nd, 2024 meeting as presented.

### **RECOGNITION OF GUEST:** Bart Frazer, Tim Thomas, Perry Newcom

Bart Frazer reported to the board that the lawsuit to obtain the deed for the property at the water plant has been filed.

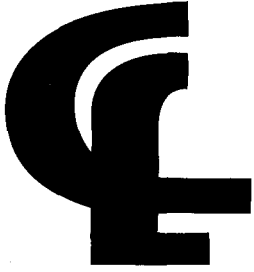
### **REPORTS:**

#### Financial Report-

Motion made by Alan Hunt, 2<sup>nd</sup> by Tim Capps, vote...unanimous, to accept the April 2024 financial report as presented.

### **OLD BUSINESS:**

Plant Expansion Update- Tim Thomas reported that he was in Frankfort a couple of weeks ago and stopped by KIA. He said we should expect the approval letter for the expansion project soon. He also reported that Hussey Gay Bell is getting the design ready for the new clear well.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## NEW BUSINESS:

Distribution Update- Tyler included a copy of our Tariff discussing the district's responsibility for clean up work after leak repairs. He asked for the board's opinion on how much we are responsible for according to how the tariff reads. The board agreed that in these situations pictures should be taken before any digging has been done and the property should be put back as close to how it was before as is feasibly possible.

Water Plant Update- Von reported that our telemetry system is outdated and obsolete and needs to be updated. The estimated total price for the upgrade is \$430,000. The money provided in the state budget for the plant expansion project can be used for this project. He also reported that he is still waiting to hear back from the company that was determining if a new pump could be built using the head from the existing pump at a cheaper price than purchasing a brand new pump.

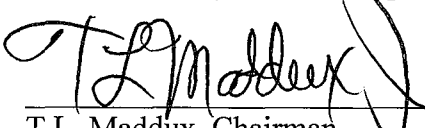
Closed Session pursuant to KRS 61.810(1)(f): Discussion which might lead to appointment of an individual-

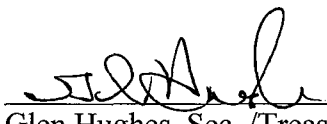
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps to enter closed session, vote...unanimous.

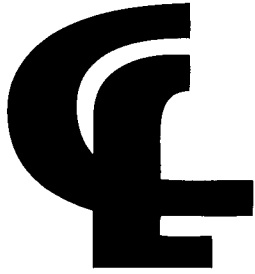
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis to come out of closed session, vote...unanimous.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to pay Bart Frazer a retainer of \$1000/month from June 1<sup>st</sup> 2024 to December 31<sup>st</sup> 2024 with the agreement to be reviewed at the end of 2024 for the 2025 budget, vote...unanimous.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.



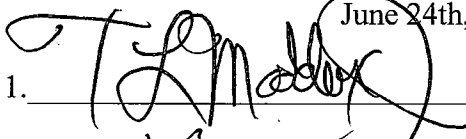
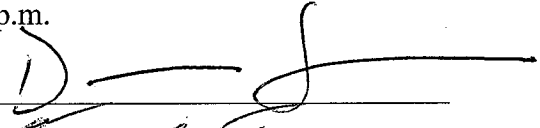

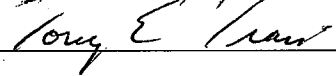
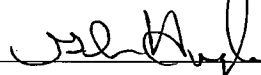
# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

### SPECIAL CALLED MEETING

June 24th, 2024 4:00 p.m.

- |  |   |
|--|---|
| 1.  | 4.  |
| 2.  | 5.  |
| 3.  | 6. _____  |

Meeting called to order by T.L. Maddux. Minutes of Special Called May 20th, 2024 meeting were read and approved as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous to accept minutes from Special Called May 20th, 2024 meeting as presented.

**RECOGNITION OF GUEST:** Ariel Baker (via Zoom), Chris Evans, Bart Frazer, Jeff Deweese and Tom Moodie

Ariel Baker- As the consultant with KRWA who performed our rate study, Ariel presented our rate study report to the board. A copy of the report was included in all board packets. The study recommends a rate increase of 16.94% across the board. The next step is to vote to approve or deny the recommended rate adjustment and sign the resolution if it is approved. A copy of the resolution is also included in all board packets. Tyler asked Ariel to revise the study to include a rate for a 3" meter before the board votes on the resolution.

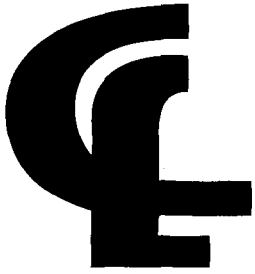
### REPORTS:

Financial Report-

Motion made by Tim Capps, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous, to accept the May 2024 financial report as presented.

### OLD BUSINESS:

Plant Expansion Update- Tim Thomas reported that we have secured \$14,888,000 in allocated funds for the project so far. He also reported that our engineer mentioned that the project estimate is about a year and a half old and it would be a good idea to get an



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

updated estimate completed.

## NEW BUSINESS:

Distribution Update- Jared reported that 18 service lines and 4 main lines were repaired and 5 new meters were installed in May. He reports that everything is running smoothly.

Water Plant Update- Von reported that we pumped 1.8 million gallons per day through all of May which puts us at 92% capacity. There has been an algae bloom in the river so we are having to treat with Copper Sulfate until the algae is gone. Von reported that he has received the quote for the new high service pump. The quote is \$66,000.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to purchase a new high service pump at the quoted price of \$66,000, vote...unanimous.

PFAS Settlement- Tyler included a copy of the settlement resolution in all board packets.

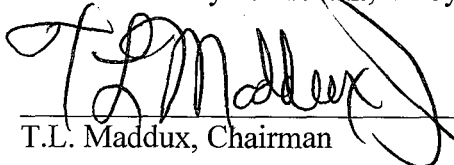
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps, to adopt the resolution on the PFAS settlement, vote...unanimous.

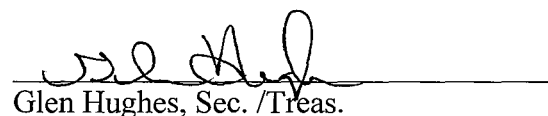
Closed Session pursuant to KRS 61.810(1)(f): Discussion which might lead to appointment of an individual-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to enter closed session, vote...unanimous.

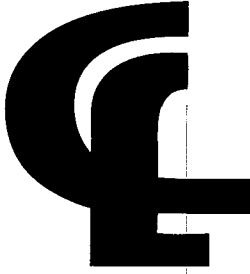
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis to come out of closed session, vote...unanimous. No action taken.

Motion made by Alan Hunt, 2<sup>nd</sup> by Tony Travis, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.





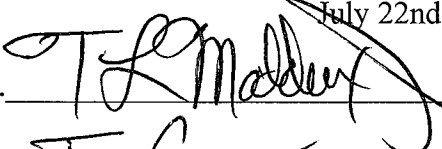
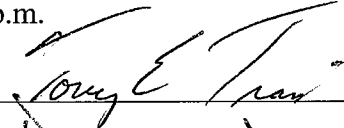
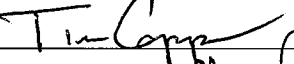

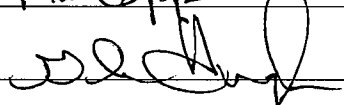
# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

### SPECIAL CALLED MEETING

July 22nd, 2024 4:00 p.m.

- |  |   |
|--|---|
| 1.  | 4.  |
| 2.  | 5.  |
| 3.  | 6. _____  |

Meeting called to order by T.L. Maddux. Minutes of Special Called June 24th, 2024 meeting were read and approved as presented.

Motion made by Tony Travis, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous to accept minutes from Special Called June 24th, 2024 meeting as presented.

#### **RECOGNITION OF GUEST: Tim Thomas**

#### **REPORTS:**

##### Financial Report-

Motion made by Glenn Hughes, 2<sup>nd</sup> by Tim Capps, vote...unanimous, to accept the June 2024 financial report as presented.

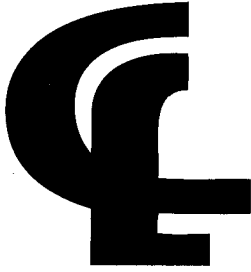
#### **OLD BUSINESS:**

Plant Expansion Update- Engineering Design- Two estimates are included in all board packets for engineering costs. The first is the original estimate and the second is an updated estimate. The total estimated engineering cost for Phase I is \$403,500.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes to accept the updated proposal from Hussey, Gay, Bell for the engineering portion of Phase I of the Water Plant Expansion Project.

Rate Study- Nothing changed on the rate study other than the addition of rates for a 3" and 4" meter.

Motion made by Tim Capps, 2<sup>nd</sup> by Tony Travis to accept the resolution for adjusting the water rates, vote...unanimous.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Blackburn Church Rd Line- Tyler reported that we had the preconstruction meeting for this project in June. They will be ready to begin as soon as the pipe arrives. They are looking at beginning work in September or October.

## NEW BUSINESS:

Distribution Update- Jared had nothing new to report. Distribution is staying busy and running smoothly.

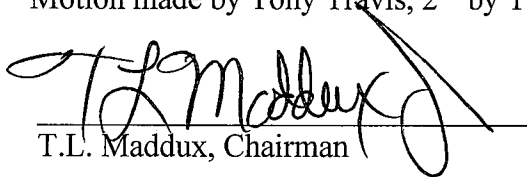
Water Plant Update- Von reported that we are still pumping out 1.3 million gallons/day. He also reported that the 1889 water tank took a lightning strike this month. Necessary parts have been replaced. Lastly, Von reported that we had a power surge at the plant that caused some issues. He was able to find what he needed to make repairs at H&H Home & Hardware in Marion and Rob Stephens made the necessary repairs.

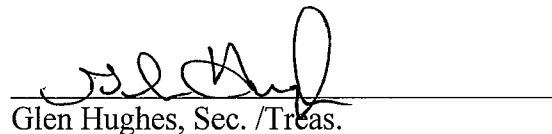
Closed Session pursuant to KRS 61.810(1)(f): Discussion which might lead to appointment of an individual-

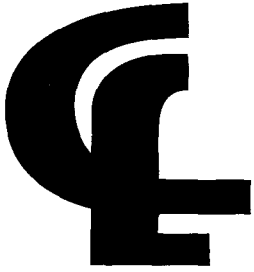
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps to enter closed session, vote...unanimous.

Motion made by Tim Capps, 2<sup>nd</sup> by Tony Travis to come out of closed session, vote...unanimous. No action taken.

Motion made by Tony Travis, 2<sup>nd</sup> by Tim Capps, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## SPECIAL CALLED MEETING

August ~~26th~~<sup>28th</sup>, 2024 4:00 p.m.

- |                       |                         |
|-----------------------|-------------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>[Signature]</u>   |
| 2. <u>[Signature]</u> | 5. <u>Tony E Travis</u> |
| 3. <u>Alan Hunt</u>   | 6. _____                |

Meeting called to order by T.L. Maddux.

### RECOGNITION OF GUEST:

### REPORTS:

### OLD BUSINESS:

### NEW BUSINESS:

Appointment of Acting Superintendent- The board discussed their expectations for the acting Superintendent until a full time Superintendent is hired. They agreed that it is not necessary for this person to work a 40 hour week. They need someone to sign necessary documents and submit reports. Tony Travis volunteered to act as Superintendent until a permanent replacement is found.

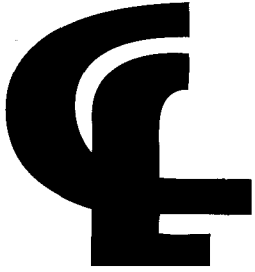
Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, to appoint Tony Travis as temporary acting superintendent, vote...unanimous.

### Approval of Resolution-

Motion made by Tim Capps, 2<sup>nd</sup> by Darrell Simpson to approve and adopt the resolution accepting the Cleaner Waters Grant, vote...unanimous.

### Authorizing Authorized Official for Signing Necessary Documents for Pending Grants/Resolutions-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to authorize Tony Travis to sign necessary documentation for pending grants/resolutions, vote...unanimous.



# CRITTENDEN-LIVINGSTON County Water District

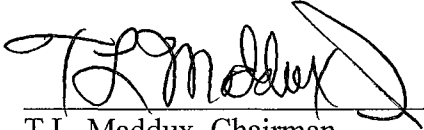
620 East Main • Salem, Kentucky 42078

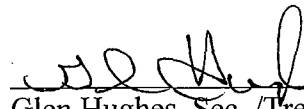
Phone (270) 988-2680 • Fax (270) 988-4892

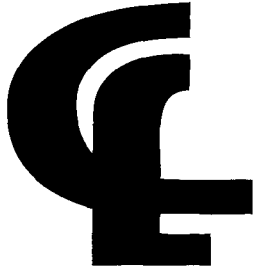
Appointment of Superintendent Search Committee-

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes to appoint T.L. Maddux, Tony Travis and Tim Capps to the superintendent search committee, vote unanimous.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps, to adjourn, vote...unanimous.

  
\_\_\_\_\_  
T.L. Maddux, Chairman

  
\_\_\_\_\_  
Glen Hughes, Sec. /Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

August 26th, 2024 4:00 p.m.

- |                       |                          |
|-----------------------|--------------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>Tony E. Travis</u> |
| 2. <u>[Signature]</u> | 5. _____                 |
| 3. <u>[Signature]</u> | 6. _____                 |

Meeting called to order by T.L. Maddux. Minutes of Regular Called July 22nd, 2024 meeting were read and approved as presented.

Motion made by Tony Travis, 2<sup>nd</sup> by Darrell Simpson, vote...unanimous to accept minutes from Special Called July 22nd, 2024 meeting as presented.

### **RECOGNITION OF GUEST:** Livingston Co. Judge Executive, Teris Swanson

Judge Swanson reported that she has received a call about the Joy and Burna loading stations not being operational. She stated that she would like to have a conversation about possibly reopening at least one of these. Tyler reported that the Joy loading station is in need of a part and will cost approximately \$2000 to fix. He also reported that the Burna loading station was having to be repaired weekly when operational and currently has an electrical issue. Teris asked that the district find out the cost to repair the loading stations and she will try to find funding.

### **REPORTS:**

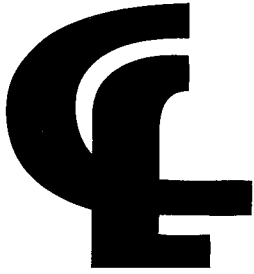
Financial Report-

Motion made by Tim Capps, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous, to accept the June 2024 financial report as presented.

### **OLD BUSINESS:**

Plant Expansion Update- Our engineers came and got a good look at the plant. The design process for the project will take 10-12 months, 1-2 months for bids, and construction will take around 18 months.

Resolution for KY WWATERS Program Project- The resolution for the KY WWATERS



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Program is included in all board packets. This is a new program and they are now taking applications. Tim hopes to be approved for enough money to cover phase II of the plant expansion project.

Motion made by Tim Capps, 2<sup>nd</sup> by Darrell Simpson to submit our application for the KY WWATERS Program Project, vote...unanimous.

Bids for Generator- We need to advertise that we are accepting bids for the new generator at the water plant for at least 7 days. We should be able to sell the current generator for \$100,000-\$150,000.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis to run an advertisement for bids for the new generator at the water plant, vote...unanimous.

## **NEW BUSINESS:**

Water Plant Update- Von showed the board a picture of the water levels in the tanks. The tanks are very low. He asked that we do not accept any new meter taps for a period of time until water usage is at a lower demand. The board did not think suspending new meter applications is necessary at this time.

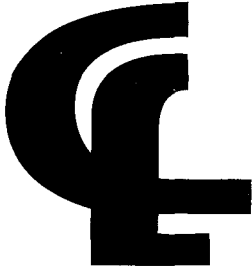
Distribution Update- Jared reported that everything is going well. 30 service leak and 7 main leak repairs were made in July, and 11 new meter installations were completed.

United Systems Upgrade- Abbie reported that our current billing software will be obsolete in the very near future. Quotes from two options of upgrading the software is included in all packets.

Motion made by Tim Capps, 2<sup>nd</sup> by Tony Travis to sign a contract with United Systems to upgrade billing software to the UPM system, vote...unanimous.

Tim Thomas Consulting Fees- Bart Frazer has drawn up an agreement between the District and the City of Marion to employ Tim Thomas as a consultant and to share the cost of his services.

Motion made by Tony Travis, 2<sup>nd</sup> by Darrell Simpson, to authorize the contract with Clearview Consulting for \$4500/month, vote...unanimous.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Closed Session pursuant to KRS 61.810(1)(f) for the purpose of discussions which might lead to the appointment, discipline, or dismissal of an individual employee-

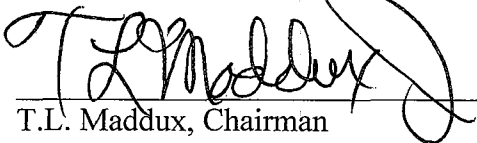
Motion made by Tim Capps, 2<sup>nd</sup> by Tony Travis to enter closed session, vote...unanimous.

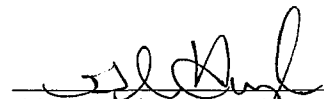
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps to come out of closed session, vote...unanimous.

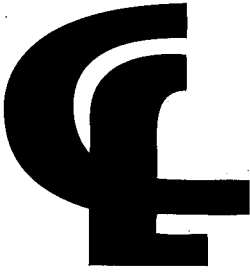
Action Taken during closed session, if any-

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps to terminate Russell Pierson's employment as Superintendent effective immediately, vote...unanimous.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. / Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

### SPECIAL CALLED MEETING

September 12th, 2024 4:00 p.m.

- |                       |                      |
|-----------------------|----------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>D. Simpson</u> |
| 2. <u>Tony Travis</u> | 5. _____             |
| 3. <u>AP Hunt</u>     | 6. _____             |

Meeting called to order by T.L. Maddux.

#### RECOGNITION OF GUEST:

#### REPORTS:

#### OLD BUSINESS:

#### NEW BUSINESS:

Gen-Set- Tim Thomas gave the board an idea of the generator that would be needed for the new higher usage plant. Tim is guiding us through the bid so that we can use money from the procured grant funds. The line item grant fund will be the most likely to have the money available soonest. The estimate received 2 years ago from our engineer was \$800,000- \$850,000. The generator bid being reviewed is for a used generator that will produce 1 million watts, has less than 400 hours usage on it and will be refurbished before delivery. The bid includes the removal of the existing generator and a portable generator to be used until the new generator is installed.

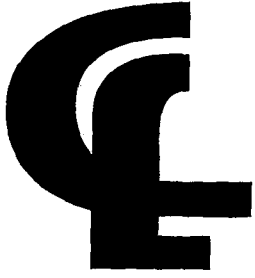
Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, to approve the resolution to enter into an agreement with Global Tech Power of St. Louis, MO for a total of \$518,222.66, vote...unanimous.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, to adjourn, vote...unanimous.

T.L. Maddux  
T.L. Maddux, Chairman

\_\_\_\_\_  
Glen Hughes, Sec. /Treas.





# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

September 23rd, 2024 4:00 p.m.

- |                           |                         |
|---------------------------|-------------------------|
| 1. <u>T.L. Maddux</u>     | 4. <u>Tony E Travis</u> |
| 2. <u>Alan Hunt</u>       | 5. <u>Glenn Hughes</u>  |
| 3. <u>Darrell Simpson</u> | 6. _____                |

Meeting called to order by T.L. Maddux. Minutes of Regular Called August 26th, 2024, Special Called August 28, 2024 and Special Called September 12<sup>th</sup> 2024 meetings were read and approved as presented.

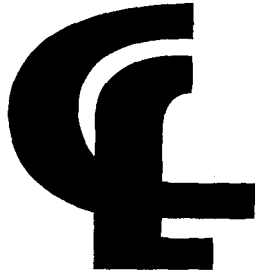
Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, vote... unanimous to accept minutes from Regular Called August 26th, 2024 meeting as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote... unanimous to accept minutes from Special Called August 28th, 2024 meeting as presented.

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, vote... unanimous to accept minutes from Special Called September 12th, 2024 meeting as presented.

### **RECOGNITION OF GUEST:** Livingston Co. Judge Executive, Teris Swanson and Crittenden Country Judge Executive, Perry Newcom

Judge Swanson reported that she has received a call about the Joy and Burna loading stations not being operational. She stated that she would like to have a conversation about possibly reopening at least one of these. Tyler reported that the Joy loading station is in need of a part and will cost approximately \$2000 to fix. He also reported that the Burna loading station was having to be repaired weekly when operational and currently has an electrical issue. Teris asked that the district find out the cost to repair the loading stations and she will try to find funding.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## **REPORTS:**

### Financial Report-

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous, to accept the August 2024 financial report as presented.

## **OLD BUSINESS:**

Plant Expansion Update- Tim Thomas reported that our engineer has submitted the design for the new clear well to the Division of Water for Approval. He expects the approval to take approximately 90 days and the design will also have to be approved by the Public Service Commission.

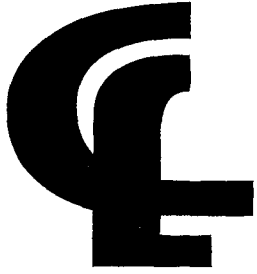
## **NEW BUSINESS:**

Water Plant Update- Von reported that we are currently pumping out 1.4 million to 1.5 million gallons per day. The leak in the line going to Webster County has been repaired and we are purchasing water from them again. This has really helped to take some of the load off of the plant. Von also recommended that our engineers work with the electric company to get the water plant on a dedicated circuit with the expansion project in order to eliminate a lot of the power issues we have been experiencing.

Distribution Update- Jared reported that 19 service leaks and 5 main leaks were repaired in August and 7 new services were installed. Everything is going well. He has received the part needed to fix the Burna loading station. He has to fix the emergency shut off and a fix a small leak in order to get the loading station up and running and plans to do that as soon as he can.

Consideration of Resolutions Related to 2024 House Bill 1 Line Item Grant- Copies of three resolutions approving Tony Travis as authorized signer for this grant are included in board packets.

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, to approve three resolutions appointing Tony Travis as authorized signer to accept 2024 House Bill 1 Line Item Grant, vote...unanimous.




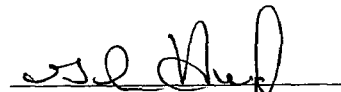
# CRITTENDEN-LIVINGSTON County Water District

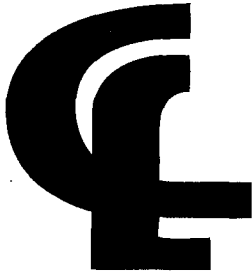
620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tim Capps, to adjourn, vote...unanimous.

  
\_\_\_\_\_  
T.L. Maddux, Chairman

  
\_\_\_\_\_  
Glen Hughes, Sec. Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

October 28, 2024 4:00 p.m.

- |                        |                           |
|------------------------|---------------------------|
| 1. <u>T.L. Maddux</u>  | 4. <u>Alan Hunt</u>       |
| 2. <u>Tony Travis</u>  | 5. <u>Darrell Simpson</u> |
| 3. <u>Glenn Hughes</u> | 6. <u>Tim Thomas</u>      |

Meeting called to order by T.L. Maddux. Minutes of Regular Called September 23rd, 2024 meeting were read and approved as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous to accept minutes from Regular Called September 28th, 2024 meeting as presented.

### RECOGNITION OF GUEST:

### REPORTS:

Financial Report-

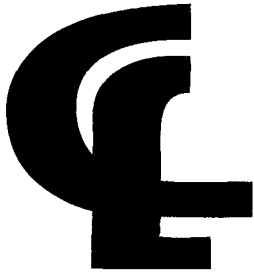
Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, vote...unanimous, to accept the September 2024 financial report as presented.

### OLD BUSINESS:

### NEW BUSINESS:

Plant Expansion Update- Tony reported that we took the money out of our Depreciation account to pay the 25% down on the new generator that was due upon the receipt of the signed contract per our accountant's advice.

Tim Thomas gave all board members a list of all the grant money that has been awarded thus far. We currently have secured enough funds to complete Phase I of the project with includes the construction of the new clear well, the generator and the North Marshall connection. Tim also reported that we have an application pending in Frankfort for another grant currently. It is unknown when we will hear anything from that, but he expects to receive a significant amount of funds from that. He also stated that he believes it would be a good idea to meet with our engineer about the design of Phase II and



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

signing a contract to begin that design process.

Water Plant Update- No report.

Distribution Update- Jared reported that the Burna loading station is back operational as on today. He also reported that there is a resident who is approximately .7 mile from the water main who is in dire need of water. The approximate cost to get water to them is \$15,247 for material and \$4.50/ft for labor. It was suggested that we give them the option of having a water meter installed on Lily Dale Rd and they could then run their personal water line from the meter to the home, with the agreement that if we ever extend that main their meter would be moved for them free of charge.

Lastly, Jared reported that the Blackburn Church Rd line extension is going well. He did suggest that we ask the contractor to give us a quote on doing all of the road bores for meter sets for us. It was agreed that we would get a quote for adding the road bores.

Contract with Vestis- JoAnna called Vestis to let them know we would no longer need their services when our contract is up. Vestis told her that Tyler had recently signed a new contract. Upon viewing that signed contract we are in agreement that the signature does not appear to be Tyler's. The board agreed we should have Bart Frazer look into this matter for us.

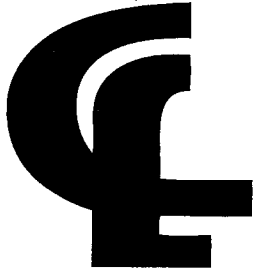
Consideration of Resolutions Related to the Water Management Assistance Fund- A copy of the resolution authorizing Tony to sign the grant paperwork for this fund is included in all board packets.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt to approve the resolution authorizing Tony Travis to sign all grant paperwork related to the Water Management Assistance Fund grant, vote...unanimous.

Closed Session pursuant to KRS 61.810(1)(f): Discussion which might lead to the appointment of an individual:

Motion made to enter closed session pursuant to KRS 61.810 (1)(f): Discussion which might lead to the appointment of an individual, made by Alan Hunt, 2<sup>nd</sup> by Tony Travis, vote...unanimous.

Motion made to come out of closed session by Darrell Simpson, 2<sup>nd</sup> by Tony Travis, vote...unanimous.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

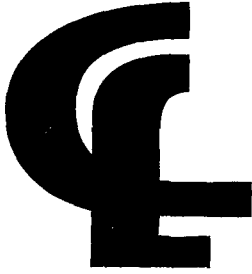
Phone (270) 988-2680 • Fax (270) 988-4892

No action taken.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes, to adjourn, vote...unanimous.

T.L. Maddux, Chairman

Glen Hughes, Sec. /Treas.



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## REGULAR CALLED MEETING

November 25, 2024 4:00 p.m.

- |                       |                        |
|-----------------------|------------------------|
| 1. <u>T.L. Maddux</u> | 4. <u>D. Simpson</u>   |
| 2. <u>Alan Hunt</u>   | 5. <u>Glenn Hughes</u> |
| 3. <u>Tony Capps</u>  | 6. _____               |

Meeting called to order by T.L. Maddux. Minutes of Regular Called October 28th, 2024 meeting were read and approved as presented.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Alan Hunt, vote...unanimous to accept minutes from Regular Called October 28th, 2024 meeting as presented.

**RECOGNITION OF GUEST:** Bart Frazer, Jeff Deweese, Tom Moody

### REPORTS:

Financial Report-

Motion made by Glenn Hughes, 2<sup>nd</sup> by Tim Capps, vote...unanimous, to accept the October 2024 financial report as presented.

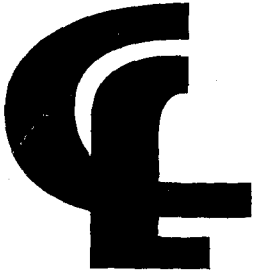
### OLD BUSINESS:

Rate Increase Update- Abbie reported that the PSC noted deficiencies in our application. Ariel Miller has drafted a letter addressing the deficiencies that needs to be signed by Tony. She will send the letter along with all requested information to the PSC.

PFAS Lawsuit Update- A letter regarding this lawsuit is included in all packets for the board's review.

### NEW BUSINESS:

Plant Expansion Update- Tony reported that we are getting ready to advertise for bids for the construction of the clearwell. The design for the clearwell is complete and has been approved by the Division of Water. It still needs to be approved by the PSC, but Tim



# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

Thomas expects that to happen pretty quickly. Tim also mentioned that he believes construction on the clearwell will begin as early as this spring.

Distribution Update- Jared reported that everything is going well. The Burna loading station was working again and was used only a couple of times before going out of service again. The breaker box needs to be redone. Jared has gotten in touch with Randy Dunn to come and do this. Jared also reported that the customer who needed water and was discussed last month was able to have a new well dug and is no longer in need of water.

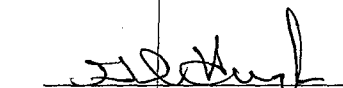
Consideration of Resolution related to the Delta Regional Authority Fund-

Motion made by Alan Hunt, 2<sup>nd</sup> by Glenn Hughes, to approve the resolution authorizing Tony Travis to sign all documents relating to the Delta Regional Authority Grant, vote...unanimous.

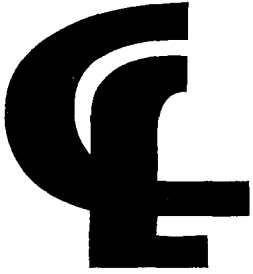
December Meeting Date- The December meeting is currently scheduled for the Monday before Christmas. The board agreed that the December meeting should be cancelled due to several members not being able to attend. A special called meeting will be set up at a later date to meet with Justin Robinette in the month of December.

Motion made by Darrell Simpson, 2<sup>nd</sup> by Glenn Hughes, to adjourn, vote...unanimous.

  
T.L. Maddux, Chairman

  
Glen Hughes, Sec. /Treas.





# CRITTENDEN-LIVINGSTON County Water District

620 East Main • Salem, Kentucky 42078

Phone (270) 988-2680 • Fax (270) 988-4892

## SPECIAL CALLED MEETING

December 9th, 2024 4:00 p.m.

- |                          |                       |
|--------------------------|-----------------------|
| 1. <u>T.L. Maddux</u>    | 4. <u>[Signature]</u> |
| 2. <u>[Signature]</u>    | 5. <u>[Signature]</u> |
| 3. <u>Tony E. Travis</u> | 6. _____              |

Meeting called to order by T.L. Maddux.

**RECOGNITION OF GUEST:** Bart Frazer, Justin Robinette, Jeff Deweese, Tom Moody, Donnie Wilbanks, Deanna Browning, Michael Williams

### REPORTS:

### OLD BUSINESS:

### NEW BUSINESS:

Plant Expansion Phase II Engineering- Justin Robinette with Hussey Gay Bell presented the proposed site plan to everyone in attendance. Everything on the plan other than the clearwell and the generator is in regards to Phase II. Justin talked through the proposal and opened the floor to questions and discussion. He expects the design process for Phase II to take around 12 months after the board's approval of the contract. Justin also presented an exhibit mapping Phase III to everyone in attendance for review.

Motion made by Alan Hunt, 2<sup>nd</sup> by Tim Capps, to authorize Tony Travis to execute a contract with Hussey Gay Bell for the design portion of Phase II of the plant expansion project. Two board members with expired terms which have yet to be reappointed abstained from the vote.

Motion made by Tim Capps, 2<sup>nd</sup> by Alan Hunt, to adjourn, vote...unanimous.

T.L. Maddux  
T.L. Maddux, Chairman

[Signature]  
Glen Hughes, Sec. /Treas.