



*Commission Meeting
Thursday April 18, 2024*

A meeting of the West Shelby Water District (WSWD) was held April 18, 2024, at the District Office and those in attendance were:

Raymond Williams
Carl Christiansen, Secretary
Brendan Welch, Kenvirons
Lisa Didier, Office Manager

Hite Hays, WSWD Attorney
Christi Parker, WSWD Employee
Melvin Phenix, Distribution Manager
AJ Ellis, WSWD Employee

Others in attendance: Rob Rothenburger, Shelbyville Fire Dept
Terry Lloyd, Discovery Point
Eric Senn, Land Design & development
Jay Hoffman, Wet and Dry Tanks

Raymond Williams, Chairman, called the meeting to order at 8:30 a.m.

Voting of Minutes and Invoices:

The March 2024 regular meeting minutes were reviewed by the Commissioners prior to the meeting. Carl made a motion to approve said minutes. Raymond seconded the motion.

Michael was not present therefore, the invoices will be reviewed and voted on at the next meeting.

Guests:

Terry Lloyd, with Discovery Point Development, presented a plat for signing for the next two phases in Discovery Point. In Melvin's opinion, a loop to Scott Station Road needs to be made prior to further development in that subdivision and advised against signing the plat. He said WSWD could sign the plat if a document was drawn up and signed stating the developer would loop the line with the next phase. Terry and Eric presented documentation from 2021 regarding discussions they had with Eddie Brown, WSWD's engineer at the time, stating that a loop would not be needed, therefore they didn't budget for it. Much discussion took place trying to resolve the issue and it was decided that a special meeting would be held Thursday April 25, 2024. Carl suggested that Brendan get a model of hydraulics and costs together and bring it to the meeting in order to find a solution to the issue.

Jay Hoffman with Wet and Dry Tanks did an inspection of WSWD's tanks and reported his findings as follows:

- **Buck Creek Road Tank** - Good condition, no repairs or upgrades needed at this time.
- **Fairview Tank** – Good condition would only do repairs on an as needed basis until we replace it with a new tank in the future.
- **Bekaert Tank** – Last painted around 2008 and could use an overcoat on the outside and be repainted inside within the next year. While work is in progress Jay suggested replacing the mixing valves at this time also. The valves do not need replacing but this would be an opportune time to do so.

Business:

Shelbyville East New Pump Station – The bid for labor took place April 12, 2024, with JODA coming in as low bidder for \$249,835.00. The AC line replacement in front of Big O was included in the bid. Approximately \$30,000.00 should be left in contingency for this project. Brendan presented the Notice of Award, an invoice from Kenvirons for \$5925.00 and the award recommendation. Carl motioned to award the contract to JODA and pay the said invoice. Raymond seconded the motion.

Ryerson Relocation- Construction is complete except for the cut and caps. Brendan presented an invoice from Kenvirons for \$795.00. Carl made a motion to pay the invoice. Michael seconded the motion.

Marshall Property – No new developments on project.

Traditional Bank Vault – Brendan presented the contract books for signatures and said the pre-construction meeting will take place after this meeting.

Engineer's Report:

- **Martinrea Vault** – The plan sheet is being reviewed after the meeting.
- **Todds Point Road AC Replacement** – The city of Simpsonville is submitting paperwork for additional funding on the Todds Point Rd sidewalk project which may help commit to the cost sharing with WSWD.
- **US 60 AC Replacement** – The plan sheet for AC line replacement in front of Gene Roberts property will be reviewed after the meeting. It has been submitted to KYTC for an encroachment permit approval and will be submitted to DOW tomorrow after the final review.

Hite's Report:

Hite said he hadn't heard from Ms. Palmer at Majestic Oaks regarding the \$500.00 payment for her driveway damage. Hite asked Lisa to get her contact information for him after the meeting and he would reach out to her.

Hite also suggested that wording be added to WSWD's extension agreement that states if a development has more than 100 homes constructed and if it is feasible to do so, a loop must be included in the development at the developers cost.

Melvin's Report:

Aj showed the Commissioners a picture of a hydrant in a customer's right of way that is in need of repair but has a significant amount of landscaping and pavers around it. Hite suggested writing a letter to the customer letting them know that the landscaping will be disturbed and will need to be replaced at the customer's cost. Aj agreed that they will do everything possible to prevent as much damage as they can while repairing the hydrant.

Lisa's Report:

Lisa stated that LWC and Shelbyville are increasing wholesale rates. She said she could file for a purchase water adjustment through the Public Service Commission if the Commissioners agree to do so. Carl made a motion to move forward with the pass-through rate increase. Raymond seconded the motion.

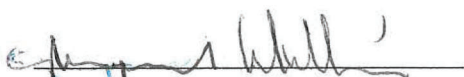
Commissioner's Report:

Carl asked about the "Get the Lead Out" service line inventory initiative (including system-owned and customer-owned sections of potable and non-potable service lines) which must be submitted to DOW by October 16, 2024. The Board was advised that the inventory is about 80% complete and AJ has a spreadsheet with lines identified to date. There will be no problem meeting the deadline.

Meeting adjourned:

Carl made a motion to adjourn the meeting at approximately 10:15 a.m.
Raymond seconded the motion.

All motions passed, unless otherwise stated.


Raymond Williams., Chairman


Carl Christiansen, Secretary