

DEXTER-ALMO WATER DISTRICT

January 4th, 2024 4:00PM

The board met on January 4th for the monthly meeting.

The Dexter-Almo Water Dist. Met 1-04-2024 at 4:00 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren telephoned in, Commissioner Bradley Smith, Pamela Cole Office Manager, , Tiffany Hopkins Assistant Office Manager , Adam Scott, Matt Baker from KEG, Shawn Miller from HMB

The meeting was called to order at 4:17pm by Joe Dan Taylor

The board approved the December's Treasurer's Report. The minutes were approved as printed.

Old business:

Everything is going well with Reveal around 70% done with the project

Truck update- Parker Ford sold the truck but Jerry says we can negotiate with them.

New Truck is \$1500.00 more and Parker Ford will pay for half of the truck since they sold it.

Operations report:

November water loss is 3.69% YTD is 8.64%

Office report:

Financial Report:

The board also approved to pay the following bills:

1. Charles Boren	222.91
2. Joe Dan Taylor	262.91
3. Bradley Smith	275.58
4. 941	1936.90
5. KY Sales Tax	869.93
6. Monte Stalls	50.00
7. Microbac	73.00
8. Monte Stalls	1300.00
9. West Ky RECC	171.50
10. Franklin Templeton	178.60
11. G & C	3626.00
12. KY811	64.50
13. Monte Stalls	1389.58
14. Pam Cole	1115.06
15. Tiffany Hopkins	568.26
16. Peel & Holland	152.70
17. Frontline	2143.52
18. Total Tech	492.88
19. Quadient	1003.00
20. SPGE Fees	250.00

Write Off:

Business and reports to be discussed:

The board reviewed it monthly P&L and Budget over Actual approved as printed.

The Board approved for the bills to be paid and signed checks.

Adam will start working on the 3rd grant by putting put together RFQ for hydraulic model and we will evaluate the best use for the grant

Jerry will need to look over the loan terms on the truck to check for PSC requirements

We went over the yearly budget we seem to be in good shape Charles Boren made the motion to approve and Bradley Smith seconded the motion.

Charles made motion to Adjourn and Bradley seconded the motion.

The next board meeting will be February 1st @ 4:00pm

Adjourned at 5:12pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

February 1st, 2024 4:00PM

The board met on January 4th for the monthly meeting.

The Dexter-Almo Water Dist. Met 2-1-2024 at 4:00 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren telephoned in, Commissioner Bradley Smith, Pamela Cole Office Manager, Tiffany Hopkins Assistant Office Manager, Adam Scott, Monte Stalls Water Operator

The meeting was called to order at 4:33pm by Joe Dan Taylor

The board approved the January's Treasurer's Report. The minutes were approved as printed except for a typo.

Old business:

Truck update- the truck is supposed to start building on Feb, 12th 2023

Operations report:

December water loss is 3.69% YTD is 8.64%

Office report:

Financial Report:

The board also approved to pay the following bills:

1. Charles Boren	222.91
2. Joe Dan Taylor	262.91
3. Bradley Smith	275.58
4. 941	2192.42
5. KY Sales Tax	916.84
6. Monte Stalls	50.00
7. Monte Stalls	1300.00
8. West Ky RECC	244.56
9. Franklin Templeton	178.60
10. KY811	75.00
11. Monte Stalls	113.37
12. KY State Treasure	348.41

Write Off:

Shaun Hicks	65.66
Emily Briley	8.12
Jeff Johnson	45.83

Business and reports to be discussed:

The board reviewed it monthly P&L and Budget over Actual approved as printed.

The Board approved for the bills to be paid and signed checks.

Adam will start putting together RFQ for hydraulic model and we will evaluate the best use for the grant

Adam says we should tie it in with next project. Charles motioned to move forward and Bradley seconded the motion to draft an RFQ for 3rd clear water grant and hydraulic model

Amended the meeting notes to reflect that we hired Tanner Henry to help with meter readings.

Charles made motion to Adjourn and Bradley seconded the motion.

The next board meeting will be March 7th @ 4:00pm

Adjourned at 5:38pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

March 7th, 2024 3:00PM

The board met on March 7th for the monthly meeting.

The Dexter-Almo Water Dist. Met 3-7-2024 at 3:30 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren telephoned in, Commissioner Bradley Smith, Pamela Cole Office Manager, Tiffany Hopkins Assistant Office Manager, Adam Scott, Tanner Henry Meter Reader

The meeting was called to order at 3:36pm by Joe Dan Taylor

The board approved the February's Treasurer's Report. The minutes were approved as printed.

Old business:

Truck update- the truck has been sent to get the utility bed put on and all the other accessories.

Operations report:

January water loss is 22.56% YTD is 22.56%

We ended 2023 with a 8.9% water loss

Office report:

Jerry Wuetcher helped with the negotiation with AT&T for \$1046.82. Jerry suggested that we go thru our insurance and let them take care of this matter instead. The insurance called and they are taking care of the situation.

Financial Report:

The board also approved to pay the following bills:

1. Charles Boren	222.91
2. Joe Dan Taylor	262.91
3. Bradley Smith	275.58
4. 941	3294.58
5. KY Sales Tax	1254.18
6. Franklin Templeton	267.90
7. KY811	61.50
8. KY State Treasure	419.19
9. Microbac	61.50
10. Stoll Keenon Ogden	956.26
11. Shell Gas	761.48
12. Hall's Trash	242.00
13. Total Tech Solutions	539.88
12. Murray Ledger & Times	120.00
13. Card Services	937.29

Write Off:

Business and reports to be discussed:

The board reviewed it monthly P&L and Budget over Actual approved as printed.

The Board approved for the bills to be paid and signed checks.

The Board opened the RFQ's from HMB, BFW, and KEG for 3rd grant and hydraulic model.

Bradley made motion to Adjourn and Charles seconded the motion.

The next board meeting will be March 28th @ 4:00pm

Adjourned at 5:12pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT
April 28th, 2024 4:00PM

The board met on March 28th for the monthly meeting. This is our April meeting.

The Dexter-Almo Water Dist. Met 4-7-2024 at 4:00 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren, Commissioner Bradley Smith, Pamela Cole Office Manager, Tiffany Hopkins Assistant Office Manager, Monte Stalls Water Operator, Adam Scott, Tanner Henry Meter Reader

The meeting was called to order at 4:27pm by Joe Dan Taylor

The board approved the March's Treasurer's Report. The minutes were approved as printed.

Old business:

Truck update- we have not heard anything back yet.

Operations report:

Office report:

Financial Report:

The board also approved to pay the following bills:

1. West Kentucky Rural Electric 165.01

Write Off:

Business and reports to be discussed:

The Board approved for the bills to be paid and signed checks.

The Board discussed the information that was presented from the interviews from HMB, BFW, and KEG for 3rd grant and hydraulic model. Charles Boren was renominated by Joe Dan Taylor and second by Bradley Smith to renew his term for Commissioner for the Dexter Almo Water District

The Board will contract Adam to write a letter to send Bruce Green with Monte and A deputy Sheriff after 10 days. Bruce has raised the water meter cover and lid and filled with gravel so that all you can do is read the meter and if he fails to pay the bill, we can't cut it off. He told us that we will never cut him off for how he has done that. So, we are sending a letter so that he has to remove the rocks and structure so that we have access to it. If he fails to do so then we can refuse him water.

Pam and Monte will order more locks and another lock gun.

Bradley made motion to Adjourn and Charles seconded the motion.

The next board meeting will be May 2nd @ 4:00pm

Adjourned at 5:45pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

May 16th, 2024 2:30PM

The board met on May 16th for the monthly meeting.

The Dexter-Almo Water Dist. Met 5-16-2024 at 2:30 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren, Commissioner Bradley Smith, Pamela Cole Office Manager, Monte Stalls Water Operator, Adam Scott, Tanner Henry Meter Reader, Tyce Stalls Meter Reader, Matt Baker from KEG

The meeting was called to order at 2:27pm by Joe Dan Taylor

The board approved the April's Treasurer's Report. The minutes were approved as printed.

Old business:

Sherry McKenny's driveway. Monte will check and see what she wants to do to fix her driveway. If she doesn't want to fix it how Monte suggests then we will get bids from Murray Paving and Travis Paving.

John Slaughter- the parts just came in to fix the fire hydrant at his house.

Letter will be sent to Bruce Green about pulling the meter if he doesn't do what the letter says.

Operations report:

Office report:

Financial Report:

The board also approved to pay the following bills:

See attached sheet

Write Off:

Business and reports to be discussed:

The Board approved for the bills to be paid and signed checks.

Matt Baker is working on the hydraulic model.

Monte will get measurements for the Erick Duncan chicken barns.

Water loss due to new lines

Raise Tanner Henry to \$15.50 per hour. Charles Boren made motion and Bradley Smith seconded the motion.

Raise all other employees by 3%. Charles Boren made motion and Bradley Smith seconded the motion.

Remove Tiffany Hopkins from signing checks per PSC regulations.

Adam will work on ARF. Charles Boren made motion and Bradley Smith seconded the motion.

Bradley made motion to Adjourn and Charles seconded the motion.

The next board meeting will be June 6th @ 2:30pm

Adjourned at 4:05pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

June 4th, 2024 4:00pm

The board met on June 4th for the monthly meeting.

The Dexter-Almo Water Dist. Met 6-4-2024 at 4:00 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren, Commissioner Bradley Smith, Pamela Cole Office Manager, Monte Stalls Water Operator, Tiffany Hopkins Assistant Office, Tanner Henry Meter Reader, Tyce Stalls Meter Reader,

The meeting was called to order at 4:00 pm by Joe Dan Taylor

The board approved the May's Treasurer's Report. The minutes were approved as printed.

Old business:

No update on Sherry McKenny's driveway. Monte will check and see what she wants to do to fix her driveway. If she doesn't want to fix it how Monte suggests then we will get bids from Murray Paving and Travis Paving.

Joe Dan, Monte and Tyce met with Bruce Green, and he says he will fix the meter box.

Reveal will fix the damage done to Vickie Jones property

Operations report:

Office report:

Financial Report:

The board also approved to pay the following bills:

Charles Boren	222.91
Joe Dan Taylor	262.91
Bradley Smith	275.58
Monte Stalls	50.00
Monte Stalls	1300.00
Microbac	82.50
Franklin Templeton	149.92
Shell	1147.78
KY Income tax	360.72
941	2900.26
KY Sales Tax	806.94

See attached sheet

Write Off:

Business and reports to be discussed:

The Board approved for the bills to be paid and signed checks.

Adam ran the numbers for an 18.44% rate increase- this does not include the truck payment or new hires

Jeff Reynolds told Adam that a change order of about \$1000 to add rip rap where ditches are washing out

Adam will help us come up with a reply to Broadband about the water meter

- We will inform them that they are no longer permitted to pull water
- We can give them \$647.02 back upon return of meter
- Charles moved to discontinue water service with BOI because of inaccurate reading of water usage, and will work to negotiate with BOI for the return of the meter. Upon return of the meter BOI will receive their \$647.02 deposit back Bradley seconded the motion , motion passes

Bradley moved to go forward with rate increases Charles seconded and motion passes.

Monte will search for water leaks

Bradley made motion to Adjourn and Charles seconded the motion.

The next board meeting will be July 11th @ 5:00

Adjourned at 5:58pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

July 11th, 2024 4:00pm

The board met on July 11th for the monthly meeting.

The Dexter-Almo Water Dist. Met 7-11-2024 at 6:00 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren, Commissioner Bradley Smith, Pamela Cole Office Manager, Tiffany Hopkins Assistant Office, Tanner Henry Meter Reader, Derek Leslie

The meeting was called to order at 6:00 pm by Joe Dan Taylor

The board approved the June's Treasurer's Report. The minutes were approved as printed.

Old business:

Discussed running lines for Derek Leslie. We will have to wait on the hydraulic model to see what can be done in that area.
No update on Sherry McKenny's driveway.

Operations report:

Office report:

Financial Report:

The board also approved to pay the following bills:

Charles Boren	222.91
Joe Dan Taylor	262.91
Bradley Smith	275.58
Cary Hart	300.00
Stoll Keenon Ogden	701.25
Microbac	82.50
Franklin Templeton	129.68
Shell	1035.03
KY Income tax	367.78
941	2898.64
KY Sales Tax	777.08
AT&T	128.26
AT&T	163.57
G&C Supply	2023.54
KY811	42.00
Total Tech	423.66
DOW License Renewal	450.35
Card Services	1381.52
Crystal Data	797.33
Quadient	776.97

See attached sheet

Write Off:

Elizabeth Luker 43.59

Business and reports to be discussed:

The Board approved for the bills to be paid and signed checks.

Adam IS working with PSC on the rates

Matt suggested some adjustments from the GIS

Hailey Thompson and Matthew Fike are out District service

Bradley made motion to Adjourn and Charles seconded the motion.

The next board meeting will be August 1st @ 2:30

Adjourned at 8:00pm

Bradley Smith / Commissioner/Secretary

DEXTER-ALMO WATER DISTRICT

August 1, 2024 2:30pm

The board met on August 1st for the monthly meeting.

The Dexter-Almo Water Dist. Met 8-1-2024 at 2:30 with following present, Chairman Joe Dan Taylor, Commissioner Charles Boren, Commissioner Bradley Smith, Pamela Cole Office Manager, Tiffany Hopkins Assistant Office, Tanner Henry Meter Reader, Tony Grooms and His wife

The meeting was called to order at 2:300 pm by Joe Dan Taylor

The board approved the July's Treasurer's Report. The minutes were approved as printed.

Old business:

No update on Sherry McKenny's driveway.

Operations report:

Office report:

Financial Report:

The board also approved to pay the following bills:

Charles Boren	222.91
Joe Dan Taylor	262.91
Bradley Smith	275.58
Stoll Keenon Ogden	95.63
Microbac	82.50
Franklin Templeton	130.46
KY Income tax	326.95
941	2625.86
KY Sales Tax	977.31
KY811	49.50
Card Services	895.04
Quadiant	169.18
QuickBooks	109.18
The Murray Bank	30.00
AT&T	127.26
WKREC	135.53
Monte Stalls	1300.00
Monte Stalls	50.00
Monte Stalls	1429.37
Pam Cole	1040.07
Tiffany Hopkins	786.16
Tanner Henry	934.78

See attached sheet

Write Off:

Carl Campbell	199.72
Jordan Gray	71.51
Kayla Kondratick	55.90
Billy Czirrr	43.90
Michael Doom	1227.33
New Customer	228.20

Business and reports to be discussed:

The Board approved for the bills to be paid and signed checks.

Tony Grooms came in to talk to us about his bill. Meter was put in without the board or the office's knowledge. We told him we will work up a payment plan for him.

Matt walked us through the Hydraulic model and showed us where the improvements need to be and expansion possibilities.

Adam will change project profile to fix improvements.

Charles made motion to Adjourn and Bradley seconded the motion.

Meeting adjourned at 5:45pm by Bradley and seconded by Charles

The next board meeting will be September 4th @ 2:30

September 18th, 2024 Special Called Meeting

9:00 AM

Present: Pam Cole, Tiffany Hopkins, Bradley Smith, Charles Boren, Joe Dan Taylor, Tanner Henry, Monte Stalls at 10:25

Called to order: 9:02 AM

NOTES:

- Entered executive session with Tanner; Pam and Tiffany were asked to leave the office.
 - The truck has been seen out of the district, and the truck has been taken to Tanner's house.
 - The meter reading has not been performed properly, including rereads.
 - After meeting with Tanner, he was verbally reprimanded and will be placed on a two-week probationary period.
 - If there is no work to be done, his hours will be cut back.
 - The board will discuss with Monte that he needs to clearly communicate with Tanner about his daily responsibilities.
 - Closed executive session with Tanner.
- Entered executive session with Tiffany and Pam; Tanner was asked to leave the office.
 - The board is trying to establish a clear line of communication between the office staff and field staff.
 - Pam and Tiffany will communicate tasks to Tanner.
 - Closed executive session with Tiffany and Pam.
- Entered executive session with Monte upon his arrival; Pam, Tiffany, and Tanner were asked to leave the office.
 - The board discussed with Monte that he needs to communicate better with Tanner.
 - The board also discussed that the office staff and field staff need better communication.
 - Closed executive session with Monte.
- The board resumed open session with Monte, Pam, and Tiffany.
- Meeting adjourned at 10:55 AM.

October 22, 2024, Meeting

2:30 PM

Present: Tiffany, Pam, Bradley, Charles, Tanner, Joe Dan, Adam via phone

NOTES:

- Called to order at 2:30
- Approved September minutes.
- There is an issue with the water loss program, which Jasper will be by to help fix.
- Adam is still working on the rate increase due to the customer rate and usage.
 - There is a hangup due to our billing software.
 - The PSC needs accurate information before we can submit it.
- We have some leftover funds that we need to move, and we are looking at moving them to the truck.
 - We have \$26, 844 remaining.
 - Charles made a motion to use the remaining funds toward the truck, and Bradley seconded the motion.
- We cannot give a meter to James Harrison, as the line ends prior to the desired meter location.
- Monthly bills to be paid in the month of October 31, 2024
 - Charles Boren \$222.91
 - Joe Dan Taylor \$262.91
 - Bradley Smith \$275.58
 - Shell Gas Card \$541.00
 - Murray electric \$63.45
 - Total Tech Sol \$1050.00
 - Murray Supply \$98.99
 - Card Services \$1981.33
 - McKeel Equipment \$300.00
- Next meeting will be November 6th at 2:30.
- Adjourned at 3:15 PM.

NOVEMBER 6, 2024 MEETING NOTES

Present: Joe Dan, Charles, Bradley, Pam, Tiffany, Adam, Matt Baker, Jasper, Monte, Tanner

NOTES:

- Called to order at 2:30 PM.
- Charles made a motion to approve the October minutes, Bradley seconded the motion.
- Monte and Tanner are still working on fixing Sherry McKenny's driveway.
- Adam is still working on the rate increase with intention to file by Friday.
- Matt has the construction plans ready.
 - After Monte reviews them, they will be ready to submit to Division of Water.
 - These plans are for the loops in the existing system.
- Water loss can be attributed to finding leaks.
- Charles made a motion to approve Treasurer's report, Bradley seconded the motion.
- Set the next meeting for December 4th.
- Charles made a motion to adjourn at 3:15 P.M. and Bradley seconded the motion.

Monthly Bills Paid

. Charles Boren	\$222.91
. Joe Dan Taylor	\$262.91
. Bradley Smith	\$275.58
. Monte Stalls cellphone	\$50.00
. Monte Stalls equip rental	\$1300.00
. Kentucky 811	\$69.00
. McKeel Equipment	\$150.00
. Murray Supply	\$222.95
. Microbac Lab	\$230.50
. Quadient	\$962.60
. Total Tech	\$373.99
. Microbac	\$82.50

. Franklin Templeton

\$148.92

November 26, 2024, Special Called Meeting

@9:30 AM

Present: Pam Cole, Tiffany Hopkins, Charles Boren, Joe Dan Taylor, Tanner Henry, Monte Stalls, Bradley Smith phoned in

Called to order: 9:32 AM

NOTES:

- Entered Special Called meeting with Joe Dan Taylor, Charles Boren, Pam Cole and Tiffany Hopkins
 - The Commissioners were going over the finances and Bradley Smith made the motion to do a 2-year term note at Murray Bank for \$40,000.00 for operating expenses while waiting on the rates to be approved by PSC. We will make \$4000.00 payments 2 times a year with a balloon payment and to renew at the end of the 2 years. Charles Boren seconded the motion.
 - Then we left the Personnel session.
 - Charles made the motion to go into executive session and Bradley seconded the motion.
- Entered Executive session with Monte, Tanner, Pam and Tiffany was asked to leave the office at 10:30am
 - The board talked with Tanner Henry about cutting his hours back. Tanner will go from 35 to 30 hours a week.
 - The board then called Tiffany in and talked about cutting her hours, on Wednesdays she will leave at 12:00pm
 - The board then called Monte in and talked to him about the financial situation, and he made the decision on his excavator rental agreement to go from \$1300.00 to \$1100.00 a month.
 - The board called Pam in and went over everything with her about what was going on and the changes that are being made. If Pam gets into a bind on Wednesday Tiffany can stay and help get things caught up.
 - Charles made the motion to close the executive session, and Bradley seconded the motion at 11:30am
 - The board went back into the special-called meeting
- Bradley made the motion to adjourn, and Charles seconded the motion at 11:35AM.

December 4, 2024, Meeting Notes

Present: Joe Dan, Charles, Bradley, Pam, Tiffany, Adam, Jasper, Tanner, Matt

Notes:

- Called to order at 2:34 PM.
- Charles made a motion to approve the November minutes, Bradley seconded the motion.
- Matt has come down to mark the plans for the Division of Water.
- The funds cannot be used for the truck, so they will be diverted to the project. We will seek another grant that allows us to pay for the truck.
- Everything has been submitted for the rate increase.
- Charles made a motion that all credit cards belonging to the district will be kept in the office in the safe and will be checked out on an “as needed” basis with receipts upon the end of use. Bradley seconded the motion.
- The January meeting is scheduled for the 15th at 1:30 PM.
- Charles made a motion to adjourn at 3:30 PM. Bradley seconded the motion.
Meeting adjourned.

Monthly Bills

• Charles Boren	\$222.91	
• Joe Dan Taylor	\$262.91	
• Bradley Smith	\$275.58	
• Monte Stalls	\$50.00	Cellphone bill
• Monte Stalls	\$1100.00	
• West KY Ele Co	\$126.18	
• Microbac	\$ 82.50	
• Franklin Templeton	\$ 146.90	
• Shell gas card	\$ 908.85	
• G&C Supply	\$ 3556.48	
• KY State Income tax	\$367.63	
• KY811	\$43.50	
• 941 Employee tax	\$ 2545.48	
• KY Sales Tax Gross	\$ 846.77	
• Total Tech Solutions	\$ 543.99	
• Murray Supply	\$ 13.62	

- KRWA \$600.00
- KRWA \$ 1320.00
-