

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Collection Charge

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

<u>1 hour Field Labor</u>	\$ <u>30.00</u>
---------------------------	-----------------

Total Field Expense	\$ <u>30.00</u>
----------------------------	------------------------

2. Clerical and Office Expense

A. Supplies	\$ _____
-------------	----------

B. Labor	\$ <u>5.00</u>
----------	----------------

Total Clerical and Office Expense	\$ <u>5.00</u>
--	-----------------------

3. Miscellaneous Expense

A. Transportation	\$ <u>20.00</u>
-------------------	-----------------

B. Other (Itemize)

_____	_____
_____	_____
_____	_____

Total Miscellaneous Expense	\$ <u>20.00</u>
------------------------------------	------------------------

Total Nonrecurring Charge Expense	\$ <u>55.00</u>
--	------------------------

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Dishonored Check Charge

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

_____	_____
-------	-------

Total Field Expense \$ _____

2. Clerical and Office Expense

A. Supplies \$ 1.25

B. Labor \$ 5.00

Total Clerical and Office Expense \$ 6.25

3. Miscellaneous Expense

A. Transportation \$ _____

B. Other (Itemize)

<u>Bank Returned Item Fee</u>	<u>29.00</u>
_____	_____
_____	_____

Total Miscellaneous Expense \$ 29.00

Total Nonrecurring Charge Expense \$ 35.25

NONRECURRING CHARGE COST JUSTIFICATION

Type of Charge: Reconnection Charge

1. Field Expense:

A. Materials (Itemize)

_____	\$ _____
_____	_____
_____	_____

B. Labor (Time and Wage)

<u>3 hour Field Labor</u>	\$ <u>90.00</u>
---------------------------	-----------------

Total Field Expense	\$ <u>90.00</u>
----------------------------	------------------------

2. Clerical and Office Expense

A. Supplies

\$ _____

B. Labor

\$ 22.50

Total Clerical and Office Expense	\$ <u>22.50</u>
--	------------------------

3. Miscellaneous Expense

A. Transportation

\$ 60.00

B. Other (Itemize)

_____	_____
_____	_____
_____	_____

Total Miscellaneous Expense	\$ <u>60.00</u>
------------------------------------	------------------------

Total Nonrecurring Charge Expense	\$ <u>172.50</u>
--	-------------------------