

South Logan Water Association
Meeting Minutes (February)

Meeting Date and Time: February 19th @ 5:00 pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, Jeff Campbell, Tammeria Ramsey, John Dockins Dawson, Bob Allen, Joel Armistead and Jamie Goodwin

The regular meeting of the South Logan Water Association was called to order at 5:00 pm on February 19th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Jeff Campbell prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Bob Allen motioned to approve minutes Tammeria Ramsey 2nd motion.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Tammeria made a motion to approve the Financials John Dawson 2nd motion, motion passed.

5. Items agenda listed

Updates with Chris Wilcutt (Conn Rd/River Crossing and Mortimer Tank) Mortimer tank should be completed between March and April.

USDA still no word from them about the plans sent up, consider outsourcing office project.

Matthew Cardwell probationary period is over. Giving him a 50-cent raise. Jeff motioned to approve and Joel Armistead 2nd motion.

Operations Maintenance Shop Bob Allen suggested asking Lee Robey to rent a spot to store parts and equipment.

Workers Comp Claim from 02/13/2024 Mike Hines Injury to right leg

Topics that were discussed that were not listed on February agenda:

-Reviews/Evaluations of employees

-Finding Sub-Contractors for unsure situations like 431 HWY leak. Outsourcing bigger jobs

Consideration of New Business

6. Adjournment

Joel Armistead made a motion to adjourn the meeting at 6:30 pm Tammeria Ramsey seconded, meeting adjourned.

South Logan Water Association
Meeting Minutes (March)

Meeting Date and Time: March 18th @ 5:00 pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Tammeria Ramsey, John Dockins Dawson, Bob Allen, Johnna Roark, and Jamie Goodwin

The regular meeting of the South Logan Water Association was called to order at 5:07 pm on March 18th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was looked over by Tammeria prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Tammeria Ramsey motioned to approve minutes Bob Allen 2nd motion.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

John Mason made a motion to approve the Financials Bob Allen 2nd motion, approval of minutes all agreed.

5. Items agenda listed

Melissa Melton USDA The Board Chairman and Secretary to "initial" the revisions to the Promissory Note, Mortgage, and PAD Agreement. * This item was taken care of by the Chairman and secretary. Melissa also informed the board that the USDA is currently looking for a new Engineer. She had no news on the plans for the office project.

Ariel Miller Rate Study 5:30 Via Zoom Meeting * The Rate study results were a 1.31% increase in the rates. Bob Allen made a motion to accept the proposed 1.31% increase Tammeria Ramsey 2nds motion with the Board all agreeing to the increase. The board also requested we investigate Tap Charges and Tarfis that may need to be updated to better fit times now. Ariel may have suggestions to increase and change things by already having to report the increase to PSC.

Chris Wilcutt's Updates *Mortimer Tank lettering 30 days with weather permitting. Conn Rd Project, Luke Ritter requested a time extension, The Board agreed that they would grant a 60-day time extension with stipulations in the event of an emergency. Those stipulations were if the river flooded and broke the line Scott & Ritter would immediately be on the job to cap and stop flow through said line. Also, if the line is damaged Scott & Ritter would be charged for any loss of water at cost. John Mason made a motion to move forward with extension and stipulations, John Dockins Dawson 2nd motion, all Board members agreed.

Dan Shield's request to get forgiveness on his water leak. * The account can no longer stay in Edward Stan Watson name, owner is deceased. The account needs to be updated within 30 days to the current owner. Request for forgiveness has been denied because we can't give the owner (deceased) a leak adjustment without proper documentation that is required for a leak adjustment.

New houses are being built on 431 across from the hospital- Bore/line extension. * Jamie spoke with Abbico about extending the line from the access point on the west side of HWY 431 at The Point Church, that line would then extend North 825 ft. Abbico's estimate for the work was \$25,000 materials and labor. We would also have to have McGee Engineering to engineer that line extension and submit it to the Division of Water, so South Logan Water would be responsible for that cost. Jeff Campbell made motion to accept and approve, John Mason 2nd motion and all agreed.

Logan Lane Subdivision * Letter needs to be sent to owner of the property as well as Contractor requiring signatures with notary verification, to accept warranty responsibility of the line that they installed for 1 year after first customer pays for meter set and tap. Jeff Campbell motioned to approve and Tammeria Ramsey 2nd with all board member in agreement.

2023 Audit Update. Allison was at the office Feb 26th to complete the fieldwork that is required. She is in the process of completing and sending the PSC reports in. Allison is waiting on a few things from Randal Epley's Office to wrap things up. I would suspect that she will be presenting in April's Board meeting. * George is going to contact the attorney's office today to see what the status is of the lawyer and if we can have a 2nd attorney on the staff for other things.

Rental area for parts and equipment * Lee Robey said that he didn't have anywhere for us to use. Jamie suggested the feed mill, the board asked her to talk to the Orndorff's about renting.

Donation to Adairville Baseball League * Bob Allen motioned to Donate \$200.00 to the league John Mason 2nd motion to send money board all agreed.

Motion to increase transfer from Operating to Debt Service Account. Increase is \$17.00 a month for a total of \$ 14,770.00. *Jeff Campbell made motion to approve transfers for Jan, Feb and march to make up difference of deposits and increase the monthly transfer motion was 2nd by John Mason, board approves.

Consideration of New Business

6.Adjournment

Tammeria Ramsey made a motion to adjourn the meeting at 7:18 pm Bob Allen seconded, meeting adjourned.

South Logan Water Association
Meeting Minutes (April)

Meeting Date and Time: April 15, @ 5:00 pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Tammeria Ramsey, Johnna Roark, and Jamie Goodwin

The regular meeting of the South Logan Water Association was called to order at 5:02 pm on April 15th at the Fire Hall by George Fugate.

I. Approval of Agenda

The agenda was looked over by Tammeria prior to the meeting (approved) and was handed out as members came inside.

2. Approval of Minutes

Tammeria Ramsey motioned to approve minutes Jeff Campbell 2nd motion.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Tammeria Ramsey made a motion to approve the Financials Jeff Campbell 2nd motion, approval of minutes all agreed.

5. Items agenda listed

Presentation of 2023 Audit- Jeff Campbell made a motion to accept the Audit, John Mason Barnes 2nd motion. Board members accepted 2023 Audit.

Chris Wilcutt's Updates- Mortimer Tank Logo Jay Hoffman is supposed to be touching base with Chris tomorrow about this. Office Bypass Project Melissa Melton had no updates for the Board. Conn Road River Project, Chris got no response from Luke Ritter.

Signature for Logan Lane Subdivision Warranty Letter- George signed the letter to be email and mailed to Hunter Perryman

The proposed meter tap increase 5/8 from \$933.00 to \$1100.00 * which is what SLWA 1 inch meter cost now, so it would also have to be increased or set at actual cost. – John Mason made motion to increase the rate for a 5/8 meter to \$1100.00, then the larger meter to actual cost, Tammeria Ramsey 2nd motion to approve. Board agreed.

TJ Faenza is wanting to extend the water line for new construction. - Board is not willing to extend the water line the Board agreed over this topic.

2013 Dodge total loss, Insurance company sent over Valuation report. - Board wants quotes on a replacement truck for the Dodge and for another truck to replace the 2020 Chevrolet Silverado.

Update on Nashville Rd line Extension. - Water line is completely laid and Abbico is planning to pressure test it tomorrow 4/16/2024.

Lead and Copper service line inventory EPA- All water districts must report lead service line inventory to EPA by Oct 2024 to follow this requirement. Both SLWA lines must be inventoried along with customer side of the water line

Storage Shop Estimate See attached Quote – Jeff Campbell motioned to approve shop purchase. Tammeria Ramsey 2nd motion to approve board agreed to purchase shop package from Overholt and Sons. Estimated cost \$22,945.00.

Employee Evaluation Packets See attached – Board moved to wait till next month so more Board members could be involved, Johnna had packets dropped at members' homes that couldn't attend the meeting.

Consideration of New Business

6.Adjournment

Tammeria Ramsey made a motion to adjourn the meeting at 6:45 pm Jeff Campbell seconded, meeting adjourned.

South Logan Water Association
Meeting Minutes (May)

Meeting Date and Time: May 20, @ 5:00 pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, John Dockins Dawson, Joel Armistead, Johnna Roark, and Jamie Goodwin, Bob Allen Via Phone

The regular meeting of the South Logan Water Association was called to order at 5:03 pm on May 20th at the Fire Hall by George Fugate.

1. Approval of Agenda

The agenda was emailed out to all Board members of SLWA prior to the meeting.

2. Approval of Minutes

John Mason Barnes made a motion to approve the minutes, John Dockins 2nd motion of approval.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Joel Armistead made a motion to approve financial John Mason Barnes 2nd motion of approval.

5. Items agenda listed

Logan Todd Appointment for John Mason Barnes to their Board of Directors- Bob Allen made a motion to appoint John Mason Barnes to the Board of Directors for Logan Todd Regional water for a term of 4 years, John Dockins Dawson seconded motion. SLWA Board agreed with this appointment.

Pump 1 at Hall Store- Have the pump serviced and up to standards.

Bids for Trucks- Joel moved to set up a committee (John Mason and John Dockins) to go over all truck bids and to gather another bid from Hunt Ford, Franklin Kentucky. To find the bid that suited SLWA best and send out Via group message with the best description and decision possible.

Lead and Copper Mailings-Postage increase.

Part time help outside operations. - John Mason Barnes made a motion to hire part time help for outside operation 3-4 days a week, John Dockins seconded motion to approve. 14.00 an hour

Software upgrade Packets attached along with cost proposal. – Set up a date with Daniel Brown so he can present to a select few board members to go over cost and new upgrades.

6.Adjournment

John Mason Barnes made a motion to adjourn the meeting at 6:30 pm, Joel Armistead seconded the motion, Board agreed.

South Logan Water Association
Meeting Minutes (June)

Meeting Date and Time: June 24th @ 5:00 pm

Location of Meeting: Fire Hall Adairville, KY 42202

Present at Meeting: George Fugate, John Mason Barnes, John Dockins Dawson, Joel Armistead, Tammeria Ramsey, Jeff Campbell, Joel Armistead, Bob Allen, Johnna Roark and Jamie Goodwin

The regular meeting of the South Logan Water Association was called to order at 5:04 pm on May 20th at the Fire Hall by George Fugate.

1. Approval of Agenda

2. Approval of Minutes

John Mason Barnes made a motion to approve the minutes, John Dockins 2nd motion of approval.

3. Consideration of Water Loss

The water loss is exceptional, all board members were appreciative.

4. Financials Approval

Joel Armistead made a motion to approve financial John Mason Barnes 2nd motion of approval.

5. Items agenda listed

***Chris Wilcutt Updates or Jamie with updates on River Crossing**

***Approval of Meter Reading Truck Purchase** – John Mason Barnes found a used/like new Ford F-150, single cab, 2-wheel drive. Sarah Flowers is the seller; we would cover tax and transfer. Motion to approve was made by Tammeria Ramsey seconded by Joel Armistead, board agrees with motion and approved.

***Replacing work truck-** John Dockins spoke with Hunt Ford, Jeff Campbell made a motion to move ahead with ordering Bob Allen seconded motion, motion carried.

***TJ Faenza line extension-** He came to the office asking about the extension last week. Did someone get in touch with him? George asked to be reminded to call and for either Jamie or I to forward his contact information.

***Software upgrade-** If we don't agree to upgrade software before the end of the month, we lose the credit for the original cost of old software, \$9525.00. The board asked us to investigate other options further and do a cost analysis of each company to break down where to get the most for our money.

***Employee Evaluation Review-** Board went to executive meeting regarding employees pay and evaluations 7:04.

* **Signatures for PSC Rate Increase-** Board addressed this topic before entering Executive session for other topics. Paperwork was signed to move ahead with Rate increase of 1.31%, John Mason motioned to approve the rate increase Tammeria seconded motion, board moved to approve.

6.Adjournment

John Mason Barnes made a motion to enter Executive Session for the topic of pay raises and evaluations, regular meeting ended at 7:04 pm, Joel Armistead seconded the motion, Board agreed.

South Logan Water Association
Meeting Minutes (August)

Meeting Date and Time: August 19, 2024

Location of Meeting: Adairville Fire Hall

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Tammeria Ramsey, John Dockins
Dawson

The regular meeting of the South Logan Water Association was called to order at 5:08 pm on Monday August 19th, 2024, at the fire hall by George Fugate

1. **Approval of Agenda:** Agenda was emailed out to all board members prior to meeting for approval
2. **Approval of Minutes:** Jeff Campbell moved to approve minutes: motion was seconded by John D. Dawson.
3. **Consideration of Water Loss:** July water loss 13.47%
4. **Financials Approval:** Tammeria Ramsey motioned for approval of the financials; motion was seconded by John Mason Barnes.
5. **Items listed on the agenda August:**
 - Updates with Chris Wilcutt: No news
 - Software: Jeff Campbell made motion to approve system B (CUSI); John Mason Barnes seconded motion to approve, board agreed, and motion passed
 - PSC Rate increase: South Logan had the option to break the rate increase in half and do a partial increase then within 6 months do the rest, the board decided to go ahead with the full increase at once to avoid people calling again in 6 months. Tammeria Ramsey motioned to pass the increase all at once; John Mason Barnes seconded the motion, board agrees
 - Update on truck: No News
 - Check Valve Hall Store pump station: Fix the check valve and pump station so it is working properly
 - Jason Williams: John Mason Barnes called for the board to go into Executive Session; Tammeria Ramsey seconded the motion.

6.Adjournment

Regular meeting of South Logan Water adjourned at 6:45 pm and board went in Executive session.

South Logan Water Association Meeting Minutes (October 2024)

Meeting Date and Time: October 21st, 2024

Location of Meeting: Adairville Fire Hall

Present at Meeting: George Fugate, John Mason Barnes, Jeff Campbell, Tammeria Ramsey, John Dockins Dawson, Bob Allen

The regular meeting of the South Logan Water Association was called to order at 6:00 pm on Monday October 21st, 2024, at the fire hall by George Fugate

***Approval of Agenda:** Agenda was emailed out to all board members prior to meeting for approval

***Approval of Minutes:** George asked for a motion to approve minutes Tammeria R. made motion to approve minutes seconded by John Mason Barnes.

***Consideration of Water Loss:** September water loss 10.89%

***Financials Approval:** Bob Allen motioned for approval of the financials; motion was seconded by Tammeria R.

Items listed on the agenda August:

*** Updates with Chris Wilcutt:** Chris Wilcutt advised South Logan Board to use its local funds to fix the problems with the office that had to be addressed, and to use USDA funds to purchase needs for South Logan Water. Chris is getting in contact with Lora Lee Robey (Lawyer) to make sure we can secure her services for this and any future things that should arise with South Logan Water. Chris also recommend we start accepting bids for each individual thing that must be addressed to satisfy USDA when it comes to the office.

*** Software has a 3-month transition period-Equipment purchase for new software/ Updated printer price.**
The board asked to make sure that the price of the service plan was still the same amount and to go ahead and purchase anything that needs to be here to make the transition into the new software smoother.

***New Truck Update** John Dockins said that he spoke with Hunt Ford today and that we should have a truck by the end of the week.

***Audit Company for 2024 Audit.** Listed below are the firms that Allison sent over for us to send proposals to for this year's audit.

Alexander and Company CPA, PSC

Shelton CPAs, LLC

Judy Jones and Associates CPAs, PSC

Kirby and Moore LLP

Carr, Riggs & Ingram CPAs and Advisors

2024 audit period is fast approaching. I would like to make sure everything is in place for a smooth transition. – Get a proposal from each Audit Company, ask Allison which she prefers to work with and go from there. Secure a company before time comes.

***ACH Limit needs to be raised.** We have signed up so many people that the 50k max is no longer a option for South Logan Water. – Jeff Campbell motioned to raise limit on ACH amount to 80k the motion was seconded by Tammeria R., Board approved motion.

***South Logan Water Christmas Party – December 5th, 2024, Check with usual restaurant**

6.Adjournment

Regular meeting of South Logan Water adjourned at 7:05 pm motioned by John Mason Barnes and seconded by Tammeria Ramsey.